



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, July 24, 2013 – 4:30 p.m.

Rock County Health Care Center– 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of July 10, 2013 *
4. Citizen Participation
5. Praise and Recognition
6. Approval of Contracts, Transfers,* and/or Encumbrances – Ms. Mooren
7. Approval of Bills * – Mr. Zuehlke
8. Resolution Authorizing the Aging and Disability Resource Center (ADRC) of Rock County Advisory Committee * - Ms. Thompson
9. Presentation on 2012 Annual Report
 - a. LTS Division – Ms. Thompson
 - b. Juvenile Justice Division – Mr. Horozewski
10. Resolution Recognizing Nichole Kumlien's Retirement * – Mr. Horozewski
11. Director's Report *
12. Committee Requests for Future Agenda Items
13. Next Meeting: Wednesday **August 14, 2013 at 4:30 p.m.** at the **Rock County Job Center, Room D/E**, in **Janesville, Wisconsin**. (Public Hearing following meeting in Room K at 6:00 p.m.)
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 7/9/13
Requested By Human Services Department
Department

Transfer No. 13-24
Charmian Klyve
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3646-0000-62119 Description: Other Contracted Services Current Balance: \$113,534	\$2,392	Account #: 36-3646-0000-67160 Description: Equipment under \$5,000	\$2,392
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are included in the Juvenile Justice Other Contracted Services budget to implement two new initiatives, Functional Family Therapy (FFT) and Functional Family Case Management (FFCM). We would like to still use these funds for these initiatives by purchasing two speaker phones - see below.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Due to two new HSD initiatives, Functional Family Therapy (FFT) and Functional Family Case Management (FFCM), there is a significant need for two professional grade conferencing phones. Both FFT and FFCM require weekly phone consultation for staff with an FFT/FFCM consultant in Seattle Washington. The professional grade speaker phones will allow for proper consultation with staff and the consultant. The current phones with speakers do not allow for multiple people in a room to speak without moving the phone to each person. A professional conference phone will allow for a centralized speaker system allowing every person in the room to speak and be heard.

FISCAL NOTE:

Sufficient funds are available for transfer. *8-9-13*

ADMINISTRATIVE NOTE:

Recommended. *CK 7-9-13*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

INDEX OF ACCOUNTS

2013 Cost Centers and Programs

		Index #	Funding
Agency Management and Support			
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3605	IM Consortium	5	Federal/State
3607	FSET	6	Federal
3610	Child Care Administration	7	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	8	Federal
3622	Temporary Aid to Needy Families (TANF) Related	9	Federal/State
3624	Interim Assistance	10	County
Child Protective Services			
3634	Child Protective Services	11	Basic County Allocation/Cty
3637	Home Visitation	12	Federal
3638	Child Protective Services Substitute Care	13	Fees/County
3639	In-Home Safety	14	Federal
3641	Brighter Futures	15	Federal/State
3645	Children and Family Incentive Funds	16	Federal/State/County
3655	Kinship Care	17	State
Juvenile Justice Services			
3646	Juvenile Justice Services	18	State/Fees/County
3636	Independent Living Program	19	Federal
3648	Community Youth Aids	20	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	21	Federal/County
3654	Youth Aids	22	Fees/County
3656	Community Intervention Program	23	State
3659	Disproportionate Minority Contact Grant	24	Federal/Other
3660	Mental Health Block Grant	25	Federal
3664	Youth Services Center	26	Federal/County/Fees
Long Term Support			
3666	Long Term Support	27	BCA/County
3667	Medical Assistance Pass Through (MAPT)	28	Federal/County
3668	Community Options Program (COP)	29	State
3671	Elder Abuse & Neglect	30	State
3674	Community Options Waiver Program (COP-Waiver)	31	Federal/State
3675	Community Relocation Initiative (CRI)	32	Federal/State
3678	Community Integration Program (CIP-II)	33	Federal/State
3681	Nursing Home Diversion	34	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	35	State
3683	Aging and Disability Resource Center (ADRC)	36	Federal/State
Mental Health & AODA Services			
3686	Detox Services	37	County/Fees

