



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, March 14, 2012 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of February 22, 2012 *
4. Citizen Participation
5. Introduction of Carla Blackcoon, new ES Division Manager
6. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
7. Approval of Bills – Mr. Zuehlke
8. Resolution to Recognize Rock County Social Workers * – Ms. Thompson, Ms. Brown, Ms. Flanagan, Mr. Horozewski
9. Resolution Authorizing Acceptance of Permanency Roundtable Funding and Amending the 2012 Human Services Department Budget * – Ms. Brown
10. Resolution Authorizing Creating The Coordinated Services Team (CST) Advisory Committee * – Mr. Boutwell
11. Interim Assistance Update – Ms. Klyve
12. Director's Report *
 - W2 / ES Caseload
 - Family and Holiday Needs
13. Committee Requests for Future Agenda Items
14. Next meeting: Wednesday, March 28, 2012 at 4:30 p.m. at the *Youth Services Center, Shelter Care*, in Janesville, Wisconsin.
15. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

12-016

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Sara Mooren X8431
Originating Department Contact Person Phone

Contract with: Lunk, Inc, dba Home Instead Senior Care
(Name of entity)

Contract Period: Start Date: 01/01/12 Expiration Date: 12/31/13

Contract Amount: Rate x number of approved clients

Service	Rate
Basic Services (homemaker, companion, personal care)	\$19.00 Hour shifts over 3 hours
Basic Services (homemaker, companion, personal care)	\$26.00 Hour shifts less than 3 hours

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
 - 36-3668-0000-64604 Community Options Program (COP)
 - 36-3674-0000-64604 COP Waiver
 - 36-3678-0000-64604 Community Integration Program (CIP-II)
 - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:

Rock County Human Services Department has developed contracts with several providers for supportive home care services. This is one of several providers from which Rock County clients may choose for such services. In 2012 Lunk is combining their services into a "Basic Services" rate. Previously the rates for these services ranged from \$14.50 to \$18.50 per hour.

NEW AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. SS 1500

Human Services and Lunk Inc. dba Home Instead Senior Care

1/1/12 - 12/31/13 Cost: Rate X number of Clients

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

[Signature] 2/21/12
Signature Date

Total Fiscal Impact & Source of Funds:

Self-funded facility as available
in ASD's budget

Reviewed by Purchasing for compliance:
[Signature] 2/21/12

[Signature] 2/21/12
Finance Director Date

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

12-017

New Contract: or, _____ or, _____
 (check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Sara Mooren X8431
 Originating Department Contact Person Phone

Contract with: Maxim Healthcare Services, Inc.
 (Name of entity)

Contract Period: Start Date: 01/01/12 Expiration Date: 12/31/13

Contract Amount: Rate x number of approved clients

Service	Rate	Unit	% Increase/Decrease
Homemaker/companion *	\$14-\$20	Hour	0%
Personal care attendant *	\$15-\$23	Hour	0%
Live-in caregiver *	\$250-\$350	24-hour day	0%
Morning visit * (2 hours)	\$40-\$50	2-hour visit	0%
Evening visit * (2 hours)	\$40-\$50	2-hour visit	0%

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
 - 36-3668-0000-64604 Community Options Program (COP)
 - 36-3674-0000-64604 COP Waiver
 - 36-3678-0000-64604 Community Integration Program (CIP-II)
 - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:
 Rock County Human Services Department has developed contracts with several providers for support home care services. This is one of several providers from which Rock County clients may choose for such services.

NEW AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. SS 1519

Human Services and Maxim Healthcare Services Inc. for support home care services.

1/1/12 - 12/31/13 Cost: Rate X number of clients

Corporation Counsel has reviewed this document and finds it to be proper, as to form.
Cynthia R. Hymas 3/7/12
 Signature Date

Total Fiscal Impact & Source of Funds:
\$11,000.00 for 100 hours available
from HSD budget
[Signature] 3-2-12
 Finance Director Date

Reviewed by Purchasing for compliance:
[Signature]

White - General Services
 Yellow - Originating Department
 Pink - County Clerk

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

12-005

New Contract: _____ or, _____ or, _____
 (check box if yes) Amendment to Contract # Addendum to Contract #

Human Services _____ Sara Mooren _____ X8431 _____
 Originating Department Contact Person Phone

Contract with: Morning Sun Care Home
 (Name of entity)

Contract Period: Start Date: 01/01/12 Expiration Date: 12/31/13

Contract Amount: Rate x number of approved clients

Service	Rate	% Increase/Decrease
CBRF	\$2,268.83	0%

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

- 36-3666-0000-64604 Long Term Support
- 36-3668-0000-64604 Community Options Program (COP)
- 36-3674-0000-64604 COP Waiver
- 36-3678-0000-64604 Community Integration Program (CIP-II)
- 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:

Rock County Human Services Department has developed contracts with several providers for Community Based Residential Facility services. This is one of several providers from which Rock County clients may choose for such services. This is a licensed 13 bed facility and falls within the average range for a facility of this size.

