



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**AMENDED:**  
**9/25/17**

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, September 27, 2017 – 4:30 p.m.**  
**Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room**  
**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of September 13, 2017 \*
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. September HSD Impact Award Winner Recognition – Ms. Luster
- 8. Report on Second Harvest – Ms. Gargano Ahmed**
9. Resolution Authorizing Professional Services Agreement with Netsmart Technologies \* -  
Mr. Singer, Ms. Mooren
10. Resolution Awarding the Contract for Wisconsin Home Energy Assistance Program (WHEAP) Services \* -  
Ms. Heim, Ms. Mooren
11. Resolution Awarding Contract for Fraud Prevention Investigations to Central States Investigation Agency,  
LLC \* – Ms. Heim, Mr. Boutwell
12. Resolution Amending the 2017 HSD Budget to Accept CLTS Funds and Create 11.0 FTE Positions \* -  
Ms. O'Connor
13. Director's Report
  - Budget Process Update
  - Report on Revenue Cycle Management Consultation
14. **Next Meeting: Wednesday, October 10, 2017 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup>  
Floor Conference Room, Janesville, Wisconsin.**
15. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Patrick Singer  
DRAFTED BY

Human Services Board  
SUBMITTED BY

September 1, 2017  
DATE DRAFTED

**Authorizing Professional Services Agreement with Netsmart Technologies**

1 **WHEREAS**, the Human Services Department's (HSD) has numerous data systems and reporting  
2 requirements that are supported under the Administrative Services Division's Technology Records and  
3 Quality Management (TRQM) Unit, including primary administrative responsibility for HSD's  
4 electronic health record solution; and,  
5

6 **WHEREAS**, HSD has tried unsuccessfully for over a year to fill a vacant HSD Data Analyst position  
7 which plays a critical role in supporting the Department's need for accurate data for decision-making and  
8 state and federal reporting; and,  
9

10 **WHEREAS**, HSD will continue to recruit for this position in the future but would like to secure  
11 temporary professional services to complete specific current needed tasks; and,  
12

13 **WHEREAS**, HSD would like to contract with Netsmart Technologies for a three month period (October  
14 1<sup>st</sup> through December 31<sup>st</sup>) at a cost of \$14,300 plus some limited travel expenses to complete specific  
15 tasks outlined in the agreement that include developing specific program reports and electronic forms,  
16 assisting with expansion of managed services within Avatar; and,  
17

18 **WHEREAS**, Netsmart Technologies will assign the work to The Joxel Group, a well-respected  
19 professional services agency who works as an affiliate of Netsmart, with significant experience in the  
20 public behavioral health sector and with the Avatar EHR solution; and,  
21

22 **WHEREAS**, The Joxel Group will provide 6.2 hours per week of professional services to supplement  
23 existing HSD resources and ensure that the continued success of the Avatar implementation in the  
24 County.  
25

26 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
27 this \_\_\_\_\_ day of \_\_\_\_\_, 2017, does hereby authorize the agreement with Netsmart  
28 Technologies.

Respectfully submitted,

HUMAN SERVICES BOARD

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Brian Knudson, Chair

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Sally Jean Weaver-Landers, Vice Chair

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Karl Dommershausen

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Terry Fell

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Linda Garrett

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Ashley Kleven

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Kathy Schulz

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Terry Thomas

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Shirley Williams

FISCAL NOTE:

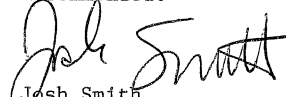
Funds are available for the cost of this contract due to the vacant Data Analyst position.



Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

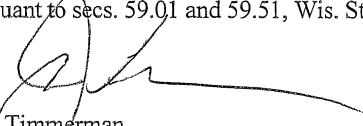
Recommended.



Josh Smith  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jodi Timmerman  
Interim Corporation Counsel

## Executive Summary

The Human Services Department (HSD) has numerous data systems and reporting requirements that are supported under the Administrative Services Division's Technology Records and Quality Management (TRQM) Unit.

One of the major resource demands is for the Department's electronic health record (EHR) system, Avatar. This is supported by the TRQM Supervisor, Billing Supervisor, an Application Support Specialist and a recently upgraded HSD Data Analyst (formerly another Application Specialist Position).

The goal of this upgraded Data Analyst is improve upon the strong foundation of data reporting already built in HSD to spread in to analytics and data modeling. Due to an inability to recruit a quality candidate to fill the HSD Data Analyst position there is need to secure a temporary professional services to assist with the continued growth and operation of Avatar.