INDEX OF ACCOUNTS

2013 Cost Centers and Programs

3687	Non-Residents	38	State
3688	Criminal Justice Coordinating Councils Grant	39	Federal
3689	Crisis Intervention Services	40	Federal/County/Fees
3690	Outpatient Services	41	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	42	Federal/County
3691	Children's Long Term Support	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3703	IDP Enhancement Grant	47	Federal
3704	Intoxicated Driver Program	48	Fees/Surcharges
3713	PATH	49	Federal/State/County
Adult Community Services			
3706	Community Support Program	50	County/Fees/Federal
3714	CSP Waiting List	51	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	52	Federal
3721	Wisconsin Works - Benefits	53	Federal
3726	Child Care Eligibility	54	Federal
Job Center			
3730	Job Center	55	Partners/State/County

0AD30601

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
46 3637000000-62119	OTHER SERVICES	276,494.00	27.9%	77,354.1	0.00	199,139.85	
3637001326	06/30/13 -VN#033708			TELLURIAN UCAN INC		1,820.00	
3637001326	06/30/13 -VN#033708			TELLURIAN UCAN INC		4,680.00	
3637001331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		75.00	
3637001331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		62.50	
3637001331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		80.00	
3637001331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		160.00	
3637001331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		35.00	
3637001331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		62.50	
3637001331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		35.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		70.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		155.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		140.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		555.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		170.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		50.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		355.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		655.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		370.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		280.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		230.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		500.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		140.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		35.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		70.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		340.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		135.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		415.00	
3637001331	06/30/13 -VN#014260			LUTHERAN SOCIAL SERVICES		35.00	
3637001331	06/30/13 -VN#014260			LUTHERAN SOCIAL SERVICES		35.00	
3637001331	06/30/13 -VN#014260			LUTHERAN SOCIAL SERVICES		70.00	
3637001331	06/30/13 -VN#014260			LUTHERAN SOCIAL SERVICES		105.00	
3637001331	06/30/13 -VN#014260			LUTHERAN SOCIAL SERVICES		35.00	
3637001331	06/30/13 -VN#014260			LUTHERAN SOCIAL SERVICES		105.00	
3637001331	06/30/13 -VN#014260			LUTHERAN SOCIAL SERVICES		35.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		170.00	
3637001331	06/30/13 -VN#030576			JANESVILLE PSYCHIATRIC CLINIC		235.00	12,535.00
CLOSING BALANCE					186,604.85		
48 3637040000-62119	OTHER SERVICES	191,585.00	17.9%	34,423.2	0.00	157,161.79	
3637041331	06/30/13 -VN#011210			BELOIT AREA		187.50	
3637041331	06/30/13 -VN#011210			BELOIT AREA		112.50	
3637041331	06/30/13 -VN#011210			BELOIT AREA		222.50	
3637041331	06/30/13 -VN#011210			BELOIT AREA		110.00	
3637041331	06/30/13 -VN#011210			BELOIT AREA		225.00	
3637041331	06/30/13 -VN#011210			BELOIT AREA		35.00	
3637041331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		645.00	
3637041331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		27.50	
3637041331	06/30/13 -VN#012097			CROSSROADS COUNSELING CENTER		35.00	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3637041331		06/30/13	-VN#012097	CROSSROADS COUNSELING CENTER		45.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		420.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		200.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		35.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		250.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		110.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		50.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		135.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		200.00	
3637041331		06/30/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC		360.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		35.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		125.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		70.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		35.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		35.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		50.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		35.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		70.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		70.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		80.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		10.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		90.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		50.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		50.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		50.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		50.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		35.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		35.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		35.00	
3637041331		06/30/13	-VN#014260	LUTHERAN SOCIAL SERVICES		105.00	4,650.00
				CLOSING BALANCE	152,511.79		
		IDP	PROG-TOTAL-PO			17,185.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$17,185.00 INCURRED BY INTOXICATED DRIVER PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

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05530709

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3 3636030000-64908 3636033015	CONTRIBUTIONS	8,000.00 22.6%	1,810.9	0.00	6,189.07	1,302.00	1,302.00
		07/18/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
			CLOSING BALANCE		4,887.07		
4 3636040000-64604 3636040000	PROGRAM EXPENSE	2,000.00 29.5%	882.2	-290.62	1,408.40	585.00	585.00
		07/18/13 -VN#011232	BELOIT TRANSIT SYSTEM				
			CLOSING BALANCE		823.40		
18 3636460000-64604 3636460000 3636465016	PROGRAM EXPENSE	15,950.00 63.1%	11,797.7	-1,724.36	5,876.58	42.00	
		07/18/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
		07/18/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP			-136.25	-94.25
			CLOSING BALANCE		5,970.83		
49 3637130000-64604 3637132013	PROGRAM EXPENSE	14,134.00 49.1%	6,945.7	0.00	7,188.27	325.00	325.00
		07/18/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
			CLOSING BALANCE		6,863.27		
	SHELTER PLUS		PROG-TOTAL-PO			2,117.75	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,117.75 INCURRED BY SHELTER PLUS CARE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

