



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, February 27, 2013 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of February 13, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Resolution Amending the 2013 Human Services Department Budget To Accept Funding for Juvenile Early Intervention Services * – Mr. Horozewski
8. Resolution Authorizing Temporary Overlap of Position for the Human Services Department, Youth Services Center * – Mr. Horozewski
9. Update on Diversion – Ms. Galaviz and Mr. Horozewski
10. Director's Report *
 - CCR
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday **March 13, 2013** at 4:30 p.m. at the **Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.**
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

2/19/12

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2012_0010_A1

G:\BUSINESS\CONTRACT\2012\Contracts\ACS\YWCA Elder Abuse

New Contract: or, HSD_2012_0010 or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431
Originating Department Contact Person Phone

Contract with: YWCA of Rock County
(Name of entity)

Contract Period: Start Date: 1/1/2012 Expiration Date: 12/31/2012

Contract Amount: \$7,500

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
36-3671-0000-64604 Elder Abuse Program Expense

Executive Summary:

This amendment increases the contract to \$7,500. YWCA of Rock County provides funding towards case management and other support services for Elder Adult victims of family violence and elder abuse.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #


Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

RECEIVED

FEB 19 2013

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 2/15/13
Requested By Human Services Department
Department

FINANCE
Transfer No. *13-05
Charmian Klyve
Department Head 

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3664-0000-63400 Description: YSC Operating Supplies Current Balance: <u>35,362 2-19-13</u>	\$2,463	Account #: 36-3664-0000-67130 Description: Terminals and PCs	\$2,463
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The YSC operating supply budget is used to purchase any needed supplies for YSC youth. At this point in the year it is too early to project underspending but this is the account we would have the most flexibility.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

HSD is requesting to purchase a Mobile Thin Client package and install a wireless access point at the Youth Services Center to allow for mobility for the YSC Social Worker throughout the facility.

FISCAL NOTE:

Sufficient funding is available for transfer.

ADMINISTRATIVE NOTE:

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____
 Finance Committee _____

PURCHASE ORDER NUMBER P1300892 PEID 015793

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE February 12, 2013

DEPARTMENT Human Services

COMMITTEE Human Services Board

VENDOR NAME Rock Valley Community Programs, Inc.

ACCOUNT NUMBER 36-3689-0600-62119

FUNDS DESCRIPTION Other Services

AMOUNT OF INCREASE \$ 149,911

INCREASE FROM \$ 516,018 TO \$ 665,929

ACCOUNT BALANCE AVAILABLE \$ 880,890.00 SB 02/14/13

REASON FOR AMENDMENT Additional funding required for crisis stabilization

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

INDEX OF ACCOUNTS			
2012 Cost Centers and Programs			
		Index #	Funding
Agency Management and Support			
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3605	IM Consortium	5	Federal/State
3607	FSET	6	Federal
3610	Child Care Administration	7	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	8	Federal
3622	Temporary Aid to Needy Families (TANF) Related	9	Federal/State
3624	Interim Assistance	10	County
Child Protective Services			
3634	Child Protective Services	11	Basic County Allocation/Cty
3637	Home Visitation	12	Federal
3638	Child Protective Services Substitute Care	13	Fees/County
3639	In-Home Safety	14	Federal
3641	Brighter Futures	15	Federal/State
3645	Children and Family Incentive Funds	16	Federal/State/County
3655	Kinship Care	17	State
Juvenile Justice Services			
3646	Juvenile Justice Services	18	State/Fees/County
3636	Independent Living Program	19	Federal
3648	Community Youth Aids	20	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	21	Federal/County
3654	Youth Aids	22	Fees/County
3656	Community Intervention Program	23	State
3659	Disproportionate Minority Contact Grant	24	Federal/Other
3660	Mental Health Block Grant	25	Federal
3664	Youth Services Center	26	Federal/County/Fees
Long Term Support			
3666	Long Term Support	27	BCA/County
3667	Medical Assistance Pass Through (MAPT)	28	Federal/County
3668	Community Options Program (COP)	29	State
3671	Elder Abuse & Neglect	30	State
3674	Community Options Waiver Program (COP-Waiver)	31	Federal/State
3675	Community Relocation Initiative (CRI)	32	Federal/State
3678	Community Integration Program (CIP-II)	33	Federal/State
3681	Nursing Home Diversion	34	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	35	State
3683	Aging and Disability Resource Center (ADRC)	36	Federal/State
Mental Health & AODA Services			
3686	Detox Services	37	County/Fees