The Joxel Group (Joxel) is a well-respected professional services agency who works as an affiliate of Netsmart Technologies, with significant experience in the public behavioral health sector and with the Avatar EHR solution. Several Wisconsin Counties, including Milwaukee, Waukesha and Brown have benefited from their expertise in delivering a quality implementation and support of Avatar to their human services departments.

HSD has built a strong relationship with Joxel through our leadership of the Wisconsin Avatar User Group (WAUG) and are comfortable that the resources that Joxel can provide will allow additional time to recruit a candidate to grow our data analytics capabilities, while still being able to meet the significant support needs of the department.

Projects that would be addressed with the contracted Joxel resources include PPS Exception Reporting, Treatment Plan Development, Implementation of Signature Pads for Modeled Forms, Development of Additional Modeled Forms for Program Data Tracking, Expansion of MSO Authorizations in to Additional HSD Programs, Development of Widgets and Reports to Improve HSD Program Operations.

The hours per week provided by Joxel will be 6.2 hours to supplement existing HSD resources. This source of funds to pay for this service is available due to the HSD Data Analyst vacancy and underspending in Behavioral Health (BH) contracted services.

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

September 19, 2017  
DATE DRAFTED

**Awarding the Contract for Wisconsin Home Energy  
Assistance Program (WHEAP) Services**

- 1 **WHEREAS**, the Human Services Department annually receives funding from the State of Wisconsin
- 2 Department of Administration Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible
- 3 low-income Rock County residents with their heating and energy needs; and,
- 4
- 5 **WHEREAS**, a request for proposals was issued to administer this program in Rock County with Energy
- 6 Services, Inc. being the only entity to submit a proposal; and,
- 7
- 8 **WHEREAS**, Department staff reviewed the proposal which met all requirements of the specifications set
- 9 forth in the request for proposals; and,
- 10
- 11 **WHEREAS**, WHEAP funding is allocated on a federal fiscal year and a contract for \$340,455 with Energy
- 12 Services, Inc. would begin on October 1, 2017 and end on September 30, 2018 with the option for up to
- 13 two one-year extensions; and,
- 14
- 15 **WHEREAS**, awarded funding will be targeted for direct client services, general operations and outreach
- 16 in the community.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this \_\_\_\_\_ day of \_\_\_\_\_, 2017, does hereby award a contract to Energy Services, Inc. for
- 20 WHEAP Services in Rock County.

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

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Sally Jean Weaver-Landers, Vice Chair

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Karl Dommershausen

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Terry Fell

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Linda Garrett

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Ashley Kleven

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Kathy Schulz

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Terry Thomas

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Shirley Williams

FISCAL NOTE:

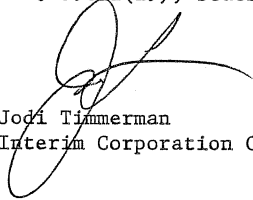
This resolution awards the contract for WHEAP services to Energy Services. This contract is funded by a pass-through grant from the State. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

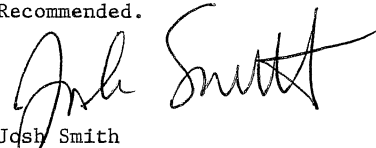
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to the bidding requirements of § 59.52(29), Stats.



Jodi Timmerman  
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

### Awarding the Contract for Wisconsin Home Energy Assistance Program (WHEAP) Services

The Human Services Department annually receives funding from the State of Wisconsin Department of Administration Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible low-income Rock County residents with their utility costs.

A request for proposals (RFP# 2017-48) was issued to administer this program in Rock County. Energy Services, Inc. was previously awarded these funds and was the only entity to submit a proposal for this award. Department staff reviewed the proposal, which met all requirements of the specifications set forth in the request for proposals.

Funding is allocated on a federal fiscal year and a contract will begin on October 1, 2017 and end September 30, 2018. Rock County will have the option for up to two 1-year extensions.

The total contract amount will be \$340,455 for client services, general operations, and outreach.

Services provided by Energy Services will include:

- Publicizing a telephone number where persons can call for WHEAP information year-round and provide information on transportation to application site (s).
- Publicizing eligibility requirements, information on how to apply, location of application sites, times to apply, the availability of heating assistance, crisis assistance and weatherization.
- Provide outreach services to targeted population groups including high-risk households, the elderly, and the handicapped. This is to include assistance with the preparation and submittal of application by persons who are homebound. Provide an annual written detailed "Outreach Plan and Strategy" and "Coordination Plan" to Rock County Human Services Department.
- Establish a central location for the distribution and receipt of applications.
- Assure that all sites are accessible to all potential applicants including those with physical disabilities and that these sites are physically and geographically located throughout Rock County. Allow for flexible office hours to accommodate clients who cannot apply during normal business hours.
- Verify application information and supporting documents and certify that the application is correct. Enter certified application (s) into the WHEAP System.
- Resolve application and check issuance problems.
- Coordinate with other local agencies serving low-income persons.

