

Rock County, Wisconsin



**In Person or
TELECONFERENCE**

Airport Board Meeting
Monday, April 19, 2021 at 8:00 a.m.
Southern Wisconsin Regional Airport Terminal Conference Room
1716 W. Airport Rd.
Janesville, WI 53546

The Airport Board is inviting you to a scheduled Zoom meeting.
In person attendees are welcome but are required to wear a mask.

Meeting ID: 841 3725 4939

Passcode: 748923

Join Zoom Meeting

<https://us02web.zoom.us/j/84137254939?pwd=Q2RSVFVlS3dZODlROTcya0pGTm5RUT09>

Meeting ID: 841 3725 4939

Passcode: 748923

One tap mobile

+19292056099,,84137254939#,,,,*748923# US (New York)

+12532158782,,84137254939#,,,,*748923# US (Tacoma)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/kFw1ujMki>

Join by Telephone:

- 📞 On your phone, dial the phone number provided above.
- 📞 Enter the meeting ID number when prompted using your keypad.
- 📞 Please note that long-distance charges may apply. This is not a toll-free number.
- 📞 Once logged in please identify yourself by name.
- 📞 Please mute your phone when you are not speaking to minimize background noise.
- 📞 Please be patient.

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Board Members, please contact Cynthia at (608)757-5768 if you are going to be late or unable to attend the meeting.

AMENDED
04/14/21

Airport Board Meeting
Monday, April 19, 2021 at 8:00 a.m.

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes of March 15, 2021
4. Citizen Participation, Communications, Announcements, and Information
5. Consent Calendar
 - a. Transfers
 - b. Review of payments of March 2021
6. Updates, Discussion and Possible Action
 - a. **Contract for Airport Improvement – 2021 Statewide Crack Seal**
 - b. Airport Director’s Updates
 - c. Public Hearing on Airport Improvements
 - d. Resolution: Petitioning the Secretary of Transportation for Airport Improvement Aid
 - e. Resolution: Agency Agreement and Federal Block Grant Owner Assurances
7. Committee Requests and Motions
8. Next Meeting Date: May 17, 2021
9. Adjournment

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Board Members, please contact Cynthia at (608)757-5768 if you are going to be late or unable to attend the meeting.

Rock County, Wisconsin



Airport Board Meeting - Minutes
Monday, March 15, 2021 at 8:00 a.m.
Southern Wisconsin Regional Airport Terminal Conference Room / Teleconference
1716 W. Airport Rd.
Janesville, WI 53546

Call to Order. Chair Fox called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present. Supervisors Brent Fox and Dave Homan, Mr. Eric Baker, Mr. Dick Cope, Mr. Greg Johnson, Mr. Joe Quint, Ms. Christine Rebout, and Mrs. Katie Reese.

Members Absent. Supervisor Rick Richard

Staff Members Present in Person.

Greg Cullen	Airport Director
Cynthia Hevel	Airport Secretary II
Kevin Smith	Airport Crew Leader

Others Present in Person.

Chuck Valle	SC Aviation
David Haas	Meisner
Jim Freeman	Helicopter Specialties

Adoption of Agenda. Supervisor Homan and Mr. Johnson moved the Agenda. There were no changes. MOTION CARRIED.

Approval of Minutes of February 15, 2021. Mr. Quint and Mr. Johnson moved the minutes. Mr. Cope asked a question regarding Bessie's Diner fee structure and received an answer from Mr. Cullen. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. Mr. Chuck Valle of SC Aviation introduced himself to the Board. Mr. Valle informed the Board that he has spoken with Earl Arrowood, the tower manager, regarding the lack of a Radar Repeater in the Air Traffic Control Tower. Mr. Valle told the Board that this airport is getting busier, there is 2nd class airspace just to the south of us, and this airport is very attractive to student pilots. In addition SC Aviation will be getting a new jet this summer. He feels it would be very beneficial to have a radar repeater in the tower but has been told this is a difficult sell to the FAA. With the tower receiving some Corona Virus Stimulus dollars he would like the Board to promote the effort to obtain this equipment for the tower. Supervisor Fox requested that this be on a future agenda for discussion.

