



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
Wednesday, October 22, 2014 – 4:30 p.m.

**Rock County Health Care Center – 3<sup>rd</sup> Floor Conference Room, Janesville**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of October 8, 2014 \*
4. Citizen Participation, Communications and Announcements
5. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
6. Approval of Bills \* – Mr. Zuehlke
7. Awarding the Contract for Professional Security Services \* – Ms. Meboe, Ms. Mooren
8. Review and Approval of the 2015 Human Services Department Budget – Ms. Klyve
9. Director's Report\*
  - Discuss invitation of Jodi Millis regarding County Purchasing Ordinance
  - Reminder: County Board Public Hearing on the 2015 County Budget – 11/5/14, 6:00 p.m.
  - Racial disparity information sent by email to all Board members on 10/10/14
  - Newspaper Articles on Food Share and the ADRC
10. Form For Committee Requests
11. Next Meeting: Wednesday, **November 12, 2014 at 4:30 p.m.** at **64 Eclipse Center, Conference Room,** in Beloit, Wisconsin.
12. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

PURCHASE ORDER NUMBER P1402328

PEID 053009

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 09/11/2014

DEPARTMENT HUMAN SERVICES

COMMITTEE HUMAN SERVICES

VENDOR NAME ST JOHNS EVANGELICAL LUTHERAN CHURCH

ACCOUNT NUMBER 36-3697-0000-62119

FUNDS DESCRIPTION CFIS OTHER SERVICES

AMOUNT OF INCREASE \$ 25.00

INCREASE FROM \$ 3,060.00 TO \$ 3,085.00

ACCOUNT BALANCE AVAILABLE \$ 166.25 SB 10/14/14

REASON FOR AMENDMENT ADDITIONAL FUNDS NEEDED FOR RENT FOR  
BELOIT DIVERSION PROGRAM

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

0AD40901

| Account Number          | Account Name   | PO#           | Inv Date       | Vendor Name                   | Inv/Enc Amt    |                        |
|-------------------------|----------------|---------------|----------------|-------------------------------|----------------|------------------------|
| 36-3700-0000-62119      | OTHER SERVICES |               |                |                               |                |                        |
| 36-3700-1326            |                | P1402721      | 09/30/2014     | TELLURIAN UCAN INC            | 8,960.00       |                        |
| 36-3700-1331            |                | P1402717      | 09/30/2014     | JANESVILLE PSYCHIATRIC CLINIC | 2,235.00       |                        |
| 36-3700-1331            |                | P1402718      | 09/30/2014     | LUTHERAN SOCIAL SERVICES      | 875.75         |                        |
| 36-3700-1331            |                | P1402719      | 09/30/2014     | CROSSROADS COUNSELING CENTER  | 610.00         |                        |
| 36-3700-1331            |                | P1402720      | 09/30/2014     | BELOIT AREA                   | 50.00          |                        |
| 36-3700-1331            |                | P1402822      | 09/30/2014     | BELOIT MEMORIAL HOSPITAL      | 185.00         |                        |
| <b>AODA BLOCK GRANT</b> |                | <b>Budget</b> | <b>YTD Exp</b> | <b>YTD Enc</b>                | <b>Pending</b> | <b>Closing Balance</b> |
|                         |                | 280,508.00    | 142,470.42     | 19,735.95                     | 12,715.75      | 105,585.88             |
| 36-3704-0000-62119      | OTHER SERVICES |               |                |                               |                |                        |
| 36-3704-1331            |                | P1402717      | 09/30/2014     | JANESVILLE PSYCHIATRIC CLINIC | 890.00         |                        |
| 36-3704-1331            |                | P1402718      | 09/30/2014     | LUTHERAN SOCIAL SERVICES      | 1,727.25       |                        |
| 36-3704-1331            |                | P1402719      | 09/30/2014     | CROSSROADS COUNSELING CENTER  | 35.00          |                        |
| 36-3704-1331            |                | P1402720      | 09/30/2014     | BELOIT AREA                   | 162.50         |                        |
| 36-3704-1331            |                | P1402822      | 09/30/2014     | BELOIT MEMORIAL HOSPITAL      | 410.00         |                        |
| <b>IDP</b>              |                | <b>Budget</b> | <b>YTD Exp</b> | <b>YTD Enc</b>                | <b>Pending</b> | <b>Closing Balance</b> |
|                         |                | 161,655.00    | 49,513.04      | 3,224.75                      | 3,224.75       | 105,692.46             |