OGR30702

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636240000-64604	PROGRAM EXPENSE	35,000.00	45.5%	15,952.3	0.00	19,047.61	
3636243604		07/18/13	-VN#046412	ALC PROPERTY MANAGEMENT LLC		200.00	
3636243604		07/18/13	-VN#013780	KMART CORP #4255		45.27	
3636243604		07/18/13	-VN#013780	KMART CORP #4255		49.93	
3636243604		07/18/13	-VN#013780	KMART CORP #4255		50.00	
3636243604		07/18/13	-VN#013780	KMART CORP #4255		47.95	
3636243604		07/18/13	-VN#013780	KMART CORP #4255		47.42	
3636243604		07/18/13	-VN#013780	KMART CORP #4255		45.85	
3636243604		07/18/13	-VN#052386	GRAF, LAURIE A		150.00	
3636243604		07/18/13	-VN#050219	EMERSON HALL APARTMENTS		12.00	
3636243604		07/18/13	-VN#052555	TOOK, JEFFREY J		150.00	
3636243604		07/18/13	-VN#050219	EMERSON HALL APARTMENTS		29.00	
3636243604		07/18/13	-VN#049226	PFEIFFER, KEVIN		200.00	
3636243604		07/18/13	-VN#052322	ROTHENBUEHLER, DAVID		150.00	
3636243604		07/18/13	-VN#050088	OIUM, CYNTHIA L		200.00	
3636243604		07/18/13	-VN#017530	ALLIANT ENERGY		50.00	
3636243604		07/18/13	-VN#013780	KMART CORP #4255		49.98	1,477.40
				CLOSING BALANCE		17,570.21	
				INTERIM ASSIST			1,477.40
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,477.40 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

OSS30707

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1							
3636000000-64201	CONVENTION EXP	6,755.00	5.9%	-400.0	0.00	7,155.00	
3636000000	P1302227-PO# 07/15/13 -VN#014800					NATIONAL ASSOCIATION OF COUNSE	400.00
							400.00
2							
						CLOSING BALANCE	6,755.00
3636020000-63100	OFC SUPP & EXP	85,282.00	7.3%	-158.2	-6,067.63	91,507.85	
3636020000	P1300578-PO# 07/15/13 -VN#012412					E AND D WATER WORKS INC	24.00
3636020000	07/15/13 -VN#044585					THOMPSON, JENNIFER	34.22
3636020000	P1300617-PO# 07/15/13 -VN#017412					WISCONSIN DEPARTMENT OF JUSTIC	100.00
							158.22
						CLOSING BALANCE	91,349.63
11							
3636340000-63300	TRAVEL	165,000.00	0.1%	-222.8	0.00	165,222.89	
3636340000	07/15/13 -VN#T36459					MCKLEVIY, CHRISTINA	46.61
3636340000	07/15/13 -VN#T36351					TILLERY, ASHLEY	176.28
							222.89
						CLOSING BALANCE	165,000.00
11							
3636340000-64200	TRAINING EXP	18,096.00	1.3%	-220.0	460.00	17,856.00	
3636340000	P1302413-PO# 07/15/13 -VN#032461					UNIVERSITY OF WISCONSIN MADISO	120.00
3636340000	P1302416-PO# 07/15/13 -VN#032461					UNIVERSITY OF WISCONSIN MADISO	60.00
3636340000	P1302414-PO# 07/15/13 -VN#032461					UNIVERSITY OF WISCONSIN MADISO	40.00
							220.00
						CLOSING BALANCE	17,636.00
11							
3636340000-64604	PROGRAM EXPENSE	95,922.00	0.4%	-441.5	0.01	96,363.53	
3636341814	P1302442-PO# 07/15/13 -VN#052114					SPRINGFIELD NEWS LEADER	135.54
3636345000	P1300617-PO# 07/15/13 -VN#017412					WISCONSIN DEPARTMENT OF JUSTIC	306.00
							441.54
						CLOSING BALANCE	95,921.99
15							
3636410000-64604	PROGRAM EXPENSE	294,864.00	36.8%	-2,065.8	110,600.50	186,329.39	
3636415014	P1300708-PO# 07/15/13 -VN#011940					COMMUNITY CARE RESOURCES INC	480.00
3636415014	P1300928-PO# 07/15/13 -VN#052108					OREGON MENTAL HEALTH SERVICES	123.75
3636415014	P1301415-PO# 07/15/13 -VN#040172					ORION FAMILY SERVICES	1,462.14
							2,065.89
						CLOSING BALANCE	184,263.50
18							
3636460000-64604	PROGRAM EXPENSE	15,950.00	12.2%	-228.6	-1,724.36	17,903.02	
3636460000	07/15/13 -VN#014643					MINEAU, HOLLY	44.31
3636460000	P1300595-PO# 07/15/13 -VN#041569					SENTRY FOOD STORE	113.30
3636460000	P1300595-PO# 07/15/13 -VN#041569					SENTRY FOOD STORE	38.88
3636460000	P1300595-PO# 07/15/13 -VN#041569					SENTRY FOOD STORE	32.17
							228.66
						CLOSING BALANCE	17,674.36
18							
3636460000-62119	OTHER SERVICES	225,222.00	3.1%	-7,011.4	0.00	232,233.40	
3636463041	P1300708-PO# 07/15/13 -VN#011940					COMMUNITY CARE RESOURCES INC	2,266.40
3636463041	P1302432-PO# 07/15/13 -VN#052265					COUNSELING RESOURCES NEUROPSYC	2,660.00
3636463041	P1302430-PO# 07/15/13 -VN#016325					ST AEMILIAN LAKESIDE	665.00
3636463041	P1302430-PO# 07/15/13 -VN#016325					ST AEMILIAN LAKESIDE	717.50

