

**County of Rock  
Public Works Department**

Highways  
Parks  
Airport



3715 Newville Road  
Janesville Wisconsin 53545  
Telephone: 608/757-5450  
Fax: 608/757-5470  
www.co.rock.wi.us

**- A G E N D A -**

Public Works Committee Meeting  
Tuesday, April 10, 2012 – 8:30 a.m.  
Public Works Department Committee Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of March 13, 2012
4. Citizen Participation, Communications, and Announcements
5. Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments & Transfers

**PARKS BUSINESS**

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6. ACTION ITEMS
  - a. Approve Alcohol Permit for Turtle Creek Organization's 4<sup>th</sup> of July Celebration
  - b. Approve Alcohol Permit for Turtle Fire Department's Dan DeLong Ball Tournament
  - c. Approve Resolution Authorizing Award of Contract for Lee Park Toilet Project
  - d. Approve Resolution Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds
7. INFORMATION ITEMS
  - a. Carver-Roehl Park Plan Draft
  - b. Magnolia Bluff Park Plan Draft
  - c. Project Report
8. Parks Advisory Committee Remarks
9. Next Meeting Date
10. Adjournment

Permit Number:

2012

PICNIC SHELTER  
ELECTRICITY



2012-79

Rock County Parks  
Reservation Form

Amended

Original



Turtle Community Organization has been granted

this permit to remain in Sweet-Allyn Park

between the hours of \_\_\_\_\_

Dates granted Park: Thursday, June 21 through Tuesday, June 26 Pavilion: Fri-Sun June 22-June 24

Electricity is available at Beckman Mill, Sportsman's Park and Sweet-Allyn Park. It will be turned on 1/2 hour ahead of your reservation time. Please inform your group of this fact. Be sure to spread out your electric appliances among the outlets. Plugging everything into one outlet will blow the circuit.

for the purpose of 4<sup>th</sup> of July Celebration

Division Services clean toilets, pick up litter, mow grass, 2 cases of trash bags

Number in group 5,000 Date of Issue April 3, 2012

I, Melissa Haseman 5213 E Creek Rd Beloit WI 53511 365-6112

agree to be responsible for compliance with all provisions of Chapter 11 of the Rock County Ordinances printed on the reverse side of this permit.

Applicant signature

Authorized by  
Lori Williams, Parks Director

Sign this permit and keep it in your possession while you are in the park.

cc: Field  
Sheriff's Department  
Office

Parks Division  
Rock County Department of Public Works  
3715 Newville Road  
Janesville, WI 53545  
608/757-5450

Office Hours: 7:00 a.m. to 4:00 p.m. Monday-Friday

Please contact 757-5450 for handicapped or other special accessibility. Some park areas are gated and closed off to vehicular travel. You may need a key to access these areas.

For more details and information on Rock County Parks, visit our website at [www.co.rock.wi.us](http://www.co.rock.wi.us)

**ROCK COUNTY PARK AND CONSERVATION DIVISION**  
**REQUIREMENTS AND RESTRICTIONS FOR FERMENTED MALT BEVERAGE**  
**PERMIT**

- I. These permits shall only be issued to civic groups for specific events.
- II. Only licensed bartenders shall be used.
- III. All Wisconsin Statutes in relation to the dispensing and consumption of fermented malt beverages shall be strictly enforced.
- IV. A. A uniformed law enforcement officer will be at the specified sales area to conduct any checking of identification to determine age as may be necessary, and will be continually present during operation of the beer sales area.  
  
B. Permittee shall provide for checking and enforcement personnel to insure all these requirements are met.
- V. The Permit shall be valid for a single specified event and can be revoked with no notice if rules and requirements are not met.
- VI. No "carry-in alcoholic beverages" are permitted, only fermented malt beverages sold on site may be possessed or consumed on site.
- VII. Permittee shall furnish a "Certificate of Insurance" naming Rock County as an additional insured. This certificate must be in Rock County's possession prior to the grounds being set up for the event.

An excerpt from Chapter 11 of the Rock County Ordinances, 11.01(18) Intoxicants Prohibited:

"No person shall consume or possess any fermented malt beverage or intoxicating liquor, as defined by 1987 Wisconsin Statutes, sec. 125.02, on any property owned by Rock County, except that portion of the county airport designated by the Public Works Committee. Such possession and consumption of fermented malt beverages on the airport premises shall be subject to all applicable State Statutes and local ordinances including licensing of the restaurant operation by the appropriate municipal authority. The consumption of fermented malt beverages and wine, in all parks, except the 4-H County Fair Grounds, is allowed under a temporary permit issued by the Public Works Committee. The consumption of fermented malt beverages and wine on the 4-H County Fair Grounds is allowed under a temporary permit issued by the Agriculture and Extension Education Committee. Such temporary permits shall be subject to local licensing requirements and such other restrictions as the respective Committees may deem to be in the public interest. The Public Works and Agriculture and Extension Education committees may establish fees for the issuance of the permits referred to in sub (a) above to help defray the costs of park clean up.