Mr. Cullen introduced the new Airport Board member Ms. Christine Rebout. Ms. Rebout is the Director of the Janesville Convention and Visitor's Bureau. Supervisor Fox welcomed Ms. Rebout to the Board and said he felt she would be a great addition.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Consent Calendar

Transfers. None

Review of Payments. The review for February 2021 and December 2020 was completed.

Updates, Discussion and Possible Action

Resolution: Approving the Purchase of parts for Repair to Airport Equipment and Amending the Southern Wisconsin Regional Airport Board Budget. Mr. Cullen explained that in early February, staff was using the big snow blower to move snow into a large pile and the machine became inoperable. The cost to repair this piece of equipment is very expensive. Wausau Equipment is the manufacture of this equipment and the only place to get parts so there is no need for this to go out for bid. The parts alone are around \$32,000 and airport staff believe than can do the repair which will take some time. Mr. Quint and Mr. Johnson motioned to approve the Resolution: Approving the Purchase of parts for Repair to Airport Equipment and Amending the Southern Wisconsin Regional Airport Board Budget. MOTION CARRIED.

Airport Director's Updates. Mr. Cullen gave updates on a variety of things that have taken place recently. A copy of the report is attached to these minutes. Items included:

- Reimbursement from the state for the airport's ARFF vehicle retrofit.
- Status of \$157,000 in CARES grant money
- Second round of COVID federal grant money in the amount of \$57,000
- Runway 18-36 micro-surface project that is currently out for bid.
- Runway 4-22 rehabilitation project originally slated for 2022 may get started this year.
- Snow removal cost so far for the 2020/2021 snow season. No de-icing fluid used and plenty of sand on hand as it was purchased last year.
- Wisconsin Aviation Conference location and dates.

Supervisor Fox asked if there was a shelf life on de-icing fluid. Mr. Smith from airport maintenance said there is no shelf life on de-icing fluid and we have about 5,000 gallons on hand. Mr. Cope asked where the unexpected funding goes to when it is received. Mr. Cullen replied that it will end up in the airport's general fund and is hoping that in a round-about way we will be able to use it to fund the Runway 4-22 rehabilitation project.

Mrs. Reese asked about Mrs. Hevel's potential retirement and Mrs. Hevel replied that it was probably not going to take place as originally planned.

Mr. Cullen stated that he did have one person provide feedback on the in-person meeting for today. They would like to have at least a call in feature for future meetings.

Minutes of the Airport Board
March 15, 2021

Committee Requests and Motions. None.

Next Meeting Date. The next meeting date will be April 19, 2021 at 8:00 a.m.

Adjournment. Mr. Quint and Supervisor Homan moved to adjourn at 8:21 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel
Secretary II