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636463041	P1302430-PO# 07/15/13 -VN#016325			ST AEMILIAN LAKESIDE		402.50	
3636465015	P1302431-PO# 07/15/13 -VN#016325			ST AEMILIAN LAKESIDE		200.00	
3636465015	P1302431-PO# 07/15/13 -VN#016325			ST AEMILIAN LAKESIDE		100.00	7,011.40
				CLOSING BALANCE	225,222.00		
3636460000-64604	PROGRAM EXPENSE	15,950.00	18.0%	-1,157.2	-1,724.36	18,831.59	
3636465016	P1302410-PO# 07/15/13 -VN#031926			ANCHOR INN		260.00	
3636465016	07/15/13 -VN#029548			GERUE, LEA		149.00	
3636465016	07/15/13 -VN#029548			GERUE, LEA		153.75	
3636465016	P1300588-PO# 07/15/13 -VN#014534			MENARDS		52.93	
3636465016	P1302435-PO# 07/15/13 -VN#025704			PIZZA HUT OF SOUTHERN WISCONSI		116.07	
3636465016	P1302387-PO# 07/15/13 -VN#015251			RIVERS EDGE		35.00	
3636465016	P1302387-PO# 07/15/13 -VN#015251			RIVERS EDGE		63.50	
3636465016	P1300595-PO# 07/15/13 -VN#041569			SENTRY FOOD STORE		111.49	
3636465016	P1300595-PO# 07/15/13 -VN#041569			SENTRY FOOD STORE		36.29	
3636465016	P1302411-PO# 07/15/13 -VN#045747			WINDY OF CHICAGO LTD		179.20	1,157.23
				CLOSING BALANCE	17,674.36		
3636540000-64604	PROGRAM EXPENSE	1,581,978.00	0.0%	-1,050.0	0.00	1,583,028.00	
3636540000	P1302433-PO# 07/15/13 -VN#032213			MARATHON COUNTY SHERIFF'S DEPA		1,050.00	1,050.00
				CLOSING BALANCE	1,581,978.00		
3636550000-64604	PROGRAM EXPENSE	2,000.00	59.4%	-106.0	-1,083.99	3,189.99	
3636550000	P1300617-PO# 07/15/13 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC		106.00	106.00
				CLOSING BALANCE	3,083.99		
3636640000-62119	OTHER SERVICES	10,000.00	78.1%	-914.5	-6,900.24	17,814.74	
3636640000	P1300576-PO# 07/15/13 -VN#032251			COUNTRY NURSES		365.00	
3636640000	P1300576-PO# 07/15/13 -VN#032251			COUNTRY NURSES		549.50	914.50
				CLOSING BALANCE	16,900.24		
3636640000-63400	OPERATING SUPPLI	32,145.00	45.5%	-1,885.0	-12,754.77	46,784.86	
3636640000	P1300574-PO# 07/15/13 -VN#020525			BOB BARKER COMPANY INC		838.29	
3636640000	P1300574-PO# 07/15/13 -VN#020525			BOB BARKER COMPANY INC		533.94	
3636640000	07/15/13 -VN#047781			COX, DARLA		2.72	
3636640000	P1301098-PO# 07/15/13 -VN#014692			MOORE MEDICAL CORP		463.52	
3636640000	P1301098-PO# 07/15/13 -VN#014692			MOORE MEDICAL CORP		46.62	1,885.09
				CLOSING BALANCE	44,899.77		
3636640000-64200	TRAINING EXP	3,600.00	77.7%	-2,800.0	0.00	6,400.00	
3636640000	P1302421-PO# 07/15/13 -VN#046693			WELCHLIN COMMUNICATION STRATEG		2,500.00	
3636640000	P1302421-PO# 07/15/13 -VN#046693			WELCHLIN COMMUNICATION STRATEG		300.00	2,800.00
				CLOSING BALANCE	3,600.00		

