



**COUNTY BOARD STAFF COMMITTEE
TUESDAY – APRIL 10, 2012 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – February 28, 2012 and March 6, 2012
3. Citizen Participation, Communications and Announcements
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
 - A. Human Resources
5. Resolution
 - A. Creating the Coordinated Services Team (SCT) Advisory Committee
 - B. National County Government Month – April 2012 “Healthy Counties, Healthy Families”
 - C. Upgrading Two Bachelor’s Level Social Worker Positions and Amending the 2012 Budget
6. Consideration of Releasing Right to Purchase Railroad Right-of-Way in Avalon, WI
7. Approval of Cost Share Agreement for Buck Property Well Abandonment
8. Consideration of Proposed Rule Changes
9. Claim
10. **EXECUTIVE SESSION:** Per Section 19.85(1)(g) Wis. Stats. – To Confer with Legal Counsel Regarding Potential Litigation
11. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0113200000-63200	PUBL/SUBCR/DUES	2,850.00 57.9%	1,651.41	0.00	1,198.59		
	P1201451-PO# 04/01/12 -VN#026912		INTERNATIONAL CITY COUNTY MANA			629.16	
	P1201491-PO# 04/01/12 -VN#038544		WCEA			125.00	
			CLOSING BALANCE		444.43		754.16
0113200000-64200	TRAINING EXP	2,450.00 12.2%	300.00	0.00	2,150.00		
	P1201525-PO# 04/01/12 -VN#046506		WATCP			150.00	
			CLOSING BALANCE		2,000.00		150.00
	COUNTY ADMINISTR		PROG-TOTAL-PO			904.16	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$904.16 INCURRED BY COUNTY ADMINISTRATOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
 COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

APR 10 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL	18,000.00	4.7%	4,126.13	-3,268.10	17,141.97	
	P1200711-PO# 04/01/12 -VN#013607						JANESVILLE GAZETTE INC
						83.29	
							CLOSING BALANCE
						17,058.68	83.29
	COUNTY BOARD						PROG-TOTAL-PO
						83.29	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$83.29 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
 COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

APR 10 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-63100	OFC SUPP & EXP	4,200.00 30.4%	283.31	996.45	2,920.24		
		04/01/12 -VN#049974	0 CONNELL, DAVID			192.01	
			CLOSING BALANCE		2,728.23		192.01
0814200000-64200	TRAINING EXP	26,985.00 45.6%	12,328.98	0.00	14,656.02		
		04/01/12 -VN#044396	IHRKE, CONNIE			385.08	
		04/01/12 -VN#049974	0 CONNELL, DAVID			126.69	
			CLOSING BALANCE		14,144.25		511.77
		HUMAN RESOURCES	PROG-TOTAL-PO			703.78	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$703.78 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 10 2012

DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-09

Transfer No.

Requested by Human Resources
Department

David O'Connell
Department Head

3/29/12

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
08-1420-0000-63100	Office Supplies	1,479

TO

ACCOUNT #	DESCRIPTION	AMOUNT
08-1420-0000-67171	Capital Account	1,479

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *CRK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

12-09

TO: FINANCE DIRECTOR

REQUESTED BY: Human Resources
Department

Joe Smith
Department Head Signature

DATE: 3/29/12

FROM:	AMOUNT
1) ACCOUNT #: 08-1420-0000-63100 DESCRIPTION: Office Supplies CURRENT BALANCE: \$ 2,920 33 ⁰⁰ / ₁₀₀ PROVIDED BY THE FINANCE DIRECTOR	\$ 1,478.75 \$ 1,479
2) ACCOUNT #: DESCRIPTION:	
3) CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
4) CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	

TO:	AMOUNT
ACCOUNT #: 08-1420-0000-67171 DESCRIPTION: Capital Account	\$ 1,478.75 \$ 1,479
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

Purchasing Wall Paneling for the Human Resources Office

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lance Horozewski
Sandy Brown
Kate Flanagan
INITIATED BY



