



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Monday, December 23, 2013 – 9:00 A.M.

Call to Order: Chair Knudson called the meeting to order at 9:00 a.m. on Monday, December 23, 2013, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Terry Thomas, Supervisor; Ashley Kleven, Citizen Representative (out at 9:18 a.m.); Terry Fell, Supervisor; Marvin Wopat, Supervisor; and Phillip Owens, Supervisor.

Committee Members Absent: William Grahn, Supervisor; and Shirley Williams, Citizen Representative.

Staff Present: Charmian Klyve, Director; Tim Zuehlke, Controller; Carla Haigh, ES Manager; Alisa Pritchard, ES Trainer; Derek Schyvinck, ES Specialist; Sherry Quirk, Lead ES Supervisor; Carrie Gerber, Youth Specialist; and Lance Horozewski JJ&P Manager.

Others Present: None.

Approval of Agenda: Supervisor Wopat moved the agenda to the floor, seconded by Supervisor Fell with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of December 11, 2013: Supervisor Thomas moved the minutes to the floor, seconded by Supervisor Owens with unanimous approval. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Weaver-Landers moved the contracts to the floor, seconded by Supervisor Owens. Mr. Zuehlke presented seventeen contracts, and three encumbrances for approval. The contracts and encumbrances were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

Interim Assist	399.69	Admin	970.00
AODA	27,860.20		
Admin	3,802.23		

Citizen Representative Weaver-Landers moved the bills, seconded by Supervisor Thomas. The bills were unanimously approved. APPROVED.

Resolution to Recognize Sherry Quirk's Retirement: Supervisor Owens moved the resolution to the floor, seconded by Citizen Weaver-Landers. Ms. Haigh introduced Ms. Quirk and presented the resolution recognizing Ms. Quirk's retirement. Ms. Quirk has served the citizens of Rock County over the past 39 years. She started right out of high school in 1974 and has diligently worked in the Economic Support Division since then. First, she was an Economic Support Specialist, then a Lead Economic Support Specialist and for the last nine year as the Lead Economic Support Supervisor. Ms. Quirk's knowledge and experience will be greatly missed. Ms. Haigh expressed gratitude for

Ms. Quirk's assistance since she started with the County. Ms. Quirk's knowledge of policies and her research to keep current on policy changes is a great asset to the Division. Board members expressed thanks and recognized Ms. Quirk for her many years of service. Ms. Pritchard and Mr. Schyvinck expressed great appreciation to Ms. Quirk for her guidance and support she has given them. The resolution to recognize Ms. Quirk's retirement was unanimously approved. APPROVED.

Report on Carrie Gerber Art Exhibit: Mr. Horozewski introduced Carrie Gerber. Ms. Gerber is a Youth Specialist at the YSC. The YSC facility has been through many changes since the new vision for the facility. Incorporating Art Therapy into the programs fits this vision and Ms. Gerber spearheads the art groups.

Ms. Gerber explained the YSC Art Program expanded into evenings and weekend projects this past year. Youth are working on fun projects for ECHO and have worked with other community agencies and the AODA unit.

Ms. Gerber sent out a note to businesses in the community explaining she was coordinating projects for the Art program at the YSC. She received a call from The Beloit Fine Arts Incubator and they offered an area in their lobby to display the Youth Services artwork. The artwork will be displayed from January 13-24, 2014. All artwork proceeds will be used toward the YSC Art Program. Right now the art is sent out for framing and matting but at some point Ms. Gerber hopes to train youth at YSC to perform these tasks in-house. Supervisor Owens will contact an acquaintance who is an artist to see if he could offer some assistance to Ms. Gerber. Chair Knudson suggested Ms. Gerber contact Betty Joe Bussie, County Board Supervisor, as well. Supervisor Thomas suggested displaying and selling the artwork at the courthouse and Job Center.

Resolution Revising Effective Date from March 1, 2014 to January 13, 2014 for the Three New Mental Health Division Program Managers Positions Created in the 2014 Budget: Supervisor Owens moved the resolution to the floor, seconded by Supervisor Wopat. Ms. Klyve presented the resolution and explained originally the date to start the MH Division Program Managers was March 1, in the 2014 HSD Budget. We are moving faster on this than we thought and after looking at a number of factors we would like to start the three Program Managers on January 13, 2014 after the January 10, 2014 County Board approval. Ms. Klyve responded to questions. The resolution was unanimously approved. APPROVED.

Director's Report:

- Ms. Klyve announced Lance Horozewski accepted the Children, Youth and Families Division Manager position. He has a broad scope of expertise, knowledge and experience in the state and county. He will commence his duties on January 1, 2014 then will be hiring the Program Managers for the Division by March 1, 2014. Mr. Horozewski responded to questions. Board members thanked him for his work on improving Rock County's Juvenile Justice Division. Ms. Klyve advised all areas in the Human Services Department are experiencing changes and she thanked the Board for their assistance in moving the Human Services Department forward.

Ms. Klyve advised a "thank you" was sent to staff from Mr. Knudson on behalf of the HSD Board.

Committee Requests for Future Agenda Items: Supervisor Wopat advised he will not be running for re-election because he is out of state for months at a time and is not able to attend meetings. He announced this would be his last meeting, and that he will miss the Board very much. Chair Knudson thanked Supervisor Wopat for all his expertise and knowledge throughout his appointment. Ms. Klyve thanked him for serving and especially for bringing the Praise and Recognition item to the Board. Supervisor Wopat will be greatly missed.

Next Meeting: Wednesday, January 8, 2014 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Owens motioned to adjourn, seconded by Citizen Representative Weaver-Landers with unanimous approval at 9:50 a.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD