



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Parks
Tuesday, January 12, 2021 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Richard, Mawhinney, Mulligan, Rashkin and Yeomans.

Committee Members Absent. None.

Staff Members:

Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant Director of Public Works
Amy Hartley	Secretary II
John Traynor	Parks Manager
Amy Friend	Community Coordinator
Terri Carlson	Risk Manager

Others Present:

Alan Sweeney	Rock County Board Member
Shirley Williams	Rock County Board Member
Tom Presny	Parks Advisory Board
Dean Paynter	Parks Advisory Board
Floyd Finney	Parks Advisory Board

Approval of Agenda. Supervisor Mulligan moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Approval of Minutes for Parks and Highway from December 8, 2020. Supervisor Mawhinney moved approval of the minutes of December 8, 2020, as corrected, second by Supervisor Mulligan. Supervisor Mawhinney corrected the minutes for December 8, 2020, to reflect Chair Richard present. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Traynor announced the 2021 Rock County Tourism Guide is now available at the Department of Public Works' office or at rockcounty.org.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Parks Advisory Board Communications. Mr. Paynter announced all activities sponsored by JSOL (Janesville Schools Outdoor Laboratory) and Friends of Rock County Parks have been cancelled, including the candlelight walk. Mr. Paynter announced that the Rock Trail Coalition has matched a \$10,000 donation to aid in paving of the Peace Trail.

Mr. Presny reviewed how winter activities in Rock County Parks is a success! Mr. Presny found an overflowing parking lot and several patrons utilizing Gibbs Lake Park on a recent visit to Gibbs Lake.

PARKS BUSINESS

Discussion and Possible Action – Issue Paper – Sweet-Allyn Park Playground Purchase. Supervisor Mawhinney moved approval of the issue paper, second by Supervisor Mulligan. Mr. Traynor explained funds are available for this project and the playground will be installed by Lee Recreation. ADOPTED.

Discussion and Possible Action – Granting a Temporary Limited Easement (TLE) for Construction Staging and Ingress Egress of Materials and Equipment for Rock County Lake District at Indianford Park. Supervisor Mawhinney moved approval of the TLE upon approval from Corporation Counsel, second by Supervisor Yeomans. Mr. Sweeney discussed the project and the urgency to meet DNR deadlines. The project is needed to install six new flood gates to prevent future flooding in this area. ADOPTED.

Discussion and Possible Action – Granting a Permanent Easement for a Gravel Pad Approximately 20 x 20, Located Adjacent to the Intake Side of the Power House for Rock County Lake District at Indianford Park. Supervisor Mawhinney moved approval of a permanent easement upon approval from Corporation Counsel, second by Supervisor Yeomans. ADOPTED.

Parks Manager Report – See Attached. Mr. Traynor provided information on the items listed in his report.

Parks General

The following parks are closed for the winter: Lee, Gibbs Lake horse lot and Magnolia Bluff-Upper.

Reminder - plowing of the parks is done by Department of Public Works after roads are plowed.

Tree work was done at Miller Farm Park and Carver Roehl.

The Aldo-Leopold Benches have been placed at Glacier River Trail and will be installed at Magnolia Bluff in the spring 2021.

Conservation Grant Update

Tree clean-up at Lee Park has started.

Beckman Mill Park

The concrete border around the playground is done and looks really nice.
The memorial benches will be placed at opposite corners of the playground in the spring.

Sweet-Allyn Park

Playground replacement work will start as soon as trees and old playground items are removed.
One of the memorial bench's paint flaked and has been repainted; Parks staff will continue to monitor.

Gibbs Lake Park

Winter activities - ice fishing, snowshoeing, cross-country skiing, dog walking, etc., has kept the park busy and many citizens are utilizing the parks which is great!
The candle light hike scheduled for February 13, 2021, at 6 p.m. is cancelled due to the pandemic.

Turtle Creek Parkway

The memorial will be finalized in the spring by Parks staff.

Wisconsin Park and Recreation Association

Congratulations to Dean and Jane Paynter for receiving the WPRA Fellowship Award for their outstanding accomplishments!

Discussion took place regarding the status of snowmobile trails maintained by the Rock County Snowmobile Alliance. The Sundowners Club has revoked additional contracts with the county.

Community Coordinator Report – See Attached. Ms. Friend provided information for the items listed in her report and a presentation on the Rock County Parks' Facebook posts for December (elves park exploration/utilization). Ms. Friend continues to increase activity on social media with great response; increasing the parks' presence in the community! Ms. Friend extended gratitude to Mr. Traynor for his support allowing her to explore and accomplish new ways of promoting Rock County Parks.

HIGHWAY BUSINESS

Resolution – Authorizing Purchase of Motor Pool Vehicles for Rock County DPW for Use By the Human Services Department Diversion Program – 2021 Chrysler Voyager. Supervisor Mawhinney moved approval of the resolution, second by Supervisor Rashkin. ADOPTED.

Resolution – Authorizing Purchase of Motor Pool Vehicles for Rock County DPW for Use By the Facilities Management – 2021 Chevrolet Silverado 3500HD. Supervisor Yeomans moved approval of the resolution, second by Supervisor Rashkin. ADOPTED.

Resolution - Authorizing Purchase of Motor Pool Vehicles for Rock County DPW for Use By the Human Services Department CSP Program – 2021 Ford Transit 15 Passenger Van. Supervisor Mawhinney moved approval of the resolution, second by Supervisor Yeomans. ADOPTED.

Discussion and Possible Action – Issue Papers for Items 7d Through 7f. Supervisor Mulligan moved approval of the issue papers 7d through 7f, second by Supervisor Yeomans. ADOPTED.

Discussion and Possible Action – Issue Paper – Approval of Two Party Design Contract, CTH F North Leg. Supervisor Yeomans moved approval of the issue paper, second by Supervisor Rashkin. Mr. Jorgenson explained this project. ADOPTED.

Discussion and Possible Action – Issue Paper – Approval of Rankings for the Design of Highway Safety Improvement Program (HSIP) Project – CTH D (Creedy Road – Eau Claire Road). Supervisor Yeomans moved the issue paper, second by Supervisor Mawhinney. Mr. Jorgenson explained the need for this study in this area. ADOPTED.

Discussion and Possible Action – Approval of Discretionary Traffic Maintenance Agreement (TMA). Supervisor Mulligan moved approval of the TMA, second by Supervisor Mawhinney. ADOPTED.

Discussion and Possible Action – Offering Price Report for Real Estate – CTH A (Milton Shopiere Road to USH 14). Supervisor Yeomans moved approval of the Offering Price Report, second by Supervisor Mawhinney. ADOPTED.

Discussion – Semi-Annual Report on Attendance at Conferences/Conventions. Mr. Jorgenson reported no conferences/conventions attendance for the Department of Public Works.

Review of Payments. No discussion needed.

Next Parks Meeting Date: Tuesday, February 9, 2021, at 8:00 a.m. at Department of Public Works.

Adjournment. Supervisor Rashkin moved adjournment at 9:09 a.m., second by Supervisor Yeomans. ADOPTED.

Respectfully Submitted,
Amy J. Hartley, Secretary II