No additional county funds are required.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster  
INITIATED BY



Phil Boutwell  
DRAFTED BY

Human Services Board  
SUBMITTED BY

September 18, 2017  
DATE DRAFTED

**Awarding Contract for Fraud Prevention Investigations to Central States  
Investigation Agency, LLC**

- 1    **WHEREAS**, The new State Budget increased Fraud Prevention Investigations (FPI) funding statewide
- 2    from \$1.0 million to \$1.5 million in 2018 to investigate economic support cases flagged for potential
- 3    overpayments due to fraudulent application or misrepresenting continued eligibility; and,
- 4
- 5    **WHEREAS**, the Southern Income Maintenance Consortium partners wish to pool their funding totaling
- 6    \$145,000 in 2018 and seek a qualified contractor to conduct FPI services; and,
- 7
- 8    **WHEREAS**, the Purchasing Department solicited proposals for the Rock County Human Services, which
- 9    serves as the lead administrative agency for the Southern Consortium; and,
- 10
- 11    **WHEREAS**, eight raters representing the seven counties in the Southern Consortium evaluated proposals
- 12    from six firms and selected the Central States Investigation Agency, LLC as their top choice.
- 13
- 14    **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15    this \_\_\_\_\_ day of \_\_\_\_\_, 2017, does hereby approve entering into a contract for
- 16    paraprofessional services with Central States Investigation Agency, LLC of Madison, Wisconsin under the
- 17    terms set forth in Request for Proposal #2017-45, and authorize the County Board Chair to approve the
- 18    contract.

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

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Sally Jean Weaver-Landers, Vice Chair

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Karl Dommershausen

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Terry Fell

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Linda Garrett

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Terry Thomas

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Shirley Williams



FISCAL NOTE:

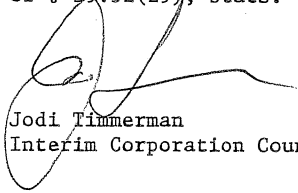
This resolution approves a 2018 contract for fraud investigation services for the Southern Income Maintenance Consortium for which Rock County is the fiscal agent. These services would be funded by state revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

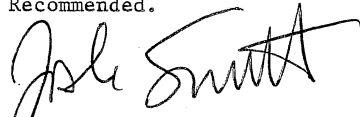
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jodi Timmerman  
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

**Executive Summary**  
**Fraud Prevention Investigations (FPI)**

Eight raters representing the seven counties in the Southern Consortium evaluated six proposals and selected Central States Investigation, LLC as their top choice. Seven of the eight raters picked Central States as their top choice. Central States will charge \$405 to conduct an investigation. At present, it does investigations for two IM Consortia in Wisconsin, and comes highly recommended through reference checks.

The Southern Consortium wished to solicit proposals for a FPI contractor in 2018. The additional state funding was seen as an opportunity to ask for higher standards of investigation under a new contract for FPI. O'Brien and Associates, the current contract provider did not submit a proposal, and its contract will lapse at year end.

The Southern Consortium has approximately 55,000 open economic support cases for Foodshare and Medicaid. In 2016, 428 cases, or less than 1% of the caseload was referred to O'Brien and Associates for FPI. Referrals are made when ES workers see irregularities in the cross references of state databases. Often, they are a result of changes in work status that are not reported that result in the overpayment of benefits. Whether fraudulent or not, when benefits are owed to the state, it is called a "claim" and incentives exist for repayments on the claim. When intentional acts of fraud are uncovered, the case is referred to the District Attorney for prosecution.

The Southern Consortium Directors believe that effective fraud prevention improves program compliance and overpayment recovery. Statewide statistics from 2016 show that for every dollar spent on fraud investigations, 23 dollars are recovered through reimbursement on overpayments. Counties receive 15% of every dollar recovered on claims, with the remainder going back to the state and federal government. In 2018, Rock County Human Services has budgeted an \$80,000 claims recovery as its share of the Southern Consortium fraud prevention effort.

Some of the referrals for FPI involve cases where the recipient disputes the overpayment finding and request an administrative hearing. An impartial administrative law judge examines the facts and makes a finding. The hearings require the investigations to meet a "Clear and Convincing Proof" standard. If the law judge finds the standard has not been met, he/she will rule in favor of the client. Thus, the contract will hold Central States to a high standard for investigation so that the Southern Consortium counties prevail in cases that go to an administrative hearing.

