



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
Wednesday, October 26, 2011 – 4:30 p.m.

**Rock County Health Care Center – 3<sup>rd</sup> Floor Conference Room, Janesville**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of October 12, 2011 \*
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
6. Approval of Bills – Mr. Zuehlke
7. Resolution to Amend the 2011 Rock County Human Services Department Budget to Accept Additional Funds for the Provision of Economic Support Services \* – Ms. Mooren
8. Approval of Contracted Electronic Monitoring Equipment and Services For Rock County Human Services \* – Mr. Horozewski
9. Resolution to Authorize the Renaming of the Juvenile Detention Center to the Youth Services Center \* – Mr. Boutwell
10. Review and Approval of Rock County Human Services Budget – Ms. Klyve, Mr. Boutwell
11. Director's Report \*
  - W2 / ES Caseload
  - Department Vacancies
12. Committee Requests for Future Agenda Items
13. Next Meeting: Wednesday, November 9, 2011 at 4:30 p.m. at the *Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room*, in Janesville, Wisconsin.
14. Adjourn

**NOTE TO COMMITTEE MEMBERS:** To ensure a quorum, please call the Administrative Secretary at 757-5484 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

October 19<sup>th</sup>, 2011  
DATE DRAFTED

**Amending the 2011 Rock County Human Services Department Budget to Accept  
Additional Funding for the Provision of Economic Support Services**

1 **WHEREAS**, the Human Services Department annually receives sum-sufficient funding through the  
2 Wisconsin Department of Health Services and the Department Children and Families for Emergency  
3 Assistance, Medical Assistance Transportation, and the Funeral and Cemetery Aids Program; and,  
4

5 **WHEREAS**, these funding sources provide eligible Rock County residents financial assistance in the  
6 case of an emergency that may result in homelessness, transportation to Medicaid covered services, and  
7 reimbursement of funeral and cemetery costs; and,  
8

9 **WHEREAS**, the Human Services Department anticipates the 2011 expenditures to exceed the 2011  
10 Budget by \$170,962; and,  
11

12 **WHEREAS**, the Human Services Department will receive additional funding of \$170,962 from the  
13 Department of Health Services and the Department of Children and Families to offset additional  
14 expenditures.  
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly  
17 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011, does accept \$170,962 in additional funds and  
18 amends the 2011 Rock County Human Services Department budget as follows:  
19

20	Budget	Increase	Amended
21	<u>10/19/11</u>	<u>(Decrease)</u>	<u>Budget</u>
22 <u>Source of Funds</u>			
23 36-3622-0000-42100	\$127,984	\$24,022	\$152,006
24 Federal Aid			
25 36-3622-0000-42200	\$248,440	\$146,940	\$395,380
26 State Aid			
27 <u>Use of Funds</u>			
28 36-3622-0000-64604	\$376,424	\$170,962	\$547,386
29 Program Expense			

**Amending the 2011 Rock County Human Services Department Budget to Accept  
Additional Funding for the Provision of Economic Support Services**

Page 2

Respectfully submitted,

**Human Services Board**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Kathy Kelm

\_\_\_\_\_  
Vacant

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Marvin Wopat


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of  
\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair


FISCAL NOTE:

This resolution authorizes the acceptance of an additional \$170,962 in Federal Aid and State Aid for the Human Services' Economic Support Services. No additional County matching funds are required.

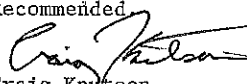
  
Sherry Oja  
Senior Accountant / Assistant to the Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended  
  
Craig Knutson  
County Administrator

## **Executive Summary**

### **Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Provision of Economic Support Services**

This resolution amends the 2011 Human Services Department budget to accept \$170,962 in additional economic support related funds. The Human Services Department annually receives sum-sufficient funding through the Wisconsin Department of Health Services and the Department Children and Families for Emergency Assistance, Medical Assistance Transportation, and the Funeral and Cemetery Aids Program.

- Emergency Assistance provides financial assistance to eligible Rock County residents with a child to help keep them in their home. Families must have a current emergency of impending homelessness, homelessness, energy crisis, fire, flood or natural disaster.
- Medical Assistance (MA) Transportation provides reimbursement for transportation to and from MA covered services, such as a medical appointment, for clients receiving MA. This funding ended June 30<sup>th</sup>, 2011 and all appointments are now scheduled through a transportation broker identified by the State.
- The Funeral and Cemetery Aids Program reimburses funeral and cemetery expenses for eligible clients already receiving specific sources of public assistance in the event of a death.

**No additional County dollars are required to accept these funds.**

Thank you for your consideration.

**ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR**

**PURCHASING DIVISION**

**PROJECT NUMBER:** 2012-02  
**PROJECT NAME:** ELECTRONIC MONITORING EQUIPMENT & SERVICES  
**PROPOSAL DUE DATE:** AUGUST 31, 2011 – 12:00 NOON  
**DEPARTMENT:** HUMAN SERVICES

	PROTECH ODESSA FL	BI BOULDER CO	G4 S RANCHO SANTA MARGARITA CA	CAM SYSTEMS CHICAGO IL	SENTINEL IRVINE CA
DAILY COST RF HOME	2.05	2.15	2.45	3.20	2.21
DAILY COST PASSIVE GPS	4.50	4.65	3.99	5.75	6.25
DAILY COST ACTIVE GPS	5.50	5.40	4.25	6.50	6.56
DAILY COST ACTIVE XT	7.50	3.95	3.71	4.20	3.39
RATER 1	98	93	80	78	79
RATER 2	97	86	80	75	75
RATER 3	100	95	86	89	75
<b>TOTAL SCORE</b>	<b>295</b>	<b>274</b>	<b>246</b>	<b>242</b>	<b>229</b>
<b>AVERAGE SCORE</b>	<b>98</b>	<b>91</b>	<b>82</b>	<b>81</b>	<b>76</b>
<b>RANKING</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

Proposals were evaluated based on the following criteria:

**1. MANDATORY REQUIREMENTS - 5 points maximum**

- Provided 5 copies of Proposal
- Meets insurance requirements
- Provided literature of equipment proposed
- Provided 24/7 toll-free phone number

**2. EQUIPMENT – 40 points maximum**

**3. ORGANIZATION, PERSONNEL AND EXPERIENCE – 30 points maximum**

- Qualification of personnel
- Experience of personnel
- Experience of firm
- References

**4. PRICING – 25 points maximum**

After all Proposals were reviewed and ranked, the top two firms were asked to come in for presentations and demonstrations. After the presentations and demonstrations, it was determined that Protech Monitoring is the best fit for Rock County taking into consideration all factors (Proposal, Pricing, Presentation and Demonstrations).

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: PRO-TECH MONITORING

*Jamian J. Flynn*  
SIGNATURE

10/10/11  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE      DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR

VOTE      DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Phil Boutwell, HSD Deputy Director  
DRAFTED BY

Human Services Board  
SUBMITTED BY

October 6, 2011  
DATE DRAFTED

**Authorize the Renaming of the Juvenile Detention Center  
to the Youth Services Center**

- 1   **WHEREAS**, the Rock County Juvenile Detention Center falls under the Juvenile Justice and Preventive  
2   Services (JJPS) Division of the Human Services Department; and,  
3  
4   **WHEREAS**, the Rock County Juvenile Detention Center (JDC) was built in the mid-1990's and has  
5   historically served two roles that included a state licensed secure detention center for youth detained for  
6   criminal activity and a state licensed shelter facility for youth; and,  
7  
8   **WHEREAS**, it has been well publicized that the JJPS has undergone significant changes over the  
9   previous two years including new programming initiatives at the JDC; and,  
10  
11   **WHEREAS**, one of those initiatives is a collaboration with the Mental Health Division to implement a  
12   Behavioral Stabilization Program in shelter care to keep at-risk youth close to their families and reduce  
13   mental health institutional costs; and,  
14  
15   **WHEREAS**, another initiative is planning for an alternative to the State Juvenile Correctional Institutes  
16   by placing them in secure detention in order to keep youth close to their families, offer better  
17   programming, reduce recidivism and reduce institutional cost; and,  
18  
19   **WHEREAS**, the Rock County Juvenile Detention has moved away from a "jail" model to a "youth  
20   development" model and youth placed at the Juvenile Detention Center (JDC) now receive programming  
21   to address the reasons for their placement at the JDC; and,  
22  
23   **WHEREAS**, it is the desire of the Department and the Human Services Board to rename the Juvenile  
24   Detention Center to the Youth Services Center, which more appropriately reflect the broader mission of  
25   the facility.  
26  
27   **NOW, THEREFORE, BE IT RESOLVED** that by the Rock County Board of Supervisors duly  
28   assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011, does hereby authorize the renaming of the  
29   Juvenile Detention Center to the Youth Services Center.  
30

**Authorize the Renaming of the Juvenile Detention Center to the  
Youth Services Center**

Page 2

Respectfully submitted,

**Human Services Board**

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Hank Brill

\_\_\_\_\_  
Kathy Kelm

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Vacant

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Marvin Wopat

\_\_\_\_\_  
Kurtis Yankee

FISCAL NOTE:

This resolution has no fiscal impact in and of itself.

  
Sherry Oja

Senior Accountant / Assistant to the Finance Director

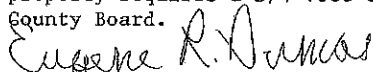
ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes 59.02(1) and 59.52(6)(b). Resolution No. 79-12B-422 provides that naming or renaming of County property requires a 3/4 vote of the County Board.

  
Eugene R. Dumas  
Deputy Corporation Counsel



## **Executive Summary**

Following an evaluation by the Wisconsin Council on Children & Families of the Rock County Juvenile Detention Center (JDC) numerous improvements have occurred at the JDC. One such improvement is the implementation of a behavioral management program to better supervise and work with youth placed in the facility. In addition to programmatic changes, significant staff training has occurred to better prepare the Youth Specialists to meet the complex needs of the youth placed there. As a result of these strategic innovations in the JDC it is appropriate that the title of the detention facility reflect those changes.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
WEDNESDAY, October 26, 2011**

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**HSD MANAGEMENT TEAM MEETING – October 11, 2011**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Praise and Recognition**
- **Leave Without Pay**
- **Records Retention Policy & Procedure**
- **United Way**
- **Supervisory Meeting November 10, 2011**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP**

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**HSD MANAGEMENT TEAM MEETING – October 18, 2011**

Meeting Cancelled.

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