I have examined the preceding bills and encumbrances in the total amount of **\$15,940.50**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

Page 1 of 8

05541007

| Account Number                                     | Account Name         | PO# | Inv Date                 | Vendor Name  | Inv/Enc Amt       |                               |
|--|----------------------|-----|--------------------------|--|-------------------|-------------------------------|
| 36-3603-0000-64604<br>36-3603-3009                 | PROGRAM EXPENSE      |     | 10/14/2014               | ROCK COUNTY HUMAN SERVICES DEP                                   | 675.00            |                               |
| <b>SPECIAL HSD</b>                                 | Budget<br>0.00       |     | YTD Exp<br>0.00          | YTD Enc<br>0.00  | Pending<br>675.00 | Closing Balance<br>(675.00)   |
| 36-3634-0000-64604<br>36-3634-1814                 | PROGRAM EXPENSE      |     | 10/14/2014               | ROCK COUNTY HUMAN SERVICES DEP                                   | 55.00             |                               |
| <b>CPS</b>   | Budget<br>105,922.00 |     | YTD Exp<br>59,482.32     | YTD Enc<br>12,130.70   | Pending<br>55.00  | Closing Balance<br>34,253.98  |
| 36-3671-0000-64604<br>36-3671-1606                 | PROGRAM EXPENSE      |     | 10/14/2014               | ROCK COUNTY HUMAN SERVICES DEP                                   | 60.00             |                               |
| <b>ELDER ABUSE/NEG</b>                             | Budget<br>40,400.00  |     | YTD Exp<br>25,420.17     | YTD Enc<br>4,900.00  | Pending<br>60.00  | Closing Balance<br>10,019.83  |
| 36-3689-0000-64604<br>36-3689-0001                 | PROGRAM EXPENSE      |     | 10/14/2014               | ROCK COUNTY HUMAN SERVICES DEP                                   | 950.00            |                               |
| <b>CRISIS</b>                                      | Budget<br>306,325.00 |     | YTD Exp<br>236,441.76    | YTD Enc<br>2,695.00  | Pending<br>950.00 | Closing Balance<br>66,238.24  |
| 36-3706-0000-64604<br>36-3706-0000<br>36-3706-1206 | PROGRAM EXPENSE      |     | 10/14/2014<br>10/14/2014 | ROCK COUNTY HUMAN SERVICES DEP<br>ROCK COUNTY HUMAN SERVICES DEP | 100.00<br>171.43  |                               |
| <b>CSP</b>   | Budget<br>635,920.00 |     | YTD Exp<br>494,614.26    | YTD Enc<br>0.00  | Pending<br>271.43 | Closing Balance<br>141,034.31 |
| 36-3713-0000-64604<br>36-3713-2015                 | PROGRAM EXPENSE      |     | 10/14/2014               | ROCK COUNTY HUMAN SERVICES DEP                                   | 400.00            |                               |
| <b>SHELTER PLUS</b>                                | Budget<br>8,100.00   |     | YTD Exp<br>7,585.50      | YTD Enc<br>0.00  | Pending<br>400.00 | Closing Balance<br>114.50     |

I have examined the preceding bills and encumbrances in the total amount of **\$2,411.43**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 Committee Chair \_\_\_\_\_

