



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, September 25, 2013 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of September 11, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Presentation on OWI Court – Ms. Flanagan, Ms. Rudolph
8. Resolution Creating one Bachelor Level Case Manager Position and one Master Level Social Worker Position and Amending the 2013 Budget * – Ms. Flanagan
9. Resolution Authorizing Acceptance of Justice and Mental Health Collaboration Grant Program Funds and Amending the 2013 Budget * – Ms. Flanagan
10. Approval of the Schematic Design for the YSC Outdoor Recreational Yard – Mr. Boutwell, Mr. Horozewski
11. Director's Report *
12. Committee Requests for Future Agenda Items
13. Next Meeting: Wednesday **October 9, 2013 at 4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room**, in Janesville, Wisconsin.
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0055_A1 G:\BUSINESS\CONTRACT\2013 Contracts\ACS\SHC\Kathy Papa

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431
Originating Department Contact Person Phone

Contract with: Kathy Papa, Inc.
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2014

Contract Amount: \$ Rate x Number of approved clients

Service	Rate	Unit	Change from prior year
Supportive Home Care (9/1/13 - 12/31/14)	\$18.00	Hour	12.5%
Personal Care (9/1/13 - 12/31/14)	\$16.08	Hour	0%
Supportive Home Care (1/1/13 - 8/31/13)	\$16.00	Hour	NA
Personal Care (1/1/13 - 8/31/13)	\$16.04	Hour	NA

Rates Entered

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
 - 36-3668-0000-64604 Community Options Program (COP)
 - 36-3674-0000-64604 COP Waiver
 - 36-3675-0000-64604 Community Relocation Initiative
 - 36-3678-0000-64604 Community Integration Program (CIP II)
 - 36-3681-0000-64604 Nursing Home Diversion
 - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:

The Department is amending this contract to change the supportive home care and personal care rates. Rock County Human Services Department has developed contracts with several providers for supportive home care services. This is one of several providers from which Rock County clients may choose for such services. The amended rates for these services fall within the average rates of other contracted providers providing these services.

Were Bids or Quotations Solicited? Yes No
Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

INDEX OF ACCOUNTS			
2013 Cost Centers and Programs			
Agency Management and Support		Index #	Funding
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3605	IM Consortium	5	Federal/State
3607	FSET	6	Federal
3610	Child Care Administration	7	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	8	Federal
3622	Temporary Aid to Needy Families (TANF) Related	9	Federal/State
3624	Interim Assistance	10	County
Child Protective Services			
3634	Child Protective Services	11	Basic County Allocation/Cty
3637	Home Visitation	12	Federal
3638	Child Protective Services Substitute Care	13	Fees/County
3639	In-Home Safety	14	Federal
3641	Brighter Futures	15	Federal/State
3645	Children and Family Incentive Funds	16	Federal/State/County
3655	Kinship Care	17	State
Juvenile Justice Services			
3646	Juvenile Justice Services	18	State/Fees/County
3636	Independent Living Program	19	Federal
3648	Community Youth Aids	20	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	21	Federal/County
3654	Youth Aids	22	Fees/County
3656	Community Intervention Program	23	State
3659	Disproportionate Minority Contact Grant	24	Federal/Other
3660	Mental Health Block Grant	25	Federal
3664	Youth Services Center	26	Federal/County/Fees
Long Term Support			
3666	Long Term Support	27	BCA/County
3667	Medical Assistance Pass Through (MAPT)	28	Federal/County
3668	Community Options Program (COP)	29	State
3671	Elder Abuse & Neglect	30	State
3674	Community Options Waiver Program (COP-Waiver)	31	Federal/State
3675	Community Relocation Initiative (CRI)	32	Federal/State
3678	Community Integration Program (CIP-II)	33	Federal/State
3681	Nursing Home Diversion	34	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	35	State
3683	Aging and Disability Resource Center (ADRC)	36	Federal/State
Mental Health & AODA Services			
3686	Detox Services	37	County/Fees

