



# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

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## Public Works Committee – Parks and Airport Minutes

Tuesday, July 10, 2018 – 8:00 a.m.

Southern Wisconsin Regional Airport – Voyager Room  
1716 W. Airport Road, Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll, Fox, Richard and Zajac

Committee Members Absent. None

Staff Members:

|                 |  |
|-----------------|--|
| Duane Jorgenson | Director of Public Works                                       |
| Nick Elmer      | Assistant to the Director of Public Works/Acting Parks Manager |
| Greg Cullen     | Interim Airport Manager  |
| Cynthia Hevel   | Airport Specialist   |

Others Present:

|                |                                       |
|----------------|---------------------------------------|
| Randy Terronez | Assistant to the County Administrator |
| Russ Podzilni  | County Board Chair                    |
| James Dillavou | SC Aviation                           |
| Bonnie Cooksey | Janesville Jet Center                 |
| Alex Smith     | Airport Tenant                        |
| Rick Leyes     | Airport Tenant                        |
| Jamie Keraka   | Bessie's Diner                        |
| Amanda Cook    | Bessie's Diner                        |
| Jim Hessenauer | Rock County Parks                     |
| Remy Konitzer  | Airport Tenant                        |
| Floyd Finney   | Parks Advisory Board                  |
| Tom Presny     | Parks Advisory Board                  |

Approval of Agenda. Supervisors Fox and Richard moved the Agenda. Supervisor Bussie asked that future Agendas have an item specifically for communications from the Parks Advisory Board. MOTION CARRIED.

Approval of Minutes of June 12<sup>th</sup>, 2018. Supervisors Zajac and Fox moved the minutes. MOTION CARRIED

Citizen Participation, Communications and Announcements. Mr. Cullen introduce Jamie Keraka, the Bessie's Diner general manager and Amanda Cook, Bessie's dining room manager to the Committee. Ms. Keraka informed the Committee that they are anticipating construction to be done on August 10<sup>th</sup> and after a 10 day training period, they are hoping to open for business on

August 20<sup>th</sup>. The restaurant will serve elevated comfort food, breakfast all day and lunch offerings. The price point will be around \$10.00.

Chair Bussie asked if the Parks Advisory Board members had anything they wished to discuss with the Committee today and Mr. Finney did not. Mr. Presny asked about the signage for Peace Trail and Mr. Elmer said he would check the status with the sign department. Mr. Presny stated that he has not noticed any gap in park services since the change in administration and he appreciates it.

## **PARKS BUSINESS**

Update – Parks Manager Position. Mr. Jorgenson gave the committee an update on the hiring process. Nine people were interviewed last week and out of those nine they have narrowed it to four people who have been offered 2<sup>nd</sup> interviews. Second interviews will take place this Thursday. He is hoping they will be able to make a decision after the interviews. Mr. Jorgenson should have an update by the next meeting.

Update and Discussion – ATC Funding. Mr. Elmer gave an update on ATC Line project. The County passed a Resolution last year allocating the environmental impact fees received from ATC be split 50/50 between Parks and Land Conservation. The fee is expected to be \$1.67 million of which Parks would receive \$835,000. This money will be used for land acquisition and various capital improvement projects. Discussion on updating the PORUS plan took place.

Parks Manager Report. Mr. Elmer told the Committee that he is checking with Corporation Counsel on the camera awareness signage issue at Beckman Mill Park. Mr. Jorgenson stated that even if the signage is not required, a decision will need to be made on whether or not it is desired. Mr. Elmer also discussed the well filter failures and that the matter is being investigated.

The Beloit to Janesville Peace Trail will be closed next week for vegetation removal for the ATC project. This pushed back fine material installation until the week of July 23. The trail will also be closed the week of September 5<sup>th</sup> for foundation work, and the high line installation will take place over the winter.

The tree identification project with Friends of Carver Roehl and the Eagle Scout is scheduled for completion in October. Parks Department staff are currently working on tree verification. Staff member Jim Hessenauer will be leading an informational tour at the park in late July.

The boat launch at Gibbs Lake Park is finished and the final asphalt patch is being completed this week.

At Happy Hollow Park, the installation of the vault toilet structure approved at the last meeting has been delayed. Supervisor Zajac asked if the delay would be a problem and Mr. Elmer replied that it would not. The current facility is functioning, it is just in poor condition. Mr. Elmer reported that the Highway Department completed the shouldering work on the new pavement in Lee Park and that at Magnolia Bluff Park, Mike Riter of Trail Design Specialist has completed his work. In addition, a memorial plaque has been installed on the donated bench near the bluff.

At Royce Dallman Park a 10' paving extension has been completed by the Public Works Department and at Sportsman's Park, Parks Department staff assisted the Wisconsin Society group in placing a memorial plaque near the cemetery entrance. Engineers are still working on the options for the relocation of the South Smith Road Bridge of which two of the options are at Turtle Creek Parkway.