Phil Boutwell
DRAFTED BY

March 6, 2012
DATE DRAFTED

Human Services Board
SUBMITTED BY

CREATING THE COORDINATED SERVICES TEAM (CST) ADVISORY COMMITTEE

- 1 **WHEREAS**, in July, 2011 Zia Partners, the consultant for the CJCC released its report that confirmed the
2 Human Services Department's concern that there was a gap in the children's system of care for children
3 with multiple and complex needs identified in the Child Protective Services, Mental Health/AODA and
4 Juvenile Justice Divisions; and,
5
6 **WHEREAS**, the Human Services Department has reached consensus that the logical step is to implement
7 a Coordinated Services Team (CST) initiative under the Children's Mental Health unit in the Mental
8 Health/AODA Division; and,
9
10 **WHEREAS**, recent statutory changes to Section 46.56 Stats., formalized the requirements for providing
11 services to children and families under a CST initiative; and,
12
13 **WHEREAS**, the CST initiative requires that the County Board create a CST Advisory Committee and
14 designate an administering agency such as the Humans Services Department that would utilize a
15 collaborative team approach to offer a system of care to serve children and their families regardless of
16 their point of access; and,
17
18 **WHEREAS**, the purpose of the CST advisory Committee is to, among other things, provide oversight of
19 the implementation of the CST initiative, avoid duplications of services, ensure that policies and
20 procedures are followed, resolve problems, and plan for the future.
21
22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
23 this _____ day of _____, 2012 does hereby establish a 21 member CST Advisory Committee to
24 act in an advisory capacity to the County and designates the Rock County Human Services Department as
25 the administering agency; and,
26
27 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors be authorized
28 to appoint individuals to serve on the Coordinated Services Team Advisory Committee, membership of
29 which shall include the following representatives as required by statute:
30
31 • Rock County Child Protective Services,
32 • Rock County Mental Health/AODA,
33 • The County department responsible for serving children with developmental disabilities,
34 • Rock County Family Support program under section 46.985 Statutes,
35 • Juvenile court administrator or representative appointed by the Juvenile Courts Judge,
36 • Largest school district in the county,
37 • Rock County Economic Support, and
38 • Parents of children who are involved in 2 or more systems of care (at least 25% of the CST
39 Advisory Committee).
40
41 **BE IT FURTHER RESOLVED**, that membership the Coordinated Services Team Advisory Committee
42 may also include representatives from any other group permitted by statutes.
43

CREATING THE COORDINATED SERVICES TEAM (CST) ADVISORY COMMITTEE

Page 2

44 **BE IT FURTHER RESOLVED**, that the County Board Chair shall appoint members to serve on the
45 CST Advisory Committee for terms commencing on May 1, 2012, with one third to serve a term expiring
46 on April 30, 2013, one third to serve a term expiring on April 30, 2014, and one third to serve a term
47 expiring on April 30, 2015, with all subsequent appointments to be for a term of three years, except that
48 any person appointed to fill a vacant position on the CST Advisory Committee shall be appointed for the
49 remainder of the term of the position to which appointed; and,

50

51 **BE IT FURTHER RESOLVED**, that the Chair shall appoint a member of the CST Advisory
52 Committee to serve as a temporary chair until such time that the Committee establishes a method for
53 electing and elects a chair from its membership.

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE



Brian Knudson, Chair

J. Russell Podzilni, Chair



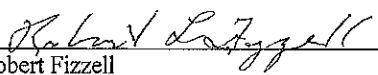
Sally Jean Weaver-Landers, Vice Chair

Sandra Kraft, Vice Chair




Terry Fell

Eva Arnold



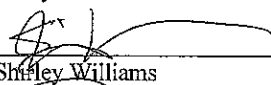
Robert Fizzell

Hank Brill



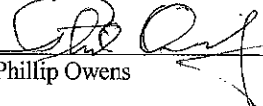
Kathy Kelm

Betty Jo Bussie



Shirley Williams

Ivan Collins



Phillip Owens

Marilynn Jensen

Absent

Terry Thomas

Louis Peer

Absent

Marvin Wopat

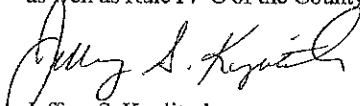
Kurtis Yankee

LEGAL NOTE:

FISCAL NOTE:

In addition to the statutes noted in this resolution, the County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats., as well as Rule IV-C of the County Board Rules.


Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Citizen members of such committees shall be eligible for mileage reimbursement only.


Jeffrey S. Kuglitsch
Corporation Counsel


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended,


Craig Knutson
County Administrator

Executive Summary

In the spring of 2011, Charmian Klyve asked management staff to examine a gap in the system of care for children. Her concern was that on occasion, children and families with complex issues come into contact with Human Services systems that are not designed to deal with the problems at hand. That mismatch can result in the child placed in substitute care due to the lack of an alternative treatment model. Those placements are costly, long-term and sometimes result in children aging-out of an institutional setting.

The ad hoc group “tasked” itself with identifying and articulating the system gaps for those children who present challenges and to make cost effective modifications in service delivery. In particular, the system gaps included outpatient behavioral health and other resources for children at risk of out-of-home placements and who would benefit from wraparound services.

In July, 2011, Zia Partners, the Consultant for the CJCC, released its report. That report validated the ad hoc group’s contention that there were gaps in the system of care for children. By the fall of 2011, the group reached consensus that the logical step was to implement the Coordinated Services Team (CST) initiative under the Adolescent Services Unit within the Mental Health Division that would work collaboratively with both Child Protective Services and Juvenile Justice Divisions. The concept calls for reassigning duties of existing staff within the Department. The CST Unit will consist of 4 staff that should be fully trained so that they are able to serve approximately 42 families by the beginning of 2013.

The CST offers a system of care approach to serving children and families regardless of their point of access into the Human Services Department. By definition, the CST is a collaborative approach to respond to children with serious needs in the least restrictive setting. The CST would be an interdisciplinary team, coordinated by a staff member in partnership with the family, service providers, and family advocates, and team members identified by the families. In essence, a unique Child and Family Team is created to develop supports and services for each child and family. The team develops an individualized plan of care based on the child’s needs, age, gender, and culture.

Recent statutory changes to Section 46.56, Stats., formalized the requirements for counties that wish to create a CST initiative for children and families. In addition, the statutory changes require the County Board to create a CST Advisory Committee and designate an agency to operate the program. This resolution meets those requirements by creating a 21-member advisory committee and designates the Human Services Department to operate the CST program.

This resolution and the CST initiative has no budgetary impact in 2012. The Human Services Department has received \$80,000 of state funds and a 20% local match in its 2012 Budget for this initiative. Those state dollars are an offset to staff salaries. It is anticipated that staff assigned to the CST Unit will bill for MA case management dollars. Thus, it is anticipated that this initiative will result in a “budget to budget” net increase in revenue of \$46,000 in 2013.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Lori Stottler
INITIATED BY