INDEX OF ACCOUNTS			
2013 Cost Centers and Programs			
3687	Non-Residents	38	State
3688	Criminal Justice Coordinating Councils Grant	39	Federal
3689	Crisis Intervention Services	40	Federal/County/Fees
3690	Outpatient Services	41	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	42	Federal/County
3691	Children's Long Term Support	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3703	IDP Enhancement Grant	47	Federal
3704	Intoxicated Driver Program	48	Fees/Surcharges
3713	PATH	49	Federal/State/County
Adult Community Services			
3706	Community Support Program	50	County/Fees/Federal
3714	CSP Waiting List	51	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	52	Federal
3721	Wisconsin Works - Benefits	53	Federal
3726	Child Care Eligibility	54	Federal
Job Center			
3730	Job Center	55	Partners/State/County

OGR30902

Rock County HSD

COMMITTEE APPROVAL REPORT

09/19/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3624-0000-64604	PROGRAM EXPENSE					
36-3624-3604			09/18/2013	KMART CORP #4255	47.09	
36-3624-3604			09/18/2013	WEBER,RONDA	150.00	
36-3624-3604			09/18/2013	PFEIFFER,KEVIN	200.00	
36-3624-3604			09/18/2013	GARDNER, LELA	200.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
INTERIM ASSIST	35,000.00		20,242.86	0.00	597.09	14,160.05

I have examined the preceding bills and encumbrances in the total amount of **\$597.09**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

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OAD30802

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3700-0000-62119	OTHER SERVICES					
36-3700-0000			08/31/2013	KEALEY PHARMACY	8,272.13	
36-3700-1326			08/31/2013	TELLURIAN UCAN INC	15,080.00	
36-3700-1331			08/31/2013	BELOIT AREA	107.50	
36-3700-1331			08/31/2013	CROSSROADS COUNSELING CENTER	1,552.50	
36-3700-1331			08/31/2013	LUTHERAN SOCIAL SERVICES	705.00	
36-3700-1331			08/31/2013	ROCK VALLEY COMMUNITY PROGRAMS	95.00	
36-3700-1331			08/13/2013	JANESVILLE PSYCHIATRIC CLINIC	9,370.00	
AODA BLOCK GRANT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		276,494.00	116,210.00	7,800.00	35,182.13	117,301.87
36-3704-0000-62119	OTHER SERVICES					
36-3704-1331			08/31/2013	BELOIT AREA	602.50	
36-3704-1331			08/31/2013	CROSSROADS COUNSELING CENTER	905.00	
36-3704-1331			08/31/2013	LUTHERAN SOCIAL SERVICES	1,330.00	
36-3704-1331			08/31/2013	JANESVILLE PSYCHIATRIC CLINIC	1,125.00	
IDP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		191,585.00	44,048.21	0.00	3,962.50	143,574.29

I have examined the preceding bills and encumbrances in the total amount of **\$39,144.63**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