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
27							
3636660000-64604	PROGRAM EXPENSE	431,295.00	0.1%	-520.0	0.00	431,815.00	
3636660000	P1302123-PO# 07/15/13 -VN#027012			MMPR		90.00	
3636660000	P1302123-PO# 07/15/13 -VN#027012			MMPR		15.00	
3636660000	P1302123-PO# 07/15/13 -VN#027012			MMPR		15.00	
3636660000	P1302123-PO# 07/15/13 -VN#027012			MMPR		15.00	
3636660000	P1302123-PO# 07/15/13 -VN#027012			MMPR		45.00	
3636660000	P1302123-PO# 07/15/13 -VN#027012			MMPR		140.00	
3636660000	P1302123-PO# 07/15/13 -VN#027012			MMPR		200.00	520.00
	CLOSING BALANCE				431,295.00		
36							
3636830000-62400	R & M SERV	0.00	100.0%	-224.5	-158.37	382.94	
3636830000	P1302439-PO# 07/15/13 -VN#033178			R AND W HEATING AND COOLING IN		224.57	224.57
	CLOSING BALANCE				158.37		
36							
3636830000-64200	TRAINING EXP	1,725.00	30.1%	-520.0	0.00	2,245.00	
3636830000	P1302122-PO# 07/15/13 -VN#027012			MMPR		90.00	
3636830000	P1302122-PO# 07/15/13 -VN#027012			MMPR		15.00	
3636830000	P1302122-PO# 07/15/13 -VN#027012			MMPR		15.00	
3636830000	P1302122-PO# 07/15/13 -VN#027012			MMPR		15.00	
3636830000	P1302122-PO# 07/15/13 -VN#027012			MMPR		45.00	
3636830000	P1302122-PO# 07/15/13 -VN#027012			MMPR		140.00	
3636830000	P1302122-PO# 07/15/13 -VN#027012			MMPR		200.00	520.00
	CLOSING BALANCE				1,725.00		
37							
3636860000-62119	OTHER SERVICES	237,108.00	40.5%	-638.0	96,855.01	140,890.99	
3636860000	07/15/13 -VN#046006			GENESIS BEHAVIORAL SERVICES IN		638.00	638.00
	CLOSING BALANCE				140,252.99		
40							
3636890000-64604	PROGRAM EXPENSE	210,000.00	79.0%	-2,434.6	168,503.72	43,930.95	
3636890000	P1302436-PO# 07/15/13 -VN#052469			COMMUNITY HEALTH SYSTEMS INC		313.24	
3636890002	07/15/13 -VN#012216			DEL MAE MOTEL		135.00	
3636890002	07/15/13 -VN#012216			DEL MAE MOTEL		200.00	
3636890002	07/15/13 -VN#019042			DRIFTWOOD MOTEL		190.00	
3636890002	07/15/13 -VN#019042			DRIFTWOOD MOTEL		195.00	
3636890002	07/15/13 -VN#019042			DRIFTWOOD MOTEL		190.00	
3636890002	07/15/13 -VN#038556			NORTHERN TOWN MOTEL		45.00	
3636890002	07/15/13 -VN#038556			NORTHERN TOWN MOTEL		135.00	
3636890002	07/15/13 -VN#044083			SRB PROPERTY MANAGEMENT LLC		500.00	
3636890004	07/15/13 -VN#018338			HEMOCARE PHARMACY		58.23	
3636890004	07/15/13 -VN#018338			HEMOCARE PHARMACY		24.20	
3636890004	07/15/13 -VN#018338			HEMOCARE PHARMACY		55.60	
3636890004	07/15/13 -VN#018338			HEMOCARE PHARMACY		83.99	
3636890004	07/15/13 -VN#013809			KEALEY PHARMACY		204.90	
3636890004	07/15/13 -VN#017095			WALGREENS		104.51	2,434.67
	CLOSING BALANCE				41,496.28		

