

**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – April 23, 2013**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Jensen, Mawhinney, Peer and Yankee.

**Committee Members Absent:** None.

**Staff Members Present:** Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Sherry Oja, Finance Director; Eugene Dumas, Deputy Corporation Counsel; Dave O'Connell, Human Resources Director; Ron Burdick, Airport Manager.

**Others Present:** Earl Arrowood, SWRA Control Tower Manager.

**Approval of Agenda.** Supervisor Arnold moved approval of the amended agenda, second by Supervisor Yankee. ADOPTED.

**Approval of Minutes.** Supervisor Peer moved approval of the minutes of April 9, 2013 as presented, second by Supervisor Mawhinney. ADOPTED.

**Citizen Participation, Communications and Announcements.** Mr. Arrowood handed out and went over an incident where, if not for the person in the control tower, a jet and a Cessna may have collided. Mr. Burdick handed out lists of representatives in the House and Senate and he and Mr. Arrowood encouraged everyone to contact them asking for support/co-sponsor the bill to keep the control tower open.

Supervisor Brill said he had a call from a constituent suggesting the County, the City of Janesville and City of Beloit all share the cost of \$500,000 to keep the control tower open.

Mr. Arrowood said that is one proposal that he has heard and some of the other comments are: 1) make the controllers County employees; 2) liability insurance would be the largest cost; 3) he offered to come up with schedules to lessen the cost; and 4) he said he has had as many as 30 aircraft on the radar at one time.

The Committee suggested handing out copies of the House and Senate lists to the County Board.

Mr. Knutson said the County has joined the lawsuit.

Mr. Knutson said he received a letter back from Congressman Ryan, which said he had contacted the FAA on the closures.

Supervisor Bussie reminded everyone of the Rock Haven tour for the County Board on April 30 at 4 P.M.

**Bills/Encumbrances.**

County Board	\$	601.18
Human Resources		1,505.00
Risk Management		712.76
Employee Related		1,260.75

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

**Transfer**

**Human Resources**

**FROM**

<u>Account #</u>	<u>Amount</u>
08-1420-0000-62119	\$9,485
Other Contracted Services	

**TO**

<u>Account #</u>	<u>Amount</u>
08-1420-0000-67171	\$9,485
Capital Assets	\$1,000+

Supervisor Mawhinney moved approval of the above Transfer for the County Board, second by Supervisor Arnold. ADOPTED.

**Pre-Approved Encumbrances** None.

**Resolutions.**

**To Ratify the 2012 Labor Agreement between Rock County and Deputy Sheriff's Supervisors Association**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this \_\_\_\_ day of \_\_\_\_\_, 2013 does hereby ratify the terms and conditions of the 2012 labor agreement between Rock County and the Deputy Sheriff's Supervisors Association.”

Supervisor Jensen moved approval of the above resolution, second by Supervisor Bussie. ADOPTED.

**Amending and Approving the 2013 Base Wage Rates for Employees Covered by the Unilateral Pay Plan**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2013 does hereby approve the County's 2013 Unilateral Pay Plan by increasing each step by 1.5% effective January 1, 2013; and,

**BE IT FURTHER RESOLVED**, to require the Sheriff's Command Staff to Pay 1% of their WRS retirement contribution beginning on December 31, 2012; and,

**BE IT FURTHER RESOLVED**, that the County's Unilateral Pay Plan Grid A-1 be increased by 1% effective December 31, 2012, and 1.5% effective January 1, 2013; and,

**BE IT FURTHER RESOLVED**, that the County's Unilateral Pay Plan Grid A-2 be increased by 1.5% effective January 1, 2013; and,

**BE IT FURTHER RESOLVED**, that the County continue to provide the current health insurance plan for employees covered by the Unilateral Pay Plan and pay 60% of the lowest coverage dental insurance premium; and,

**BE IT FURTHER RESOLVED**, that all provisions of this resolution are for employees of record as of the date of approval by the County Board; and,

**BE IT FURTHER RESOLVED**, that those employees who are excluded from the collective bargaining units solely on the basis of their confidential assignments shall receive a salary rate of no less than that which they would have received had their positions been included in the bargaining units."

Supervisor Peer moved approval of the above resolution, second by Supervisor Arnold.  
ADOPTED.

**Confirmation of Appointment of Nursing Home Administrator**

**"NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors assembled this \_\_\_\_ day of \_\_\_\_\_, 2013, confirms the appointment of Sue L. Prostko, as Nursing Home Administrator in accordance with the attached conditions of employment.

**BE IT FURTHER RESOLVED**, that position overlap be authorized, if needed, for up to six (6) weeks for position of Nursing Home Administrator."

Supervisor Bussie moved approval of the above resolution, second by Supervisor Brill.  
ADOPTED.

**Request for Authorization to Purchase 6 Automated External Defibrillators (AED) for Multiple Rock County Buildings.** Supervisor Brill moved approval for the purchase of six AED for multiple Rock County buildings, second by Supervisor Peer. ADOPTED.

**Claim.** Supervisor Mawhinney moved denial of this claim by Wendy Sue Meier regarding a slip and fall claim from February 5, 2013, second by Supervisor Kraft. CLAIM DENIED.

**Executive Session:** Supervisors Arnold and Brill moved to go into Executive Session at 4:50 P.M. per Section 19.85(1)(c) Wis. Stats. – Performance Evaluation/Compensation – County Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Arnold, Brill, Bussie, Jensen, Kraft, Mawhinney, Peer, Podzilni and Yankee.

Chair Podzilni announced that the Committee would meet in closed session per Section 19.85(1)(c) Wis. Stats. – Performance Evaluation/Compensation – County Administrator.

Supervisor Bussie moved to go out of Executive Session at 5:00 P.M., second by Supervisor Arnold. ADOPTED.

**Adjournment.** Supervisor Arnold moved adjournment at 5:05 P.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**