

Rock County, Wisconsin



Airport Board Meeting - Minutes
Monday, April 19, 2021 at 8:00 a.m.
Southern Wisconsin Regional Airport Terminal Conference Room / Teleconference
1716 W. Airport Rd.
Janesville, WI 53546

Call to Order. Chair Fox called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present in Person. Supervisor Brent Fox, Mr. Dick Cope, Mr. Greg Johnson, Mr. Joe Quint.

Airport Board Members Present via Teleconference. Supervisors Dave Homan and Rick Richard, Mr. Eric Baker, Ms. Christine Rebout, Mrs. Katie Reese.

Airport Board Members Absent. None

Staff Members Present in Person. Greg Cullen Airport Director
Cynthia Hevel Airport Secretary II

Others Present in Person. William Gempeler Interested Citizen
Bonnie Cooksey Janesville Jet Center
Jim Freeman Helicopter Specialties

Others Present Via Teleconference. Rick Leyes Hangar Tenant
Everett Reese Elevation Air

Adoption of Agenda. Mr. Quint and Supervisor Homan moved to approve the Amended Agenda. MOTION CARRIED.

Approval of Minutes of March 15, 2021. Mr. Cope and Mr. Johnson moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. None

Consent Calendar

Transfers. None

Review of Payments. The review for March 2021 was completed.

Updates, Discussion and Possible Action

Contract for Airport Improvement – 2021 Statewide Crack Seal. Mr. Cullen informed the Board that last week he had received notice from the State of Wisconsin, Bureau of Aeronautics that the contract for statewide crack sealing had been awarded. The Runway 18/36 surface improvement project was included in this contract in order to save the airport money. This project will fill the cracks on the pavement and then put down a micro surface. This project was budgeted at \$160,000. While the contract is for over \$600,000 it is for 7 or 8 airports statewide. Our part of the contract is estimated at \$115,000 more or less depending on product used. This brings this project in well under budget. The start time is unknown but once started, will probably take around two weeks to complete and will be done in two phases.

Supervisor Fox asked if this was consistent with prior plans, and Mr. Cullen responded that it is. Supervisor Homan and Mrs. Reese moved to approve the contract. MOTION CARRIED.

Airport Director's Updates. Mr. Cullen informed the Board that we finally received the \$157,000 CARES grant money on April 14. This will end up in the airport's fund balance.

The Vesely hangar construction project started last week. Mr. Cullen told the Board that he is in negotiations with another prospective hangar tenant as well.

The design phase of the Runway 04/22 rehabilitation project is 95% complete. The estimated cost of this project is \$3.6 million with the county's share coming in at \$180,000. This will be requested in the 2022 budget.

Public Hearing on Airport Improvements. Supervisor Fox opened the Public Hearing at 8:06 a.m. Mr. Cullen explained that in order to Petition State and Federal agencies for airport improvement funding at both the state and federal level, it is required that we create a petition for each item that we think we may ask for in the future. These petitions do not necessarily mean that the work will be done, only that we may ask for them in the future. This is a planning tool for the state Bureau of Aeronautics and the federal Airport Improvement Program. Items not completed within six years of being petitioned for must be re-petitioned for after six years. Many of the items in this petition have been petitioned for previously, but those petitions have expired. Mr. Cullen then gave a brief overview of each item in the petition. These items included:

- Expand/improve/rehabilitate/construct snow removal equipment building, including wash bay
- Runway 18/36 reconfiguration
- Construct east side hangar development area
- Construct ARFF building
- Acquire snow removal equipment
- Reconstruct/rehabilitate/construct apron areas
- Reconstruct/rehabilitate Taxiway A
- Rehabilitate Runway 14/32

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- Acquire mowing equipment
- Conduct wildlife hazard assessment
- Replace Runways 04 and 14 PAPI
- Replace rotating beacon
- Acquire land in runway approaches
- Reconstruct/rehabilitate terminal access roads and parking area
- Reconstruct/rehabilitate/realign/construct taxiways
- Airfield pavement maintenance and repair
- Security improvements, including gates, card reader and lighting
- Clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55
- Any necessary related work.

After Mr. Cullen discussed each item, he asked if there were any questions or comments. There were no questions or comments.

Supervisor Fox closed the Public Hearing at 8:15 a.m.

Resolution: Petitioning the Secretary of Transportation for Airport Improvement Aid. Mr. Quint and Supervisor Fox moved the Resolution. MOTION CARRIED.

Resolution: Agency Agreement and Federal Block Grant Owner Assurances. Mr. Cope and Mr. Johnson moved the Resolution. Mr. Cullen explained that this Resolution appoints the State of Wisconsin Bureau of Transportation to act as our Agent for the Airport Improvement Program and offers certain guarantees as a condition of the grants. MOTION CARRIED.

Committee Requests and Motions. None.

Next Meeting Date. The next meeting date will be May 17, 2021 at 8:00 a.m.

Adjournment. Supervisor Fox and Mr. Johnson moved to adjourn at 8:17 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel
Secretary II