Lori Stottler
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

March 21, 2012
DATE DRAFTED

**National County Government Month - April 2012
"Healthy Counties, Healthy Families"**

- 1 **WHEREAS**, Rock County, takes seriously our responsibility to protect and enhance the health,
2 welfare and safety of its residents in sensible and cost-effective ways; and
3
4 **WHEREAS**, Rock County's Mission statement is "To enhance the quality of life, **health**, safety, and
5 trust of all citizens by providing top quality public services through a creative and responsive team
6 committed to excellence, integrity, accountability, and respect."
7
8 **WHEREAS**, county governments are essential to America's healthcare system and are unique in their
9 responsibility to both finance and deliver health services through public hospitals and clinics, local
10 health departments, long-term care facilities, mental health services and substance abuse treatment, and
11 coverage programs for the uninsured; and
12
13 **WHEREAS**, each year since 1991 the (NACo) National Association of Counties has encouraged
14 counties across the country to actively promote their own programs and services to the public they
15 serve; and
16
17 **WHEREAS**, the Rock County Board of Supervisors and employees are dedicated to the Counties
18 health via caring for our citizens in the following ways:
19
20 **WHEREAS**, the Health Department and Human Services provides prescription drug collections,
21 immunizations, home visits to moms and babies, communicable disease follow up, lead assessments,
22 healthy home assessments, radon testing, private well water testing, permits for private septic systems,
23 restaurant inspections, paternity testing, pregnancy testing, campground inspections, school nursing,
24 follow up on nuisance complaints, follow up on bites for rabies and more. In 2011, 3,586 inspections
25 were conducted in restaurants, homes, campgrounds, tattoo parlors and wells. 8,168 vaccinations were
26 delivered last year alone; and
27
28 **WHEREAS**, the County owns and operates Rock Haven. a 130 bed nursing home serving Rock
29 County residents in need of rehabilitation, the frail, elderly, those who have long term medical
30 needs/disabilities as well as behavioral/emotional/psychiatric care needs and developmental
31 disabilities. Rock Haven is unique in our care provision in that it provides for on-staff medical
32 physicians and a psychiatrist. In 2011 we provided 46,065 days of patient care and employed 250
33 employees both professional and non-professional; and
34
35 **WHEREAS**, the Rock County 911 Communications & Sheriff's Office received 294,202 incoming
36 calls in 2011. The number of traffic stops and self-initiated calls that resulted in responding totaled
37 67,746; and
38
39 **WHEREAS**, maintaining healthy roadways, Rock County owns 18 bridges, and is responsible for
40 caring for 112 other bridges in towns, villages and cities throughout the County. The County owns and
41 cares for 215 miles of County highway and 1,155 total miles of State, County and Town highways in
42 Rock County, Wisconsin.
43
44 **NOW, THEREFORE, BE IT RESOLVED THAT** the Rock County Board, duly assembled this
45 _____ day of _____, 2012, does hereby proclaim April 2012 as National County Government
46 Month themed "Healthy Counties, Healthy Families" and encourage all County officials, employees,
47 schools and residents to participate in county government celebration activities.

Respectfully submitted,

County Board Staff Committee

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Ivan Collins

Marilynn Jensen

Louis Peer

Kurtis Yankee

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Kate Flanagan
INITIATED BY



Phil Boutwell
DRAFTED BY

Human Services Board
SUBMITTED BY

March 21, 2012
DATE DRAFTED

Upgrading Two Bachelor's Level Social Worker Positions to Master's Level Social Worker Positions and Amending the 2012 Budget

WHEREAS, the Human Services Department requests that the County Board upgrade two vacant Bachelor's level Social Worker (BSW) positions assigned to the Community Support Program in the Beloit Office to Master's level Social Worker (MSW) positions; and,

WHEREAS, the Department believes there are programmatic, service treatment and fiscal advantages to Rock County by filling these positions with higher skill set employees; and

WHEREAS, the MSW positions can provide more intensive treatment and case management for our most difficult clientele who have a significant risk of institutionalization, thus avoiding high cost placements; and,

WHEREAS, our clients with severe and persistent mental illness benefit from services received from the higher trained MSW positions; and,

WHEREAS, a cost analysis reveals that while the MSW positions are more expensive they can bill at a higher Medical Assistance rate, which reduces the total cost of the positions by \$21,710 on an annualized basis.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012 does hereby upgrade the 2.0 FTE vacant Bachelor's level Social Worker positions to Master's level Social Workers and authorize the Human Services Department to fill those positions; and,

BE IT FURTHER RESOLVED, that the 2012 Budget be amended as follows:

<u>A/C Description</u> <u>Source of Funds</u>	<u>Budget at</u> <u>3/31/12</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
36-3706-0000-45015/ Medical Assistance	1,096,336	15,134	1,111,470
<u>Use of Funds</u>			
36-3706-0000-61100/ Regular Wages	1,751,711	13,329	1,765,040
36-3706-0000-61400/ FICA	104,070	1,019	105,089
36-3706-0000-61510/ Retirement	134,676	786	135,462