OSS41006

Rock County HSD

COMMITTEE APPROVAL REPORT

10/15/2014

| Account Number   | Account Name           | PO#                     | Inv Date   | Vendor Name  | Inv/Enc Amt                     |
|--|------------------------|-------------------------|--|--|---------------------------------|
| 36-3600-0000-64200<br>36-3600-0000   | TRAINING EXP           | P1403242                | 09/26/2014   | ESRI WISCONSIN USER GROUP  | 100.00                          |
| <b>AGENCY MGT &amp; SUP</b>  | Budget<br>16,220.00    | YTD Exp<br>3,190.35     | YTD Enc<br>4,034.02                                  | Pending<br>100.00  | Closing Balance<br>8,895.63     |
| 36-3602-0000-62119<br>36-3602-0000   | OTHER SERVICES         | P1400648                | 10/08/2014   | OFFICE PRO   | 104.35                          |
| <b>OVERHEAD</b>  | Budget<br>31,249.00    | YTD Exp<br>16,972.90    | YTD Enc<br>7,312.00                                  | Pending<br>104.35  | Closing Balance<br>6,859.75     |
| 36-3602-0000-63100<br>36-3602-0000<br>36-3602-0000                                 | OFC SUPP & EXP         | P1400629<br>P1400646    | 10/01/2014<br>10/01/2014                             | E AND D WATER WORKS INC<br>WISCONSIN DEPARTMENT OF JUSTIC          | 24.00<br>294.50                 |
| <b>OVERHEAD</b>  | Budget<br>101,080.00   | YTD Exp<br>63,821.40    | YTD Enc<br>16,052.40                                 | Pending<br>318.50  | Closing Balance<br>20,887.70    |
| 36-3603-0000-64605<br>36-3603-0000   | NON-REIMB EXP          |                         | 10/07/2014   | PARSON,JODI  | 14.04                           |
| <b>SPECIAL HSD</b>   | Budget<br>6,993.00     | YTD Exp<br>1,565.47     | YTD Enc<br>0.00                                      | Pending<br>14.04   | Closing Balance<br>5,413.49     |
| 36-3605-0000-62119<br>36-3605-0000   | OTHER SERVICES         | P1403389                | 09/30/2014   | LANGUAGE LINE SERVICES   | 2,522.89                        |
| <b>IM CONSORTIUM</b>   | Budget<br>3,972,153.00 | YTD Exp<br>1,714,374.08 | YTD Enc<br>23,354.00                                 | Pending<br>2,522.89  | Closing Balance<br>2,231,902.03 |
| 36-3610-0000-62119<br>36-3610-0000   | OTHER SERVICES         | P1403387                | 10/01/2014   | O BRIEN AND ASSOCIATES INC   | 1,400.00                        |
| <b>CHILD CARE</b>  | Budget<br>49,580.00    | YTD Exp<br>3,433.79     | YTD Enc<br>136.00                                    | Pending<br>1,400.00  | Closing Balance<br>44,610.21    |
| 36-3634-0000-62503<br>36-3634-0000   | INTERPRETER FEES       | P1400645                | 09/22/2014   | SWITS LTD  | 60.00                           |
| <b>CPS</b>   | Budget<br>1,500.00     | YTD Exp<br>1,992.00     | YTD Enc<br>0.00                                      | Pending<br>60.00   | Closing Balance<br>(552.00)     |
| 36-3634-0000-64200<br>36-3634-0000<br>36-3634-0000                                 | TRAINING EXP           | P1401990<br>P1402153    | 10/01/2014<br>10/01/2014                             | INTERTRIBAL CHILD WELFARE TRAI<br>INTERTRIBAL CHILD WELFARE TRAI   | 160.00<br>40.00                 |
| <b>CPS</b>   | Budget<br>17,736.00    | YTD Exp<br>10,122.97    | YTD Enc<br>4,030.00                                  | Pending<br>200.00  | Closing Balance<br>3,383.03     |
| 36-3634-0000-64604<br>36-3634-0000<br>36-3634-1731<br>36-3634-1731<br>36-3634-1731 | PROGRAM EXPENSE        | P1403251                | 09/29/2014<br>09/01/2014<br>09/27/2014<br>09/12/2014 | CDW GOVERNMENT INC<br>KLUGE,KEN<br>WUKSINICH, KATHY<br>MATY,EDWARD | 21.98<br>7.60<br>16.76<br>32.53 |