**PERMIT**

TURTLE COMMUNITY ORGANIZATION is hereby authorized to dispense fermented malt beverages at Sweet-Allyn County Park from Friday, June 22, 2012 through Sunday, June 24, 2012 subject to licensing and state and local laws. This Permit is issued by the Rock County Public Works Committee under authority granted in Chapter 11/01, Subchapter 18, of the Rock County Ordinances.

ROCK COUNTY  
PUBLIC WORKS COMMITTEE

ENDORSED BY  
PARKS ADVISORY COMMITTEE

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Kurtis Yankee, Chair

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Thomas Presny

---

Betty Jo Bussie, Vice-Chair

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Floyd Finney

---

Eva Arnold

---

Mike Guisleman

---

David Diestler

ROCK COUNTY PARKS DIVISION  
DEPARTMENT OF PUBLIC WORKS  
3715 NEWVILLE ROAD  
JANESVILLE WI 53545-8844

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Brent Fox

County of Rock  
Public Works Department



3715 Newville Road  
Janesville, WI 53545  
Telephone: 608/757-5450  
Fax: 608/757-5470  
www.co.rock.wi.us

Highways  
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**ROCK COUNTY PARK AND CONSERVATION DIVISION**  
**REQUIREMENTS AND RESTRICTIONS FOR FERMENTED MALT BEVERAGE**  
**PERMIT**

- I. These permits shall only be issued to civic groups for specific events.
- II. Only licensed bartenders shall be used.
- III. All Wisconsin Statutes in relation to the dispensing and consumption of fermented malt beverages shall be strictly enforced.
- IV. A. A uniformed law enforcement officer will be at the specified sales area to conduct any checking of identification to determine age as may be necessary, and will be continually present during operation of the beer sales area.  
  
B. Permittee shall provide for checking and enforcement personnel to insure all these requirements are met.
- V. The Permit shall be valid for a single specified event and can be revoked with no notice if rules and requirements are not met.
- VI. No "carry-in alcoholic beverages" are permitted, only fermented malt beverages sold on site may be possessed or consumed on site.
- VII. Permittee shall furnish a "Certificate of Insurance" naming Rock County as an additional insured. This certificate must be in Rock County's possession prior to the grounds being set up for the event.

An excerpt from Chapter 11 of the Rock County Ordinances, 11.01(18) Intoxicants Prohibited:

"No person shall consume or possess any fermented malt beverage or intoxicating liquor, as defined by 1987 Wisconsin Statutes, sec. 125.02, on any property owned by Rock County, except that portion of the county airport designated by the Public Works Committee. Such possession and consumption of fermented malt beverages on the airport premises shall be subject to all applicable State Statutes and local ordinances including licensing of the restaurant operation by the appropriate municipal authority. The consumption of fermented malt beverages and wine, in all parks, except the 4-H County Fair Grounds, is allowed under a temporary permit issued by the Public Works Committee. The consumption of fermented malt beverages and wine on the 4-H County Fair Grounds is allowed under a temporary permit issued by the Agriculture and Extension Education Committee. Such temporary permits shall be subject to local licensing requirements and such other restrictions as the respective Committees may deem to be in the public interest. The Public Works and Agriculture and Extension Education committees may establish fees for the issuance of the permits referred to in sub (a) above to help defray the costs of park clean up.

**PERMIT**

Town of Turtle Fire Department is hereby authorized to dispense fermented malt beverages at Sweet-Allyn County Park on Saturday, May 19, 2012 subject to licensing and state and local laws.

This Permit is issued by the Rock County Public Works Committee under authority granted in Chapter 11/01, Subchapter 18, of the Rock County Ordinances.

ROCK COUNTY  
PUBLIC WORKS COMMITTEE

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Kurtis Yankee, Chair

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Betty Jo Bussie, Vice-Chair

---

Eva Arnold

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David Diestler

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Brent Fox

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Lori Williams, Parks Director  
INITIATED BY

Lori Williams, Parks Director  
DRAFTED BY

Public Works Committee  
SUBMITTED BY



March 21, 2012  
DATE DRAFTED

### AUTHORIZING AWARD OF CONTRACT FOR LEE PARK TOILET PROJECT

1 **WHEREAS**, the Rock County Board of Supervisors approved the purchase of one single  
 2 vault toilet building in the 2012 County Budget to be constructed at Lee Park; and,  
 3  
 4 **WHEREAS**, Rock County Purchasing requested bids for this toilet building; and,  
 5  
 6 **WHEREAS**, Purchasing and Parks staff reviewed all bids received and are recommending the lowest  
 7 bid from Huffcut Concrete of Chippewa Falls, Wisconsin.  
 8  
 9 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
 10 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012, does hereby authorize that a contract be  
 11 awarded to Huffcut Concrete of Chippewa Falls, Wisconsin in the amount of \$19,180.00 for the  
 12 construction of this toilet building.

