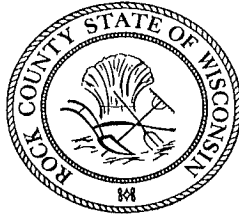


AMENDED:

01/06/2020



Agriculture & Extension Education Committee

Wednesday, January 8, 2019 – 7:00 p.m.

UW Extension

Conference Room

3506 N. Highway 51, Building A, Janesville, WI 53545

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from November 4, & December 11, 2019
4. Citizen Participation, Communication and Announcements

UW-Extension:

5. Review of Payments
6. Farm Update

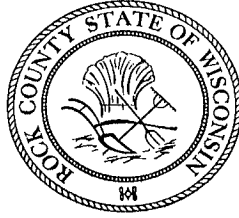
7. Semi-annual Report

Fairgrounds:

8. Fairgrounds Maintenance and Contracts
 - a.) Maintenance Position Update
 - b.) Grounds Maintenance 2020 Projects
 - c.) Current Contracts
 - d.) Contracts Management
9. Fairgrounds
 - a.) Expenses
 - b.) Update on Farm Bureau Building & Masterplan Approval
10. Fair Board Report
11. Comments from the Committee
12. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Agriculture & Education Committee
UW-Madison Division of Extension
Mail: 51 S. Main Street
Office: 3506 N. Hwy 51 Bldg A
Janesville, WI 53545
Phone: (608) 757-5066
Fax: (608) 757-5055



Agriculture & Extension Education Committee
Monday, November 4, 2019
UW Extension
Conference Room
3506 N. Highway 51, Building A, Janesville, WI 53545

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney (departure at 2:25 p.m.), Supervisor Davis, Supervisor Aegerter

Committee Members Absent:

None

Staff Members Present:

Chrissy Wen, Tara Hanley

Others Present:

Angela Flickinger

1. Call to Order: Chair Bostwick called the meeting to order at 1:11 p.m.
2. Approval of Agenda: Supervisor Davis moved approval of the agenda for November 4, 2019, second by Supervisor Aegerter. ADOPTED
3. Citizen Participation, Communication and Announcements
Letters from Extension stakeholders and School District of Clinton were presented.
4. Discussion & Possible Action: Funding for Health & Well Being Educator
Supervisor Bostwick summarized the budget appeal process. Discussion ensued regarding possible funding sources for the Health & Well Being Educator position in 2020. Suggestions for the Finance Committee meeting were moving some of IT's requests to a capital request of similar items and using some of Extension's sundries.

5. Comments from the Committee

None

6. Adjournment

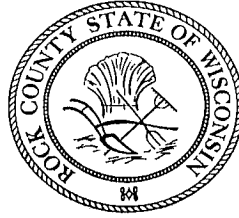
Supervisor Aegerter moved to adjourn at 2:38 p.m., second by Supervisor Davis.

ADOPTED

Tara Hanley
Rock County UW Extension Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Agriculture & Education Committee
UW-Madison Division of Extension
Mail: 51 S. Main Street
Office: 3506 N. Hwy 51 Bldg A
Janesville, WI 53545
Phone: (608) 757-5066
Fax: (608) 757-5055



Agriculture & Extension Education Committee
Wednesday, December 11, 2019
UW Extension
Conference Room
3506 N. Highway 51, Building A, Janesville, WI 53545

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Davis, Supervisor Aegerter, Supervisor Lokrantz

Committee Members Absent:

None

Staff Members Present:

Chrissy Wen, Brent Sutherland, Nick Baker, Erin Conway, Tara Hanley

Others Present:

Brian Paul

1. Call to Order: Chair Bostwick called the meeting to order at 7:00 p.m.
2. Approval of Agenda: Supervisor Aegerter moved approval of the agenda for December 11, 2019, second by Chair Bostwick. ADOPTED
3. Approval of Minutes from October 22 9 & November 4: Minutes from November postponed to next committee meeting. Supervisor Davis moved to approve October minutes, second by Supervisor Sweeney. ADOPTED. Date corrected to reflect meeting date of October 9.
4. Citizen Participation, Communication and Announcements
Chair Bostwick welcomed new Supervisor Kaelyb Lokrantz to the committee.
5. Review of Payments
Reviewed
6. Health & Well Being Educator Position Description

Ms. Wen reviewed the Health & Well Being Educator position description with the committee.

