



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, March 23, 2011 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, March 23, 2011, in the 3<sup>rd</sup> Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Kelm, Citizen Representative; Phillip Owens, Supervisor; Jennifer Bishop, Supervisor; and Robert Fizzell, Supervisor.

**Committee Members Absent:** Minnie Murry, Citizen Representative; Terry Thomas, Supervisor; and Marv Wopat, Supervisor.

**Staff Present:** Charmian Klyve, Director; Phil Boutwell, Deputy Director; Tim Zuehlke, Controller; Lance Horozewski, Juvenile Justice & Prevention Manager; Cindy Sutton, Economic Support Services Manager; and Sheila JaDoul, Economic Support Worker.

**Others Present:** None.

**Approval of Agenda:** Supervisor Fizzell moved the agenda, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of March 9, 2011:** Supervisor Owens moved the minutes as presented, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Juvenile Justice Updates:** Mr. Horozewski reported personnel updates in the Juvenile Justice and Prevention Division, which included the newly hired Deputy Superintendent, Mr. Terrell Robinson.

The Mark Carey training will be held at the end of March for the Juvenile Justice & Prevention staff. The training will focus on skills for staff to utilize when interacting with children on a daily basis.

**Resolution to Recognize Social Workers:** Supervisor Owens moved the resolution to the floor, seconded by Supervisor Fizzell. Mr. Horozewski presented the resolution and added an example of outstanding social work by Ms. Holly Mineau, Juvenile Probation Specialist. Ms. Mineau offered to come to the Detention Center to talk to a young man that had experienced major trauma in his life and was acting out uncontrollably in the facility. Her expertise and willingness to help de-escalate the situation was very helpful. Also, Mr. Skip Drew, a Crisis Intervention worker, was called upon to help a child in the facility that needed immediate intervention. Without Mr. Drew arranging all the services for this child and this child's family, the outcome of this situation may not have turned out as well. As a result, the child has returned home. The resolution was approved unanimously. APPROVED.

**Resolution to Recognize Economic Support Workers:** Citizen Representative Kelm moved the resolution to the floor, seconded by Supervisor Owens. Ms. Sutton presented the resolution recognizing the Economic Support Workers, and introduced Ms. Sheila JaDoul, an Economic Support Worker. Ms. Sutton explained caseloads continue to increase, but Economic Support workers continue to accomplish a no error 100% accuracy rate. She explained a Badger Care case that needed immediate attention for a

sick child, and how the Economic Support worker was able to expedite the process, so the child could get the care that was needed. The resolution was approved unanimously. APPROVED.

**Resolution to Oppose the Initiative in the Governor's Budget that Removes Income Maintenance Administration from the Counties and Creates a State Operated Centralized Income Maintenance Unit:** Supervisor Bishop moved the resolution to the floor, seconded by Supervisor Fizzell. Mr. Boutwell presented the resolution opposing centralization of Income Maintenance. He explained with centralization he would expect service levels to drop and the performances would not be up to standard. Secondly, the Job Center would be at risk as the partners would not be able to pick up the possible loss of rent to keep the Job Center functioning. Finally, Income Maintenance is a core function of the agency, many other departments depend on information Income Maintenance provides. Supervisor Bishop requested the resolution be sent to the Governor as well as legislature. Seventy-one counties are working on getting this through legislature, and Mr. Boutwell is optimistic to make this change. The resolution was approved unanimously. APPROVED.

**Approval of Contracts, Transfers, and/or Encumbrances:** Mr. Boutwell and Mr. Zuehlke presented three contracts for approval. Citizen Representative Weaver-Landers moved the contracts, seconded by Supervisor Owens with unanimous approval. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval and responded to questions.

Interim Assist	2,127.99	CPS	1,467.72
IDP	3,467.50	Job Center	18,157.48
W-2 Admin	4,834.34		
Bal Sheet A/C	- 216.81		

Supervisor Owens moved to approve the bills as presented, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

**Director's Report:**

- ESW-2 Caseload:

The W-2 numbers are currently at 182 cases with three intensive CSJ case.

- Update on Budget

Ms. Klyve thanked Ms. JaDoule for attending tonight's meeting. She commended the Economic Support Division on the outstanding job they do. Ms. Sutton added she has been tracking cases the state has needed assistance with. Last week there were 74 cases.

**Committee Requests for Future Agenda Items:** Chair Knudson mentioned a typo under "Next Meeting" on the agenda and asked to change the date to April 13, 2011.

**Next Meeting:** Wednesday, April 13, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Fizzell motioned to adjourn, seconded by Supervisor Owens, with unanimous approval at 5:02 p.m.

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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**