

COUNTY OF ROCK
Public Works
Department
Airport Division
Telephone: 608-757-5768



Southern Wisconsin
Regional Airport
4004 S. Oakhill Avenue
Janesville, WI 53546
Fax : 608-758-3060

Public Works Committee Meeting
Monday, October 31, 2011 at 8:30 a.m.

Southern Wisconsin Regional Airport Terminal Building Suite 120
1716 W. Airport Rd.
Janesville, WI 53546

Please Note Date Change

1. Call to Order at 8:30 a.m.
2. Approval of Agenda
3. Approval of Minutes September 30, 2011
4. Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments
5. Citizen Participation, Communications, and Announcements

AIRPORT BUSINESS

6. **Action Items**
 - a. Consider House Rental Agreement with Brandon Willard
 - b. Consider Amending Resolution No. 10-4C-014 Responsibility and Performance
Note Dated April 22, 2010
 - c. Consider Amendment #1 to Land Loan #1 Resolution – Advance Land Acquisition
Loan & Responsibility and Performance Notes Dated April 22, 2011
7. **Information Items**
 - a. Review Minimum Standards
 - b. 2011 Project Updates
 1. Update on Reconstruction/Remodel of Terminal Building
 2. Update on Reconstruction of Taxiway “A”
 - c. Airport Accounts Receivables

HIGHWAY BUSINESS

8. **Action Items**

- a. Consider Resolution Authorizing Overlap of Position for Department of Public Works, Highway Division
- b. Consider Selection of a Consultant to Investigate Traffic Safety Concerns at Access to Blackhawk Tech College onto CTH G
- c. Approve Amendment to 2012 RMA for Additional Funding
- d. Consider Amendments to 2012 Maintenance Agreement – Appearance by Town Officials

DPW BUSINESS

9. Budget Review
 - a. Parks
 - b. Highway
 - c. Airport
10. Consider Amendments to Administrator's Proposed Budget
11. Next Meeting Date
12. Adjournment

Southern Wisconsin Regional Airport

House Rental Agreement

This House Rental Agreement (hereinafter "Lease Agreement"), is made this 1st day of November, 2011, by and between the County of Rock, State of Wisconsin (hereinafter "LESSOR"), and Brandon Willard (hereinafter "LESSEES");

WHEREAS, LESSOR is the owner of certain real estate in Rock County, Wisconsin, known as the Southern Wisconsin Regional Airport (hereinafter "The Airport"), which includes certain buildings and certain other facilities used in connection with its operation of The Airport;

WHEREAS, LESSOR desires to Lease certain parts of The Airport to LESSEES, to grant LESSEES the right to use The Airport in common with others, and to grant to LESSEES the other rights herein set forth, upon the terms and conditions herein stated; and

In consideration of the terms, conditions, promises, and obligations herein set forth;

IT IS HEREBY AGREED, by and between LESSOR and LESSEES,
That:

1 - Premises

LESSOR does hereby lease, demise, and let to LESSEES a dwelling at 3728 South Oakhill Avenue, located on the north side of The Airport.

2 - Terms

(2.1) The initial term of this lease shall be month to month from the date of signing until January 31st of the following year.

(2.2) LESSEES may by written notice, 30 days prior to the end of the initial lease term and any subsequent one (1) year term, extend this Lease for another one (1) year term subject to the adjustment required by Paragraph 3.3, and with Public Works Committee approval.

(2.3) Subsequent terms of this lease shall be for one (1) year commencing on the 1st day of February and ending on the 31st day of January. If the Lease is terminated or canceled, as provided in Paragraph 11, the term of this Lease shall be defined to end accordingly.

3 - Consideration

(3.1) LESSEES agree to pay to LESSOR for the use of leased premises the sum of Eight Thousand Six Hundred Forty and 00/100th's (\$8,640.00) dollars per year (2011 rates).

