



# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

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## Public Works Committee – Parks and Airport Minutes

Tuesday, October 9, 2018 – 8:00 a.m.

Southern Wisconsin Regional Airport – Voyager Room  
1716 W. Airport Road, Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll, Fox, Richard and Zajac

Committee Members Absent. None

Staff Members:

Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant to the Director of Public Works
John Traynor	Parks Manager
Greg Cullen	Interim Airport Manager
Cynthia Hevel	Airport Specialist

Others Present:

Floyd Finney	Parks Advisory Board
Dean Paynter	Parks Advisory Board
Tom Presny	Parks Advisory Board
Everett Reese	Elevation Air
Dave Haas	Meisner Aircraft
Russ Podzilni	County Board Chair
Erin Davis	JM4C
Michael Schaffner	Interested Observer
James Dillavou	SC Aviation
Alex Smith	Airport Tenant

Approval of Agenda. Supervisors Richard and Driscoll moved the Agenda. MOTION CARRIED.

Approval of Minutes of September 18, 2018. Supervisors Driscoll and Zajac moved the minutes of September 18<sup>th</sup>, 2018. MOTION CARRIED.

Citizen Participation, Communications and Announcements. None.

Parks Advisory Board Communications. None

## **PARKS BUSINESS**

Resolution –Authorizing Application with Wisconsin Department of Natural Resources for County Conservation Aids Application Grant Funds. Supervisors Zajac and Fox moved the Resolution.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Mr. Traynor went over the Resolution explaining that each year the Parks Department applies for grants and this Resolutions allows for that application. MOTION CARRIED

Discussion and Possible Action – Planting Tulips at Sportsman’s Park. Mr. Traynor introduced Ms. Erin Davis the Chair of the Rock County Rx Drug Abuse and Heroin Task Force (HTF). Ms. Davis thanked the Committee for their time and the opportunity to speak with them this morning. The HTF is looking for a way to bring attention to the drug crisis in Rock County and thought that planting 198 purple tulips, one for each person that has died from an opioid overdose in the last 10 years would be a way to do it. The display would be planted in Sportsman’s Park around some existing lilies. Discussion on the location, long term maintenance, future signs and additional plantings took place. Ms. Davis stated that if approved the tulips would be planted this month and would bloom next spring. Discussion on a parks tour next spring took place. Supervisor Fox made a motion to approve the planting of tulips in Sportsman’s Park in awareness of the opioid crisis. Supervisor Driscoll seconded it. MOTION CARRIED.

Update and Discussion - Turtle Creek Parkway Bridge Report. Mr. Jorgenson informed the Committee on the Smith Bridge relocation options. There are three relocation options for the bridge. Relocation to Sweet Allyn Park, relocation to Turtle Creek Parkway horizontal to the creek, and relocation to Turtle Parkway parallel to the creek. Relocation to Sweet Allyn Park will cost around \$350,000 and require additional construction. Relocation to Turtle Creek Parkway horizontal to the creek creates a flooding concern and would require the County to acquire property. Relocation to Turtle Creek Parkway parallel to the creek is possible but creates some liability issues.

There are also some options available for disposal of the bridge. The bridge could be relocated temporarily to Turtle Creek Parkway and offered for sale. If it is not sold in three-five years, then the bridge can be disposed of. The bridge could also be removed and a one of the following three options put into place.

- Monument and sign erected as a historical marker for about \$5,000
- An exhibit at the Rock County Historical Society for about \$15,000
- A dedicated Website about the bridge for a cost of around \$10,000

Discussion on selling the bridge and potential selling price took place. Mr. Jorgenson will look into this and bring it back to the Committee for action in the future.

Update and Discussion – Carol Miller Property Donation. Mr. Traynor informed the Committee that after playing phone tag with Mrs. Miller for quite some time he was finally able to have a conversation with her regarding the donation of property to the Parks Department. When he took over as Parks Manager, he was under the impression that this donation had already been finalized. It turns out that there is still some paperwork that needs to be completed in addition to some fees that need to be paid. Mr. Traynor is waiting to hear back from the Corporation Counsel regarding the payment of fees. This will be on a future agenda to update the Committee on the status of the donation.

Parks Manager Report. Mr. Traynor gave a verbal recap of the Items listed in his report.

Beckman Mill Park - the camera signs have been installed.

Mr. Traynor congratulated Mr. Paynter on his re-appointment to the Parks Advisory Committee.