OSS30909

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3600-0000-64200 36-3600-0000	TRAINING EXP		09/05/2013	KLYVE,CHARMIAN	60.00	
AGENCY MGT & SUP	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	22,340.00		4,848.65	1,656.10	60.00	15,775.25
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1301420	09/03/2013	SPEED SCRIBE	1,003.88	
OVERHEAD	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	35,990.00		23,232.28	7,285.12	1,003.88	4,468.72
36-3602-0000-62400 36-3602-0000	R & M SERV	P1302985	08/15/2013	J AND G OFFICE PRODUCTS	208.70	
OVERHEAD	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	28,800.00		11,251.96	0.00	208.70	17,339.34
36-3602-0000-63100 36-3602-0000 36-3602-0000 36-3602-0000	OFC SUPP & EXP	P1300569 P1300578 P1300617 P1302967	08/20/2013 08/27/2013 08/31/2013 09/05/2013	AARONS LOCK AND SAFE INC E AND D WATER WORKS INC WISCONSIN DEPARTMENT OF JUSTIC PAPERDIRECT INC	81.05 23.00 30.00 35.98	
OVERHEAD	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	86,282.00		48,647.65	2,754.48	170.03	33,709.84
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP	P1300595	09/04/2013	SENTRY FOOD STORE	103.28	
SPECIAL HSD	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00		539.54	103.28	103.28	253.90
36-3604-0000-67161 36-3604-5021	CA \$5,000/MORE	P1302629	08/26/2013	RHYME BUSINESS PRODUCTS	6,386.00	
ECONOMIC SUPPORT	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	11,886.00		0.00	0.00	6,386.00	5,300.00
36-3634-0000-62176 36-3634-0000	LABORATORY	P1300593	08/31/2013	REDWOOD TOXICOLOGY LABORATORY	248.67	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00		2,328.58	248.67	248.67	1,174.08
36-3634-0000-63300 36-3634-0000	TRAVEL		09/03/2013	WAGNER,ALICIA	108.44	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	165,000.00		119,013.89	0.00	108.44	45,877.67
36-3634-0000-64200 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000	TRAINING EXP		09/11/2013 09/05/2013 09/11/2013 09/11/2013	KIRKING,HILLARY UNIVERSITY OF WISCONSIN MADISO ADOPTION RESOURCES OF WISCONSI WISCONSIN JUVENILE COURT INTAK	130.00 10.00 30.00 60.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	18,096.00		9,111.00	1,080.00	230.00	7,675.00
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1731		P1300572	09/04/2013	BELOIT TRANSIT SYSTEM		375.00
36-3634-1803		P1300617	08/31/2013	WISCONSIN DEPARTMENT OF JUSTIC		231.00
36-3634-1814		P1300571	08/31/2013	BELOIT DAILY NEWS		96.20
36-3634-1814		P1300581	09/11/2013	GREGG INVESTIGATIONS INC		110.00
36-3634-1814		P1302981	08/31/2013	UNIFIED NEWSPAPER GROUP		16.76
36-3634-1822		P1302923	08/30/2013	BORCHARDT,REBECCA OR DANIEL		100.00
36-3634-5000		P1300617	08/31/2013	WISCONSIN DEPARTMENT OF JUSTIC		140.00
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	95,922.00		34,235.29	25,533.32	1,068.96	35,084.43
36-3637-0000-64200	TRAINING EXP					
36-3637-0000		P1302965	09/05/2013	HOLIDAY INN HOTEL AND CONVENTI		140.00
HOME VISITATION	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		3,352.60	1,085.00	140.00	(4,577.60)
36-3637-0000-64604	PROGRAM EXPENSE					
36-3637-0000		P1302980	09/09/2013	SPEEDWAY		1,000.00
36-3637-0000		P1303009	09/04/2013	RWCFS INC		42.00
HOME VISITATION	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	5,650.00		12,467.00	0.00	1,042.00	(7,859.00)
36-3638-0000-64604	PROGRAM EXPENSE					
36-3638-2900		P1300591	08/26/2013	RAWHIDE BOYS RANCH*		288.00
36-3638-2900		P1300599	08/26/2013	TOMORROWS CHILDREN*		925.20
36-3638-2900		P1302614	08/26/2013	NORRIS ADOLESCENT CENTER		255.42
36-3638-2900		P1302615	08/26/2013	NORTHWEST PASSAGE		7.98
36-3638-2900		P1302616	08/26/2013	CLINICARE CORPORATION*		851.20
36-3638-2900		P1302617	08/26/2013	ST AEMILIAN LAKESIDE		1,054.12
36-3638-2900		P1302619	08/26/2013	OCONOMOWOC DEVELOPMENTAL		6.90
CPS SUB CARE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,818,021.00		2,072,508.61	3,388.82	3,388.82	1,738,734.75
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-2570		P1303011	09/08/2013	PARTNERS IN PREVENTION		4,479.67
BRIGHTER FUTURES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	294,864.00		178,852.13	63,796.84	4,479.67	47,735.36
36-3646-0000-62119	OTHER SERVICES					
36-3646-5009		P1303031	08/12/2013	FFT LLC		5,250.00
36-3646-5015		P1302927	08/05/2013	ST AEMILIAN LAKESIDE		100.00
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	222,830.00		109,155.16	22,122.90	5,350.00	86,201.94
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1300593	08/31/2013	REDWOOD TOXICOLOGY LABORATORY		72.18

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,600.00		1,782.55	72.18	72.18	1,873.09
36-3646-0000-64200	TRAINING EXP					
36-3646-0000		P1302966	09/05/2013	WISCONSIN JUVENILE COURT INTAK		110.00
36-3646-0000		P1302972	09/05/2013	WISCONSIN JUVENILE COURT INTAK		55.00
36-3646-0000		P1302982	09/05/2013	UNIVERSITY OF WISCONSIN EXTENS		450.00
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	4,140.00		1,712.74	560.00	815.00	1,252.26
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016			09/03/2013	HOWARD,CARRIE		16.29
36-3646-5016			09/03/2013	SHELDON,SAMANTHA		20.49
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	15,950.00		11,872.75	429.99	36.78	3,610.48
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1300576	08/30/2013	COUNTRY NURSES		771.50
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00		10,591.50	771.50	771.50	7,865.50
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1302833	09/06/2013	NASCO		163.80
36-3664-0000		P1302942	09/06/2013	NASCO		62.06
36-3664-0000		P1303025	08/28/2013	JANESVILLE POLICE DEPARTMENT		61.50
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	32,145.00		23,531.29	30.00	287.36	8,296.35
36-3664-0000-64200	TRAINING EXP					
36-3664-0000		P1302974	09/05/2013	WISCONSIN JUVENILE DETENTION A		140.00
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,600.00		3,747.00	0.00	140.00	(287.00)
36-3671-0000-64200	TRAINING EXP					
36-3671-0000		P1303014	09/11/2013	RETIRED SENIOR VOLUNTEER PROGR		50.00
ELDER ABUSE/NEG	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		0.00	0.00	50.00	(50.00)
36-3683-0000-63200	PUBL/SUBCR/DUES					
36-3683-0000		P1302835	08/22/2013	JOURNEYWORKS PUBLISHING		1,405.08
ADRC	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		0.00	845.00	1,405.08	(2,250.08)
36-3683-0000-64200	TRAINING EXP					
36-3683-0000		P1303013	09/11/2013	RETIRED SENIOR VOLUNTEER PROGR		50.00
36-3683-0000		P1303028	09/11/2013	INCONTROL WISCONSIN		210.00
36-3683-0000		P1303029	09/11/2013	KALAHARI RESORT CONVENTION CEN		140.00
36-3683-0000		P1303030	09/11/2013	WISCONSINAIRS		240.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
ADRC	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,725.00		1,280.00	875.50	640.00	(1,070.50)
36-3686-0000-62119	OTHER SERVICES					
36-3686-0000		P1300580	08/31/2013	GENESIS BEHAVIORAL SERVICES IN		1,914.00
DETOX SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	237,108.00		163,625.00	53,691.00	1,914.00	17,878.00
36-3689-0000-62119	OTHER SERVICES					
36-3689-0000		P1303016	08/01/2013	MARSH COUNTY HEALTH ALLIANCE		11,645.50
36-3689-1226		P1302384	08/01/2013	AZURA HARBOR HOLDINGS LLC		7,573.39
36-3689-1226		P1303015	08/01/2013	ST ELIZABETH MANOR		2,722.09
CRISIS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,396,908.00		964,462.41	405,808.61	21,940.98	4,696.00
36-3689-0000-64200	TRAINING EXP					
36-3689-0000			09/11/2013	MAURER,SUE		576.12
36-3689-0000		P1302979	09/13/2013	FAMOUS DAVES		556.60
CRISIS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	4,050.00		3,242.97	1,045.27	1,132.72	(1,370.96)