INDEX OF ACCOUNTS			
2012 Cost Centers and Programs			
3687	Non-Residents	38	State
3688	Criminal Justice Coordinating Councils Grant	39	Federal
3689	Crisis Intervention Services	40	Federal/County/Fees
3690	Outpatient Services	41	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	42	Federal/County
3691	Children's Long Term Support	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3703	IDP Enhancement Grant	47	Federal
3704	Intoxicated Driver Program	48	Fees/Surcharges
3713	PATH	49	Federal/State/County
Adult Community Services			
3706	Community Support Program	50	County/Fees/Federal
3714	CSP Waiting List	51	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	52	Federal
3721	Wisconsin Works - Benefits	53	Federal
3726	Child Care Eligibility	54	Federal
Job Center			
3730	Job Center	55	Partners/State/County

OAD21402

2012

Rock County - Production

02/20/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3637000000-62119	OTHER SERVICES	236,494.00	99.1% 234,448.9	0.00	2,045.07		
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER		15.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER		225.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER		375.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER		150.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER		15.00	780.00
CLOSING BALANCE					1,265.07		
AODA BLOCK GRANT PROG-TOTAL-PO						780.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$780.00 INCURRED BY AODA BLOCK GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

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05521408

2012

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2 3636020000-64926	BANK SERV.CHGS.	8,800.00	99.3%	8,745.7	0.00	54.29	
3636020000		12/31/12	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		54.19	
3636020000		12/31/12	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		59.06	
3636020000		12/31/12	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		53.46	
3636020000		12/31/12	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		55.61	
3636020000		12/31/12	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		55.19	
3636020000		12/31/12	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		56.92	
3636020000		12/31/12	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		57.81	
3636020000		12/31/12	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		57.84	505.69
*** OVERDRAFT ***				CLOSING BALANCE	-451.40		
	OVERHEAD			PROG-TOTAL-PO		505.69	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$505.69
 INCURRED BY OVERHEAD. CLAIMS COVERING THE ITEMS ARE PROPER

AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

OGR30202 2013

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
10							
3636240000-64604	PROGRAM EXPENSE	35,000.00	4.7%	-1,669.5	0.00	36,669.57	
3636243604		02/20/13	-VN#GR051088			20.00	
3636243604		02/20/13	-VN#013780	KMART CORP #4255		49.93	
3636243604		02/20/13	-VN#013780	KMART CORP #4255		49.99	
3636243604		02/20/13	-VN#013780	KMART CORP #4255		47.55	
3636243604		02/20/13	-VN#013780	KMART CORP #4255		49.84	
3636243604		02/20/13	-VN#013780	KMART CORP #4255		49.96	
3636243604		02/20/13	-VN#013780	KMART CORP #4255		49.53	
3636243604		02/20/13	-VN#013780	KMART CORP #4255		46.03	
3636243604		02/20/13	-VN#013780	KMART CORP #4255		49.74	
3636243604		02/20/13	-VN#052386	GRAF, LAURIE A		150.00	
3636243604		02/20/13	-VN#050219	EMERSON HALL APARTMENTS		29.00	
3636243604		02/20/13	-VN#024688	ROMAN, WILLIAM L		200.00	
3636243604		02/20/13	-VN#049050	WALKER PROPERTY MANAGEMENT LLC		150.00	
3636243604		02/20/13	-VN#050219	EMERSON HALL APARTMENTS		29.00	
3636243604		02/20/13	-VN#034101	ZECHLIN, ROBERT		200.00	
3636243604		02/20/13	-VN#052322	ROTHENBUEHLER, DAVID		150.00	
3636243604		02/20/13	-VN#050219	EMERSON HALL APARTMENTS		29.00	
3636243604		02/20/13	-VN#GR051088			20.00	
3636243604		02/20/13	-VN#050088	OIUM, CYNTHIA L		150.00	
3636243604		02/20/13	-VN#051785	SD REAL ESTATE		150.00	1,669.57
				CLOSING BALANCE	35,000.00		
				INTERIM ASSIST			1,669.57
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,669.57 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
 B. BILLS UNDER \$10,000 TO BE PAID.
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