Page 3 of 8

| Account Number          | Account Name           | PO#      | Inv Date                | Vendor Name                    | Inv/Enc Amt          |                               |
|-------------------------|------------------------|----------|-------------------------|--------------------------------|----------------------|-------------------------------|
| <b>CPS</b>              | Budget<br>105,922.00   |          | YTD Exp<br>59,458.45    | YTD Enc<br>12,130.70           | Pending<br>78.87     | Closing Balance<br>34,253.98  |
| 36-3636-0000-64604      | PROGRAM EXPENSE        |          |                         |                                |                      |                               |
| 36-3636-0000            |                        | P1400669 | 09/11/2014              | SENTRY FOOD STORE              | 39.38                |                               |
| 36-3636-0000            |                        | P1400670 | 09/18/2014              | SHOPKO INC #130                | 33.98                |                               |
| 36-3636-0000            |                        | P1403310 | 10/02/2014              | MC DONALDS                     | 45.00                |                               |
| <b>INDEPEND LIVING</b>  | Budget<br>7,969.00     |          | YTD Exp<br>2,402.90     | YTD Enc<br>0.00                | Pending<br>118.36    | Closing Balance<br>5,447.74   |
| 36-3638-0000-64604      | PROGRAM EXPENSE        |          |                         |                                |                      |                               |
| 36-3638-2900            |                        | P1400638 | 09/17/2014              | NORRIS ADOLESCENT CENTER       | 1,992.00             |                               |
| 36-3638-2900            |                        | P1400639 | 09/17/2014              | OCONOMOWOC DEVELOPMENT         | 46.42                |                               |
| 36-3638-2900            |                        | P1400640 | 09/17/2014              | NORTHWEST PASSAGE              | 796.95               |                               |
| 36-3638-2900            |                        | P1400647 | 09/17/2014              | TOMORROWS CHILDREN*            | 3,786.51             |                               |
| 36-3638-2900            |                        | P1400654 | 09/17/2014              | RAWHIDE BOYS RANCH*            | 572.30               |                               |
| 36-3638-2900            |                        | P1402897 | 09/17/2014              | SAINTA INC                     | 7,203.66             |                               |
| 36-3638-2900            |                        | P1403386 | 09/17/2014              | LAD LAKE                       | 525.98               |                               |
| <b>CPS SUB CARE</b>     | Budget<br>3,716,746.00 |          | YTD Exp<br>2,789,270.24 | YTD Enc<br>2,880.00            | Pending<br>14,923.82 | Closing Balance<br>909,671.94 |
| 36-3641-0000-64604      | PROGRAM EXPENSE        |          |                         |                                |                      |                               |
| 36-3641-5013            |                        | P1403384 | 09/25/2014              | CHILDRENS SERVICE SOCIETY OF W | 3,234.00             |                               |
| 36-3641-5013            |                        | P1403385 | 09/29/2014              | ROCK WALWORTH COMPREHENSIVE FA | 3,234.00             |                               |
| <b>BRIGHTER FUTURES</b> | Budget<br>297,969.00   |          | YTD Exp<br>213,049.59   | YTD Enc<br>74,651.10           | Pending<br>6,468.00  | Closing Balance<br>3,800.31   |
| 36-3646-0000-64604      | PROGRAM EXPENSE        |          |                         |                                |                      |                               |
| 36-3646-5016            |                        |          | 10/01/2014              | GERUE,LEA                      | 52.05                |                               |
| <b>JUVENILE JUSTICE</b> | Budget<br>8,450.00     |          | YTD Exp<br>6,227.83     | YTD Enc<br>0.00                | Pending<br>52.05     | Closing Balance<br>2,170.12   |
| 36-3656-0000-64604      | PROGRAM EXPENSE        |          |                         |                                |                      |                               |
| 36-3656-0000            |                        | P1403277 | 09/29/2014              | ACTIVE PARENTING PUBLISHERS IN | 4,435.00             |                               |
| <b>COMM INTERV PRGM</b> | Budget<br>12,415.00    |          | YTD Exp<br>3,569.62     | YTD Enc<br>1,897.82            | Pending<br>4,435.00  | Closing Balance<br>2,512.56   |
| 36-3671-0000-64604      | PROGRAM EXPENSE        |          |                         |                                |                      |                               |
| 36-3671-0000            |                        |          | 10/01/2014              | THOMPSON,JENNIFER              | 10.53                |                               |
| <b>ELDER ABUSE/NEG</b>  | Budget<br>40,400.00    |          | YTD Exp<br>25,469.64    | YTD Enc<br>4,900.00            | Pending<br>10.53     | Closing Balance<br>10,019.83  |
| 36-3683-0000-64604      | PROGRAM EXPENSE        |          |                         |                                |                      |                               |
| 36-3683-0000            |                        |          | 10/01/2014              | THOMPSON,JENNIFER              | 10.53                |                               |
| 36-3683-0000            |                        |          | 09/23/2014              | PASS,TERRI                     | 31.48                |                               |
| 36-3683-0000            |                        |          | 10/08/2014              | SCHMIDT,AMBER                  | 127.89               |                               |
| 36-3683-0000            |                        |          | 09/24/2014              | HRICAY,JILL                    | 29.78                |                               |
| 36-3683-0000            |                        | P1403129 | 09/30/2014              | MMPR                           | 209.90               |                               |