Carver Roehl Park – Temporary signs for the tree identification project have been put into place. Mr. Traynor thanked Amy Friend and Jim Hessenauer for their hard work on this project. Work on permanent signs is still ongoing. The Fall Festival had a smaller turnout than expected but was enjoyed by approximately 30-40 people.

Eager Family Donation – Mr. Traynor stated that he has been looking into options for the endowment money offered by the Eager sisters. It looks like a good option would be the Foundation of Southern Wisconsin. Interest earned can start being used after three years. He is meeting on the 16<sup>th</sup> regarding this matter. Discussion on this took place and the consensus of the Committee was that this was a good option. Supervisor Bussie asked Mr. Traynor to get the process going and report back to the committee.

Happy Hollow Park – the bathroom facility has been delivered but currently no work can take place because of the flooding at the park.

Turtle Creek Park – Mr. Traynor discussed the proposed kayak launch with the engineer and both have concerns regarding flooding and the stability of the launch in the event of a flood. The engineering firm is going back to the drawing board to design a simple walkway with a concrete launch that would be stable during flooding. Mr. Traynor thinks a full launch suitable for beginning kayakers would be more appropriate at Gibbs Lake where the water levels remain more stable.

WPRA Conference – Mr. Traynor reported that he and Jim Hessenauer will be attending the conference in Green Bay at the end of the month.

Mr. Traynor, Mr. Finney, Mr. Paynter and Mr. Presny left the meeting at 8:34 a.m.

#### **AIRPORT BUSINESS**

Discussion and Possible Action – Approve Conference Room Policy Change. Mr. Cullen explained that now that Bessie's Diner is open, has a liquor license and is available to cater events held in the conference room we needed to change our policy to reflect that alcoholic beverages would be allowed in the building. Discussion on this matter took place and Mr. Cullen informed the committee that the license covers the footprint of the building out to the end of the sidewalk so it is allowable. It was suggested that the wording be changed from "on site restaurant" to "permit holder". Supervisor Zajac made a motion to approve the revised conference room policy with the change from "on site restaurant" to "permit holder". Supervisor Driscoll seconded the motion. MOTION CARRIED.

Interim Airport Manager's Report. Mr. Cullen gave a verbal recap of the items listed in his report.

- Mr. Cullen will give a more in depth report on the 139 Inspection status next month.

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- The City of Janesville is currently trying to decide if they want to pursue the land release from the FAA for the Innovation Drive project. They have been given a pretty extensive checklist of items they will have to follow if they wish to pursue this.
- The lighting project is a little behind due to weather but Mr. Cullen is hoping it will be wrapped up the week of October 15<sup>th</sup>.
- Mr. Cullen thanked Elevation Air for the use of their plane and pilots for an emergency exercise conducted with the City of Janesville Fire Department on September 25<sup>th</sup>. The exercise went pretty well and response time and reactions were appropriate. Mr. Cullen is hoping to conduct these type of exercises every six months.
- Mr. Cullen went over the upcoming training scheduled for the month of October. Some discussion regarding the cost of ARFF Training in Kentucky took place. Supervisor Bussie asked if there was a facility closer and Mr. Cullen replied that there is not.
- Mr. Cullen informed the Committee that he will be attending two different training seminars back to back at the end of the month.
- Mr. Cullen told the Committee that he plans to hold a town hall style meeting with the T-hangar tenants on November 1<sup>st</sup>. The topic of discussion at the meeting will be the t-hangars and the Committee is welcome to attend.

**HIGHWAY BUSINESS**

Discussion and Possible Action – Awarding a contract for Real Estate Acquisition Services for CTH A (Milton Shopiere Rd. – CTH M). Mr. Jorgenson went over the bids for the project. MSA had the lowest bid and Mr. Jorgenson recommended awarding the contract to them. Supervisor Zajac asked how many bids were solicited and Mr. Jorgenson replied five. The County is limited to soliciting bids from the State approved list. Supervisor Richard made a motion to Award the Contract to MSA and Supervisor Bussie seconded it. MOTION CARRIED.

Next Meeting Date: Due to some conflicts with the regular meeting date on the second Tuesday of November, the next meeting will be on November 15<sup>th</sup>, 2018 at 8:00 a.m. at the Southern Wisconsin Regional Airport.

Adjournment. Supervisors Fox and Zajac moved to adjourn at 8:56 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel  
Airport Specialist