Respectfully submitted,

**PUBLIC WORKS COMMITTEE**

**Purchasing Procedural Endorsement**

\_\_\_\_\_  
Kurtis L. Yankee, Chair

\_\_\_\_\_  
(Chair) (Vote) (Date)

\_\_\_\_\_  
Betty Jo Bussie, Vice-Chair

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

\_\_\_\_\_  
Eva M. Arnold

*Jeffrey S. Kuglitsch*  
Jeffrey S. Kuglitsch  
Corporation Counsel

\_\_\_\_\_  
Dave Diestler

\_\_\_\_\_  
Brent Fox

**ADMINISTRATIVE NOTE:**

Recommended.

*Craig Knutson*  
Craig Knutson  
County Administrator

**FISCAL NOTE:**

Sufficient funding is included in the Parks Capital Projects account, A/C 41-4592-4800-67200, for this contract.

*Sherry Oja*  
Sherry Oja  
Finance Director

**EXECUTIVE SUMMARY**  
**AUTHORIZING AWARD OF CONTRACT FOR**  
**LEE PARK TOILET PROJECT**

This resolution provides final authorization to award the contract for construction of one single vault toilet building at Lee County Park in the amount of \$19,180. This resolution awards the contract to low bidder, Huffcut Concrete of Chippewa Falls, Wisconsin.

Project will be funded through the Parks Capital Improvement Account (Account 41-4592-4800-67200). This project was originally planned and budgeted at \$60,000.00 for two toilets and reduced to one, thus resulting in a favorable balance to cover any demolition of current units and site preparation costs for the new toilet building.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Williams". The signature is written in black ink and is positioned above the typed name and title.

Lori Williams  
Parks Director



**COUNTY OF ROCK  
FINANCE DIRECTOR**

PROJECT: LEE PARK VAULT TOILET BUILDING  
 PROJECT #: #2012-25  
 PROPOSAL DUE DATE: MARCH 15, 2012 - 1:30 PM (CDT)  
 DEPARTMENT: PUBLIC WORKS - PARKS DEPARTMENT

	HUFFCUT CONCRETE CHIPPEWA FALLS, WI	GILBANK CONSTRUCTION CLINTON, WI	BUILDERS LAND INC ARLINGTON HEIGHTS, IL	CARR CONCRETE WILLIAMSTOWN, WV
VAULT TOILET COST	\$ 14,875.00	\$ 14,875.00	\$ 22,000.00	\$ 18,891.00
DELIVERY/INSTALLATION COST	\$ 4,305.00	\$ 6,625.00	\$ 4,650.00	\$ 9,109.00
COMPLETE PROJECT COST	\$ 19,180.00	\$ 21,500.00	\$ 26,650.00	\$ 28,000.00
BID BOND RECEIVED	YES	YES	YES	YES
START/FINISH DATE	5 WEEKS AFTER AWARD	APRIL 1 - JUNE 1, 2012	60 DAYS AFTER AWARD	APRIL 2 - JUNE 6, 2012
MODEL OF UNIT BID	HUFFCUTT PT175	CXT GUNNISON	CXT GUNNISON	CARR - KENNESAW

This project was advertised in the Janesville Gazette and on the Internet at [www.co.rock.wi.us](http://www.co.rock.wi.us). Seven additional vendors were solicited that did not respond. One vendor submitted a no bid response.

Prepared By: Alan Drankfeldt Senior Buyer  
 Department Head Recommendation: Huffcut Concrete, Chippewa Falls, WI  
Mark Stucke cost of \$19,180.00 3/21/2012  
 Signature Date