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF MARCH 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
43-4453-4110-62210	Telephone		03/18/2021	AT AND T	SHOP AWOS FAX	101.77
		P2100097	03/18/2021	CHARTER COMMUNICATIONS	2021 CABLE	867.77
43-4453-4110-62422	Radio R&M		03/11/2021	GENERAL COMMUNICATIONS INC	YEARLY MAINTENANCE CONTRACT 20	1,740.00
		P2100727	03/11/2021	GENERAL COMMUNICATIONS INC	YEARLY MAINTENANCE CONTRACT 20	1,740.00
43-4453-4110-64200	Training		03/11/2021	AVIATION FIRE SAFETY CONSULTAN	REGISTRATION:	1,800.00
		P2100998	03/11/2021	AVIATION FIRE SAFETY CONSULTAN	REGISTRATION:	1,800.00
43-4453-4110-64918	Marketing		03/11/2021	FOREMOST MEDIA INC	YEARLY CLOUD HOSTING	477.00
		P2100107	03/11/2021	FOREMOST MEDIA INC	YEARLY CLOUD HOSTING	477.00
Airport Administration PROG TOTAL						4,986.54
43-4453-4453-62160	Cleaning Contrac		03/25/2021	JAYS BIG ROLLS INC	TERMINAL - BATH SUPPLIES	20.00
		P2100096	03/25/2021	JAYS BIG ROLLS INC	TERMINAL - BATH SUPPLIES	20.00
		P2100117	03/11/2021	DIVERSIFIED BUILDING MAINTENAN	FEB CLEANING	936.40
		P2100264	03/25/2021	UNIFIRST CORP	MATS	173.79
		P2100723	03/11/2021	ALSCO INC	LOST UNIFORMS	215.00
43-4453-4453-62164	Disposal Service		03/04/2021	ACE PORTABLES INC	PORTABLE TOILETS	142.00
		P2100055	03/04/2021	ACE PORTABLES INC	PORTABLE TOILETS	142.00
		P2100063	03/11/2021	BADGERLAND DISPOSAL	MAR TRASH SERVICE	34.13
43-4453-4453-62201	Electric		03/04/2021	ALLIANT ENERGY/WP&L	FEB ELEC	4,034.07
			03/04/2021	ALLIANT ENERGY/WP&L	FEB ELEC	4,034.07
43-4453-4453-62203	Natural Gas		03/04/2021	ALLIANT ENERGY/WP&L	FEB GAS	2,439.27
			03/04/2021	ALLIANT ENERGY/WP&L	FEB GAS	2,439.27
43-4453-4453-63109	Other Supplies		03/11/2021	BJ ELECTRIC SUPPLY INC	TUFF GRIP PRO	61.23
		P2100062	03/11/2021	BJ ELECTRIC SUPPLY INC	TUFF GRIP PRO	61.23
		P2100065	03/04/2021	HARRIS ACE HARDWARE LLP	DREMEL & ACCESSORIES	104.98
		P2101007	03/11/2021	RG EXHAUST AUTO AND FAB LLC	2-POST CAR LIFT (PRE-OWNED) MO	2,000.00
43-4453-4453-63501	Gas/Other Fuels		03/11/2021	KWIK TRIP EXTENDED NETWORK	DIESEL FUEL FEB	387.19
		P2100091	03/11/2021	KWIK TRIP EXTENDED NETWORK	DIESEL FUEL FEB	387.19
		P2100098	03/11/2021	BROWN OIL CO INC	FEB OFF ROAD DIESEL	3,995.20
43-4453-4453-63503	Equip Parts		03/18/2021	US BANK	EQUIP PARTS	52.17
		P2100084	03/18/2021	US BANK	EQUIP PARTS	52.17
		P2100089	03/25/2021	NAPA AUTO PARTS	OIL	490.56
		P2100093	03/25/2021	BURRIS EQUIPMENT CO	PTO SWITCH JACOBSON #8	2,116.83

