



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, April 11, 2012– 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of March 28, 2012 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Mr. Zuehlke
6. Approval of Bills – Mr. Zuehlke
7. Update on CPS - Ms. Brown
8. Director's Report *
 - W2 / ES Caseload
9. Committee Requests for Future Agenda Items
10. Next meeting: Wednesday, April 25, 2012 at 4:30 p.m. at the *Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.*
11. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

ENCUMBRANCE

Rock County - Production

03/28/12

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636370000-62119	OTHER SERVICES	236,610.00 96.2%	8,000.0	219,710.00	8,900.00		
ENC 3636370000	R1201580-PO# 03/21/12 -VN#040172			ORION FAMILY SERVICES		122,665.00	122,665.00
*** OVERDRAFT ***				CLOSING BALANCE	-113,765.00		
	HOME VISITATION			PROG-TOTAL-PO		122,665.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$122,665.00 INCURRED BY HOME VISITATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, April 11th, 2012**

HSD MANAGEMENT TEAM MEETING – March 27, 2012

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Supervisor/Staff & Supervisor/Supervisor Overnight Lodging**
- **Revision To HSD Work Rule 0136**
- **Grievance Procedure**
- **STOP Program**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP

HSD MANAGEMENT TEAM MEETING – April 3, 2012

Meeting Cancelled.
