

Public Works Committee Minutes
Tuesday, July 24, 2012 – 8:00 a.m.
4004 South Oakhill Avenue
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Brown, Bussie and Yankee

Committee Members Absent. Supervisor Fox

Staff Members: Ron Burdick Airport Director
 Ben Coopman Public Works Director
 Deb Lawton Secretary II

Others Present: Bonnie Cooksey, Janesville Jet
 Jim Freeman, Helicopter Specialties
 Bob Logan, JJC
 Phil Owens, Rock County Board Supervisor

Approval of Agenda. Supervisors Arnold and Brown moved the agenda deleting item 6b. MOTION CARRIED.

Approval of Minutes. Supervisors Brown and Arnold moved the minutes. MOTION CARRIED.

Vouchers/ Bills/Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers. None. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Ron Burdick mentioned at the next airport meeting there will be a land loan resolution for the 15 acre parcel the Airport is purchasing.

Supervisor Bussie asked where we are at regarding the property across the road. Ron reported it is being work on. The appraisal is now complete.

Ron reported the 2013 Airport budget is due at the Courthouse the end of next week. The urban rate of inflation is 1.7%.

AIRPORT BUSINESS

Consider Termination of Aircraft Storage Agreement for Dr. Pierre Charles for Failure to Comply with Insurance Provisions. Ron reported that he sent Dr. Charles a letter

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requesting his insurance certificate four separate times and has heard nothing back from him. Ron recommends terminating Dr. Charles' storage agreement. Supervisors Bussie and Arnold moved to terminate the storage agreement. MOTION CARRIED.

Supervisor Brown inquired about the t-hangar market. Ron replied there is a need for new t-hangars on the Airport. We have a private company currently working on putting up new t-hangars. A bank of 10 t-hangars would cost up to \$600,000 and would rent for \$350-\$400 per month. Our old t-hangars rent for \$250 per month maximum.

Consider Request from Helicopter Specialties. Ron discussed the issue paper included with the agenda regarding a driveway that Helicopter Specialties wants the County to pave. Discussion. Mr. Freeman stated he has invested heavily in his business and does not think it is too much to ask the County to take care of this. He requests a 3" overlay because it will last longer. Ben Coopman recommends the 3" overlay also. Ron stated this decision is up to the Committee.

Supervisor Brown feels the County should do things like this to increase the value of these properties and the whole environment.

Supervisor Brown moved to approve the request to pave the driveway with a 3" overlay.

Supervisor Bussie thinks Jim is doing wonderfully and discussed setting a precedent. Mr. Freeman feels we have to get better on working with the businesses on the Airport.

Mr. Coopman discussed drainage issues at this site. Supervisor Bussie seconded the motion. MOTION CARRIED

Airport Accounts Receivables. Ron distributed report to the Committee. Discussion on past due accounts took place. Extensive discussion took place on Kealy's Café past due amounts. Ron has attempted to contact Matt Kealy with no result. Corporation Counsel has prepared a letter recommending he put on a month-to-month lease.

Supervisors Bussie and Arnold moved to send a letter to Kealy's Café canceling his lease and offering him a month-to-month lease effective immediately. MOTION CARRIED.

Project Updates:

- Update on Terminal Project. Ron reported the contractor is running about two weeks behind schedule but plans to catch up. Ron discussed some problems that came up. Demolition of the basement is almost completed. The project should be completed by the end of November, 2012.

Ron also reported that next year's project will be \$1.25 million and we should be able to complete the exterior and start the lobby and administration area. The entire project should be moved up by one year if we get the full funding.

- 18/36 Sealcoat. Ron reported the crack sealing is done. There are no funds available for reconstruction at this point.

PUBLIC WORKS BUSINESS

Semi-Annual Report – Attendance at Conventions/Conferences. This report was included with the agenda. The Airport sent two new employees to out-of-state training in Lexington, KY for Airport Rescue and Fire Fighting School as mandated by the FAA totaling \$2,393.66.

Next Meeting Date. Tuesday, August 28, 2012 at 8:00 a.m. at the Airport Management and Maintenance (AMMO) Building located on Oakhill Avenue.

Adjournment. Supervisors Arnold and Brown moved adjournment at 9:15 a.m.
MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II