Respectfully submitted,

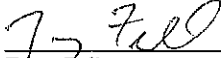
HUMAN SERVICES BOARD




Brian Knudson, Chair

Absent

Sally Jean Weaver-Landers, Vice Chair



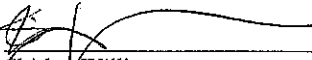
Terry Fell



Robert Fizzell

Absent

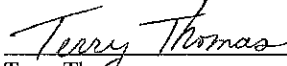
Kathy Kelm



Shirley Williams



Phillip Owens



Terry Thomas

Absent

Marvin Wopat

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Hank Brill

Betty Jo Bussie

Ivan Collins

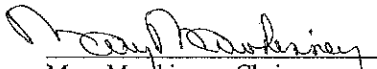
Marilynn Jensen

Louis Peer

Kurtis Yankee

FINANCE COMMITTEE ENDORSEMENT


Reviewed and approved on a vote of
4-0.



Mary Mawhinney, Chair

FISCAL NOTE:

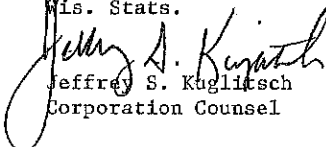
This resolution amends the 2012 Human Services budget to allow for the upgrade of two Bachelor level Social Worker positions to Master's level Social Worker positions. The upgrades will be funded by an increase in billable Medical Assistance revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

This resolution authorizes the upgrade of two currently vacant Bachelor's level social work positions in the Beloit Community Support Program to Master's Level Social work positions. The Community Support Programs are multidisciplinary community based treatment teams designed to provide intensive treatment and case management services to individuals living with severe and persistent mental illness in the community. Services are intended to assist clients with significant risk of institutionalization maintain independence in the community and achieve a high quality of life.

Most services provided by the CSP staff are billable to Medicaid and Rock County receives reimbursement for the federal share of the MA billing rate. The reimbursement rate for a Master's level CSP professional is notably higher than the rate for a Bachelor's level professional. A cost analysis has proven that, because of the differential in revenue generated by a Master's level social worker vs. a Bachelor's level social worker, employing Master's level staff actually costs the County less than employing Bachelor's level staff in these positions. In addition there is clear programmatic advantage to hiring higher trained staff to work with this population of consumers who benefit from the clinical expertise of a Master's Level social worker. Based on these facts, The HSD is proposing that the vacant Bachelor's level CSP positions be upgraded and filled at the Master's level.

The resolution also amends the 2012 budget. The amendment is cost neutral in that the MA revenue is an equal offset to the higher cost of the MSW positions. The cost analysis reveals that there is approximately a \$21,170 total cost savings achieved by upgrading the two positions. That cost savings will be built into the 2013 Budget should the County Board pass the resolution.



Division of Transportation Investment
Management
Bureau of Transit, Local Roads, Railroad & Harbors
PO Box 7914
Madison, WI 53707-7914

Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov

Telephone: (608) 267-7347
Facsimile (FAX): (608) 267-3567

E-mail: peter.bradley@dot.wi.gov

March 19, 2012

Mr. Craig Knutson
Rock County Administrator
51 South Main Street
Janesville, WI 53545

Dear Mr. Knutson:

WisDOT Railroad Right of Way Land sale to Gavilon.

Dear Mr. Knutson:

This letter is for the purpose of determining whether Rock County is interested in exercising its right under Wisconsin Statutes section 85.09 to purchase part of the State of Wisconsin owned railroad right of way which is adjacent to the southeast, adjacent to Avalon Road at The Gavilon Group, LLC facility (formerly Millard Grain) in Avalon, Wisconsin. This part of the right of way is located as shown in the enclosed map of the area. It is no longer required for railroad operations.