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
40							
3636890000-62119	OTHER SERVICES	1,396,908.00	1.1%	-16,704.2	0.00	1,413,612.26	
3636890300	P1302437-PO# 07/15/13 -VN#033708			TELLURIAN UCAN INC		6,410.84	
3636890300	P1302438-PO# 07/15/13 -VN#033708			TELLURIAN UCAN INC		2,795.00	
3636891226	P1302384-PO# 07/15/13 -VN#049612			AZURA HARBOR HOLDINGS LLC		3,749.21	
3636891226	P1302384-PO# 07/15/13 -VN#049612			AZURA HARBOR HOLDINGS LLC		3,749.21	16,704.26
					CLOSING BALANCE	1,396,908.00	
41							
3636900000-62119	OTHER SERVICES	62,524.00	36.5%	-111.5	22,971.44	39,664.11	
3636900000	P1301255-PO# 07/15/13 -VN#052251			CLIENTTELL INC		100.00	
3636900000	P1300594-PO# 07/15/13 -VN#036664			SAFEWAY PEST CONTROL		11.55	111.55
					CLOSING BALANCE	39,552.56	
41							
3636900000-62170	PHYSICIAN/OTHER	142,920.00	27.4%	-4,286.8	-34,943.95	182,150.75	
3636900000	P1300573-PO# 07/15/13 -VN#052289			PSYCHOLOGY CLINIC INC,THE		3,125.00	
3636900000	P1302440-PO# 07/15/13 -VN#052469			COMMUNITY HEALTH SYSTEMS INC		500.00	
3636900000	P1300586-PO# 07/15/13 -VN#030410			MARCUS,JEFFREY		661.80	4,286.80
					CLOSING BALANCE	177,863.95	
46							
3637000000-62119	OTHER SERVICES	276,494.00	0.3%	-1,069.0	0.00	277,563.00	
3637000000	P1302434-PO# 07/15/13 -VN#047914			ROSECRANCE		1,069.00	1,069.00
					CLOSING BALANCE	276,494.00	
47							
3637030000-64604	PROGRAM EXPENSE	0.00	100.0%	-450.5	0.00	450.55	
3637030000	P1302331-PO# 07/15/13 -VN#052539			CORRECTIONAL COUNSELING INC		60.00	
3637030000	P1302331-PO# 07/15/13 -VN#052539			CORRECTIONAL COUNSELING INC		15.55	
3637030000	P1302331-PO# 07/15/13 -VN#052539			CORRECTIONAL COUNSELING INC		250.00	
3637030000	P1302331-PO# 07/15/13 -VN#052539			CORRECTIONAL COUNSELING INC		125.00	450.55
					CLOSING BALANCE	0.00	
50							
3637060000-62119	OTHER SERVICES	11,066.00	33.2%	-23.4	3,707.53	7,381.92	
3637060000	P1300594-PO# 07/15/13 -VN#036664			SAFEWAY PEST CONTROL		23.45	23.45
					CLOSING BALANCE	7,358.47	
50							
3637060000-64604	PROGRAM EXPENSE	300,000.00	0.0%	-30.0	-140.99	300,170.99	
3637061206	07/15/13 -VN#049692			COTTINGTON, AMY		30.00	30.00
					CLOSING BALANCE	300,140.99	
55							
3637300000-62119	OTHER SERVICES	99,672.00	47.6%	-38.0	47,510.16	52,199.84	
3637300000	P1300594-PO# 07/15/13 -VN#036664			SAFEWAY PEST CONTROL		38.00	38.00
					CLOSING BALANCE	52,161.84	
55							
3637300000-62400	R & M SERV	71,297.00	21.2%	-383.8	15,527.24	56,153.56	
3637300000	P1300588-PO# 07/15/13 -VN#014534			MENARDS		3.50	

SS-JOB CENTER

DEPT. PAGE 4

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
55 3637300000		P1300597-PO# 07/15/13 -VN#016376		STATE ELECTRICAL SUPPLY INC		380.30	383.80
				CLOSING BALANCE	55,769.76		
		JOB CENTER	PROG-TOTAL-PO			46,096.07	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$46,096.07 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