(3.2) One Twelfth (1/12) of the annual rent shall be payable on or before the 1st of each month, representing a monthly sum of Seven Hundred Twenty and 00/100th's (\$720.00) dollars. Late rental payments shall be subject to interest, thereon payable at the rate of one and one half (1 1/2) percent per month, until paid in full.

(3.3) It is further agreed that annually during each month of December, the fixed rental rates shall be re-negotiated and be effective February 1. Fixed rental rate will be based on the urban rate of inflation (CPI-U) and may not exceed four (4) percent of the adjusted rental rate of the preceding year. Rates will be rounded to the nearest whole dollar. The Airport Director shall be responsible for negotiating the yearly rental, subject to final approval by the Airport Public Works Committee.

(3.4) LESSEE shall pay a security and cleaning deposit an amount equal to one months rent. The security deposit includes a \$30.00 deposit for the two keys issued at the time of the signing of this agreement. Upon termination of this Lease said deposit will be returned by mail in the form of a check after a final inspection of the premises has been made, the premises are found to be in satisfactory condition as determined by the Airport Director, and both keys are returned. If only one key is returned to the Airport Director's office, the full \$30.00 key deposit will be forfeited

4 - Use

LESSEES agree to keep the premises in good repair and clean at his/her own expense, reasonable wear and tear excepted. LESSEES specifically agree to remove all trash and garbage in a safe and sanitary manner for the premises on a regular basis. Trash pick-up is normally on Friday. Trash and recyclables should be placed in appropriate containers and placed along-side Oakhill Avenue.

(4.1) It is agreed that decorating, redecorating, and remodeling or any other improvement to leased premises is the responsibility of LESSEES and that before any such improvement is to be performed, written consent of LESSOR must be first obtained.

(4.2) LESSEES shall be responsible for the cost of repairs due to misuse, neglect, or abuse to dwelling by LESSEES or visitors.

(4.3) It is agreed that LESSEES shall attach no personal property on the premises without the written consent of LESSOR. All personal property owned by LESSEES and attached to said premises pursuant to the written consent of LESSOR shall remain the personal property of LESSEES, provided that at such time as LESSEES may remove such property, the premises shall be restored to its original condition by LESSEES, unless waived by LESSOR.

(4.4) It is agreed that LESSEES shall not make, or permit to be made any disturbing noise which would interfere with the rights, comforts, or convenience of others, including but not limited to the playing of musical instruments or stereos.

5 - Parking

LESSEES agree to use parking areas for personal and visitor use only, and not for storage of inoperable vehicles.

6 - Appliances

The water heater and furnace are in satisfactory condition and are provided by and will be maintained by the LESSOR.

7 - Access to Premises

LESSEES agree to and shall permit LESSOR, and the State of Wisconsin and United States Government to send their representatives and employees onto premises, for the purpose of an inspection thereof. In non-emergency situations, LESSEES shall be provided with reasonable advance notice of an inspection if LESSEES are available to receive such notice.

8 - Sublease

This lease shall not be assignable nor any part of the premises subleased by LESSEES without the written consent of LESSOR.

9 - Utilities

It is understood and agreed that LESSEES shall pay for all utility services used by LESSEES during the term of this Lease, which are incidental to the occupancy of said premises. LESSEES are specifically responsible for payment of telephone service, waste disposal, water and sewer charges, lights, gas, and any other services necessary.

10 - Governmental Requirements

LESSEES agree to comply with the requirements of every applicable federal, state, and county law, rule and regulation, and with every lawful direction and order given by any public officer pursuant thereto.

11 - Default by LESSEES

If default is made in payment of rent, at the times above stated, or if LESSEES shall break any of the agreements or provisions herein contained, or shall willfully or maliciously do injury to the premises, or shall file a petition in bankruptcy, or have any involuntary petition in bankruptcy filed against him/her, or make an assignment for the benefits of credits, the LESSOR or its legal representatives shall have the right at any time thereafter, without notice, to declare this Lease void and the terms herein ended and may re-enter the premises and expel LESSEES, using such force as necessary without prejudice to any remedies which LESSOR may have, to collect arrears of rent.