| Account Number        | Account Name         | PO#      | Inv Date              | Vendor Name                    | Inv/Enc Amt         |  |
|-----------------------|----------------------|----------|-----------------------|--------------------------------|---------------------|--|
| <b>ADRC</b>           | Budget<br>14,980.00  |          | YTD Exp<br>18,796.65  | YTD Enc<br>0.00                | Pending<br>409.58   | <i>transfer coming</i><br>Closing Balance<br>(4,226.23)  |
| 36-3689-0000-64604    | PROGRAM EXPENSE      |          |                       |                                |                     |  |
| 36-3689-0002          |                      |          | 10/01/2014            | TURNER, STEWART                | 450.00              |  |
| 36-3689-0002          |                      |          | 09/17/2014            | MOTEL 6                        | 433.58              |  |
| 36-3689-0002          |                      | P1400964 | 09/08/2014            | NAMAN LLC                      | 250.00              |  |
| 36-3689-0002          |                      | P1400971 | 09/16/2014            | SRB PROPERTY MANAGEMENT LLC    | 725.00              |  |
| 36-3689-0002          |                      | P1402980 | 09/18/2014            | DRIFTWOOD MOTEL                | 180.00              |  |
| 36-3689-0004          |                      | P1400965 | 09/17/2014            | HOMECARE PHARMACY LLC          | 175.64              |  |
| 36-3689-0004          |                      | P1400973 | 09/12/2014            | KEALEY PHARMACY                | 248.75              |  |
| 36-3689-1221          |                      | P1403202 | 10/06/2014            | ABILITIES INC                  | 1,578.08            |  |
| 36-3689-1221          |                      | P1403388 | 10/13/2014            | CUNNINGHAM, LORI D             | 1,471.50            |  |
| <b>CRISIS</b>         | Budget<br>306,325.00 |          | YTD Exp<br>231,879.21 | YTD Enc<br>2,695.00            | Pending<br>5,512.55 | Closing Balance<br>66,238.24                             |
| 36-3690-0000-62119    | OTHER SERVICES       |          |                       |                                |                     |  |
| 36-3690-0000          |                      | P1400635 | 10/01/2014            | CLIENTTELL INC                 | 100.00              |  |
| 36-3690-0000          |                      | P1400705 | 09/30/2014            | ADVANCED DISPOSAL SERVICES     | 22.45               |  |
| <b>OUTPATIENT SER</b> | Budget<br>66,966.00  |          | YTD Exp<br>49,120.41  | YTD Enc<br>15,919.60           | Pending<br>122.45   | Closing Balance<br>803.54                                |
| 36-3690-0000-62170    | PHYSICIAN/OTHER      |          |                       |                                |                     |  |
| 36-3690-0000          |                      |          | 10/06/2014            | ILLICHMANN, DR MITCHELL        | 1,314.80            |  |
| 36-3690-0000          |                      | P1400653 | 09/13/2014            | PSYCHOLOGY CLINIC INC, THE     | 675.00              |  |
| 36-3690-0000          |                      | P1400655 | 08/16/2014            | MARCUS, JEFFREY A              | 720.00              |  |
| <b>OUTPATIENT SER</b> | Budget<br>145,620.00 |          | YTD Exp<br>131,810.61 | YTD Enc<br>33,000.00           | Pending<br>2,709.80 | <i>transfer coming</i><br>Closing Balance<br>(21,900.41) |
| 36-3690-0000-62503    | INTERPRETER FEES     |          |                       |                                |                     |  |
| 36-3690-0000          |                      | P1403311 | 10/06/2014            | BOYCE, MALA K                  | 2,873.75            |  |
| <b>OUTPATIENT SER</b> | Budget<br>9,000.00   |          | YTD Exp<br>9,368.97   | YTD Enc<br>0.00                | Pending<br>2,873.75 | <i>transfer coming</i><br>Closing Balance<br>(3,242.72)  |
| 36-3690-0000-64200    | TRAINING EXP         |          |                       |                                |                     |  |
| 36-3690-0000          |                      | P1403241 | 09/26/2014            | UNIVERSITY OF WISCONSIN STEVEN | 180.00              |  |
| <b>OUTPATIENT SER</b> | Budget<br>13,170.00  |          | YTD Exp<br>9,388.97   | YTD Enc<br>0.00                | Pending<br>180.00   | Closing Balance<br>3,601.03                              |
| 36-3690-0000-67160    | CA \$500-\$4,999     |          |                       |                                |                     |  |
| 36-3690-0000          |                      | P1402985 | 09/15/2014            | HENRICKSEN                     | 1,132.49            |  |
| <b>OUTPATIENT SER</b> | Budget<br>6,000.00   |          | YTD Exp<br>2,959.29   | YTD Enc<br>0.00                | Pending<br>1,132.49 | Closing Balance<br>1,908.22                              |
| 36-3691-0000-67160    | CA \$500-\$4,999     |          |                       |                                |                     |  |
| 36-3691-0000          |                      | P1403022 | 09/25/2014            | HENRICKSEN                     | 4,355.22            |  |
| <b>CLTS</b>           | Budget<br>6,110.00   |          | YTD Exp<br>0.00       | YTD Enc<br>0.00                | Pending<br>4,355.22 | Closing Balance<br>1,754.78                              |