NEW **AMENDMENT TO:** _____ **ADDENDUM TO:** _____

ADMINISTRATION CONTRACT REVIEW NO. SS 1505

Human Services and Morning Sun Care Home Care for CBRF Services

1/1/12 - 12/31/13 Cost: Rate X number of clients

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

Total Fiscal Impact & Source of Funds:

Sufficient funding is available
in ASD's budget

[Signature] 2/21/12
 Finance Director Date

Reviewed by Purchasing for compliance:

[Signature] 2/21/12

White - General Services
 Yellow - Originating Department
 Pink - County Clerk

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

12-071

New Contract: or, _____ or, _____
 (Check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x8431
 Originating Department Contact Person Phone

Contract with: Prentice House, Inc.
 (Name of entity)

Contract Period: Start Date: 3/1/2012 Expiration Date: 12/31/2012

Contract Amount: \$ Rate x Number of approved clients

SERVICE	RATE	UNIT	CHANGE FROM PRIOR YEAR
Residential Care Center	\$184.00	Day	New Provider

Expenditure/ Revenue Account Numbers: 36-3638-0000-64604 Child Protective Services – Substitute Care
36-3654-0000-64604 Juvenile Justice Services – Substitute Care

Executive Summary: Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The State rather than the County now negotiates the rates with each agency based on a universal standard.

The 2012 County Adopted Budget includes the following funds for substitute care:

Child Protective Services:		Juvenile Justice Services:	
1,928,255	Foster homes II-V	\$241,310	Foster homes II-V
391,563	Group homes	\$255,334	Group homes
1,842,764	Residential Care Centers	\$979,472	Residential Care Centers
\$4,162,582	Total	\$1,478,756	Total

NEW AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. SS 1518

Human Services and Prentice House Inc. for substitute care services

3/1/12 - 12/31/12 Cost: Rate (\$184.00) X number of clients

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.
Eugene R. Thomas 3/1/12
 Signature Date

Total Fiscal Impact & Source of Funds:

 Finance Director Date

Reviewed by Purchasing for compliance:
Jodi Miller

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

12-008

New Contract: _____ or, _____ or, _____
 (check box if yes) Amendment to Contract # Addendum to Contract #

Human Services _____ Sara Mooren _____ X8431
 Originating Department Contact Person Phone

Contract with: REM Wisconsin II, Inc.
 (Name of entity)

Contract Period: Start Date: 01/01/12 Expiration Date: 12/31/13

Contract Amount: Rate x number of approved clients

Service	Rate	% Increase/Decrease
CBRF	\$6,027.59	3.2%

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
 - 36-3668-0000-64604 Community Options Program (COP)
 - 36-3674-0000-64604 COP Waiver
 - 36-3678-0000-64604 Community Integration Program (CIP-II)
 - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:
 Rock County Human Services Department has developed contracts with several providers for Community Based Residential Facility services. This is one of several providers from which Rock County clients may choose for such services. This is a licensed 6 bed facility and falls on the higher end of rates for a facility of this size and provides a home with care to a high need LTS client.

NEW **AMENDMENT TO:** _____ **ADDENDUM TO:** _____

ADMINISTRATION CONTRACT REVIEW **NO. SS 1520**

Human Services and REM Wisconsin II Inc. for CBRF services

1/1/12 - 12/31/13 Cost: Rate (\$6,027.99) X number of clients

Corporation Counsel has reviewed this document and finds it to be proper, as to form.
Eugene R. Dumas 3/1/12
 Signature Date

Total Fiscal Impact & Source of Funds:
511 ... of ...
... M&D ...
... 3/1/12
 Finance Director Date