(11.1) LESSEES agree that at the termination of the within Lease, or any renewal thereof, he/she will quietly and promptly yield and surrender said premises to the LESSOR in as good condition of repair as when taken by LESSEES, reasonable wear and tear alone is expected.

12 - Indemnity and Hold Harmless

LESSEES agree that the premises shall be used for the purposes set forth in the Lease and no other. LESSEES further agree to indemnify, hold harmless, and defend the County of Rock, its officers, agents, and employees from any and all liability including claims demands, losses, costs, damages and expenses of every kind and description, for bodily injury (including death)

and personal or property damage arising out of, or in connection with, or occurring during the term of this Lease where such liability is founded upon or grows out of the negligent or intentional acts or omissions of the LESSEES or LESSEES' officers, agents or employees.

(12.1) LESSEES agree that in order to protect itself and the County, LESSEES will at all times during the term of this Lease keep in force and effect renter's insurance and automobile liability insurance policies issued by a company or companies authorized to do business in Wisconsin. The County of Rock shall be named as an additional insured on said liability policies.

(12.2) Certificates of insurance acceptable to the County of Rock shall be filed with the County of Rock, Airport Director's Office, prior to the execution of this Lease. These certificates shall contain a provision that coverage afforded under these policies will not be canceled until at least fifteen (15) days prior written notice has been given to the County of Rock.

13 - Integration

This document is fully integrated embodying the entire agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

LESSOR's Seal LESSOR
Rock County, Wisconsin

By: _____
Kurtis Yankee, Chair
Rock County Public Works Committee

By: _____
J. Russell Podzilni, Chair
Rock County Board of Supervisors

By: _____
Lorena R. Stottler
Rock County Clerk

LESSEES' Seal LESSEES

By: _____

By: _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Public Works Committee
SUBMITTED BY



Ronald D. Burdick
Airport Director
DRAFTED BY

October 20, 2011
DATE DRAFTED

Amending Resolution No. 10-4C-014
Responsibility and Performance Note
Dated April 22, 2010

1 WHEREAS, it is deemed to be in the best interest of the County of Rock to amend
2 Resolution No. 10-4C-014 Responsibility and Performance Note to read as follows:

3
4 **BORROWER'S PROMISE TO PAY.** In return for a loan received, the promisor (sponsor)
5 promises and agrees to pay to the order of the State of Wisconsin, Department of
6 Transportation, promisee, its successors and assigns, at its offices in Madison, Wisconsin, the
7 principal sum of Nine Hundred Sixty Thousand Dollars U.S., (\$960,000.00) this amount is
8 called "principal."

9
10 **INTEREST.** Interest will be charged on the unpaid principal balance until the full amount
11 has been paid. Interest will be calculated at the yearly rate of four percent (4%).

12
13 **PAYMENTS.** Annual interest payments will be due beginning February 1st of the calendar
14 year immediately following the first disbursement of loan funds. A final payment of principal
15 and interest is due on February 1, 2016.

16
17 All outstanding principal and interest will become due and payable, at the option of the holder
18 of this instrument, immediately following receipt of federal or state project aid which includes
19 an allocation for engineering, planning, incidental and acquisition cost of parcel (s) of land
20 otherwise acquired via the proceeds of this note.

21
22 **BORROWER'S RIGHT TO PREPAY** Borrower has the right to make prepayments or
23 partial prepayment of principal at any time without prepayment charge.

24
25 **BORROWER'S FAILURE TO PAY AS REQUIRED.** If payments are not received in
26 the full amount on the due date, the loan will be in default. The borrower has ninety (90) days
27 from the due date to pay overdue payments or the entire principal and accrued interest shall
28 become due and payable. Failure to exercise this option shall not constitute a waiver of the
29 right to exercise it at any other time.