05530708

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636340000-64604	PROGRAM EXPENSE	95,922.00	1.4%	-1,370.6	0.01	97,292.67	
3636341803		07/01/13	-VN#012185	DAVIS CITGO SERVICE INC		25.00	
3636341803		07/01/13	-VN#041569	SENTRY FOOD STORE		299.98	
3636341803		07/01/13	-VN#041569	SENTRY FOOD STORE		500.00	
3636341803		07/01/13	-VN#016055	SENTRY FOODS INC STORE #375		88.06	
3636341803		07/01/13	-VN#016055	SENTRY FOODS INC STORE #375		182.64	
3636341803		07/01/13	-VN#017992	DEWEY'S SERVICE		50.00	
3636341803		07/01/13	-VN#038556	NORTHERN TOWN MOTEL		225.00	1,370.68
				CLOSING BALANCE		95,921.99	
3636460000-64604	PROGRAM EXPENSE	15,950.00	11.3%	-79.7	-1,724.36	17,754.09	
3636460000		07/01/13	-VN#016117	SHOPKO INC #130		39.73	
3636460000		07/01/13	-VN#012185	DAVIS CITGO SERVICE INC		40.00	79.73
				CLOSING BALANCE		17,674.36	
	JUVENILE JUSTICE		PROG-TOTAL-PO				1,450.41

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,450.41 INCURRED BY JUVENILE JUSTICE SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve, Director
INITIATED BY

Jennifer Thompson,
LTS/ADRC Division Manager
DRAFTED BY

Human Services Board,
SUBMITTED BY



July 16, 2013
DATE DRAFTED

**AUTHORIZING THE AGING AND DISABILITY
RESOURCE CENTER (ADRC) OF ROCK COUNTY ADVISORY COMMITTEE**

1 **WHEREAS**, the State of Wisconsin has reached its goal to implement Aging and Disability Resource
2 Centers statewide; and,
3

4 **WHEREAS**, on March 13, 2013, the Aging and Disability Resource Center of Rock County opened its
5 doors to the public and began supporting elderly, physically disabled, and developmentally disabled adults
6 by providing information and assistance regarding community resources; and,
7

8 **WHEREAS**, the Aging and Disability Resource Center of Rock County is required to form an Advisory
9 Committee pursuant to Chapter 46.283 of the Wisconsin State Statutes to provide local guidance and
10 oversight; and,
11

12 **WHEREAS**, the ADRC of Rock County Advisory Committee will have nine members, of which one-
13 fourth of the ADRC Advisory Committee must include client groups, their family members, guardians or
14 other advocates reflective of the client populations served, therefore, the committee will include; one
15 representative for physical disabilities, two representatives for developmental disabilities and three
16 representatives for elderly with the remaining three members being one County Board member, one
17 mental health representative and one individual from an agency or organization that works with the client
18 populations; and,
19

20 **WHEREAS**, the duties of the Aging and Disability Resource Center Advisory Committee will be as
21 follows: develop the mission statement, represent all target groups, monitor and ensure the quality of
22 services provided by the ADRC are of high standards, evaluate internal structure and policies, oversee the
23 budget and monitor expenditures, ensure no conflicts of interest exist, review customer complaints to
24 determine if there is a need to change policies and procedure or to recommend system changes, identify
25 gaps in service delivery, and ensure the terms of the contract are fulfilled; and,
26

27 **WHEREAS**, the Rock County Board of Supervisors believes the community will be served well by the
28 Aging and Disability Resource Center which will provide one-central location to obtain needed
29 information regarding the health, safety, and well-being of it's citizens; and,
30

31 **WHEREAS**, the creation of an ADRC Advisory Committee will provide additional oversight and be a
32 positive influence to individuals receiving information and assistance to community resources.
33

34 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
35 this _____ day of _____, 2013 hereby authorizes creation of an Aging and Disability Resource
36 Center (ADRC) Advisory Committee to provide input and oversight as required by the State of
37 Wisconsin.
38

39 **BE IT FURTHER RESOLVED** that the County Board Chair be authorized to appoint the members of
40 the ADRC Advisory Committee to be comprised of nine individuals representing the consumers of aging
41 and disability (physical and developmental) services and local advocates for aging and disability services.
42

43 **BE IT FURTHER RESOLVED**, that the County Board Chair shall appoint members to serve on the
44 ADRC Advisory Committee for terms commencing on September 1, 2013, with one third to serve a term
45 expiring on April 30, 2014, one third to serve a term expiring on April 30, 2015, and one third to serve a
46 term expiring on April 30, 2016, with all subsequent appointments to be for a term of three years, except
47 that any person appointed to fill a vacant position on the ADRC Advisory Committee shall be appointed
48 for the remainder of the term of the position to which appointed.