Reviewed by Purchasing for compliance:
Jodi Miller

White - General Services
 Yellow - Originating Department
 Pink - County Clerk

ENCUMBRANCE

Rock County - Production

02/24/12

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636040000-62119 ENC 3636040000	OTHER SERVICES R1201242-PO# 02/17/12	107,372.00 0.0%	0.0 -VN#023102	0.0 HEALTH NET OF JANESVILLE INC	107,372.00	57,867.00	57,867.00
				CLOSING BALANCE	49,505.00		
3636370000-62119 ENC 3636370000	OTHER SERVICES R1201218-PO# 02/15/12	0.00 100.0%	0.0 -VN#051636	203,710.00 KING CONSULTING	-203,710.00	19,200.00	19,200.00
				CLOSING BALANCE	-222,910.00		
3636890000-62119 ENC 3636890200	OTHER SERVICES R1201243-PO# 02/17/12	943,336.00 0.0%	0.0 -VN#038103	0.0 UNIVERSITY OF WISCONSIN MEDICA	943,336.00	40,000.00	40,000.00
				CLOSING BALANCE	903,336.00		
3636960000-62119 ENC 3636960000	OTHER SERVICES R1201241-PO# 02/17/12	293,684.00 0.0%	0.0 -VN#015793	0.0 ROCK VALLEY COMMUNITY PROGRAMS	293,684.00	302,514.00	302,514.00
				CLOSING BALANCE	-8,830.00		
	TAP			PROG-TOTAL-PO		419,581.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$419,581.00 INCURRED BY TREATMENT ALTERNATIVE PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian J. Klyve, Director
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Services Board
SUBMITTED BY

February 21, 2012
DATE DRAFTED

RESOLUTION TO RECOGNIZE ROCK COUNTY
SOCIAL WORKERS

1 WHEREAS, March has been declared National Social Worker Recognition Month; and
2
3 WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock
4 County, wish to recognize the Rock County Human Services Social Workers for their
5 excellence in delivering services to the citizens of Rock County; and
6
7 WHEREAS, the Social Workers of the Rock County Department of Human Services provide
8 services to a wide variety of Rock County citizens, and
9
10 WHEREAS, Social Workers in the Mental Health area provide crisis counseling and
11 treatment services to reduce the need for hospital based care; and services to maintain clients
12 in the community; and provide family crisis services, in-home family services as well as
13 services to children with severe and persistent mental illness to provide support to the families
14 and reduce the need for out of home placement of children and adolescents by providing
15 services to Rock County residents who otherwise might be a danger to self or others, and
16 further by addressing emotional/behavioral patterns that otherwise adversely impact on the
17 family and community; and
18
19 WHEREAS, the Social Workers in the Juvenile Justice Services Division provide an
20 invaluable service to the Rock County community by guiding and providing services to at-risk
21 youth and their families. On a weekly basis they make difficult decisions that balance the
22 need to keep the Rock County community safe and direct youth to a crime free life; and
23
24 WHEREAS, the Child Protective Services Social Workers provide essential safety services
25 and respond to reports of abuse and neglect and work to control for the safety of children who
26 are at risk of abuse, maltreatment and/or neglect, and intervene to alter the conditions within
27 the families which create the risk of maltreatment and/or neglect, relying upon home-based
28 services and collaboration with other professionals providing essential services to these
29 children/families; and
30
31 WHEREAS, the Social Workers in the Adult Community Services area provide services to
32 individuals with persistent and chronic mental illness assisting them to live in the community;
33 and prevent costly hospitalizations whenever possible; and
34
35 WHEREAS, the Social Workers in the Long Term Support Division perform critical work to
36 ensure the health and safety of the frail elderly and physically disabled living in the
37 community. Long Term Support social workers conduct thorough investigations on
38 elder/adult abuse and neglect reports, coordinate services to those individuals unable to meet
39 their basic needs, and provide a social outlet to those unable to leave their homes; all of which
40 assists these individuals to remain independently with dignity in the community; and
41
42 NOW THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors, duly
43 assembled this _____ day of _____, 2012, do hereby recognize the Rock
44 County Social Workers for their excellent work and diligent efforts in the delivery of services
45 to needy Rock County citizens and their families in 2012.

46 BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a
47 copy of this resolution to the Rock County Human Services Department.

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Phillip Owens

Sally Jean Landers-Weavers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

Robert Fizzell

Marvin Wopat

Kathy Kelm

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

HUMAN SERVICES BOARD
INITIATED BY



SARA MOOREN
DRAFTED BY

HUMAN SERVICES BOARD
SUBMITTED BY

FEBRUARY 21, 2012
DATE DRAFTED

AUTHORIZING ACCEPTANCE OF PERMANENCY ROUNDTABLE FUNDING AND AMENDING
THE 2012 HUMAN SERVICES DEPARTMENT BUDGET

1 **WHEREAS**, the Wisconsin Department of Children and Families awarded the Human Services
2 Department a grant to conduct permanency roundtables; and,
3
4 **WHEREAS**, a permanency roundtable is an intervention designed to facilitate the permanency planning
5 process for youth in out-of-home care by identifying realistic solutions to permanency obstacles for youth
6 and moving them to a permanent living arrangement; and,
7
8 **WHEREAS**, the youth's case manager, supervisor, permanency consultant, trained facilitator, and other
9 relevant professionals convene to create an individual permanency plan; and,
10
11 **WHEREAS**, the Human Services Department was awarded \$6,148 to conduct permanency roundtables
12 for twenty four Child Protective Services and Juvenile Justice cases (families).