30
31 **ADVANCED LAND ACQUISITION LOAN.** That a duly adopted resolution, dated April
32 22, 2010, authorized promisor's participation in the advance Land Acquisition Loan Program,
33 that said Resolution is incorporated herein by reference to evidence that this instrument is a
34 legal obligation of the promisor, its successors and assigns, and that the Bureau of
35 Aeronautics is authorized to execute this note on behalf of the promisor.

36
37 **WAIVER.** All remedies provided in this instrument are distinct and cumulative to any other
38 rights or remedies afforded by law or equity, and may be exercise concurrently,
39 independently, or successively. If any clause or clauses herein are hereafter declared
40 unconstitutional or in violation of Wisconsin Statutes, it shall not affect the validity of the
41 remaining portions of this instrument.

Amending Resolution No. 10-4C-014 Responsibility and Performance Note

Dated April 22, 2010

Page 2

Executed at Janesville, Rock County, Wisconsin, this ____ day of _____, 2011.

By: _____
J. Russell Podzilni
Title: Chair, Rock County Board of Supervisors

Address: _____

State of Wisconsin
County of Rock

This instrument was acknowledged before me on _____ by

_____ as Clerk of Rock County.

Notary Public, State of Wisconsin

Printed Name

Date Commission Expires

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice Chair

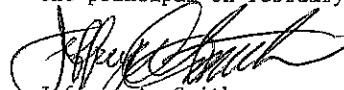
Eva Arnold

David Diestler

Brent Fox

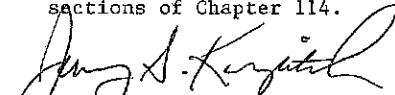
FISCAL NOTE:

Resolution 10-4C-014 adopted April 22, 2010 authorized the County to enter into a land loan for the purchase of three parcels of land contiguous to the airport. The original loan agreement required the repayment of the loan by annual appropriations. This resolution amends the original resolution to allow annual payment of the interest only with a lump sum (balloon) payment of the principal on February 1, 2016.


Jeffrey A. Smith
Finance Director

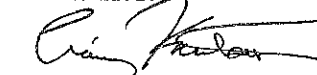
LEGAL NOTE:

The County Board is authorized to take this action pursuant to Wisconsin Statutes secs. 59.01, 59.51, 59.52(19), 59.58 and numerous sections of Chapter 114.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary
For
Resolutions
Resolution to Amend Resolution No. 10-4C-013 Advance Land Acquisition Loan
and
Resolution to Amend Resolution No. 10-4C-014 Responsibility and Performance Note

In 2010 the County Board approved entering into the advance Land Acquisition Loan Program to purchase 3 parcels located within the Runway Protection Zone for Runway 32. This program is administered by the Wisconsin Department of Transportation, Bureau of Aeronautics and was setup by the State to loan funds to airport sponsors to acquire land needed for preserving and improving a safe and efficient air transportation system. Simple interest is charged at a rate of 4 percent on the unpaid balance. The land loan functions much like a short-term loan to cover the expenses incurred until the federal funding is available for reimbursement.

The Amendment changes the five-year installment payments of the principal to a balloon payment at the end of the land loan term. It is anticipated that federal funds would be secured prior to the end of the five year land loan period, and that those funds would be used for repayment of the land loan principal. Interest on any outstanding balance will be calculated as of December 31st each year of the land loan agreement and the interest payment will be due each year on the following February 1st. The final year of this five year land loan agreement ends on December 31, 2015. The payment for 2015 will be due on February 1st, 2016 and will consist of any outstanding balance plus interest calculated as of December 31st 2015.