| Account Number   | Account Name         | PO#                              | Inv Date                               | Vendor Name   | Inv/Enc Amt               |                               |
|--|----------------------|----------------------------------|--|---|---------------------------|-------------------------------|
| 36-3698-0000-82119<br>36-3698-2015                                 | OTHER SERVICES       | P1403382                         | 08/31/2014                             | COMMUNITY ACTION INC OF ROCK &                            | 5,062.04                  |                               |
| <b>EXPANDED AODA</b>   | Budget<br>472,360.00 |                                  | YTD Exp<br>0.00                        | YTD Enc<br>0.00   | Pending<br>5,062.04       | Closing Balance<br>467,297.96 |
| 36-3701-0000-64604<br>36-3701-0000                                 | PROGRAM EXPENSE      | P1400973                         | 09/18/2014                             | KEALEY PHARMACY   | 3.60                      |                               |
| <b>JUSTICE&amp;MH COLLA</b>  | Budget<br>0.00       |                                  | YTD Exp<br>3,978.72                    | YTD Enc<br>1,928.23                                       | Pending<br>3.60           | Closing Balance<br>(5,910.55) |
| 36-3703-0000-64200<br>36-3703-2014                                 | TRAINING EXP         | P1403241                         | 09/26/2014                             | UNIVERSITY OF WISCONSIN STEVEN                            | 180.00                    |                               |
| <b>IDP ENHAN GRANT</b>   | Budget<br>0.00       |                                  | YTD Exp<br>5,053.53                    | YTD Enc<br>0.00   | Pending<br>180.00         | Closing Balance<br>(5,233.53) |
| 36-3706-0000-82119<br>36-3706-0000                                 | OTHER SERVICES       | P1400705                         | 09/30/2014                             | ADVANCED DISPOSAL SERVICES                                | 45.55                     |                               |
| <b>CSP</b>   | Budget<br>13,121.00  |                                  | YTD Exp<br>7,969.46                    | YTD Enc<br>2,672.08                                       | Pending<br>45.55          | Closing Balance<br>2,433.91   |
| 36-3730-0000-62400<br>36-3730-0000<br>36-3730-0000<br>36-3730-0000 | R & M SERV           | P1400666<br>P1400705<br>P1403383 | 10/03/2014<br>09/30/2014<br>10/03/2014 | MENARDS<br>ADVANCED DISPOSAL SERVICES<br>SHERWIN WILLIAMS | 17.31<br>115.00<br>100.77 |                               |
| <b>JOB CENTER</b>  | Budget<br>73,422.00  |                                  | YTD Exp<br>46,279.98                   | YTD Enc<br>11.80  | Pending<br>233.08         | Closing Balance<br>26,897.14  |