13
14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2012, does hereby authorize the acceptance of Permanency
16 Roundtable funding; and,
17

18 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2012 be amended
19 as follows:
20

Account/Description	Budget <u>2/22/12</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3634-0000-42200 State Aid	\$10,000	\$6,148	\$16,148
<u>Use of Funds</u>			
36-3634-0000-64604 Program Expense	\$156,086	\$4,076	\$160,162
36-3634-0000-67130 Terminals and PCs	\$0	\$2,072	\$2,072

AUTHORIZING ACCEPTANCE OF PERMANENCY ROUNDTABLE FUNDING AND AMENDING
THE 2012 HUMAN SERVICES DEPARTMENT BUDGET

Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice

Terry Fell

Robert Fizzell

Kathy Kelm

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair


FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$6,148 in state aid for Human Services to conduct permanency roundtables. No additional County matching funds are required.


Sherry Oja
Finance Director


ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the county Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Authorizing Acceptance of Permanency Roundtable Funding and Amending the 2012 Human Services Department Budget

This resolution authorizes acceptance of \$6,148 from the Wisconsin Department of Children and Families to conduct permanency roundtables for twenty-four Child Protective Services and Juvenile Justices cases (families).

A permanency roundtable is an intervention designed to facilitate the permanency planning process for youth in out-of-home care by identifying realistic solutions to permanency obstacles for youth and moving them to a permanent living arrangement. The youth's case manager, supervisor, permanency consultant, trained facilitator, and other relevant professionals convene to create an individual permanency plan. Funds will be used for supplies and training necessary to conduct the roundtables.

Currently Rock County has 126 youth in out-of-home care placements (101 Foster Home, 7 Group Home, 18 Residential Care Center). The average daily census for 2011 was 135 youth in out-of-home placements.

No additional county funds are required.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lance Horozewski
Sandy Brown
Kate Flanagan
INITIATED BY



Phil Boutwell
DRAFTED BY

March 6, 2012
DATE DRAFTED

Human Services Board
SUBMITTED BY

CREATING THE COORDINATED SERVICES TEAM (CST) ADVISORY COMMITTEE

- 1 **WHEREAS**, in July, 2011 Zia Partners, the consultant for the CJCC released its report that confirmed the
2 Human Services Department's concern that there was a gap in the children's system of care for children
3 with multiple and complex needs identified in the Child Protective Services, Mental Health/AODA and
4 Juvenile Justice Divisions; and,
5
6 **WHEREAS**, the Human Services Department has reached consensus that the logical step is to implement
7 a Coordinated Services Team (CST) initiative under the Children's Mental Health unit in the Mental
8 Health/AODA Division; and,
9
10 **WHEREAS**, recent statutory changes to Section 46.56 Stats., formalized the requirements for providing
11 services to children and families under a CST initiative; and,
12
13 **WHEREAS**, the CST initiative requires that the County Board create a CST Advisory Committee and
14 designate an administering agency such as the Humans Services Department that would utilize a
15 collaborative team approach to offer a system of care to serve children and their families regardless of
16 their point of access; and,
17
18 **WHEREAS**, the purpose of the CST advisory Committee is to, among other things, provide oversight of
19 the implementation of the CST initiative, avoid duplications of services, ensure that policies and
20 procedures are followed, resolve problems, and plan for the future.
21
22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
23 this _____ day of _____, 2012 does hereby establish a 21 member CST Advisory Committee to
24 act in an advisory capacity to the County and designates the Rock County Human Services Department as
25 the administering agency; and,
26
27 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors be authorized
28 to appoint individuals to serve on the Coordinated Services Team Advisory Committee, membership of
29 which shall include the following representatives as required by statute:
30
31 • Rock County Child Protective Services,
32 • Rock County Mental Health/AODA,
33 • The County department responsible for serving children with developmental disabilities,
34 • Rock County Family Support program under section 46.985 Statutes,
35 • Juvenile court administrator or representative appointed by the Juvenile Courts Judge,
36 • Largest school district in the county,
37 • Rock County Economic Support, and
38 • Parents of children who are involved in 2 or more systems of care (at least 25% of the CST
39 Advisory Committee).
40
41 **BE IT FURTHER RESOLVED**, that membership the Coordinated Services Team Advisory Committee
42 may also include representatives from any other group permitted by statutes.
43

