

Public Works Committee Minutes
Tuesday, December 4, 2012 – 8:00 a.m.
4004 South Oakhill Avenue
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors, Bussie, Fox and Yankee

Committee Members Absent. Supervisors Arnold and Brown

Staff Members: Ron Burdick Airport Director
Deb Lawton Secretary II

Others Present: Bonnie Cooksey, Janesville Jet
Rick Leyes, Airport Tenant
Karla Lathers, Helicopter Specialties
Dave Homan, Airport Tenant
Nick Quint, Blackhawk A/C Maintenance
Steve King, Janesville Jet Center

Approval of Agenda. Supervisors Fox and Bussie moved today's agenda deleting item 7c. MOTION CARRIED.

Approval of Minutes. Supervisors Fox and Bussie moved the minutes. MOTION CARRIED.

Vouchers/ Bills/Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers. None.

Citizen Participation, Communications and Announcements. Dave Homan discussed Blackhawk Technical College closing the aviation program. He presented a petition to the board against closing the program.

Supervisor Arnold placed a phone call to Chair Yankee and requested that the remaining December and January Public Works Committee meetings begin at 9:00 a.m. instead of 8:00 a.m. The Committee agreed to her request.

AIRPORT BUSINESS

Public Hearing on Airport Improvements (8:05 a.m.) Supervisors Fox and Brent moved to open the public hearing. Motion carried.

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Mr. Burdick discussed petition the Bureau of Aeronautics for federal and/or state funding for the following airport projects:

- o Replace Snow Removal Vehicle
- o Update Airport Layout Plan
- o Construct Deicing Containment System
- o Replace Rescue and Fire Fighting Vehicle
- o Reconstruct Terminal Area Access Roads and Auto Parking
- o Reconstruct Southwest Apron

Chair Yankee asked for comments.

Supervisor Fox asked about deicing containment system. Ron replied it is for the future – for large aircraft that may be coming here.

Rick Leyes asked if improvements have impact on airport budget. Ron replied our funding is 90% Federal, 5% State and 5% County.

Rick Leyes stated it is always a good idea to get capital improvements but will we have increased hangar rates because of it. Supervisor Bussie stated he is asking if every time we get an improvement do we raise the rental rates. Ron replied no we do not rate the lease rates when we do an improvement.

Nick Quint arrived.

After hearing no more comments, Chair Yankee closed the public hearing.

Consider Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid. Supervisors Bussie and Fox moved the resolution. Ron explained this will go to the full County Board for approval and then to the State to get us on the project list. Ron recommends approval. MOTION CARRIED.

Consider Resolution Agency Agreement and federal Block Grant Owner Assurances. Supervisors Fox and Bussie moved the resolution. Ron explained this resolution stated the airport will be operated and maintained as an airport and maintains any vehicles that are purchased with these funds. MOTION CARRIED.

Consider Sending 30-Day Letter of Intent to Terminate Lease Agreement with Alex Smith for Failure to Observe Lease Terms. Supervisors Bussie and Fox moved the request to send a letter to Mr. Smith giving him 30-day notice to terminate his lease. Ron explained Mr. Smith owes a water utility payment to the City of Janesville and his lease can be terminated if this is not paid. Ron has been in contact with Mr. Smith and he will work with the City of Janesville to get this paid.

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Mr. King arrived.

Mr. Quint offered to pay Alex's bill. Ron stated it must be paid through the County Treasurer. MOTION CARRIED.

Discuss and Set Rates for 2013. Supervisors Fox and Bussie moved the rate recommendation of a 2.2% increase for land lease rates, t-hangar tenants and the airport house rent. Lengthy discussion on this item took place. Discussion centered on current procedure of setting rates based on the Urban Rate of Inflation. Mr. Leyes and Mr. King both suggested setting the rates based on the value of commercial properties in Rock County.

Discussion on building new t-hangars took place.

Supervisor Fox stated based on the age and condition of our t-hangars he would have a hard time voting for an increase.

Supervisor Bussie stated she would not vote for increase of t-hangar rates.

Discussion on t-hangars took place. Supervisor Bussie complimented Ron on the job he does. He is a very good Airport Director.

Mr. King stated the value of commercial properties have gone down 5% every year for the past several years. Supervisor Fox feels Mr. King's comments are valid.

Discussion on tabling the motion and putting it on a future agenda took place.

Supervisors Fox and Bussie moved to amend the motion to leave all rates at the 2012 rate and to consider reevaluating the methodology of setting lease rates in 2013.

Ron stated this would include the land leases, t-hangars, house lease, but not the golf course.

Supervisor Fox called for the question.

AMENDED MOTION CARRIED 2-1 with Chair Yankee dissenting.

Airport Accounts Receivables. Ron distributed report.

Project Updates. Update on Terminal Project. Work should be completed by end of January.

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Meeting Dates for January, 2013. Airport meeting will be Tuesday, January 22, 2013
at 9:00 a.m.

Adjournment. Supervisors Fox and Bussie moved to adjourn at 9:00 a.m. MOTION
CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II