



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, April 25, 2012 -- 4:30 P.M.**

**Call to Order:** Vice Chair Weaver-Landers called the meeting to order at 4:30 p.m. on Wednesday, April 25, 2012, in the 3<sup>rd</sup> Floor Conference Room in the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Phillip Owens, Supervisor; Shirley Williams, Citizen Representative; Kathy Kelm, Citizen Representative; Terry Thomas, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; and Terry Fell, Supervisor.

**Committee Members Absent:** Brian Knudson, Supervisor; Robert Fizzell, Supervisor; and Marvin Wopat, Supervisor.

**Staff Present:** Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Sandy Brown, CPS Manager; Lance Horozewski, JJ&P Manager; Lea Gerue, Juvenile Justice Specialist; Darla Cox, YSC Administrative Assistant; Tim Zuehlke, Controller; Katherine Flanagan, MH/AODA Manager; Patrick Singer, TRQM Manager; Carla Blackcoon, ES Manager; Sherry Quirk, ES Supervisor; Pat Nixon, ES Supervisor; and Pam Edmonds, ES Supervisor.

**Others Present:** Patty Hammes, CPS Consultant.

**Approval of Agenda:** Supervisor Owens moved the agenda, seconded by Supervisor Kelm with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of April 11, 2012:** Supervisor Fell moved the minutes as presented, seconded by Supervisor Owens with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Approval of Contracts, Transfers, and/or Encumbrances:** Citizen Representative Kelm moved the contracts and encumbrances, seconded by Supervisor Thomas. Ms. Mooren presented five contracts and two encumbrances for approval, and responded to questions. The contracts and encumbrances were unanimously approved. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval and responded to questions.

Interim Assist	4,031.94	Job Center	72,181.75
Juvenile Justice	874.99		
IDP	38,097.88		
Crisis	725.03		

Supervisor Owens moved to approve the bills, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

**Report By CPS Consultant:** Ms. Hammes explained she is in the second phase of her consultation with the CPS Division. She first studied the Access/Intake Units and that went very well. She recapped the accomplishments and achievements of the CPS Division as a whole. She complimented the CPS Management and Division, and added recently Secretary Anderson from the DCF recognized the great job the Rock County CPS Division is doing. They have made many positive changes. The creation of

workgroups have been a great success and have resulted in implementation of changes in many areas. Another successful tool created by CPS is the Initial Assessment writing guide. Additional Safety Services Booster trainings have also increased staff skills in the area of Safety.

Ms. Hammes noted the CPS Division is working well with the MH, CLTS, JJ and Crisis Divisions as a multi disciplinary team. The CPS Division has been awarded many grants that emphasize multi county collaboration and has been very beneficial.

The PRT Grant had just started when Ms. Hammes was here. This is a collaborative process using evidence based practices. A team of staff from Rock, other counties and DCF meet together to brainstorm and offer support to the worker assigned the case to help them achieve permanence for the child involved. This process is working very well. Rock County has received many compliments on their expertise in this process.

Ms. Hammes added Rock County has been awarded the In-Home Safety Grant, which is another tool to support parenting skills and keep families together. She just learned that Rock County CPS is submitting a survey to DCF for the Alternative Response as well. Alternative Response is another way to work with families through other than the traditional response.

The State continues to implement new initiatives in the area of CPS services. One of the biggest changes that has been implemented is the Childs Assessment of Needs and Strengths (CANS) tool to evaluate a child to make decisions on the best fit for the child before placing in foster care. Relative placements are also considered consistent with safety. It makes more sense to have the CANS tool performed by Assessment staff rather than Ongoing staff and a workgroup has been formed to make this change.

Once a case moves on to the Ongoing worker they develop a Family Assessment Case Plan. There are multiple additional plans. The State and County have been working on eliminating duplication by forming an Integrated Case Plan to be implemented in October along with the new Child Welfare standards.

Ms. Hammes evaluated the Family Teaming model. CPS staff have been trained in Family Team Conferencing which focuses on family strengths. The family takes responsibility for the kinds of changes they want to make. This is very labor intensive and she recommended using support staff to help with some tasks.

The Coordinated Services Team (CST) is also a teaming methodology that will be housed in the Mental Health Division. This team focuses on children with special needs or disabilities. These children usually have complex issues that cross over multiple divisions. This team tries to wrap services around a child to keep the child in the home or shorten out of home stays. This is a very helpful way to bring everyone together to focus on a child to find the most beneficial outcomes. The children's system of care will make a huge difference over time and was a recommendation by the ZIA Partners.

Ms. Hammes studied the Family Supportive Services Unit. This team is critical in safety services and supporting families. They teach parents to be better parents. The results have been good but the program is highly structured and intensive thereby limiting the number of families and creating long waiting lists. Another change that has occurred is the JJ&P Division are doing more of their own Out of Home Care themselves. The number of children in out of home care is already starting to go down.

Rock County Human Services Department is doing an excellent job. They need to continue to assess changes after they are implemented. The collaboration across CPS, MH, CLTS, Crisis and the Coordinated Teams is very important. She highly recommends this continue.