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0002			08/27/2013	LANNON STONE MOTEL		912.00
36-3689-0002			09/04/2013	RED ROAD HOUSE INC		450.00
36-3689-0002			08/28/2013	NORTHERN TOWN MOTEL		900.00
36-3689-0004			08/22/2013	KEALEY PHARMACY		278.60
36-3689-0004			09/05/2013	HEMOCARE PHARMACY		673.60
CRISIS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	210,000.00		58,014.26	172,124.10	3,214.20	(23,352.56)
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1300594	08/23/2013	SAFeway PEST CONTROL		11.55
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	62,524.00		46,111.46	14,478.30	11.55	1,922.69
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1300573	08/31/2013	PSYCHOLOGY CLINIC INC,THE		4,937.50
36-3690-0000		P1300586	07/20/2013	MARCUS,JEFFREY		12,629.35
36-3690-0000		P1301256	08/18/2013	KAYE PHD,DR MICHAEL		884.34
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	142,920.00		66,533.07	18,451.19	18,451.19	39,484.55
36-3690-0000-62503	INTERPRETER FEES					
36-3690-0000		P1301100	08/21/2013	GONZALEZ, BELEM		475.00
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	12,000.00		1,990.00	475.00	475.00	9,060.00
36-3690-0000-63200	PUBL/SUBCR/DUES					
36-3690-0000			09/03/2013	RUDOLPH, REBECCA		109.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	500.00		263.18	0.00	109.00	127.82
36-3690-0000-64200	TRAINING EXP					
36-3690-0000		P1300595	09/11/2013	SENTRY FOOD STORE		238.77
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	12,540.00		1,677.03	748.76	238.77	9,875.44
36-3694-0000-62119	OTHER SERVICES					
36-3694-0000		P1303010	09/08/2013	PARTNERS IN PREVENTION		1,174.39
AODA INNER CITY	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	46,500.00		17,146.18	0.00	1,174.39	28,179.43
36-3703-0000-62119	OTHER SERVICES					
36-3703-0000		P1302984	09/09/2013	UNIVERSITY OF WISCONSIN EXTENS		450.00
IDP ENHAN GRANT	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	41,172.00		43,144.74	5,320.90	450.00	(7,743.64)
36-3706-0000-62119	OTHER SERVICES					
36-3706-0000		P1300594	08/23/2013	SAFeway PEST CONTROL		23.45
CSP	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	11,066.00		9,111.11	2,791.37	23.45	(859.93)
36-3706-0000-64604	PROGRAM EXPENSE					
36-3706-0000		P1301098	08/21/2013	MOORE MEDICAL CORP		139.50
36-3706-1206			09/04/2013	COTTINGTON, AMY		29.90
CSP	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	300,000.00		412,910.29	3,711.09	169.40	(116,790.78)
36-3713-0000-64604	PROGRAM EXPENSE					
36-3713-2013			08/26/2013	SRB PROPERTY MANAGEMENT LLC		125.00
36-3713-2013			09/08/2013	JACK OF TRADES		100.00
SHELTER PLUS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	14,134.00		9,700.27	0.00	225.00	4,208.73
36-3730-0000-62119	OTHER SERVICES					
36-3730-0000		P1300594	08/23/2013	SAFeway PEST CONTROL		38.00
JOB CENTER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	99,672.00		68,607.13	30,936.87	38.00	90.00
36-3730-0000-62400	R & M SERV					
36-3730-0000		P1303017	08/31/2013	LLOYDS PLUMBING AND HEATING		157.80
JOB CENTER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	71,297.00		37,330.18	16,060.86	157.80	17,748.16