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0AD30102

2013

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3637000000-62119	OTHER SERVICES	276,494.00	1.0%	-3,013.7	0.00	279,507.75		
3637001331		01/31/13	-VN#027256	BELOIT MEMORIAL HOSPITAL			196.25	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			70.00	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			450.00	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			300.00	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			80.00	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			35.00	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			35.00	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			115.00	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			62.50	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			300.00	
3637001331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			70.00	
3637001331		01/31/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			35.00	
3637001331		01/31/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			35.00	
3637001331		01/31/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			70.00	
3637001331		01/31/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			170.00	
3637001331		01/31/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			70.00	
3637001331		01/31/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			170.00	
3637001331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			105.00	
3637001331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			35.00	
3637001331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			255.00	
3637001331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			35.00	
3637001331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			80.00	
3637001331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			140.00	
3637001331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			100.00	3,013.75
				CLOSING BALANCE		276,494.00		
3637040000-62119	OTHER SERVICES	161,585.00	1.5%	-2,435.0	0.00	164,020.00		
3637041331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			450.00	
3637041331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			460.00	
3637041331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			70.00	
3637041331		01/31/13	-VN#012097	CROSSROADS COUNSELING CENTER			35.00	
3637041331		01/31/13	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			255.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			270.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			50.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			210.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			210.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			110.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			85.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			115.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			80.00	
3637041331		01/31/13	-VN#014260	LUTHERAN SOCIAL SERVICES			35.00	2,435.00
				CLOSING BALANCE		161,585.00		

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		IDP	PROG-TOTAL-PO			5,448.75	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,448.75 INCURRED BY INTOXICATED DRIVER PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

05530209

Rock County - Production

02/20/13

COMMITTEE APPROVAL REPORT

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
47 3637030000-62119 3637030000	OTHER SERVICES	41,172.00	0.3%	-150.0	0.00	41,322.00	150.00	150.00
		02/20/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
				CLOSING BALANCE		41,172.00		
50 3637060000-64604 3637061206	PROGRAM EXPENSE	300,000.00	0.0%	-76.1	0.01	300,076.12	76.13	76.13
		02/20/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
				CLOSING BALANCE		299,999.99		
49 3637130000-64604 3637132013	PROGRAM EXPENSE	14,134.00	3.1%	-450.0	0.00	14,584.00	450.00	450.00
		02/20/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
				CLOSING BALANCE		14,134.00		
55 3637300000-62400 3637300000	R & M SERV	71,297.00	46.7%	-12.9	33,370.91	37,939.04	12.95	12.95
		02/20/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
				CLOSING BALANCE		37,926.09		
				JOB CENTER			689.08	
				PROG-TOTAL-PO				

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$689.08 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

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OSS21406

2012

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
13							
3636380000-64604	PROGRAM EXPENSE	4,257,862.00	76.7% 3,266,494.2	0.00	991,367.71		
3636382900	P1203161-PO# 12/31/12 -VN#011860					48.93	
3636382900	P1201842-PO# 12/31/12 -VN#038202					1,159.20	
3636382900	P1201842-PO# 12/31/12 -VN#038202					2,202.48	
3636382900	P1201833-PO# 12/31/12 -VN#045607					169.80	
3636382900	P1201833-PO# 12/31/12 -VN#045607					175.46	
3636382900	P1201834-PO# 12/31/12 -VN#030884					864.90	
3636382900	P1201834-PO# 12/31/12 -VN#030884					893.73	
3636382900	P1201835-PO# 12/31/12 -VN#023583					138.60	
3636382900	P1201835-PO# 12/31/12 -VN#023583					97.02	
3636382900	P1203034-PO# 12/31/12 -VN#015448					487.20	
3636382900	P1203034-PO# 12/31/12 -VN#015448					503.44	
3636382900	P1203162-PO# 12/31/12 -VN#016325					571.50	
3636382900	P1203162-PO# 12/31/12 -VN#016325					590.55	
3636382900	P1203267-PO# 12/31/12 -VN#016339					632.70	
3636382900	P1203267-PO# 12/31/12 -VN#016339					653.79	
3636382900	P1201836-PO# 12/31/12 -VN#016702					458.70	
3636382900	P1201836-PO# 12/31/12 -VN#016702					473.99	
3636382900	P1201837-PO# 12/31/12 -VN#011859					507.32	
3636382900	P1201837-PO# 12/31/12 -VN#011859					357.43	10,986.74
18							
	CLOSING BALANCE				980,380.97		
3636460000-62119	OTHER SERVICES	139,235.00	54.6% 76,117.6	0.00	63,117.38		
3636460000	P1203898-PO# 12/31/12 -VN#050821					9,295.97	
3636460000	P1203907-PO# 12/31/12 -VN#047914					30,375.00	39,670.97
30							
	CLOSING BALANCE				23,446.41		
3636710000-64604	PROGRAM EXPENSE	42,900.00	30.0% 12,874.7	0.00	30,025.21		
3636710000	P1203905-PO# 12/31/12 -VN#035773					5,000.00	5,000.00
39							
	CLOSING BALANCE				25,025.21		
3636880000-62119	OTHER SERVICES	50,000.00	21.2% 10,619.5	0.00	39,380.45		
3636880000	P1203887-PO# 12/31/12 -VN#050623					3,060.70	3,060.70
40							
	CLOSING BALANCE				36,319.75		
3636890000-62119	OTHER SERVICES	943,336.00	182.4% 1,720,705.4	0.00	-777,369.42		
3636890000	P1203902-PO# 12/31/12 -VN#050012					1,884.50	1,884.50
*** OVERDRAFT ***							
40							
	CLOSING BALANCE				-779,253.92		
3636890000-64604	PROGRAM EXPENSE	199,389.00	135.9% 273,271.5	-2,224.98	-71,657.52		
3636890000	P1203895-PO# 12/31/12 -VN#052469					215.40	215.40
*** OVERDRAFT ***							
40							
	CLOSING BALANCE				-71,872.92		
3636890000-62119	OTHER SERVICES	943,336.00	177.9% 1,678,399.8	0.00	-735,063.86		
3636890300	P1203906-PO# 12/31/12 -VN#033708					28,045.00	

year end adjust by count down

SS-CRISIS

DEPT. PAGE 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636890400		P1203903-PO# 12/31/12	-VN#038128	AURORA HEALTH CARE		3,780.00	
3636890500		P1203904-PO# 12/31/12	-VN#039684	CLEARVIEW NORTH		12,365.06	44,190.06
*** OVERDRAFT ***				CLOSING BALANCE	-779,253.92		
3636900000-62170	PHYSICIAN/OTHER	116,840.00	47.1%	121,545.1	-66,440.13	61,734.97	
3636900000		P1200595-PO# 12/31/12	-VN#052289	PSYCHOLOGY CLINIC INC,THE		350.00	
3636900000		P1200595-PO# 12/31/12	-VN#052289	PSYCHOLOGY CLINIC INC,THE		270.00	
3636900000		P1200595-PO# 12/31/12	-VN#052289	PSYCHOLOGY CLINIC INC,THE		320.00	
3636900000		P1200605-PO# 12/31/12	-VN#030410	MARCUS,JEFFREY		624.24	1,564.24
				CLOSING BALANCE	60,170.73		
OUTPATIENT SER		PROG-TOTAL-PO				106,572.61	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$106,572.61 INCURRED BY OUTPATIENT SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
CLOSING BALANCE					236,610.00		
15 3636410000-64604 3636415014	PROGRAM EXPENSE	294,864.00 67.3%	-1,034.2	199,522.69	96,375.57		
	P1300927-PO# 02/20/13 -VN#052351			FOUNDATIONS COUNSELING CENTER		1,034.26	1,034.26
CLOSING BALANCE					95,341.31		
18 3636460000-64604 3636460000 3636460000 3636460000 3636460000	PROGRAM EXPENSE	15,950.00 7.1%	-1,133.6	0.00	17,083.67		
	P1300595-PO# 02/20/13 -VN#041569			SENTRY FOOD STORE		86.44	
	P1300595-PO# 02/20/13 -VN#041569			SENTRY FOOD STORE		195.83	
	P1300596-PO# 02/20/13 -VN#048467			STAPLES ADVANTAGE		131.40	
	P1300584-PO# 02/20/13 -VN#025421			JAMESVILLE TRANSIT SYSTEM		720.00	1,133.67
CLOSING BALANCE					15,950.00		
18 3636460000-62119 3636465014 3636465014 3636465015	OTHER SERVICES	185,222.00 25.9%	-4,968.3	53,033.00	137,157.35		
	P1300928-PO# 02/20/13 -VN#052108			OREGON MENTAL HEALTH SERVICES		261.25	
	P1300926-PO# 02/20/13 -VN#048575			ANU FAMILY SERVICES		1,622.94	
	P1300927-PO# 02/20/13 -VN#052351			FOUNDATIONS COUNSELING CENTER		3,084.16	4,968.35
CLOSING BALANCE					132,189.00		
17 3636550000-64604 3636550000	PROGRAM EXPENSE	2,000.00 9.1%	-182.0	0.00	2,182.00		
	P1300617-PO# 02/20/13 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC		182.00	182.00
CLOSING BALANCE					2,000.00		
23 3636560000-63200 3636560000	PUBL/SUBCR/DUES	0.00 100.0%	-65.0	0.00	65.00		
	P1301141-PO# 02/20/13 -VN#052556			YOUTH TODAY KSURF		65.00	65.00
CLOSING BALANCE					0.00		
23 3636560000-64604 3636563012	PROGRAM EXPENSE	0.00 100.0%	-8,296.5	0.00	8,296.50		
	P1301142-PO# 02/20/13 -VN#050897			STATELINE BOYS AND GIRLS CLUBS		8,296.50	8,296.50
CLOSING BALANCE					0.00		
26 3636640000-62119 3636640000	OTHER SERVICES	10,000.00 7.4%	-271.0	-476.99	10,747.99		
	P1300576-PO# 02/20/13 -VN#032251			COUNTRY NURSES		271.00	271.00
CLOSING BALANCE					10,476.99		
26 3636640000-63400 3636640000 3636640000 3636640000 3636640000 3636640000 3636640000 3636640000	OPERATING SUPPLI	37,024.00 3.6%	-2,020.0	667.24	38,376.76		
	P1301098-PO# 02/20/13 -VN#014692			MOORE MEDICAL CORP		220.75	
	P1301098-PO# 02/20/13 -VN#014692			MOORE MEDICAL CORP		510.39	
	P1301098-PO# 02/20/13 -VN#014692			MOORE MEDICAL CORP		510.39	
	P1301098-PO# 02/20/13 -VN#014692			MOORE MEDICAL CORP		101.92	
	P1301099-PO# 02/20/13 -VN#052552			BARNETT, DAVID		75.00	
	P1300574-PO# 02/20/13 -VN#020525			BOB BARKER COMPANY INC		352.95	
	P1300574-PO# 02/20/13 -VN#020525			BOB BARKER COMPANY INC		248.60	2,020.00