Governing Committee Approval: \_\_\_\_\_  
 Chair Vote Date

Purchasing Procedural Endorsement: \_\_\_\_\_  
 Chair Vote Date



# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
Initiated by \_\_\_\_\_



Lori Williams, Parks Director  
Drafted by \_\_\_\_\_

Public Works Committee  
& Parks Advisory Committee  
Submitted by \_\_\_\_\_

April 2, 2012  
Date Drafted \_\_\_\_\_

### AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR SNOWMOBILE GRANT FUNDS

1 **WHEREAS**, the Rock County Board of Supervisors Resolution #81-6A-038, on the 11th day of  
 2 June, 1981, adopted the Rock County Snowmobile Plan; and,  
 3  
 4 **WHEREAS**, Rock County desires to participate in snowmobile grant funded projects pursuant to  
 5 provisions of s.23.09(11) of the Wisconsin Statutes; and,  
 6  
 7 **WHEREAS**, grant funds are available from the State of Wisconsin Department of Natural  
 8 Resources (DNR) and a resolution of application for Snowmobile Grant Funds is required; and,  
 9  
 10 **WHEREAS**, Rock County is interested in operating the snowmobile trail for public outdoor  
 11 recreation purposes as described in the application; and,  
 12  
 13 **WHEREAS**, financial aid is required to carry out the project.  
 14  
 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this  
 16 \_\_\_\_\_ day of \_\_\_\_\_, 2012, hereby authorizes Lori Williams, Parks Director, Parks  
 17 Division-Public Works Department, to act on behalf of Rock County to submit an application to  
 18 the State of Wisconsin Department of Natural Resources for financial aid for Snowmobile Grant  
 19 Funds that may be available.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

\_\_\_\_\_  
Kurtis Yankee, Chair

\_\_\_\_\_  
Tom Presny

\_\_\_\_\_  
Betty Jo Bussie, Vice-Chair

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Mike Guisleman

\_\_\_\_\_  
David Diestler

\_\_\_\_\_  
Brent Fox

**AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL  
RESOURCES FOR SNOWMOBILE GRANT FUNDS**

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FISCAL NOTE:

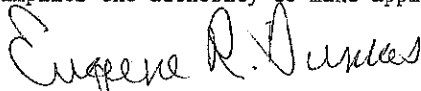
This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant.



Sherry Oja  
Finance Director

LEGAL NOTE:

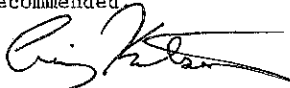
The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended



Craig Knutson  
County Administrator

- EXECUTIVE SUMMARY -  
**AUTHORIZING APPLICATION WITH  
WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
FOR SNOWMOBILE GRANT FUNDS**

This resolution provides authorization to apply for funding for the 2012-2013 Rock County Snowmobile Trail Program.

The DNR Snowmobile Grant of \$56,600 would cover 226.4 miles of trail. The snowmobile trail project is 100% grant funded. Any field work (includes labor, materials, and machinery) by DPW Parks Division or Highway Division is 100% billed back to the grant. The Rock County Snowmobile Alliance provides trail signage and grooming and is reimbursed for those services after the county costs are covered.

These funds are 100% provided by the payments snowmobilers have made through license and prorated fuel tax payments. Rock County receives a 50% advance payment check after the completed contract is signed, the balance due upon final close out of the grant.

Respectfully submitted,

Lori Williams  
Parks Director

**Current Rock County Park Projects**  
**March 7, 2012 – April 7, 2012**

- **Beloit-Janesville Trail**-----1) Attended meeting and final draft of feasibility study.  
2) Posted completed feasibility study on Rock County website.  
3) Railroad crossing to be installed soon.
  
- **Beckman Mill** -----1) Northwood's trail improvements to begin early May.
  
- **Carver- Roehl**-----1) MSA will be presenting master plan draft for review and comment at April meeting.
  
- **Community Coordinator**-----1) Led water education games at Canoecopia on Friday, March 9<sup>th</sup>.  
2) Attended PTNT and FBM board meetings in March. (Typically go quarterly to each group.)  
3) Posted RFP and awarded contract for garlic mustard spraying at Carver-Roehl Park.  
4) Attended Wisconsin Park and Recreation Association Spring Workshop March 22<sup>nd</sup>.  
5) Re-posted Carver-Roehl tree ID trail for FCR Easter Egg Hunt.  
6) Led high school volunteers pulling garlic mustard on April 4<sup>th</sup> and 5<sup>th</sup> as part of their spring break.
  
- **Delong**-----1) No update at this time.
  
- **GIS**-----1) Attending Land Records meetings as scheduled.  
2) Assisting Highway with map projects as needed.

- **Green Fund**----- 1) **Community Day booklet sales ongoing.**
- **Lee**----- 1) **Award of bathroom bid to be at April 26 County Board meeting.**
- **Magnolia Bluff** ----- 1) **MSA will be presenting master plan draft for review and comment at April meeting.**
- **Turtle Creek**----- 1) **Asbestos report completed.**  
 2) **Kick off meeting for building improvements on April 3, 2012.**
- **Other Information**----- 1) **Conducted various controlled burns at Lee Park, Ice Age Park, Ice Age trail parking lot, Alms Farm, Magnolia Bluff horse lot, and Gibbs Lake.**  
 2) **Performed tree maintenance at various locations.**  
 3) **Conducted summer staff interviews of 6 candidates.**  
 4) **Coordinated and attended annual snowmobile meeting.**