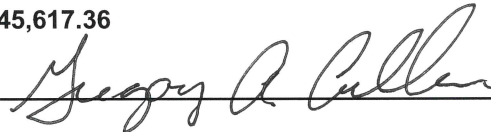
**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF MARCH 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100095	03/18/2021	JOHNSON TRACTOR INC	EQUIP PARTS	176.36
		P2100104	03/11/2021	MID STATE EQUIPMENT JANESVILLE	SLOT PLATE FOR #9	1,045.05
		P2100116	03/11/2021	GRAINGER	HAMMER DRILL BIT, WEDGE	142.08
		P2100899	03/04/2021	MB COMPANIES INC	PART NO. 385-170698 EYE BOLTS	130.46
		P2101035	03/25/2021	MB COMPANIES INC	PART NO. 386-62523 KEY 3/8 SQ	1,002.16
43-4453-4453-64900	Other Expenses					
		P2002303	03/04/2021	PROTECTION TECHNOLOGIES	SERVICE INSPECTION AND TEST LA	225.00
		P2100065	03/25/2021	HARRIS ACE HARDWARE LLP	FASTENERS	98.68
		P2100084	03/18/2021	US BANK	BRKR FOR VAULT & WLD LF SPLY	921.96
		P2100096	03/25/2021	JAYS BIG ROLLS INC	SHOP SUPPLIES-CLEANING & BATH	163.50
		P2100105	03/11/2021	MENARDS	SALT, SHOP SUPPLIES	386.87
		P2101056	03/25/2021	TRI COR MECHANICAL INC	REPAIR OF TERMINAL BUILDING	1,723.13
43-4453-4453-67120	Capital Assets					
		P2100742	03/18/2021	PROTECTION TECHNOLOGIES	REPAIR OF NORTH TERMINAL DOOR	476.50
Airport Maintenance PROG TOTAL						23,694.57
43-4453-4454-67200	Capital Improve					
		P2101087	03/25/2021	WISCONSIN DEPARTMENT OF TRANSP	PROJECT - AIP 76 EAST SIDE DEV	11,797.05
		P2101088	03/25/2021	WISCONSIN DEPARTMENT OF TRANSP	ARFF RETROFIT FOAM CONTAINMEN	5,139.20
Airport Capital PROG TOTAL						16,936.25

I have reviewed the preceding payments in the total amount of **\$45,617.36**

Date:

Dept Head



Committee Chair

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF MARCH 2021

03/25/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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REPORT COMPLETE!

Report Total: 45,617.36

For Job Numbers: 2158521, 2161873, 2164544, 2167408, 2167535

WISCONSIN DEPARTMENT OF TRANSPORTATION / BUREAU OF AERONAUTICS

CONTRACT FOR AIRPORT IMPROVEMENT

AIRPORT OWNER AIRPORT NAME PROJECT I.D. CONTRACT NO.

Multiple Multiple BOA20001 1

BUREAU OF AERONAUTICS
RECEIVED
APR 12 2021

THIS CONTRACT for the improvements identified by the above Project I.D. number and generally described as **2021 Statewide Crack Seal**, hereinafter the "project", is made and entered into by the Wisconsin Department of Transportation Secretary, hereinafter "Secretary", as agent for the above airport owner pursuant to Wis. Stat. §114.32(3), and **Fahrner Asphalt Sealers, LLC**, hereinafter the "contractor".

This contract includes Project #1 and Project #2.

The contractor's proposal for this designated project, submitted on **March 18, 2021**, is hereby accepted by the Secretary. The proposal, including the applicable plans, specifications, special provisions and all contract documents as described in Part I of the Department of Transportation's Standard Specifications for Airport Construction, current edition, are all made a part of this contract.

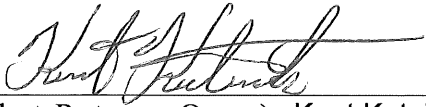
In consideration of these premises, the contractor will be paid the approximate sum of **Six Hundred Twenty Nine Thousand Six Hundred Forty Three dollars and Five cents, \$629,643.05**. The actual sum to be paid however will be the aggregate total determined by the work actually performed by the contractor, calculated upon the unit prices set out in the contract documents.

In witness whereof the parties, by their duly authorized officers, have set their hands and seals on the dates indicated.

CONTRACTOR

SECRETARY OF TRANSPORTATION

Fahrner Asphalt Sealers, LLC
(Name of Firm or Corporation)

BY: 
(President, Partner or Owner) Kent Kutnink

BY: _____
David M. Greene, Director
Wisconsin Bureau of Aeronautics


(Secretary) Assistant Jeff Salewske

DATE: 04/08/2021

DATE: _____

Notice to Contractor

If an individual is doing business as a sole proprietor, enter the firm name and the owner will sign. If doing business as a partnership or a joint venture, enter the firm name and general partner will sign. If a corporation, enter the full corporate name and the president and secretary will sign, and affix corporate seal. Certified copy of action of the board of directors authorizing such officers to execute the contract on behalf of the corporation may be required and will be required if the contract is not executed by the two officers above-named.