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
CLOSING BALANCE					36,356.76		
27 3636660000-64200 3636660000	TRAINING EXP	2,685.00 16.3%	-100.0	540.04	2,244.96		
	P1301181-PO# 02/20/13 -VN#052571			AZURA MEMORY CARE		100.00	100.00
CLOSING BALANCE					2,144.96		
3636890000-64604 3636890000 3636890002 3636890002 3636890002 3636890002 3636890004 3636890004 3636890004 3636890004 3636890004 3636890004 3636890004 3636890004 3636891414	PROGRAM EXPENSE	210,000.00 80.1%	-1,420.9	169,748.01	41,672.98		
	P1300572-PO# 02/20/13 -VN#011232			BELOIT TRANSIT SYSTEM		110.00	
	02/20/13 -VN#038556			NORTHERN TOWN MOTEL		35.00	
	02/20/13 -VN#044083			SRB PROPERTY MANAGEMENT LLC		100.00	
	02/20/13 -VN#044083			SRB PROPERTY MANAGEMENT LLC		250.00	
	02/20/13 -VN#014040			LANNON STONE MOTEL		165.00	
	02/20/13 -VN#018338			HOMECARE PHARMACY		4.00	
	02/20/13 -VN#018338			HOMECARE PHARMACY		23.39	
	02/20/13 -VN#013809			KEALEY PHARMACY		81.85	
	02/20/13 -VN#013809			KEALEY PHARMACY		41.90	
	02/20/13 -VN#013809			KEALEY PHARMACY		17.95	
	02/20/13 -VN#013809			KEALEY PHARMACY		71.90	
	P1301103-PO# 02/20/13 -VN#017904			KAYE PHD, DR MICHAEL		520.00	1,420.99
CLOSING BALANCE					40,251.99		
3636900000-62119 3636900000 3636900000	OTHER SERVICES	62,524.00 92.4%	-53.7	57,855.46	4,722.24		
	P1300618-PO# 02/20/13 -VN#050490			VEOLIA ENVIRONMENTAL SERVICES-		26.85	
	P1300618-PO# 02/20/13 -VN#050490			VEOLIA ENVIRONMENTAL SERVICES-		26.85	53.70
CLOSING BALANCE					4,668.54		
3636900000-62170 3636900000	PHYSICIAN/OTHER	142,920.00 3.8%	-3,529.6	-1,985.38	148,434.98		
	P1300586-PO# 02/20/13 -VN#030410			MARCUS, JEFFREY		3,529.60	3,529.60
CLOSING BALANCE					144,905.38		
3636900000-63200 3636900000	PUBL/SUBCR/DUES	500.00 52.6%	-263.1	0.00	763.18		
	P1301040-PO# 02/20/13 -VN#052539			CORRECTIONAL COUNSELING INC		263.18	263.18
CLOSING BALANCE					500.00		
3636900000-64200 3636900000	TRAINING EXP	12,540.00 2.0%	-27.5	280.01	12,287.51		
	02/20/13 -VN#050549			RUDOLPH, REBECCA		27.52	27.52
CLOSING BALANCE					12,259.99		
3637040000-62503 3637040000	INTERPRETER FEES	1,100.00 6.8%	-75.0	0.00	1,175.00		
	P1301100-PO# 02/20/13 -VN#017809			GONZALEZ, BELEM		75.00	75.00
CLOSING BALANCE					1,100.00		
3637060000-62119 3637060000	OTHER SERVICES	11,066.00 67.5%	-109.0	7,588.34	3,586.70		
	P1300618-PO# 02/20/13 -VN#050490			VEOLIA ENVIRONMENTAL SERVICES-		54.52	
						SS-CSP	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
50 3637060000		P1300618-PO# 02/20/13 -VN#050490		VEOLIA ENVIRONMENTAL SERVICES-		54.52	109.04
				CLOSING BALANCE	3,477.66		
55 3637300000-62400	R & M SERV	71,297.00 45.4%	-1,001.3	33,370.91	38,927.44		
3637300000		P1301172-PO# 02/20/13 -VN#028010		PER MAR SECURITY SERVICES		138.05	
3637300000		P1301169-PO# 02/20/13 -VN#049330		PIEPER ELECTRIC INC		509.16	
3637300000		P1300618-PO# 02/20/13 -VN#050490		VEOLIA ENVIRONMENTAL SERVICES-		142.14	
3637300000		P1300618-PO# 02/20/13 -VN#050490		VEOLIA ENVIRONMENTAL SERVICES-		142.14	
3637300000		P1300588-PO# 02/20/13 -VN#014534		MENARDS		69.86	1,001.35
				CLOSING BALANCE	37,926.09		
	JOB CENTER		PROG-TOTAL-PO			31,158.35	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$31,158.35 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