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$77,731.80**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Kate Flanagan
INITIATED BY



Rebecca Rudolph
DRAFTED BY

Human Services Board
SUBMITTED BY

September 17, 2013
DATE DRAFTED

**Creating one Bachelor Level Case Manager Position and one Master Level Social Worker Position
and Amending the 2013 Budget**

1 **WHEREAS**, the Human Services Department requests the creation of one new Bachelor Level Case
 2 Manager position and one new Master Level Social Worker position assigned to the AODA Program to
 3 provide treatment and case management for Rock County OWI court; and,
 4
 5 **WHEREAS**, the Department believes there are programmatic, service treatment and fiscal advantages to
 6 Rock County by filling these positions; and,
 7
 8 **WHEREAS**, the cost of these positions and required training will be covered in 2013 with additional
 9 Intoxicated Driver Program (IDP) fee revenue and Intoxicated Driver Program Enhancement grant
 10 dollars; and,
 11
 12 **WHEREAS**, in 2014 these positions will continued to be supported with IDP fee and IDP Grant revenue
 13 and the addition of new revenue from the Department of Corrections to offset OWI treatment services;
 14 and,
 15
 16 **WHEREAS**, evidenced-based treatment including specialty topics will be provided to these clients who
 17 are a high risk to Rock County public safety; and,
 18
 19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 20 this _____ day of _____, 2013 does hereby approve the creation of 1.0 FTE Bachelor Level
 21 Case Manager position and 1.0 FTE Master Level Social Worker position and authorize the Human
 22 Services Department to fill those positions; and,
 23
 24 **BE IT FURTHER RESOLVED**, that the 2013 Budget be amended as follows:

<u>Account/Description</u>	<u>Budget 09/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
36-3703-0000-42100/ Federal Aid	46,786	26,880	73,666
36-3704-0000-44100/ Fees	251,835	21,658	273,493
<u>Use of Funds</u>			
36-3690-0000-61100/ Regular Wages	1,276,601	20,977	1,297,578
36-3690-0000-61400/ FICA	98,501	1,605	100,106
36-3690-0000-61510/ Retirement	86,270	1,395	87,665
36-3690-0000-61610/ Health Insurance	386,700	12,584	399,284
36-3690-0000-61620/ Dental Insurance	10,216	324	10,540
36-3690-0000-68329/ IDP Allocation	(256,904)	(21,658)	(278,562)

Creating one Bachelor Level Case Manager Position and one Master Level Social Worker Position and Amending the 2013 Budget

Page 3

FISCAL NOTE:


This resolution authorizes the creation of two (2) new positions in the Human Services Department. These positions will be funded by IDP fee revenue and IDP Enhancement grant dollars.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Creating one Bachelor Level Case Manager Position and one Master Level Social Worker Position and Amending the 2013 Budget
Page 2

46				
47	36-3690-0000-68386/			
48	IDP Enhancement Allocation	(5,614)	(15,227)	(20,841)
49				
50	36-3703-0000-62119			
51	Other Contracted Services	41,172	(5,347)	35,825
52				
53	36-3703-0000-64604/			
54	Program Expense	0	17,000	17,000
55				
56	36-3703-0000-68208/			
57	Allocated MH/AODA	5,614	15,227	20,841
58				
59	36-3704-0000-68208/			
60	Allocated MH/AODA	256,904	21,658	278,562