44 **BE IT FURTHER RESOLVED**, that the County Board Chair shall appoint members to serve on the
45 CST Advisory Committee for terms commencing on May 1, 2012, with one third to serve a term expiring
46 on April 30, 2013, one third to serve a term expiring on April 30, 2014, and one third to serve a term
47 expiring on April 30, 2015, with all subsequent appointments to be for a term of three years, except that
48 any person appointed to fill a vacant position on the CST Advisory Committee shall be appointed for the
49 remainder of the term of the position to which appointed; and,

50

51 **BE IT FURTHER RESOLVED**, that the Chair shall appoint a member of the CST Advisory
52 Committee to serve as a temporary chair until such time that the Committee establishes a method for
53 electing and elects a chair from its membership.

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

Brian Knudson, Chair

J. Russell Podzielni, Chair

Sally Jean Weaver-Landers, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

Robert Fizzell

Hank Brill

Kathy Kelm

Betty Jo Bussie

Shirley Williams

Ivan Collins

Phillip Owens

Marilynn Jensen

Terry Thomas

Louis Peer

Marvin Wopat

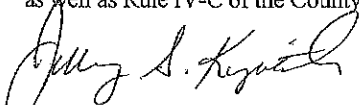
Kurtis Yankee

LEGAL NOTE:

FISCAL NOTE:

In addition to the statutes noted in this resolution, the County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats., as well as Rule IV-C of the County Board Rules.


Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Citizen members of such committees shall be eligible for mileage reimbursement only.


Jeffrey S. Kuglitsch
Corporation Counsel


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

In the spring of 2011, Charmian Klyve asked management staff to examine a gap in the system of care for children. Her concern was that on occasion, children and families with complex issues come into contact with Human Services systems that are not designed to deal with the problems at hand. That mismatch can result in the child placed in substitute care due to the lack of an alternative treatment model. Those placements are costly, long-term and sometimes result in children aging-out of an institutional setting.

The ad hoc group “tasked” itself with identifying and articulating the system gaps for those children who present challenges and to make cost effective modifications in service delivery. In particular, the system gaps included outpatient behavioral health and other resources for children at risk of out-of-home placements and who would benefit from wraparound services.

In July, 2011, Zia Partners, the Consultant for the CJCC, released its report. That report validated the ad hoc group’s contention that there were gaps in the system of care for children. By the fall of 2011, the group reached consensus that the logical step was to implement the Coordinated Services Team (CST) initiative under the Adolescent Services Unit within the Mental Health Division that would work collaboratively with both Child Protective Services and Juvenile Justice Divisions. The concept calls for reassigning duties of existing staff within the Department. The CST Unit will consist of 4 staff that should be fully trained so that they are able to serve approximately 42 families by the beginning of 2013.

The CST offers a system of care approach to serving children and families regardless of their point of access into the Human Services Department. By definition, the CST is a collaborative approach to respond to children with serious needs in the least restrictive setting. The CST would be an interdisciplinary team, coordinated by a staff member in partnership with the family, service providers, and family advocates, and team members identified by the families. In essence, a unique Child and Family Team is created to develop supports and services for each child and family. The team develops an individualized plan of care based on the child’s needs, age, gender, and culture.

Recent statutory changes to Section 46.56, Stats., formalized the requirements for counties that wish to create a CST initiative for children and families. In addition, the statutory changes require the County Board to create a CST Advisory Committee and designate an agency to operate the program. This resolution meets those requirements by creating a 21-member advisory committee and designates the Human Services Department to operate the CST program.

This resolution and the CST initiative has no budgetary impact in 2012. The Human Services Department has received \$80,000 of state funds and a 20% local match in its 2012 Budget for this initiative. Those state dollars are an offset to staff salaries. It is anticipated that staff assigned to the CST Unit will bill for MA case management dollars. Thus, it is anticipated that this initiative will result in a “budget to budget” net increase in revenue of \$46,000 in 2013.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, March 14, 2012**

HSD MANAGEMENT TEAM MEETING – February 21, 2012
Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – February 28, 2012
Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – March 6, 2012

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Fire Inspection Results**
- **Distribute HSD Work Rules**
- **Collections Agency**
- **Internet/Intranet**
- **Stop Program**

INFORMATION ITEMS

- **HSD Board Agenda**

MEETING WRAP-UP