AUTHORIZING THE AGING AND DISABILITY RESOURCE CENTER (ADRC) OF ROCK COUNTY ADVISORY COMMITTEE

Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

Brian Knudson, Chair

J. Russell Podzilni, Chair

Sally Jean Weaver-Landers, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

William Grahm

Henry Brill

Ashley Kleven

Betty Jo Bussie

Shirley Williams

Mary Mawhinney

Phillip Owens

Marilynn Jensen

Terry Thomas

Louis Peer

Marvin Wopat

Kurtis Yankee

FISCAL NOTE:

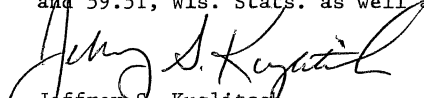
Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Citizen members of such committees shall be eligible for mileage reimbursement only.



Sherry Oja
Finance Director

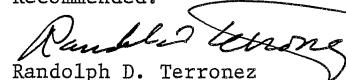
LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats. as well as Rule IV-C of the County Board Rules.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Randolph D. Terronez
Acting County Administrator

Executive Summary

Since 1998, when the first Aging and Disability Resource Center opened in Wisconsin, the Department of Health Services has had an initiative to operate Aging and Disability Resource Centers in every county. On March 13, 2013 the Aging and Disability Resource Center of Rock County opened its doors and became the final resource center in the state to open and successfully fulfilled the statewide initiative.

Pursuant to Wisconsin State Statute 46.283, all Aging and Disability Resource Centers must have a local Advisory Committee appointed to provide guidance and oversight of the services provided by the resource center to the community. This nine-member committee will create the Aging and Disability Resource Center of Rock County's mission statement and will work with administrative staff to ensure this mission statement is followed by way of its policies, procedures, outreach, and service to the citizens of Rock County. It will also ensure fair service is provided to all the client populations served, including the elderly, physically disabled and developmentally disabled.

The nine-member committee will consist of individuals from the three target populations as well as mental health, and area agencies and/or organizations who represent the target populations. It is recommended the nine individuals on the Aging and Disability Resource Center Advisory Committee serve terms commencing on September 1, 2013 and serve three-year terms with the exception of the first and second year in which one third of the committee will expire on April 30, 2014 and one third will expire on April 30, 2015 and in those situations in which a vacant position is filled mid-term.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve
INITIATED BY

Human Service Board
SUBMITTED BY



Lance Horozewski
DRAFTED BY

July 16, 2013
DATE DRAFTED

TO RECOGNIZE NICHOLE KUMLIEN

- 1 **WHEREAS**, Nichole Kumlien has served the citizens of Rock County over the past 20 years
- 2 as a dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Nichole Kumlien began her career with the County in the Human Services
- 5 Department as a Youth Care Worker. Nicole was then promoted to the position of Juvenile
- 6 Detention Supervisor and finished her career in the Department of Human Services as a
- 7 Juvenile Justice Specialist; and,
- 8
- 9 **WHEREAS**, Nichole Kumlien has proven herself to be a compassionate, caring, and
- 10 committed Juvenile Justice Worker, always advocating for the youth and families she worked
- 11 with, providing countless hours within the Juvenile Justice system, and was highly regarded
- 12 by Juvenile Justice system stakeholders; and,
- 13
- 14 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
- 15 County, wishes to commend Nichole Kumlien for her achievements and long and faithful
- 16 service to the Department and citizens of Rock County.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
- 19 duly assembled this ____ day of _____, 2013, does hereby recognize Nichole Kumlien
- 20 for her 21 years of service and extend best wishes to her in her future endeavors; and,
- 21
- 22 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
- 23 a copy of this resolution to Nichole Kumlien.

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Marilynn Jensen

Louis Peer

Kurtis L. Yankee

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, July 24, 2013**

HSD MANAGEMENT TEAM MEETING – July 9, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **LTS Furniture Moves**
- **Job Center Smoking Ordinance**
- **ADRC Advisory Committee**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – July 16, 2013

Meeting Cancelled.