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

Brian Knudson, Chair

J. Russell Podzilni, Chair

Sally Jean Weaver-Landers, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

William Grahn

Hank Brill

Kathy Kelm

Betty Jo Bussie

Shirley Williams

Ivan Collins

Phillip Owens

Marilynn Jensen

Terry Thomas

Louis Peer

Marvin Wopat

Kurtis Yankee

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

Executive Summary

The Rock County OWI Treatment Court program provides counseling and case management services to up to 25 clients who have received their 3rd OWI, and wish to make positive changes in their life. The Human Services Department requests the addition of two new positions, a 1.0 FTE Bachelor Level Case Manager and a 1.0 FTE Master Level Social Worker, to provide assessment and diagnosis, individual and group counseling, and case management services to clients who are participating in the OWI court program. These positions have previously been contracted out, but the Department believes there are programmatic, service treatment and fiscal advantages to Rock County by filling these positions internally. We would like to commence operation on November 15, 2013. Intoxicated Driver Program (IDP) enhancement grant dollars, and additional IDP fee revenue will be sufficient to cover the last quarter of 2013. Additional fee revenue from the Department of Corrections and IDP Enhancement grant funding have been included in the 2014 budget to offset the cost of these positions.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Behavioral Health Redesign Steering
Committee, Criminal Justice
Coordinating Council
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

September 15, 2013
DATE DRAFTED

Human Services Board, Finance
Committee
SUBMITTED BY

**AUTHORIZING ACCEPTANCE OF JUSTICE AND MENTAL HEALTH COLLABORATION
GRANT PROGRAM FUNDS AND AMENDING THE 2013 BUDGET**

1 WHEREAS, the U.S. Department of Justice, through the Bureau of Justice Assistance, has appropriated
2 funding for grants with the goal being to increase public safety through innovative cross-system
3 collaboration for individuals with mental illness and/or co-occurring mental health and substance use
4 disorders (MI/COD) who come into contact with the criminal justice system; and,
5

6 WHEREAS, Rock County submitted an application for a planning and implementation grant to provide
7 dedicated reentry services to jail inmates with mental illness or mental illness and co-occurring
8 substance abuse disorders (MI/COD), in March 2013; and
9

10 WHEREAS, on September 5, 2013, Rock County's application was approved in the amount of
11 \$313,304, including \$250,000 in federal aid and \$63,304 in-kind services match; and,
12

13 WHEREAS, this planning and implementation grant, over 24 months beginning October 1, 2013, will be
14 primarily used to hire a reentry social worker and the corresponding supports that will provide
15 wraparound case management to MI/COD inmates to facilitate their transition back into the community
16 by using evidence-based practices and principles, connecting them with community-based services and
17 support, including applying for benefits, integrated mental health and alcohol and other drug treatment
18 services, medications, housing, education, transportation, and other needs as necessary; and,
19

20 WHEREAS, this grant will be managed programmatically by the Rock County Administrator's Office
21 and fiscally by the Rock County Human Services Department; and,
22

23 WHEREAS, the Behavioral Health Redesign Steering Committee (BHRSC) fully supports creating
24 reentry services and improving overall access to MI/COD services and has tasked itself with overseeing
25 this project.
26

27 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
28 this ____ day of _____, 2013 does hereby accept the Justice and Mental Health Collaboration
29 Program Grant funds in the amount of \$313,304, including \$250,000 in federal aid and a \$63,304 in-kind
30 services match.
31

32 BE IT FURTHER RESOLVED, that the 2013 Rock County Human Services Department budget be
33 amended as follows:

<u>Account/Description</u>	<u>Budget at 9/13/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Human Services Department</u>			
<u>Source of Funds</u>			
36-3701-0000-42100/ Federal Aid	0	250,000	250,000
<u>Use of Funds</u>			
36-3690-0000-61100/ Regular Wages	1,276,601	69,794	1,346,395

AUTHORIZING ACCEPTANCE OF JUSTICE AND MENTAL HEALTH COLLABORATION GRANT
PROGRAM FUNDS AND AMENDING THE 2013 BUDGET

Page 2

44	36-3690-0000-61400/ 45 FICA	98,501	5,339	103,840
46				
47	36-3690-0000-61510/ 48 Retirement	86,270	4,886	91,156
49				
50	36-3690-0000-61610/ 51 Health Insurance	386,700	45,780	432,480
52				
53	36-3690-0000-61620/ 54 Dental Insurance	10,216	1,132	11,348
55				
56	36-3690-0000-61630/ 57 Life Insurance	591	53	644
58				
59	36-3690-0000-68388/ 60 Justice and MH Collaboration Allocation	0	(126,984)	(126,984)
61				
62	36-3701-0000-68208/ 63 Allocated MH/AODA	0	126,984	126,984
64				
65	36-3701-0000-64604/ 66 Program Expense	0	121,345	121,345
67				
68	36-3701-0000-62100/ 69 Contracted Personnel Services	0	1,671	1,671