Mr. Elmer also reported that currently the Parks Department is working with Advanced Disposal on some concerns raised by staff and the public regarding skipped pickups, and the size and rotation of the waste disposal units at parks facilities.

### **AIRPORT BUSINESS**

Discussion and Possible Action – Fifth Addendum to Lease Agreement Between Southern Wisconsin Regional Airport, County of Rock, Wisconsin and SC Aviation, Inc. Supervisors Fox and Richard moved the Addendum. Mr. Cullen explained that SC Aviation has requested to lease some additional land to expand their parking area. MOTION CARRIED.

Discussion and Possible Action –Sublease between King Capital JJC Hangar, LLC and SC Aviation, Inc. Supervisors Fox and Driscoll moved the item. Mr. Cullen explained that SC Aviation is in need of more space. Janesville Jet owns the building next to the terminal building and it is currently for sale so they are going to lease it to SC Aviation. Mr. Dillavou stated that it is a three year lease with an option to renew or purchase the hangar. MOTION CARRIED.

Discussion and Possible Action – Spectrum Enterprise Agreement with Southern Wisconsin Regional Airport. Supervisors Richard and Fox moved the Agreement. Mr. Cullen explained that Bessie's Diner has requested that Spectrum Enterprise (formerly Charter) upgrade some of the cable and internet services to the new restaurant. Because the County owns the building Spectrum cannot enter the building to do any work without the County's permission. This agreement gives Spectrum permission to enter and make upgrades on behalf of Bessie's Diner. This agreement has been looked at and approved by Corporation Counsel. MOTION CARRIED.

Update – Fire Truck Sale. Mr. Cullen informed the Committee that as of last Tuesday, the airport's old fire truck has been sent up to the Highway Department to be put on the auction site the county uses. He spoke to several people about what it is worth and told Mr. Turk that the minimum bid should be \$5,000. There has been no interest in the truck locally.

### **HIGHWAY BUSINESS**

Resolution-Approve Revised Relocation Order for CTH MM (Ruger Ave.) Supervisors Zajac and Driscoll moved the Resolution. Mr. Jorgenson explained that the original Resolution was approved in May but now that the design is 60% complete the engineers have run into some problems. The relocation will impact 8 parcels, two will be removed, 3 parcels will require more land and 3 parcels will require less land. If the design is left as is, they would have to address 8 to 10 additional parcels. MOTION CARRIED.

Supervisor Bussie asked for Mr. Jorgenson to give an update on the interstate at the next meeting.

Minutes of the Rock County Public Works Committee Parks and Airport  
July 10, 2018

Next Meeting Date. The next combined Parks/Airport meeting will be on August 14<sup>th</sup>, 2018 at 8:00 a.m. at the Airport.

Airport Tour. Supervisor Bussie informed the other Committee members that she would not be joining them on the airport tour as she just took the tour in June. In addition she has another commitment she must attend to. Supervisor Bussie left the meeting and Vice-Chair Fox assumed the Chair at 8:34 a.m.

Mr. Cullen gave a tour of the airport. The first stop was by two of the airport's oldest hangars. Discussion on the hangar conditions and occupancy took place. Mr. Cullen pointed out the Airport's newest business, Elevation Air, they report that they are doing well. Mr. Cullen took the group to Runway 04/22 one of the airport's primary runways. He asked the Committee to note the cracks. While the airport is projected to do a full scale overhaul on this runway in 2022, crack seal maintenance is needed now. Discussion on funding the full project took place.

Mr. Cullen then pointed out Taxiway "B" where the current project to replace airport lights and signs is currently focused. Discussion on the lighting project and its timeline took place.

The tour then proceeded onto Runway 18/36 where Mr. Cullen discussed the very poor condition of the asphalt surface. Mr. Cullen showed where airport staff have recently repainted the centerline in response to our recent inspection. The Southern portion of this runway is in need of reconstruction and the runway had to be removed from commercial service during our inspection. Discussion on the use of this runway and the need to keep it took place. This runway would not be eligible for federal funding for reconstruction.

The tour then moved to the airport maintenance building (AMMO). Mr. Cullen showed the Committee where the old fire truck was stored and explained that this space was just a little too small for the new ARFF Truck. He and the engineers have been discussing the best use of the space. Mr. Cullen showed the new fire truck and invited Committee members to get inside and look around. He showed the Committee the airport's large broom and discussed its poor condition. This is a very important piece of equipment and is going to need replacing soon. Discussion on other alternatives to this machine took place. Mr. Cullen then pointed out a lot of the issues that plague the older part of the AMMO building such as inefficient HVAC and electrical issues. This concluded the tour.

Adjournment. Supervisors Richard and Zajac moved to adjourn at 9:23 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel  
Airport Specialist