SEAL "NO CORPORATE
 SEAL ADOPTED"

CONTRACT BOND

Contractor's 100% Performance Bond and 100% Payment Bond

KNOW ALL MEN BY THESE PRESENTS, That we **Fahrner Asphalt Sealers, LLC** as principal, and Western Surety Company as surety, are held and firmly bound unto (the) **Wisconsin Aviation Investments, City/County of Ashland, City of Lancaster, Lakeland Airport Commission, Town of Solon Springs Airport Commission, Waukesha County, City of Wausau, City of Tomah, Rock County**, hereinafter called the Airport Owner, in the Penal Sum of **Six Hundred Twenty Nine Thousand Six Hundred Forty Three dollars and Five cents** for Performance Bond and **Six Hundred Twenty Nine Thousand Six Hundred Forty Three dollars and Five cents** for Payment Bond, lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is such, that whereas the principal has submitted to the Secretary, as agent for the above Airport Owner, the attached signed proposal dated **March 18, 2021**, and the attached signed contract executed on the part of the principal on April 8, 20 21 based on such proposal, said proposal and agreement being for **2021 Statewide Crack Seal**.

Now, therefore, if the principal will not withdraw the said proposal for the period specified therein and if, in the event the said proposal is accepted and the attached contract is executed on behalf of the Airport Owner, the principal will well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the proposal and agreement as accepted, and any and all duly authorized modifications of the said agreement that may hereafter be made, will pay to each and every person or party entitled thereto all the claims for work or labor performed or materials furnished, including premiums for Worker's Compensation Insurance, for or in or about or under such contract, as provided in Wis. Stat. §779 and §102, statutes amendatory thereto, and any such authorized extension or modification thereof, then this obligation to be void; otherwise to remain in full force and effect.

And said surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the agreement or to the work to be performed in this contract or the specifications accompanying the same will in any wise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the agreement or to the work or to the specifications.

IN WITNESS WHEREOF, the above-bounden parties have executed this instrument in two original counterparts, under their several seals this 8th day of April, 20 21 the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

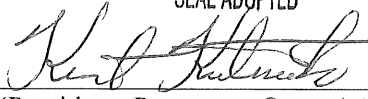
PRINCIPAL (CONTRACTOR)


Fahrner Asphalt Sealers, L.L.C.
(Name of Firm or Corporation)

2800 Mecca Drive, Plover, WI 54467
(Business Address)

2800 Mecca Drive, Plover, WI 54467
(Payment Remittance Address)

"NO CORPORATE
SEAL ADOPTED" (SEAL)

BY: 
(President, ~~Partner or Owner~~) Kent Kutnink


(Title) Jeff Selwiske, Assistant Secretary

DATE: April 8, 2021

SURETY

(SEAL)

Western Surety Company
(Name of Corporation or Firm)

151 N. Franklin St., Chicago, IL 60606
(Business Address)

BY: 
(~~Attorney or Agent of Surety~~) Joshua Sanford

Attorney-in-Fact
(Title)

DATE: April 8, 2021

NOTE: A certified copy of a power of attorney of the signatory agent for corporate surety must be attached in every case where corporate surety is used.

AIRPORT OWNER'S APPROVAL

(Name of Airport Owner)

BY: _____
(Airport Owner's Representative)

(Title)

DATE: _____

NOTE: The airport owner(s) must approve the bond and note the approval date in every case. The title of the person signing the approval must be indicated, according to Wis. Stat. §779.14(1m)(c).

JPH
544dev.dot/r.01/14/20

NOTARY ACKNOWLEDGMENT OF SURETY:

State of Connecticut

County of Hartford ss.