7. 2020 UW Division of Extension Contract

Ms. Wen described the contract as typical to prior years. The biggest difference this year was that all Educators are a flat fee instead of sliding scale.

8. Farm Update

Mr. Baker provided the committee with a summary of recent and upcoming happenings with the County Farm including; a donation from BASF, soybean variety trial, and Wisconsin weeds research trial. Mr. Baker also noted an education lease for a tractor provided by Midstate. Mr. Baker mentioned wiring the farm equipment shed in 2020. Mr. Sutherland stated the County has an electrician on staff now that could assist with that.

9. Community Youth Development Program Update

Ms. Conway provided the committee with a programming update that included interviews with community partners, youth focus groups, and 4-H collaboration and expanded access.

10. Fairgrounds Maintenance and Contracts

Reviewed

11. Fairgrounds

Mr. Paul expressed his appreciation of the committee for their support during his oversight & management of the fairgrounds. Mr. Sutherland noted they are working through the transition of fairgrounds management to a County maintenance position.

12. Fair Board Report

It was noted that Ryan George was elected Fair Board President.

10. Comments from the Committee

Supervisor Davis reminded the committee of a Dr. MLK Jr. Commemoration at BTC on January 12th.

6. Adjournment

Supervisor Sweeney moved to adjourn at 8:04 p.m., second by Supervisor Davis.
ADOPTED

Tara Hanley
Rock County UW Extension Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**

12/30/2019

FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5600-0000-62119	Other Services					
		P1902645	12/05/2019	UNIVERSITY OF WISCONSIN EXTENS	RC PROF DEV AND HORT OUTREACH	78,760.97
56-5600-0000-63100	Office&Misc Exp					
		P1900116	12/26/2019	US BANK	STAPLES OFF SUPP AND WATER	935.94
56-5600-0000-63300	Travel					
			12/12/2019	BAKER,NICK	BAKER OCT TRAVEL	128.76
			12/12/2019	CONWAY,ERIN F	CONWAY NOV TRAVEL 2 OF 2	313.78
		P1900116	12/26/2019	US BANK	VANDERVEEN CONF HOTEL	754.32
					UW-Extension PROG TOTAL	80,893.77
56-5605-0000-64604	Program Expense					
		P1900116	12/26/2019	US BANK	PMU UPDATE VENU AG PROGRAMMING	927.88
		P1902649	12/19/2019	SEGUIN-FOWLER,REBECCA	STRONGBODIES TRAINING TOOLKITS	3,100.00
		P1902685	12/26/2019	EGGERT,ERIN	SB WI PROGRAM SUPPORT	348.00
					UW-Extension Education PROG TOTAL	4,375.88
56-5625-0000-63400	Operating Supply					
		P1900116	12/26/2019	US BANK	FARM FUEL	38.87
					Farm-General Fund PROG TOTAL	38.87

