



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, August 10, 2011 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, August 10, 2011, in Room D/E of the Job Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Robert Fizzell, Supervisor; Phillip Owens, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathleen Kelm, Citizen Representative; Tammie King, Citizen Representative; Terry Fell, Supervisor; Marvin Wopat, Supervisor; and Terry Thomas, Supervisor.

**Committee Members Absent:** None.

**Staff Present:** Charmian Klyve, Director; Phil Boutwell, Deputy Director; Tim Zuehlke, Controller; Sara Mooren, Fiscal Operations Manager; Sandy Brown, CPS Manager; Lance Horozewski, JJ&P Manager; Jennifer Thompson, LTS Manager; Kate Flanagan, MH/AODA Manager; Patrick Singer, TRQM Manager; and Sherry Quirk, ESS Manager.

**Others Present:** Russ Podzilni, County Board Chair and Joe Hoppenjan, Rock County resident.

**Approval of Agenda:** Supervisor Wopat moved the agenda, seconded by Supervisor Owens with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of July 27, 2011:** Supervisor Owens moved the minutes as presented, seconded by Supervisor Kelm, with unanimous approval. APPROVED.

**Citizen Participation:** Joe Hoppenjan, Rock County resident stated concerns regarding the cost of Detox services and Mental Health inpatient bed stays, and wanting them in the County. He distributed a correspondence between himself and Elizabeth Pohlman McQuillen.

**Review of 2010 HSD Annual Report:** Ms. Klyve asked Division Managers to give a brief overview of each of their Divisions. Ms. Klyve highlighted different aspects of each division within the Department. Human Services represents a large percentage of the overall County budget. Human Services is continually looking at ways to meet the needs of the client population and at the same time be conscious of the County tax levy, particularly under zero percent tax levy caps.

Division Managers each gave an overview of their Division, and responded to questions.

**Approval of Contracts, Transfers, and/or Encumbrances:** Ms. Mooren presented four contracts and one encumbrance for approval, and responded to questions. Supervisor Thomas moved the contracts and encumbrance, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval and responded to questions.

Shelter Plus	1,326.08	Interim Assist	9,125.86
Job Center	47,780.31		
AODA Block Grant	14,492.10		

Citizen Representative Kelm moved to approve the bills as presented, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

**Director's Report:**

• **ES/W-2 Caseload:**

The W-2 numbers are currently at 188 cases with one intensive CSJ cases. Ms. Klyve added the State allocated to Rock County \$585,000 additional dollars for the W-2 Program for the balance of 2011 and into 2012.

• **Budget Update**

None.

**Committee Requests for Future Agenda Items:**

Supervisor Wopat was wondering if Rock County would be conditioning UA testing as a condition to receipt of benefit checks as Florida and Kentucky are now doing. Ms. Klyve indicated that she is unaware if the State of Wisconsin has looked at this but would inquire.

**Next Meeting:** Wednesday, August 24, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Fizzell motioned to adjourn, seconded by Supervisor Owens, with unanimous approval at 5:50 p.m.

---

Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**