On this the 8th day of April, 2021, before me, Timothy S. Huffman, the undersigned officer, personally appeared Joshua Sanford, known to me (or satisfactorily proven) to be the person whose name is subscribed as Attorney-In-Fact for Western Surety Company, and acknowledged that s/he executed the same as the act of his/her principal for the purposes therein contained.

In witness whereof I hereunto set my hand.



Signature of Notary Public

Date Commission Expires: February 28, 2026

Timothy S. Huffman

Printed Name of Notary

TIMOTHY S. HUFFMAN
NOTARY PUBLIC - CT 183092
My Commission Expires Feb. 28, 2026

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Aimee R Perondine, Joshua Sanford, Michelle Anne McMahon, Donna M Planeta, Bethany Stevenson, Tanya Nguyen, Rebecca M Stevenson, Bryan M Caneschi, Individually

of Hartford, CT, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 11th day of August, 2020.



WESTERN SURETY COMPANY

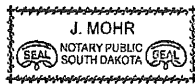
Paul T. Bruflat
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 11th day of August, 2020, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



J. Mohr
J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 8th day of April, 2021.



WESTERN SURETY COMPANY

L. Nelson
L. Nelson, Assistant Secretary

Authorizing By-Law

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.



Airport Director's Updates
March 15, 2021

- We have received full reimbursement (\$25,696) of the EcoEFP Retrofit Kit installed on our ARFF truck in October from the state. Due to the state's accounting methods, we will soon be invoiced for our 20% portion and need to pay back \$5,139.20.
- After being requested to provide more financial documentation, the state approved our request March 1st to receive our \$157,000 CARES grant money. We are hoping to see that money yet this month.
- A second round of Federal COVID grant money was approved in late December called the Coronavirus Response and Relief Supplemental Appropriation Act "CRRSAA". We should receive another \$57,000. Also included in this CRRSAA Grant Program are amounts for FAA Contract Towers such as ours, in the amount of \$34,162. Funds for the Contract Tower program may be used to cover lawful expenses to support their operations. The state provided guidance on March 12th on the process to request these funds.
- Runway 18-36 micro-surface project is out for bid until March 18. It will take a couple weeks after that for the contract to be awarded. No timeline known therefore on when this project will start. Provided our budgeted funds allow, we will re-surface portions of taxiway Echo at the same time. I will communicate closures just as soon as they are known.
- Runway 4-22 rehabilitation project slated for 2022 may start this year. After consultation with Federal, State, and engineering officials, it's been decided the best course of action at this time is to complete a 4" mill and asphalt overlay. The initial engineering estimate cost is \$3.4 million dollars. The airport is responsible for 5%. The project bid date is targeted to start June 10. Work could start in August and last approximately 8 weeks. Runway 14-32 will remain open. Runway 18-36 will need to be closed approximately 7 days.
- Although the snow season likely isn't completely over, I'm optimistic that the cold temps and long lasting snow is behind us. We had 27 snow events from Dec 12 – present day. We've spent approximately \$13,600 in over-time labor. Another \$64,000 was spent on equipment used in the snow removal process, i.e., tires, batteries, blades, broom wafers, cylinder repairs, salter engine rebuild. One-third of that amount was the End Loader snow-blower. That amount also included \$8,000 for sand last fall. We used some sand this season but will have ample supply for the 2021-22 season. We didn't use any E-36 fluid this year.
- The Wisconsin Aviation Conference is moved from May 2-4 to Oct 17-19 this year. It will be held at The Osthoff Resort in Elkhart Lake. Registration details will be forthcoming.

