

**MINUTES**  
**BOARD OF DIRECTOR**  
**Wednesday, October 30, 2013**  
**8:30 a.m. – 10:30 a.m.**  
**Community Action Board of Directors**  
**Pathways Center, 20 Eclipse, Beloit**

<u>Present</u>		<u>Absent</u>	<u>Staff</u>
Kim Capstick	Penny Sonheim	Nancy Forbeck	Lisa Furseth
Royce DeBow	Mark Spreitzer	Minnie Murry	Debbie Keller
Travis Egan	Linda Seemeyer	Brenda Pinson	Traci Scherck
Jason Heidenreich	Jennifer Wood	Jana Vegge	Lynn Jones
Julie Lewis		Fred Yoss	Marc Perry
			Jennifer Perreault
			<u>Guest</u>
			Amy Harper

1. WELCOME

2. CALL TO ORDER

3. CONSENT AGENDA ITEMS

- Board Chair, Royce DeBow, recommended moving discussion on the Walworth County Action Plan to a separate dialogue as there was not a quorum at the last Planning and Evaluation Committee Meeting.

**ACTION: Travis Egan motioned to accept the consent agenda minus the Walworth County Action Plan, Linda Seemeyer seconded, accepted unanimously.**

4. COMMUNICATION

- Chair Remarks - Royce reminded members of the importance of attending all meetings (full board and committee meetings); and to give notice when they can not attend.
- Executive Directors Report
  - YoungStar ratings were received as follows: CK-Wrap Around (CKWA) received a 5 rating and CK-Janesville (CKJ) received a 4 rating. This means that CKWA will be given a 25% incentive plus Wisconsin Share Reimbursement, and CKJ will receive 5% increase. (note that CKJ increased their points by 11 over last year's rating).
  - Employment and Training Grant Partnerships:
    - Highway 39 Expansion - partnering with Racine and will train qualified individuals to work on the project
    - Request for Proposal (RFP) - employment training for kids aging out of the foster care system; possible slots in Fresh Start (FS).
    - Admin staff will be moving to Beloit Pathway Center on December 3, 2013.
    - Federal Level - Congressman Ryan interested in Poverty; indicated visiting places and looking for best practice.
    - Deputy Director position - final steps of interview process; down to final two; will extend offer by end of week; will send email to Board Members with decision.

**ACTION: Jennifer Wood motioned to accept Executive Directors Report, Kim Capstick seconded, accepted unanimously.**

5. GOVERNANCE COMMITTEE

- Nomination of Amanda Sookraj to fill the vacant Rock Private position, term 1, Expiring June 2014

**ACTION: Travis Egan motioned to accept nomination of Amanda Sookraj to the Board of Directors, Linda Seemeyer seconded, accepted unanimously.**

6. PLANNING AND EVALUATION COMMITTEE

- Mark Spreitzer gave a review of the meeting for the full Board.
- Lynn Jones gave summary of Skills Enhancement evaluation that was conducted with our intern, Amy Harper.
- Program expansion into Walworth County was discussed. It was decided that Walworth County Board members will meet with a team of staff to discuss programs already in Walworth County and what areas still need to be addressed. Findings will be brought back to the full Board at the next Board meeting.
- **ACTION: Travis Egan motioned to accept the Planning and Evaluation minutes minus the Walworth County Staff Recommendations that will be brought to the full Board at a later date, Mark Spreitzer seconded, accepted unanimously.**

7. BOARD EDUCATION – Lisa Furseth, Executive Director, presented the Affordable Care Act and the implications for CAI.

8. ADJOURN

**Next Meeting: January 8, 2014, 1545 Hobbs Drive, Delavan**