The State is required in section 85.09 to secure from the local units of government a release of any interest or right in this property prior to selling it to another party.

If Rock County wishes to release any right or interest in the real estate as described in the attached map, please sign where indicated below and return this letter in the enclosed, postage paid envelope. If Rock County is interested in purchasing the property, please contact me.

Please telephone me at (608) 267-7347 with any questions you may have concerning this right of way property. Thank you.

Sincerely,

For Rock County, Wisconsin:

A handwritten signature in cursive script that reads "Peter A. Bradley".

Craig Knutson, County Administrator

Peter A. Bradley
WisDOT Railroads & Harbors Section
(608) 267-7347

BUCK PROPERTY – WELL ABANDONMENT

County-owned property covering 3.31 acres of land at 9238 North County Road F, in the Indianford area known as the Buck property has been undergoing various improvements in the past year. The activities have included:

1. Asbestos removal at a cost of \$2,200 by a licensed contractor.
2. Buildings demolition and removal at a cost \$17,729. The activity was undertaken by the Public Works Department and was originally estimated at \$15,000 but due to the muddy conditions, extra dirt was removed and transported to the landfill. (Note – the dollars above the budgeted amount have been charged to the DPW budget.)

An abandoned well has been found on the property that needs to be properly abandoned/capped. Using a State Cost-Share Agreement through the Land Conservation Department, the State would pay for 75% or \$332 and the County would pay 25% or \$134 of the well abandonment costs.


It is been suggested that this small amount of funds be charged to the County Board's Sundry account.

According to Tom Sweeney, Land Conservation Director, DATCP requires a Committee Chair signature for the Cost Share Agreement. Consequently, a motion from the Committee is being recommended.



MEMORANDUM

TO: County Board Staff Committee

FROM: Jeffrey S. Kuglitsch 

DATE: April 4, 2012

RE: Rules of Procedure for the Rock County Board of Supervisors

The Rock County Board of Supervisors will at its meeting on April 17, 2011 consider the adoption of rules of procedure for the ensuing year. The following amendments have been requested to the current rules. In all cases new language is underscored and language deleted is ~~crossed-out~~. At the current time, there are three (3) proposed rule changes.

(1) Rule I-F shall be amended as follows:

F. Vacancies during the term of any supervisor shall be filled by the County board Chair with confirmation by the County Board. If practicable, this shall be done within ~~30~~ 60 working days of the date on which the vacancy was created. If a vacancy occurs within 4 months of the next election, it may be filled at the discretion of the County Board Chair.

(2) Rule III-F shall be amended as follows:

F. Every Supervisor shall have the prerogative to introduce a resolution on any matter. Every resolution introduced shall be referred to the appropriate committee by the Chair of the Board within ~~30~~ 20 calendar days. If the governing committee does not report a resolution within 60 days from the time it was referred to the committee, five supervisors may bring the resolution to the Board floor.

(3) Rule IV-O shall be created as follows:

O. Except as otherwise provided by law, the Chair of the County Board and the Vice-Chair shall be ex-officio members of all standing committees. Their ex-officio membership is in addition to the membership hereinafter prescribed for each committee. Any committee lacking a quorum may call on the Chair or Vice-Chair to make a quorum as an active voting member of that committee for that day. The Chair and Vice-Chair shall be paid mileage and per diem only when used to make a quorum by any properly noticed Standing County Committee.



MEMORANDUM

TO: County Board Staff Committee
FROM: Jeffrey S. Kuglitsch, Corporation Counsel
DATE: March 16, 2012
RE: Notice of Claim

CLAIMANT: Gary L. Graves and Mary A. Graves
DATE OF INCIDENT: January 26, 2012
DATE OF NOTICE OF CLAIM: February 27, 2012
AMOUNT CLAIMED: In excess of \$10,000
NATURE OF CLAIM: Damages due to basement being flooded with sewage coming from pipes in the basement. Claim that grease from the Rock County Jail blocked sewer pipes.
RECOMMENDATION: Denial.