I have examined the preceding bills and encumbrances in the total amount of **\$53,626.52**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

*Page 6 of 8*



05541008

Rock County HSD

COMMITTEE APPROVAL REPORT

10/15/2014

| Account Number                     | Account Name     | PO# | Inv Date   | Vendor Name                    | Inv/Enc Amt |                 |
|------------------------------------|------------------|-----|------------|--------------------------------|-------------|-----------------|
| 00-0000-0000-25233<br>00-0000-0010 | HUM SER SUB CARE |     | 10/01/2014 | SOCIAL SECURITY ADMINISTRATION | 259.17      |                 |
|                                    | Budget           |     | YTD Exp    | YTD Enc                        | Pending     | Closing Balance |
|                                    | 0.00             |     | (3,716.94) | 0.00                           | 259.17      | 3,457.77        |

I have examined the preceding bills and encumbrances in the total amount of **\$259.17**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

Page 7 of 8

05541008

| Account Number          | Account Name    | PO#      | Inv Date       | Vendor Name                    | Inv/Enc Amt    |                        |
|-------------------------|-----------------|----------|----------------|--------------------------------|----------------|------------------------|
| 36-3634-0000-64604      | PROGRAM EXPENSE |          |                |                                |                |                        |
| 36-3634-1803            |                 |          | 10/01/2014     | PICK N SAVE MEGA FOOD CENTER   | 299.77         |                        |
| 36-3634-1803            |                 | P1400972 | 10/01/2014     | DAVIS CITGO SERVICE INC        | 120.00         |                        |
| <b>CPS</b>              | <b>Budget</b>   |          | <b>YTD Exp</b> | <b>YTD Enc</b>                 | <b>Pending</b> | <b>Closing Balance</b> |
|                         | 105,922.00      |          | 59,117.55      | 12,130.70                      | 419.77         | 34,253.98              |
| 36-3638-0000-64604      | PROGRAM EXPENSE |          |                |                                |                |                        |
| 36-3638-1836            |                 | P1402722 | 10/01/2014     | ROCK RIVER ACADEMY AND RES CEN | 2,880.00       |                        |
| <b>CPS SUB CARE</b>     | <b>Budget</b>   |          | <b>YTD Exp</b> | <b>YTD Enc</b>                 | <b>Pending</b> | <b>Closing Balance</b> |
|                         | 3,716,746.00    |          | 2,801,314.06   | 2,880.00                       | 2,880.00       | 909,671.94             |
| 36-3642-0000-64604      | PROGRAM EXPENSE |          |                |                                |                |                        |
| 36-3642-0000            |                 |          | 10/01/2014     | TRIPP AND ASSOCIATES INC       | 1,360.00       |                        |
| <b>REUN SUPPORT</b>     | <b>Budget</b>   |          | <b>YTD Exp</b> | <b>YTD Enc</b>                 | <b>Pending</b> | <b>Closing Balance</b> |
|                         | 74,200.00       |          | 10,276.33      | 0.00                           | 1,360.00       | 62,563.67              |
| 36-3646-0000-62119      | OTHER SERVICES  |          |                |                                |                |                        |
| 36-3646-5014            |                 |          | 10/01/2014     | SENTRY FOODS INC STORE #375    | 50.00          |                        |
| 36-3646-5014            |                 | P1400972 | 10/01/2014     | DAVIS CITGO SERVICE INC        | 53.58          |                        |
| <b>JUVENILE JUSTICE</b> | <b>Budget</b>   |          | <b>YTD Exp</b> | <b>YTD Enc</b>                 | <b>Pending</b> | <b>Closing Balance</b> |
|                         | 176,741.00      |          | 166,820.98     | 9,862.19                       | 103.58         | (45.75)                |
| 36-3654-0000-64604      | PROGRAM EXPENSE |          |                |                                |                |                        |
| 36-3654-1505            |                 |          | 10/01/2014     | BEGINNINGS GROUP HOME          | 600.00         |                        |
| <b>YA'S SUB CARE</b>    | <b>Budget</b>   |          | <b>YTD Exp</b> | <b>YTD Enc</b>                 | <b>Pending</b> | <b>Closing Balance</b> |
|                         | 1,518,587.00    |          | 679,562.94     | 0.00                           | 600.00         | 838,424.06             |