Respectfully Submitted,

Ronald D. Burdick
Airport Director

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Ronald D. Burdick
Airport Director
DRAFTED BY

Public Works Committee
SUBMITTED BY

October 20, 2011
DATE DRAFTED

Amendment #1 to Land Loan #1
Resolution - Advance Land Acquisition Loan &
Responsibility and Performance Notes
Dated April 22, 2010

- 1 **RESOLVED**, by the County of Rock, Wisconsin, hereinafter referred to as Sponsor that;
2
3 **WHEREAS**, it is deemed to be in the best interest of the County of Rock to amend the application for a
4 State loan to acquire land or interests in land for improvement of the Southern Wisconsin Regional
5 Airport; and
6
7 **WHEREAS**, the Sponsor respectfully requests the following changes to the RESOLUTION--
8 ADVANCE LAND ACQUISITION LOAN and/or the RESPONSIBILITY AND PERFORMANCE
9 NOTE.
10
11 1. If, and when, these parcels are included in a federal an/or state aid grant, such grant funds
12 will be used to reimburse this loan promptly upon receipt of such funds. Interest is not
13 reimbursable with grant funds.
14
15 2. In the absence of a federal and/or state aid project, the sponsor will pay interest accrued as
16 of December 31 of each year and the remaining balance to be specified in the loan
17 Promissory Note on February 1, 2016.
18
19 The recommended repayment schedule for this loan is as follows:
20
21 \$960,000.00 plus accrued interest as of December 31, 2015
22
23 The total amount of the loan, plus interest, will be repaid to the State, in full, within five years of the
24 original loan. Repayment may be made by annual budget appropriations, or project appropriations of
25 the County, State and FAA, or a combination of both methods acceptable to the Secretary of
26 Transportation and the applicant.
27
28 **NOW, THEREFORE, BE IT FURTHER RESOLVED**, you are requested to take such action as
29 may be deemed necessary by the facts presented.

J. Russell Podzilni, Chair
Rock County Board of Supervisors

Introduced: Date _____

Passed: Date _____

Amendment #1 to Land Loan #1 Resolution - Advance Land Acquisition
Loan & Responsibility and Performance Notes
Dated April 22, 2010
Page 2

I do hereby certify that the above and foregoing is a true, accurate, and complete copy of the original resolution No. _____, introduced and passed by the County Board on _____, 2011.

Lorena R. Stottler, Rock County Clerk

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice Chair

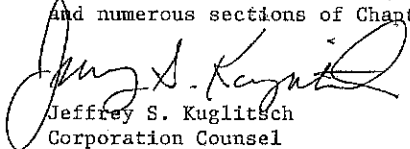
Eva Arnold

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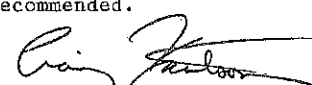
LEGAL NOTE:

The County Board is authorized to take this action pursuant to Wisconsin Statutes secs. 59.01, 59.51, 59.52(19), 59.58 and numerous sections of Chapter 114.


Jeffrey S. Kuglitsch
Corporation Counsel

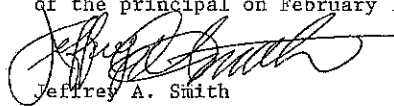
ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FISCAL NOTE:

Resolution 10-4C-014 adopted April 22, 2010 authorized the County to enter into a land loan for the purchase of three parcels of land contiguous to the airport. The original loan agreement required the repayment of the loan by annual appropriations. This resolution amends the original resolution to allow annual payment of the interest only with a lump sum (balloon) payment of the principal on February 1, 2016.


Jeffrey A. Smith
Finance Director

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Ben Coopman, Public Works Director
DRAFTED BY

Public Works Committee
SUBMITTED BY

October 24, 2011
DATE DRAFTED

AUTHORIZING OVERLAP OF POSITION FOR DEPARTMENT OF PUBLIC WORKS, HIGHWAY DIVISION

- 1 **WHEREAS**, the Department of Public Works, Highway Division currently has four
 2 Patrolworker positions assigned on Interstate Highways in Rock County; and,
 3
 4 **WHEREAS**, one of those assigned workers is off work for medical reasons and may not
 5 return to those duties for a long time; and,
 6
 7 **WHEREAS**, having a limited number of staff is causing difficulty adequately maintaining
 8 the Interstate Highways and will create even greater difficulties with the upcoming winter
 9 season; and,
 10
 11 **WHEREAS**, temporarily overlapping another Patrolworker position insures that the
 12 temporary new hire will be adequately trained prior to the winter season; and,
 13
 14 **WHEREAS**, the Department has sufficient funds available for this position.
 15
 16 **NOW THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors
 17 duly assembled this _____ day of _____, 2011 does hereby authorize
 18 temporarily overlapping a Patrolworker position, not to exceed six months.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee, Chair

Betty Jo Bussie, Vice-Chair

Eva Arnold

David Diestler

Brent Fox

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Ivan Collins

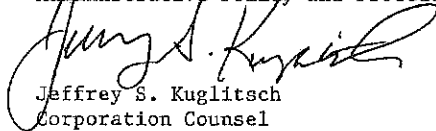
Marilynn Jensen

Louis Peer

Kurtis Yankee

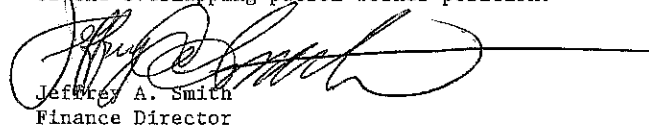
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.22(2), 59.01, and 59.51, Wis. Stats., in addition to Administrative Policy and Procedure No. 5.30.


Jeffrey S. Kuglitsch
Corporation Counsel

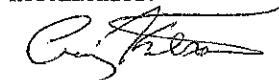
FISCAL NOTE:

Sufficient funds are available in the DPW-Highway's 2011 and 2012 budgets for the cost of the overlapping patrol worker position.


Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

- Executive Summary -

For the past several years, the Highway Division of the Public Works Department has been downsizing its staff through attrition. These have been done mostly in the Patrolworker position. There have also been several employees who have been injured on the job or otherwise become physically unable to work. At least two Patrolworker retirements are anticipated in January of 2012. Vacancies/absences at any one time are at least six employees.

It has been difficult at times to deploy a full complement of plow drivers in winter storms, especially on the two Interstate Highways in the County. The Wisconsin Department of Transportation also expects that service on these two roads should be provided twenty-four hours per day during these storms. Temporary shifting of work hours is regularly done to provide this service. This further reduces the available workforce for snow storms.

One of our Patrolworkers is returning from medical leave, but is restricted from doing Patrolworker duties. This is not anticipated to change for many weeks, surely throughout this winter. This resolution seeks to temporarily fill the gap in covering his duties with a new hire.

**Rock County Department of Public Works
Division of Highways – Issue Paper**

ISSUE: Consider Hiring a Consulting Engineer to Do a Traffic Safety Analysis on CTH G at the Blackhawk Technical College Entrance

DISCUSSION: The administration of Blackhawk Technical College has approached DPW staff about concerns of traffic safety at the College's entrance on CTH G (Prairie Ave). They feel there has been a steady increase in traffic on CTH G and into/from the campus. They have concerns about the ability of college traffic to enter and exit the campus safely as well as long delays that can occur during peak travel periods. They have requested traffic signals be installed. Before this could be accomplished, a traffic study is needed. Depending on findings and recommendations, the College has expressed a willingness to consider paying a portion of the costs of the long term remedies.

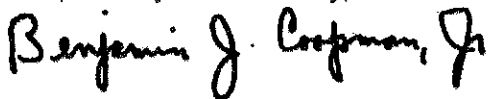
DPW staff contacted three engineering firms to solicit proposals to assist the County in preliminary evaluation of these concerns. The firms were asked to offer proposals to recommend short term remedies and also study and document conditions warranting more costly, long term solutions. These recommendations would be further evaluated in detail and designed as part of a yet to be defined project. Results of the proposals are summarized herein:

MSA Professional Services, Madison, \$3,960
R.H. Batterman Inc., Beloit, \$7,100
TranSmart Technologies, Madison, \$9,134

There are some differences in the scope of services each firm has proposed. Staff has evaluated the proposals with that in mind.