05530208

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636340000-64604 3636341803	PROGRAM EXPENSE	95,922.00	0.6%	-595.0	0.01	96,516.99	
		02/20/13 -VN#052358		MILLER, JOSEPH G		595.00	595.00
				CLOSING BALANCE	95,921.99		
		CPS		PROG-TOTAL-PO		595.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$595.00 INCURRED BY CHILD PROTECTIVE SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

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05530207

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
13 3636380000-64604 3636381831	PROGRAM EXPENSE	3,836,671.00 02/19/13 -VN#019550	0.0% -975.0	-975.0 COMMUNITY CARE PROGRAMS INC	0.00	3,837,646.00 975.00	975.00
CLOSING BALANCE					3,836,671.00		
18 3636460000-64604 3636460000 3636463041	PROGRAM EXPENSE	15,950.00 02/19/13 -VN#012185 02/19/13 -VN#019550	3.8% -610.0	-610.0 DAVIS CITGO SERVICE INC COMMUNITY CARE PROGRAMS INC	0.03	16,559.97 35.00 575.00	610.00
CLOSING BALANCE					15,949.97		
22 3636540000-64604 3636541531 3636541531 3636541531 3636541531	PROGRAM EXPENSE	1,581,978.00 02/19/13 -VN#019550 02/19/13 -VN#019550 02/19/13 -VN#019550 02/19/13 -VN#019550	0.1% -2,975.0	-2,975.0 COMMUNITY CARE PROGRAMS INC COMMUNITY CARE PROGRAMS INC COMMUNITY CARE PROGRAMS INC COMMUNITY CARE PROGRAMS INC	0.00	1,584,953.00 50.00 975.00 975.00 975.00	2,975.00
CLOSING BALANCE					1,581,978.00		
SC YOUTH AIDS						PROG-TOTAL-PO	4,560.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,560.00 INCURRED BY SUBSTITUTE CARE - YOUTH AIDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

page 15015

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren/Lance Horozewski
DRAFTED BY

Human Services Board
SUBMITTED BY

February 15th, 2013
DATE DRAFTED

**Amending the 2013 Human Services Department Budget
To Accept Funding for Juvenile Early Intervention Services**

1 **WHEREAS**, the Wisconsin Department of Corrections (DOC) awarded the Department \$34,390 in
2 juvenile justice early intervention funds for early intervention services for juveniles at risk of serious
3 delinquency; and,
4

5 **WHEREAS**, the Human Services Department will partner with the Beloit and Janesville School Districts
6 and the Boys and Girls Clubs to expand on the already successful Juvenile Diversion School Resource
7 Program; and,
8

9 **WHEREAS**, the Department currently employs a Juvenile Diversion Specialist in the Beloit and
10 Janesville middle schools in an effort to reduce school-based arrests, suspensions and expulsions; and,
11

12 **WHEREAS**, this new funding will be directed, as approved by DOC, to both the Boys and Girls Club of
13 Janesville and the Stateline Boys and Girls Club to provide after school pro-social activities to youth in
14 the School Resource Diversion Programs; and,
15

16 **WHEREAS**, after school programming for these at-risk youth is critical to keeping them from entering
17 the juvenile justice system.
18

19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
20 this _____ day of _____, 2013, does hereby authorize the acceptance of the juvenile early
21 intervention funds.
22

23 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2013 be amended
24 as follows:
25

26	Budget	Increase	Amended
27	<u>2/15/13</u>	<u>(Decrease)</u>	<u>Budget</u>
28 <u>Source of Funds</u>			
29 36-3656-0000-42200	\$150,270	\$34,390	\$184,660
30 State Aid			
31			
32 <u>Use of Funds</u>			
33 36-3656-0000-62119	\$0	\$34,390	\$34,390
34 Other Contracted Services			

Amending the 2013 Human Services Department Budget to Accept Funding for Juvenile
Early Intervention Services
Page 2

Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Billy Bob Grahn

Ashley Kleven

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

FISCAL NOTE:

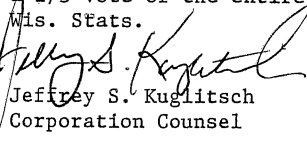
This resolution authorizes the acceptance and expenditure of \$34,390 in State Aid for Juvenile Early Intervention Services. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
_____.

Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended,



Craig Knutson
County Administrator

**Amending the 2013 Human Services Department Budget
to Accept Funding for Juvenile Early Intervention Services**

Executive Summary

The Wisconsin Department of Corrections (DOC) has awarded the Department \$34,390 in juvenile justice early intervention funds for early intervention services for juveniles at risk of juvenile justice system involvement.

The Human Services Department first implemented a Juvenile Diversion School Resource Program in 2010 to target the reduction of school-based arrests, suspensions and expulsions. The Department partners with both the Beloit and Janesville School Districts and employs a Juvenile Diversion Specialist in the middle schools to work with at-risk youth.

This new funding will be directed, as approved by DOC, to both the Boys and Girls Club of Janesville and the Stateline Boys and Girls Club to build on this program by providing after school pro-social activities to youth in the School Resource Diversion Programs. After school programming for these at-risk youth is critical to keeping them from entering the juvenile justice system.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Phil Boutwell, HSD Dep Director
DRAFTED BY

Human Services Board
SUBMITTED BY

February 18, 2013
DATE DRAFTED

**Authorizing Temporary Overlap of Position for the Human Services Department,
Youth Services Center**

- 1 **WHEREAS**, the Youth Services Center is a state licensed shelter home and detention center that must
- 2 have staff on duty 24 hours a day, 365 days a year to care for the children and adolescents in the
- 3 facility; and,
- 4
- 5 **WHEREAS**, the Youth Services Center currently has two Youth Specialist positions off work for
- 6 medical reasons, and at least one whose return is questionable; and,
- 7
- 8 **WHEREAS**, continuously filling the 320 hour of open shifts during any given month places strain on
- 9 staff resources and the overtime budget; and,
- 10
- 11 **WHEREAS**, providing one overlap position gives significant relief and ensures the new hire will be
- 12 properly trained when a position comes open due to attrition; and,
- 13
- 14 **WHEREAS**, the Human Services Department has sufficient funds under the Youth Services Program to
- 15 pay for the overlap position .
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 18 assembled this _____ day of _____, 2013 does hereby authorize the temporary overlap of one
- 19 Youth Specialist position, not to exceed six months.

Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Shirley Williams

Sally Jean Weaver-Landers, Vice Chair

Marvin Wopat

Terry Fell

Billy Bob Grahn

Ashley Kleven

Phillip Owens

Terry Thomas

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Marilynn Jensen

Mary Mawhinney

Louis Peer

Kurtis Yankee

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

FISCAL NOTE:

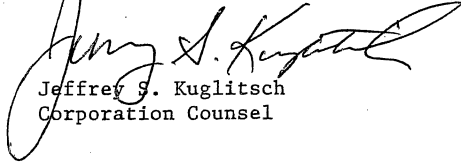
Sufficient funds are available in the HSD Youth Services Center budget for the cost of the overlapping position.



Sherry Oja
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

The Rock County Youth Services Center (YSC) provides 24-hour care and placement of youth in both non-secure and secure custody. Youth Specialists at the YSC provide for the safety, security, and treatment of youth in both the juvenile justice and child protective services systems.

Due to two Youth Specialists being out on short-term leave and two out on long-term leave and one likely not to return, the continuous filling of open shifts has resulted in a strain on staffing resources as well as overtime. This request will allow for the overlap of one position and in turn provide significant relief to meeting statutory staffing requirements as well as reducing overtime. In addition, the overlapping position will ensure the new hire will be properly trained when a position comes open.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, February 27, 2013**

HSD MANAGEMENT TEAM MEETING – February 12, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **2/28/13 All Sups Meeting Agenda Items/Morale**
- **2012 Annual Report**
- **Annual Resolutions**
 - Social Worker Recognition Month – Mar**
 - ES Recognition Month – April**
 - Admin Professionals – April**
 - Mental Health Awareness – May**
 - Foster Parent Recognition - May**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – February 19, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Division Initiatives**
- **Praise and Recognition**
- **Graduate Student Research Project**

INFORMATION ITEMS

HSD Board Agenda