46 WHEREAS, it is recognized that the improvements petitioned for as listed will be funded
47 individually or collectively as funds are available, with specific project costs to be approved as
48 work is authorized, the proportionate cost of the airport development projects described above
49 which are to be paid by the Sponsor to the Secretary of the Wisconsin Department of
50 Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the
51 project; any unneeded and unspent balance after the project is completed is to be returned to the
52 Sponsor by the Secretary; the Sponsor will make available any additional monies that may be found
53 necessary, upon request of the Secretary, to complete the project as described above; the Secretary
54 shall have the right to suspend or discontinue the project at any time additional monies are found to
55 be necessary by the Secretary, and the Sponsor does not provide the same; in the event the sponsor
56 unilaterally terminates the project, all reasonable federal and state expenditures related to the project
57 shall be paid by the sponsor; and

58 WHEREAS, the Sponsor is required by law Wis. Stat. §114.32(5) to designate the Secretary as
59 its agent to accept, receive, receipt for and disburse any funds granted by the United States under the
60 Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as
61 its agent for other purposes.

62
63 **“DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR’S AGENT”**
64

65 THEREFORE, BE IT RESOLVED, by the Sponsor that the Secretary is hereby designated as its
66 agent and is requested to agree to act as such in matters relating to the airport development project
67 described above, and is hereby authorized as its agent to make all arrangements for the development
68 and final acceptance of the completed project whether by contract, agreement, force account or
69 otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other
70 monies, either public or private, for the acquisition, construction, improvement, maintenance and
71 operation of the airport; and, to acquire property or interest in property by purchase, gift, lease, or
72 eminent domain under Wis. Stat. §32.02; and, to supervise the work of any engineer, appraiser,
73 negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or
74 other documents required or requested by any agency of the federal government and to comply with
75 all federal and state laws, rules, and regulations relating to airport development projects.
76

77 FURTHER, the Sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that
78 the Sponsor may acquire certain parts of the required land or interests in land that the Secretary shall
79 find necessary to complete the aforesaid project.
80

81 **“AIRPORT OWNER ASSURANCES”**
82

83 AND BE IT FURTHER RESOLVED that the Sponsor agrees to maintain and operate the airport
84 in accordance with certain conditions established in Wis. Admin. Code Trans. §55, or in accordance
85 with Sponsor assurances enumerated in a federal grant agreement.
86

87 AND BE IT FURTHER RESOLVED THAT THE County Board Chair and County Clerk be
88 authorized to sign and execute the Agency Agreement and Federal Block Grant “Owner Assurances”
89 authorized by this Resolution.
90

91 **CERTIFICATION**
92

93 I, _____, Clerk of Rock County, Wisconsin, do hereby certify that the
94 foregoing is a correct copy of a Resolution introduced at a _____ meeting of the
95 _____ on _____, 2021, adopted by a majority vote, and recorded
96 in the minutes of said meeting.
97

98
99 _____
100 Clerk

Respectfully submitted,

Southern Wisconsin Regional Airport Board

Brent Fox, Chair

Rick Richard, Vice-Chair

Dave Homan

Eric Baker

Dick Cope

Greg Johnson

Joe Quint

Christine Rebout

Katie Reese

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.02 and 114.33(2), Wis. Stats.

s/Bridget Laurent

Bridget Laurent
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

No fiscal impact in and by itself.

s/Sherry Oja

Sherry Oja
Finance Director

EXECUTIVE SUMMARY

RESOLUTION PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID

This Resolution petitions the State of Wisconsin and/or the Federal Government for the necessary improvements to meet the existing and future needs of the Southern Wisconsin Regional Airport.

This Resolution also outlines the state and federal requirements for applying to obtain funding assistance. This Resolution is important for the future planning and timely execution of development as it becomes necessary.

The Resolution does not require county funds to be available, however should a part or all of the projects become eligible, and state and or federal aid become available, a request would be brought to the county board through future airport capital improvement budgets to provide the sponsor share for each project.

If approved, this Resolution and the Airport Owner Assurances signed by the County Board Chair and County Clerk will be forwarded to the State of Wisconsin, Bureau of Aeronautics for their approval.