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019

12/30/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of \$85,308.52

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019

12/30/2019

Account Number Account Name PO# Check Date Vendor Name Description Inv/Enc Amt

18-1828-0000-62119 Other Services

P1900073 12/26/2019 BUTTERFLY RIDGE LLC 2019 CONTRACTED SERVICES-FINAL 14,600.00

18-1828-0000-62400 R & M Services

P1900071 12/05/2019 CHARTER COMMUNICATIONS INTERNET AT THE CRAIG CENTER 124.92

P1900406 12/19/2019 WASTE MANAGEMENT WI-MN TRASH AT FAIRGROUNDS 148.62

Fairgrounds PROG TOTAL 14,873.54

Rock County - Production Budget to Actual Figures

Fiscal Year: 2019

As of: 12/31/2019

Budget: RV

Org Key Title
1818280000 Fairgrounds

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
41500	County Sales Tax	200,000.00	0.00	0.00	(200,000.00)
44802	Rent Revenue	40,000.00	27,880.00	0.00	(12,120.00)
44807	Tower Rental	75,663.00	43,990.62	0.00	(31,672.38)
46400	Fund Balance	17,300.00	0.00	0.00	(17,300.00)
	Total Revenue	332,963.00	71,870.62	0.00	(\$261,092.38)
EXPENSE					
62119	Other Contracted Services	87,600.00	87,600.00	0.00	0.00
62201	Electric	15,100.00	18,528.39	0.00	(3,428.39)
62202	Water	15,000.00	11,963.28	0.00	3,036.72
62203	Natural Gas	5,000.00	4,214.10	0.00	785.90
62400	Repair & Maintenance Services	17,600.00	16,114.88	0.00	1,485.12
63500	Repair & Maintenance Supplies	25,000.00	24,246.62	0.00	753.38
65101	Insurance on Buildings	3,554.00	3,799.72	0.00	(245.72)
67200	Capital Improvements	200,000.00	3,270.00	9,000.00	187,730.00
67250	Building/Ground R&M Projects	17,300.00	5,371.00	10,132.45	1,796.55
	Total Expense	386,154.00	175,107.99	19,132.45	191,913.56
	County Share (Revenue - Expense)	(53,191.00)	(103,237.37)	(19,132.45)	69,178.82



Extension
UNIVERSITY OF WISCONSIN-MADISON
ROCK COUNTY

University of Wisconsin Extension - Rock County
Office: 3506 North Highway 51, Building A
Correspondence: 51 South Main St.
Janesville, Wisconsin 53545
(608) 757-5066 / Fax (608) 757-5055

TO: Agriculture & Extension Education Committee

PC: Josh Smith
County Administrator

FROM: Christine Wen

DATE: January 6, 2020

RE: Semi-Annual Report: Attendance at Conventions/Conferences
July - December 2019

In accordance with Resolution 06-9A-087, there was one attendance at a training, convention or conference that exceeded the total cost of \$1,000 per event in the second half of 2019.

If there are questions please feel free to contact me at christine.wen@ces.uwex.edu or by phone at 262-379-9431.

National Association of Extension 4-H Agents Conference
West Virginia, November 2, 2019 – November 8, 2019
Attendee: Laura Vander Veen

Flight:	\$222.10
Registration:	\$575.00
Lodging:	\$754.32
Food & Misc. Travel:	\$357.74
TOTAL:	\$1,909.16

An AA/EEO employer, the University of Wisconsin-Extension provides equal opportunities in employment and programming including Title VI, Title IX and ADA requirements.

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Please make requests for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service or activity. This document can be provided in an alternative format by calling (608) 757-5696 (voice) (711 for Wisconsin Relay).