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

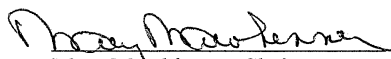
William Grahm

Marvin Wopat

Ashley Kleven

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.


Mary Mawhinney, Chair

AUTHORIZING ACCEPTANCE OF JUSTICE AND MENTAL HEALTH COLLABORATION GRANT
PROGRAM FUNDS AND AMENDING THE 2013 BUDGET
Page 3

FISCAL NOTE:

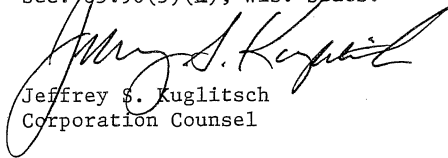
This resolution authorizes the acceptance and expenditure of \$250,000 in Federal Aid from the US Department of Justice. A required \$63,304 County match will be provided in in-kind personnel services and indirect costs. No additional County funding is required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

AUTHORIZING ACCEPTANCE OF JUSTICE AND MENTAL HEALTH COLLABORATION GRANT PROGRAM FUNDS AND AMENDING THE 2013 BUDGET

The U.S. Department of Justice, through the Office of Justice Programs, Bureau of Justice Assistance, has authorized funding for grants through the Mentally Ill Offender Treatment and Crime Reduction Act of 2004 and the Mentally Ill Offender Treatment and Crime Reduction Reauthorization and Improvement Act of 2008. The goal of the grant is to increase public safety through innovative cross-system collaboration for individuals with mental illness or co-occurring mental health and substance use disorders (MI/COD) who come into contact with the criminal justice system.

On September 5, 2013, Rock County was awarded a \$250,000 planning and implementation grant to provide dedicated reentry services to jail inmates with mental illness or mental illness and co-occurring substance abuse disorders (MI/COD). The twenty percent match (of \$63,304) for which the County is responsible will come in the form of an in-kind personnel and indirect cost match, as opposed to any monetary expenditure by the county.

The co-lead agencies, Rock County Human Services Department (HSD) and Sheriff's Office, will guide the project, along with the oversight of the Behavioral Health Redesign Steering Committee. The reentry initiative follows Rock County's work from a 2010 Justice and Mental Health Collaboration Planning Grant during which a comprehensive Needs and Resource Assessment was conducted. The jail reentry process has been identified as critical because MI/COD individuals repeatedly cycle through the justice system due to a lack of resources and coordination, thus, their underlying needs are not met.

The target population consists of offenders in the jail charged with a non-violent offense and a diagnosis or suspected diagnosis of an Axis I mental health disorder or relevant Axis II disorder appropriate for MI treatment and rehabilitation services. It is expected 75% of these individuals will have a COD. In 2012, 151 inmates were identified as having a previously diagnosed Axis I disorder, or Axis I disorder with a COD. At any given time, a reentry social worker will serve 20 individuals both in the jail and for a period of 30-90 days post-release, until permanent services are established in the community. It is estimated 120 individuals will be served during the grant's implementation phase. A reentry social worker will provide wraparound case management to MI/COD inmates to facilitate their transition back into the community by using evidence based practices and principles, connecting them with community-based services and support, including applying for benefits, integrated MI and AODA treatment services, medications, housing, education, transportation, and other needs as necessary.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, September 25, 2013**

HSD MANAGEMENT TEAM MEETING – September 10, 2013
Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – September 17, 2013
Meeting Cancelled.