RECOMMENDATION: Recommend approval of the proposal of MSA Professional Services in the amount of \$3,960.

Respectfully submitted by,



Benjamin J. Coopman, Jr., P.E.
Public Works Director

Attachment
AMENDMENT TO ROUTINE MAINTENANCE AGREEMENT

Project ID: 0053-01-11 County: Rock Year: 2011

Original Agreement Amount: 2,184,200.-

Amended Agreement Amount: 2,372,717.-

Net Change (Supplement) Amount: 188,517.-

This amendment is made under S. 84.07 (1) and entered into by and between the Wisconsin Department of Transportation, Division of Transportation Systems Development, Bureau of Highway Maintenance, represented by its Regional Operations Manager, and the above-identified County, represented by its County Highway Committee or County Highway Commissioner.

The amount indicated above is provided to offset some of the above normal winter maintenance efforts provided by the county between January and April of this year.

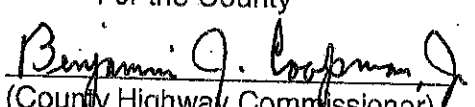
AMENDMENT ACCEPTANCE

For the State of Wisconsin


(Regional Operations Manager)

10/17/11
(Date)

For the County


(County Highway Commissioner)

10-18-11
(Date)

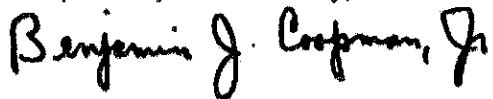
**Rock County Department of Public Works
Division of Highways – Issue Paper**

ISSUE: Routine Maintenance Agreement Amendment Approval - WisDOT

DISCUSSION: Every year the State of Wisconsin Department of Transportation presents an agreement for routine maintenance on the state trunk highway system in Rock County. The Public Works Committee acted on the proposed agreement at its meeting on October 13, 2012. Subsequently, the Wisconsin Department has learned of additional funding and offered an amendment. The amendment amount is proposed to increase by \$188,517 making the new amount \$2,372,717 in 2012.

RECOMMENDATION: Recommend approval of the amendment.

Respectfully submitted by,

A handwritten signature in black ink that reads "Benjamin J. Coopman, Jr." The signature is written in a cursive style with a large, stylized initial 'B'.

Benjamin J. Coopman, Jr., P.E.
Public Works Director

**Rock County Department of Public Works
Division of Highways – Issue Paper**

ISSUE: Consider Rate Changes to Annual Town Road Maintenance Agreement for 2012

DISCUSSION: The Rock County Towns Association has formed a subcommittee to discuss possible changes to the Annual Town Road Maintenance Agreement for 2012. The three person committee has met with Director Coopman and has proposed changes to the county proposed mileage rates for Winter and Routine Maintenance. The committee members plan to address the Public Works Committee to explain and justify their request.

The rates are summarized below:

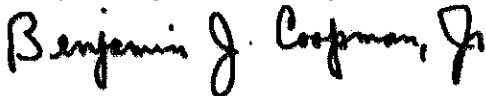
2011	Rate	2012 Co. Proposed Rate	2012 Town Proposed Rate
Winter	\$ 885	\$ 885	\$ 700
Routine	<u>\$1,700</u>	<u>\$1,800</u>	<u>\$1,750</u>
Total	\$2,585	\$2,685	\$2,450

These town requested adjustments amount to approximately \$140,000 and \$45,000 for Winter and Routine Maintenance revenues, respectively. The winter portion affects the county tax levy directly. Accepting the towns request will require an amendment proposal to the County Administrator's recommended budget.

Staff will compile other cost and revenue figures to distribute at the committee meeting.

RECOMMENDATION: This is a matter of policy and is at the discretion of the Committee.

Respectfully submitted by,



Benjamin J. Coopman, Jr., P.E.
Public Works Director