CALENDAR	CONTRACT NUMBER	NAME	NAME OF EVENT	DATE (S)	EVENT CONTRACT RECEIVED Y/N	AMOUNT	DEPOSIT PAID	EVENT PAID	LIQUOR	LIQUOR PAID	DEPOSIT REFUNDED	TOTAL
	UWEX 2019_01	EZEQUIEL GALLEGOS	BIRTHDAY PARTY	4/27/2019	Y	\$600.00	4/24/18	4/1/2019	\$100.00	4/1/19	6/4/2019	\$28,350.00
	UWEX 2019_02	ESTELA RAMIREZ	QUINCEANERA	10/11 - 10/12/19	Y	\$900.00	4/5/18	9/17/2019	\$100.00	9/17/19	6/4/2019	\$27,450.00
	FG 2019_03	BADGER LAPIDARY	ROCK AND GEM SHOW	3/22 - 3/24/19	Y	\$1,350.00	9/10/18	2/25/2019	N/A	N/A	6/4/2019	\$900.00
	FG 2019_04	JENNIFER AVILA	BIRTHDAY PARTY	5/31 - 6/1/19	Y	\$600.00	8/14/18	2/22/2019	\$100.00	2/22/19	6/4/2019	
Y	FG 2019_05	GINA	CIRCUS	6/9/2019	Y	\$600.00	11/6/18	11/6/2018	N/A	N/A	7/18/2019	
	FG 2019_06	CANCELLED									6/4/2019	
	FG 2019_06-1	LEE MILLER	CANINE COLLEGE	VARIOUS	Y	\$900.00	N/A	VARIOUS	N/A	N/A	NO DEPOSIT	
	FG 2019_07	CANCELLED										
Y	FG 2019_08	YOLANDA RAMIREZ	BIRTHDAY PARTY	6/22/2019	Y	\$600.00	12/5/18	5/28/2019	\$100.00	5/28/19	NO DEPOSIT	
	FG 2019_09	DEANNA SORENSON	MEGA SALE	1/12/2019	Y	\$600.00	N/A	12/20/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_10	DEANNA SORENSON	MEGA SALE	2/9/2019	Y	\$600.00	N/A	1/14/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_11	YADRIA MIQUEL	QUINCEANERA	8/30 - 8/31/2019	Y	\$900.00	1/18/19	5/17/2019	\$100.00	5/17/19	NO DEPOSIT	
Y	FG 2019_12	MARIA TORRES	QUINCEANERA	11/23/2019	Y	\$600.00	2/8/19	11/12/2019	\$100.00	2/8/19	NO DEPOSIT	
	FG 2019_13	CLAIRE EARHART	DOG SHOW	3/8 - 3/10/2019	Y	\$1,500.00	N/A	2/13/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_14	BRIAN PAUL	FFA	3/15/2019	Y	\$300.00	N/A	3/6/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_15	CURT WATSON	PIG SALES	3/23/2019	Y	\$300.00	N/A	3/22/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_16	ROB VYVAN	BEEF PREVIEW	4/20/2019	Y	\$0.00	N/A	N/A	N/A	N/A	NO DEPOSIT	
	FG 2019_17	KAREN BETEZ	PLANT SALE	5/5 - 5/10/2019	Y	\$1,000.00	3/11/19	3/11/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_18	DAVID BROOKHISER	GUN SHOW	3/1 - 3/3/2019	Y	\$1,500.00	N/A	2/21/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_19	DEANNA SORENSON	MEGA SALE	3/16/2019	Y	\$600.00	N/A	2/21/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_20	CANCELLED										
	FG 2019_21	NOAH MASLONKA	TIME TO REVIVE	5/5/2019	Y	\$0.00	N/A	N/A	N/A	N/A	NO DEPOSIT	
	FG 2019_22	MIKE TRUESDILL	BARN HUNT	3/29-3/31/2019	Y	\$750.00	N/A	3/4/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_23	CANCELLED									6/4/2019	
Y	FG 2019_24	JANELLE MURPHY	WEDDING	11/16/2019	Y	\$600.00	3/15/19	11/14/2019	\$100.00	11/14/19	NO DEPOSIT	
	FG 2019_25	SHILO TITUS	FLEA MARKET	5/26/2019	Y	\$150.00	N/A	3/1/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_26	JAYSON BUTTS	PIG SALES	3/16/2019	Y	\$300.00	N/A	3/15/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_27	LISA PEREZ	BIRTHDAY PARTY	8/4/2019	Y	\$600.00	3/19/19	8/3/2019	\$100.00	8/3/19	8/8/2019	
	FG 2019_28	DEANNA SORENSON	MEGA SALE	4/13/2019	Y	\$600.00	N/A	3/21/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_29	ROB VYVAN	BEEF PRODUCERS	6/28/2019	Y	\$300.00	N/A	N/A	N/A	N/A	NO DEPOSIT	
	FG 2019_30	FAIR BOARD	AGREEMENT	ALL YEAR		\$0.00	N/A	N/A	N/A	N/A	NO DEPOSIT	
	FG 2019_31	CANCELLED										
	FG 2019_32	DEANNA SORENSON	MEGA SALE	5/11/2019	Y	\$600.00	N/A	4/24/2019	N/A	N/A	NO DEPOSIT	
	FG 2019_33	TODD LONDON	PIG SALES	5/26/2019	Y	\$300.00	N/A	5/20/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_34	SCOTT FLEMING	PORK PRODUCERS	6/12/2019	Y	\$300.00	N/A	5/20/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_35	SHILO TITUS	FLEA MARKET	6/30/2019	Y	\$150.00	N/A	5/28/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_36	WOOD CARVERS	WOOD CARVERS	9/13-9/14/2019	Y	\$900.00	N/A	6/3/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_37	CANCELLED										
Y	FG 2019_38	DEAN GEORGE	AUCTION	6/18/2019	Y	\$300.00	N/A	6/25/2019	N/A	N/A	NO DEPOSIT	
Y	FG 2019_39	WESLEYAN CHURCH	BACK TO SCHOOL BASH	9/23/2019	Y	\$300.00	7/10/19	9/20/2019	N/A	N/A	10/25/2019	
Y	FG 2019_40	JAYSON BUTTS	PIG SHOW	6/23/2019	Y	\$300.00	6/20/19	6/20/2019	N/A	N/A	7/18/2019	
Y	FG 2019_41	JANESVILLE SCHOOL DISTRICT	DISTRICT EVENT	10/16/2019	Y	\$300.00	8/27/19		N/A	N/A	10/25/2019	
Y	FG 2019_42	GEORGE CARPENTER	SCENT TRIALS	9/27 - 9/29/2019	Y	\$900.00	7/15/19	8/20/2019	N/A	N/A	10/25/2019	
Y	FG 2019_43	SHILO TITUS	FLEA MARKET	8/25/2019	Y	\$150.00	N/A	7/1/2019	N/A	N/A	NO DEPOSIT	
FG	2019_44	DEANNA SORENSON	MEGA SALE	9/7/2019	Y	\$600.00	N/A	8/8/2019	N/A	N/A	NO DEPOSIT	
FG	2019_45	DAWN KADOR	HELPING THE HOMELESS	9/7/2019	Y	\$150.00	8/8/19	8/8/2019	\$100.00	8/8/19	NO DEPOSIT	
FG	2019_46	RIFLE AND PISTOL	GUN SHOW	10/4-10/6/19	Y	\$500.00	N/A	8/16/2019	N/A	N/A	NO DEPOSIT	
FG	2019_47	KRISTIN PAUL	DAIRY SALE	10/1-10/4/19	Y	\$1,200.00	N/A	9/9/2019	N/A	N/A	NO DEPOSIT	
FG	2019_48	DEAN GEORGE	AUCTION	8/24/2019	Y	\$300.00	N/A	8/27/2019	N/A	N/A	NO DEPOSIT	
FG	2019_49	BOB GESKE	RABBIT SHOW	12/1/2019	Y	\$600.00	10/1/19	10/1/2019	N/A	N/A	NO DEPOSIT	
FG	2019_50	ROCK COUNTY DRAINAGE	MEETING	10/14/2019	Y	\$0.00	N/A	N/A	N/A	N/A	NO DEPOSIT	
FG	2019_51	BOB JOHNSON	AUCTION	10/27/2019	Y	\$300.00	N/A	10/1/2019	N/A	N/A	NO DEPOSIT	