**Report on Kansas Site Visit:** Ms. Flanagan distributed a handout summarizing some key points of the Kansas site visit. Ms. Flanagan, Mr. Horozewski, Ms. Scott Hoag, and Mr. Luster, RCO-RECAP participated in the visit. Ms. Flanagan reminded the Board this visit was a recommendation from the CJCC consultants. The ZIA report recommended setting aside some funds for site visits to similar counties to observe evidence based practices.

They visited Johnson County and Sedgwick County. Johnson County had an excellent top of the line integrated system that drives their efficiencies, including CIT Training for law enforcement officers. The Rock County Mental Health Division collaborated with the Rock County Sheriff's Department on a CIT Grant and have been awarded this grant. Officers will be trained in this model by the end of September, which increases an officer's sensitivity to those with mental illness and increases the opportunity to divert those individuals from the Justice systems.

Ms. Flanagan discussed the Train-A-Trainer concept. The Janesville Police Department plans on sending their training officers to CIT. Our MH staff will be involved in the CIT training and will use this as a way to train future staff as well.

Mr. Horozewski toured both county facilities. He learned how they divert youth with mental illness and/or substance abuse issues from the facility. He saw they are able to assess youth right away when law enforcement brings an individual in and they divert them to AODA or MH services at that point. He is looking at ways to improve our system. Both counties have a Juvenile Intake and Assessment Centers. This is where law enforcement bring individuals for an assessment and the next day they are able to see a doctor.

Sedgwick County completed a very large study on youth that cross over between the CPS and JJ&P Divisions. They found these individuals usually have the worst outcomes and are most at risk for going to Corrections. This is one of Rock County's initiatives. The facilities he toured have therapists available for short term interventions as well as social workers that work to get individuals out sooner. The key is to identify the Mental Health issues and get treatment right away.

The Behavioral Redesign Committee has identified working on a better integrated data system between Mental Health and the Justice system.

**Resolution Recognizing Administrative Support Staff:** Supervisor Owens moved the resolution to the floor, seconded by Supervisor Thomas. Mr. Singer presented the resolution. This resolution includes all supportive staff in all divisions. He emphasized the support staff are the glue that keeps everyone on task. They are the face of first contact for services for clients. They are also the support staff that handle billing and revenues. He pointed out Shilo Titus is very helpful to everyone in many areas. He introduced Darla Cox, AA at the YSC, who has done a tremendous job at the YSC. The resolution was unanimously approved. APPROVED.

**Resolution to Recognize Economic Support and Wisconsin Works Staff:** Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Owens. Ms. Blackcoon presented the resolution and explained one ES supervisory position is vacant right now. The other supervisors have all been taking on more responsibility. She feels privileged to work with the Rock County ES Division. There are 50 staff in the ES Division and they work on FoodShare, Medicaid, W-2 and BadgerCare Core. Ms. Blackcoon shared that the total FoodShare benefits issued for 2011 was \$36,207,351 and for the month of January 2012 a total of \$3,656,236 FoodShare benefits were issued. She is impressed with the ES group and what they accomplished. She wanted to recognize that each worker has a lot of responsibility. She introduced the ES Supervisors: Sherry Quirk, Pam Edmonds, and Pat Nixon. Mary Donahue was not able to attend. The resolution was unanimously approved. APPROVED.

**W-2 Program Update:** Ms. Klyve explained there was a Proposers Conference on April 20, 2012. The counties in our region met on the 2013 W-2 RFP. The State explained W-2 will not be run the same as the IM Consortium. The State made it very clear that there will be no changes in regions. The eleven county "region" will be run by one entity. The focus appeared to be on the private sector, not the government sector. She explained if the performance standards are met the dollars would still be well below what counties are currently receiving for W-2 operations. The "region" has decided against submitting a RFP.

Ms. Klyve and Ms. Blackcoon did advise staff today that the counties of the Southwestern region will not be submitting an RFP for W-2 for 2013. Rock County will do whatever they can to find soft landings for the staff involved. By September 1<sup>st</sup> the State will announce who the proposer will be for the various regions,

and they will need to be up and running by January 1, 2013. Ms. Klyve, Mr. Boutwell, and Ms. Blackcoon responded to questions.

**Director's Report:**

• **ES/W-2 Caseload:**

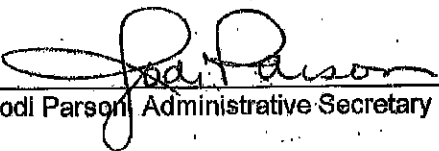
The W-2 numbers are currently at 179 cases.

Mr. Boutwell explained CMS a Federal agency sent the State a letter about Family Care telling them that they were not in compliance, as clients on the waiting list were entitled to services, and the state did not give them services. The State needs to contact these people by May 14<sup>th</sup> and let them know they were entitled these services and reimburse them. If the State does not do this the Federal share of Family Care will be cut off. This will be a big loss to the State should this occur.

**Committee Requests for Future Agenda Items:** Supervisor Thomas asked to have an agenda item on Virtual PACE. Kathi Cauley is speaking on this at the WCA regional meeting on Friday. He is interested in Jennifer Thompson's thoughts on this.

**Next Meeting:** Wednesday, May 9, 2012 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Owens motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 6:10 p.m.

  
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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**