The 2018 State Fraud Funding allocation to the Southern Consortium would pay for 360 investigations. Should the number of referrals exceed the funding to pay for them, the Southern Consortium will either stop making referrals, or ask for an additional appropriation to fund the estimated referrals through the end of 2018.



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER: 2018-45  
 PROPOSAL NAME: FRAUD PREVENTION INVESTIGATIONS  
 PROPOSAL DUE DATE: JULY 31, 2017 - 12 NOON  
 DEPARTMENT: HUMAN SERVICES - ECONOMIC SUPPORT DIVISION

	CENTRAL STATES INVESTIGATIONS LACROSSE WI	NORTH SHORE INVESTIGATIONS PORT WASHINGTON WI	GREGG INVESTIGATIONS JANESVILLE WI	MARKLEY INVESTIGATIONS BELOIT WI	INTERSTATE REPORTING MEMONONEE FALLS WI
RATER 1	87	85	79	79	71
RATER 2	90	85	82	82	60
RATER 3	87	88	86	85	55
RATER 4	91	77	77	80	40
RATER 5	90	85	85	80	65
RATER 6	90	90	90	90	55
RATER 7	95	85	80	10	0
RATER 8	90	70	70	70	50
<b>TOTAL SCORE</b>	<b>720</b>	<b>665</b>	<b>649</b>	<b>576</b>	<b>396</b>

Proposals were evaluated based on the following criteria:  
 Cost - 50 Points Maximum  
 Experience - 20 Points Maximum

Meets County Expectations - 20 Points Maximum  
 References - 10 Points Maximum

Request for Proposals was advertised in the Janesville Beloit and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: *Central States Investigations*  
 SIGNATURE: *[Signature]*  
 DATE: *9/19/17*

GOVERNING COMMITTEE APPROVAL:

CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster  
INITIATED BY



Marci Taets, HSD Analyst  
DRAFTED BY

County Board Staff Committee  
Finance Committee  
Human Services Board  
SUBMITTED BY

September 19, 2017  
DATE DRAFTED

**Amending the 2017 HSD Budget to Accept CLTS Funds and Create 11.0 FTE Positions**

1 **WHEREAS**, the Children’s Long Term Support (CLTS) waiver program makes Medicaid funding  
2 available to serve children who have substantial limitations due to developmental, emotional and/or  
3 physical disabilities; and,  
4

5 **WHEREAS**, the State of Wisconsin has launched an initiative to eliminate the waiting list for long-term  
6 supports for more than 2,200 children with developmental disabilities, physical disabilities or severe  
7 emotional disturbances across the state; and,  
8

9 **WHEREAS**, as of September 2017 there were 181 children on the wait list for CLTS services in Rock  
10 County; and,  
11

12 **WHEREAS**, the Wisconsin Department of Health Services has asked all counties to submit plans that  
13 call for the elimination of CLTS wait lists by December 2018; and,  
14

15 **WHEREAS**, the state has made additional funds available to the Rock County Human Services  
16 Department based on the number of enrollments off of the program wait list; and,  
17

18 **WHEREAS**, in order to serve the children on the wait list, it is necessary to increase the capacity of the  
19 CLTS program by hiring six additional case managers and a supervisor; and,  
20

21 **WHEREAS**, 50 of the children on the wait list screen eligible for both CLTS and CCS services  
22 resulting in the need to hire three additional joint CLTS/CCS case managers and one supervisor in the  
23 CCS program; and,  
24

25 **WHEREAS**, it is necessary to begin the recruitment process in 2017 in order to hire supervisors by the  
26 end of the year and case managers who can start in early January; and,  
27

28 **WHEREAS**, it is necessary to amend the 2017 budget to accept additional revenue in the CLTS  
29 program and to cover the costs of the supervisors and the computers, phones, and furniture for all of the  
30 new positions; and,  
31

32 **WHEREAS**, no additional county levy is required in 2017 due to the new revenue in the CLTS budget  
33 and underspending of line items within both the CLTS and CCS budgets.  
34

35 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
36 this \_\_\_\_ day of \_\_\_\_\_, 2017, does hereby approve the creation of 6.0 FTE Social Worker  
37 positions and one Human Services Supervisor I in the CLTS Program; 3.0 FTE joint CLTS/CCS Social  
38 Worker positions and one Human Services Supervisor II in the CCS program; and the purchase of  
39 computers, phones and furniture for the new positions.  
40

41 **BE IT FURTHER RESOLVED**, that the 2017 Budget be amended as follows:

Account/Description	Budget	Increase	Amended
<u>Source of Funds-CLTS</u>	<u>9/1/17</u>	<u>(Decrease)</u>	<u>Budget</u>
36-3691-0000-42100	\$2,446,371	\$10,760	\$2,457,131
47 Federal Aid			

Amending the 2017 HSD Budget to Accept CLTS Funds and Create 11.0 FTE Positions

Page 2

48	<u>Use of Funds-CLTS</u>			
49	36-3691-0000-61100	\$612,870	\$4,887	\$617,757
50	Regular Wages			
51				
52	36-3691-0000-61400	\$46,961	\$374	\$47,335
53	FICA			
54				
55	36-3691-0000-61510	\$41,742	332	\$42,074
56	Retirement			
57				
58	36-3691-0000-61610	\$213,828	\$1,373	\$215,201
59	Health Insurance			
60				
61	36-3691-0000-61620	\$6,042	\$54	\$6,096
62	Dental Insurance			
63				
64	36-3691-0000-64604	\$1,569,655	(\$13,690)	\$1,555,965
65	Program Expense			
66				
67	36-3691-0000-67130	\$2,800	\$10,500	\$13,300
68	Terminals & PCs			
69				
70	36-3691-0000-67160	\$2,225	\$6,930	\$9,155
71	HSD Equipment \$500 - \$5000			
72				
73	<u>Use of Funds-CCS</u>			
74	36-3707-0000-64604	\$169,627	(\$9,960)	\$159,667
75	Program Expense			
76				
77	36-3707-0000-67130	\$16,100	\$6,000	\$22,100
78	Terminals & PCs			
79				
80	36-3707-0000-67160	\$59,118	\$3,960	\$63,078
81	HSD Equipment \$500 - \$5000			

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

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Karl Dommershausen

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Henry Brill

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Linda Garrett

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Betty Jo Bussie

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Ashley Kleven

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Mary Mawhinney

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Kathy Schulz

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Louis Peer

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Terry Thomas

\_\_\_\_\_  
Alan Sweeney

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Shirley Williams

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Terry Thomas

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

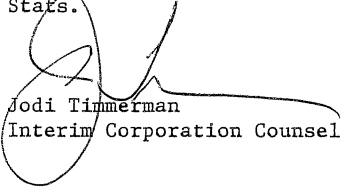
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\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Date


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats and to take this action pursuant to sec. 59.22(2), Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jodi Timmerman  
Interim Corporation Counsel


FISCAL NOTE:

This resolution creates 11.0 new FTEs in the HSD CLTS/CCS program areas. These positions will be funded by federal aid.

  
Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

## Executive Summary

The Children's Long Term Support (CLTS) waiver program provides Medicaid funding for children who fall under three separate groups: Developmental Disabilities (DD), Physical Disabilities (PD), and Severe Emotional Disabilities (SED). At present, there are about 220 children served by this program in Rock County. The new State Budget expands access to care by providing \$14,067,300 in fiscal year 2017-18 and \$25,205,500 in fiscal year 2018-19 to eliminate the waiting list for long-term supports for more than 2,200 children with developmental disabilities, physical disabilities or severe emotional disturbances across the state.

The Wisconsin Department of Health Services has asked all counties to submit plans that call for the elimination of CLTS wait lists by December of 2018. Additional funding will be made available to counties based on the number of enrollments off of the program wait lists. As of September 18, 2017 there were 181 children on the wait list for CLTS services in Rock County. Of the 181 children, approximately 50 children screen eligible for both CLTS and CCS services. This resolution will provide Rock County with the capacity to serve the children on the wait list by authorizing six additional case managers and one supervisor in the CLTS program and three joint CLTS/CCS case managers and one supervisor in the CCS program. State mandate requires a child who is dually eligible for both CCS and CLTS to be funded first by CCS and CLTS be the funding of last resort to cover any unmet needs the child has. This resolution also includes funding for phones, computers, and furniture for the new positions.

The funding for the salaries and benefits for 11.0 FTE are already included in the 2018 HSD Budget Request and Administrator's Recommendation. The creation of the new positions is accomplished by the adoption of this resolution. The delay in the passage of the State Budget makes it difficult to hire new staff by year end. The HSD hopes to have the new Supervisors in place by December. The goal is to finish the recruitment process in 2017 so that all new staff can start in early January. There is no additional levy cost attributed to the 11.0 FTE in 2017.

The expansion of the CLTS program will help meet HSD's goal of having long term care services available and accessible to assist with and reduce the number of out-of-home placements and reduce the substitute care budget. The CLTS program will have the capacity to serve 400 children by the end of 2018.