FG_2019_52	SHILO TITUS	FLEA MARKET	9/19/2019	Y	\$150.00	N/A	9/22/2019	N/A	N/A	NO DEPOSIT
FG_2019_53	DEANNA SORENSON	MEGA SALE	10/19/2019	Y	\$600.00	N/A	10/19/2019	N/A	N/A	NO DEPOSIT
FG_2019_54	BRIAN KNUTSON	CHILDRENS CHARITIES	12/8/19 - 12/22/19	Y	\$0.00	N/A	N/A	N/A	N/A	NO DEPOSIT
FG_2019_55	CANCELLED									
FG_2019_56	CHRIS BUCK	CAT SHOW	11/2/2019	Y	\$600.00	10/25/19	11/20/2019	N/A	N/A	NO REFUND
FG_2019_57	DEANNA SORENSON	MEGA SALE	11/9/2019	Y	\$600.00	N/A	10/23/2019	N/A	N/A	NO DEPOSIT
FG_2019_58	DEANNA SORENSON	MEGA SALE	12/7/2019	Y	\$600.00	N/A	11/22/2019	N/A	N/A	NO DEPOSIT
FG_2019_59	JESSICA	THANKSGIVING	11/23/2019	Y	\$0.00	N/A	N/A	N/A	N/A	NO DEPOSIT