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Respectfully Submitted,

Gregory A. Cullen, C.M.
Airport Director

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Southern Wisconsin Regional Airport Board
INITIATED BY



Gregory A. Cullen, C.M. Airport Director
DRAFTED BY

Southern Wisconsin Regional Airport Board
SUBMITTED BY

March 24, 2021
DATE DRAFTED

AGENCY AGREEMENT AND FEDERAL BLOCK GRANT OWNER ASSURANCES

1 WHEREAS, Rock County, Wisconsin, hereinafter referred to as the Sponsor, desires to sponsor
2 an airport development project to be constructed with federal aid and/or state aid, specifically, the
3 Southern Wisconsin Regional Airport project to:
4

5 Expand/improve/rehabilitate/construct snow removal equipment building, including wash bay;
6 Runway 18/36 reconfiguration; Construct east side hangar development area; Construct ARFF
7 building; Acquire Snow Removal Equipment; Reconstruct/rehabilitate/construct apron areas;
8 Reconstruct/rehabilitate Taxiway A, Rehabilitate Runway 14/32; Acquire mowing equipment; Conduct
9 wildlife hazard assessment; Replace Runways 04 and 14 PAPI; Replace rotating beacon; Acquire land
10 in runway approaches; reconstruct/rehabilitate terminal access roads and parking area;
11 Reconstruct/rehabilitate/realign/construct taxiways; Airfield pavement maintenance and repair; Security
12 improvements, including gates, card reader and lighting; clear and maintain runway approaches as
13 stated in Wis. Admin. Code Trans §55, and any necessary related work.
14

15 WHEREAS, the Sponsor adopted a resolution on _____, 2021, a copy
16 of which is attached and the prescribed terms and conditions of which are fully incorporated into this
17 agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth
18 in the Resolution, and agreeing to maintain and operate the airport in accordance with certain
19 conditions; and
20

AGENCY AGREEMENT

21
22
23 WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the
24 Sponsor until financial closing of this project;
25

26 NOW THEREFORE, the Sponsor and the Secretary do mutually agree that the Secretary
27 shall act as the Sponsor's agent in the matter of the airport development as provided by law and as set
28 forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal
29 services to the Sponsor.
30

Secretary of Transportation

David M. Greene, Director
Bureau of Aeronautics

Date: _____

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FEDERAL BLOCK GRANT OWNER ASSURANCES

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WHEREAS, the Sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached Federal Sponsor Assurances which are a condition of a Federal Grant of Funds.

The Federal Block Grant Owner Assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the Finding, (except for land projects, which shall run in perpetuity);

ACCEPTANCE:

The Sponsor does hereby accept the Agency Agreement and the Federal Block Grant Owner Assurances.

SPONSOR
Rock County, Wisconsin

Name

Title

Date

Name

Title

Date

Respectfully submitted,

Southern Wisconsin Regional Airport Board

Brent Fox, Chair

Rick Richard, Vice-Chair

Dave Homan

Eric Baker

Dick Cope

Greg Johnson

Joe Quint

Christine Rebout

Katie Reese

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.02, 59.52(19) and 114.33(2), Wis. Stats.

s/Bridget Laurent

Bridget Laurent
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

No fiscal impact in and by itself.

s/Sherry Oja

Sherry Oja
Finance Director

EXECUTIVE SUMMARY

RESOLUTION

AGENCY AGREEMENT AND FEDERAL BLOCK GRANT OWNER ASSURANCES

This Resolution is required by the State of Wisconsin in order to petition the State of Wisconsin and/or the Federal Government for the necessary improvements to meet the existing and future needs of the Southern Wisconsin Regional Airport.

The Resolution does not require county funds to be available, however should a part or all of the projects become eligible, and state and or federal aid become available, a request would be brought to the county board through future airport capital improvement budgets to provide the sponsor share for each project.

If approved, this Resolution will be forwarded to the State of Wisconsin, Bureau of Aeronautics for their approval.

Respectfully Submitted,

Gregory A. Cullen, C.M.
Airport Director