I have examined the preceding bills and encumbrances in the total amount of **\$5,363.35**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 Committee Chair \_\_\_\_\_

Page 808

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION

PROJECT #: 2015-04  
 PROJECT NAME: PROFESSIONAL SECURITY SERVICES  
 DUE DATE: SEPTEMBER 4, 2014 - 12:00 NOON  
 DEPARTMENT: HUMAN SERVICES

|                           | US SECURITY<br>MILWAUKEE WI | GLOBAL<br>SECURITY GROUP<br>WAUKEGAN IL | WATSON<br>SECURITY<br>ROCKTON IL | SELDIN<br>SECURITY<br>ROSEMONT IL | GLOBAL<br>SECURITY<br>SERVICES<br>DAVENPORT IA |
|---------------------------|-----------------------------|---|----------------------------------|-----------------------------------|--|
| REGULAR RATE<br>2015-2017 | 14.21                       | 13.26                                   | 15.50                            | 13.93                             | 17.67  |
| HOLIDAY RATE<br>2015-2017 | 20.60                       | 19.89                                   | 21.22                            | 20.90                             | 25.93  |
| 2018 INCREASE             | 3%                          | 3%                                      | 3%                               | 3%                                | 0  |
| 2019 INCREASE             | 3%                          | 4%                                      | 3%                               | 3%                                | 3%   |
| RATER 1                   | 90                          | 88                                      | 75                               | 55                                | 45   |
| RATER 2                   | 88                          | 85                                      | 75                               | 35                                | 25   |
| RATER 3                   | 90                          | 92                                      | 80                               | 65                                | 40   |
| RATER 4                   | 87                          | 80                                      | 78                               | 48                                | 36   |
| TOTAL SCORE               | 355                         | 345                                     | 308                              | 203                               | 146  |
| RANKING                   | 1                           | 2                                       | 3                                | 4                                 | 5  |

Request for Proposal was advertised in the Janesville Gazette and on the Internet. Nine additional vendors were solicited that did not respond.

Proposals were evaluated based on the following criteria:

1. EXPERIENCE 25 POINTS MAXIMUM
2. STAFF QUALIFICATIONS 25 POINTS MAXIMUM
3. PRICING -50 POINTS MAXIMUM

PREPARED BY: JODI MILLIS  
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

*US Security*

SIGNATURE \_\_\_\_\_

*C. Hogue*

DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL:

CHAIR \_\_\_\_\_

VOTE \_\_\_\_\_

DATE \_\_\_\_\_

**ROCK COUNTY HUMAN SERVICES DEPARTMENT**  
**DIRECTOR'S REPORT**  
**Wednesday, October 22, 2014**

---

**HSD MANAGEMENT TEAM MEETING – October 7, 2014**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Ethnics and Boundaries**
- **Office 2013**
- **Diversity Training “Need to Complete” List**
- **Building Security Email**
- **UW Interns**

INFORMATION ITEMS

**HSD Board Agenda**

---