CALENDAR	CONTRACT NUMBER	NAME	NAME OF EVENT	DATE (S)	EVENT CONTRACT RECEIVED Y/N	AMOUNT	DEPOSIT PAID	EVENT PAID	LIQUOR	LIQUOR PAID	DEPOSIT REFUNDED	TOTAL
Y	FG_2020_01	ELSA DOMINGUEZ	BIRTHDAY PARTY	8/29/2020	Y	\$ 600.00	3/12/2019		\$ 100.00	3/12/19		\$ 11,300.00
Y	FG_2020_02	CLAIRE EARHART	DOG SHOW	3/13 - 3/15/2020	N	\$ 1,500.00	6/17/2019		N/A	N/A		\$ 200.00
Y	FG_2020_03	CARDEN CIRCUS	CIRCUS	6/14/2020	Y	\$ 600.00	7/23/2019	7/23/2019	N/A	N/A		\$ 11,100.00
Y	FG_2020_04	ROSA GUEVARA	QUINECINRA	5/22 - 5/23/2020	Y	\$ 900.00	7/9/2019		\$ 100.00			
Y	FG_2020_05	BADGER LAPIDARY	ROCK AND GEM SHOW	3/28 - 3/29/2020	N	\$ 1,200.00	10/22/2019		N/A	N/A		
Y	FG_2020_06	RIFLE AND PISTOL	GUN SHOW	3/6 - 3/8/2020	Y	\$ 1,500.00	9/27/2019		N/A	N/A		
Y	FG_2020_07	ESTEBAN DIAZ	QUINECINRA	5/1 - 5/2/2020	Y	\$ 900.00	10/1/2019					
	FG_2020_08	NATALIE THIES	BIRTHDAY PARTY	4/11/2020	N	\$ 300.00	12/17/2019					
Y	FG_2020_09	MWA	WRESTLING EVENT	1/24/2020	N	\$ 300.00	12/11/2019	7/23/2019	N/A	N/A		
Y	FG_2020_10	CHRISTINE BOONE	ANTIQUE SHOW	1/3 - 1/5/2020	Y	\$ 1,800.00	11/20/2019	12/20/2019	N/A	N/A		
Y	FG_2020_11	RANDY WILEMAN	PORK PRODUCERS	6/9 - 6/11/2020	N	\$ 300.00						
Y	FG_2020_12	JESSICA SARBACKER	DAIRY YOUTH SHOW	6/18 - 6/19/2020	Y	\$ -						
Y	FG_2020_13	EMMA CRUZ	WEDDING	6/20/2020	N	\$ 600.00						
	FG_2020_14	JUAN PEREZ		8/20/2020	N	\$ 600.00						
	FG_2020_15	ROSE B	PIPELINE TRAINING	4/9/2020		\$ -			N/A	N/A		