



## ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

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Public Works Committee – Highway Minutes  
Thursday, May 10, 2018 – 8:00 a.m.  
Public Works Department- Committee Room  
3715 Newville Road  
Janesville, WI 53545

Call to Order. Supervisor Fox called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Driscoll, Fox, Richard and Zajac.

Committee Members Absent. Supervisor Bussie.

<u>Staff Members:</u>	Nick Elmer	Assistant Director of Public Works
	Amy Friend	Secretary II
	Duane Jorgenson	Director of Public Works
	Michael Turk	Shop Superintendent

<u>Others Present:</u>	Bill Osmulski	Concerned Citizen
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Approval of Agenda. Supervisors Richard and Driscoll moved today's agenda. MOTION CARRIED.

Approval of Minutes of April 12, 2018, April 26, 2018 and April 27, 2018. Supervisors Driscoll and Zajac moved the minutes. MOTION CARRIED.

Set Committee Meetings Days and Times. Mr. Jorgenson provided the Committee with four options for the meeting dates and times. Discussion took place on the options and conflicts with the various options. The Committee agreed to option two. The Parks and Airport Committee meetings will be held jointly on the second Tuesday of the month at 8:00 a.m. at the Southern Wisconsin Regional Airport Conference Room. The Parks agenda items will be listed first on the agenda. The Highway Committee meetings will be scheduled the fourth Tuesday of each month at 8:00 a.m. at the Department of Public Works Committee Room. The new schedule will begin in June.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Citizen Participation, Communications, and Announcements.

Mr. Jorgenson informed the Committee that the parking lot at the Job Center has been completed by the Highway department and provided pictures.

**HIGHWAY BUSINESS**

Resolution – Approve Relocation Order for CTH MM (Ruger Ave.) Reconstruction Project. Supervisors Driscoll and Richard moved the Resolution to Approve Relocation Order for CTH MM (Ruger Ave.) Reconstruction Project. Mr. Jorgenson stated the Relocation Order is required to start the real estate acquisition to complete the project. MOTION CARRIED.

Discussion and Possible Action – Approval of Purchase of One Attenuator. Supervisors Richard and Zajac moved the Approval of Purchase of One Attenuator from Decker Supply for \$18,350.00. Mr. Jorgenson stated this item was included in the budget. Mr. Turk reported only one vendor submitted a bid because they are the only distributor of this item in the Midwest that is compatible with the current setup on our vehicles. MOTION CARRIED.

Discussion and Possible Action – Approval of Three (3) Nine Foot Dump Bodies. Supervisors Richard and Zajac moved the Approval of Three (3) Nine Foot Dump Bodies from Northland Equipment for \$42,849.00. Mr. Turk reported that the initial low bidder Madison Truck Equipment had to withdraw their bid due to a mistake. Mr. Jorgenson stated a bidder alleging a material mistake may be permitted to withdraw a bid within twenty-four (24) hours of the bid opening if the mistake is clearly evident is in accordance with the Rock County Purchasing Policy. MOTION CARRIED.

Discussion and Possible Action – Approve Bridge Aid Fund Change Request. Supervisors Richard and Driscoll moved to Approve Bridge Aid Fund Request from Town of Bradford. Mr. Jorgenson stated The Town of Bradford was allocated \$68,005.09 for a project on Creek Road. The Town Board of Bradford has requested to not receive the allocation in 2018 and will request funding in 2019. This would allow other projects requested for bridge aid funding in 2018 to be funded. MOTION CARRIED.

Discussion and Possible Action – Approval of Bridge Aid Request from Town of Newark for Merlet Road. Supervisors Richard and Driscoll moved Approval of Bridge Aid Request from Town of Newark for Merlet Road in the amount of \$4,600.00. MOTION CARRIED.

Discussion and Possible Action – Approval of Bridge Aid Request from Town of Union for Croft Road. Supervisors Zajac and Richard moved Approval of Bridge Aid Request from Town of Union for Croft Road in the amount of \$36,250.00. MOTION CARRIED.

Update and Discussion – Federal Aid Projects. Mr. Jorgenson provided the Committee with a list of Federal Aid Projects. He stated CTH F (Indianford) project has started. He is still waiting on determination of funding from the State on the North leg of CTH F. CTH MM (Ruger Avenue) real estate acquisition is planned to start in the next few weeks.

Discussion on local bridges took place. In the 2013-2018 cycle, CTH H over Bass Creek project is completed. Work is being done on final paperwork and payments. Smith Road Bridge design is ongoing along with the feasibility study.

In the 2015-2020 cycle, CTH M Bridge demolition is scheduled to start May 9<sup>th</sup>. Emerald Grove Road, Creek Road, Mineral Point Road, Janesville-Hanover Road and Skinner Road Bridges design contracts have been negotiated. The state is reviewing all cost to verify they are able to fund the 80% portion.

In the 2017-2022 cycle, CTH J, CTH E, Polzin Road and Elm Drive Bridges funds have been applied for.

Discussion – Adopt-A-Highway. Mr. Jorgenson stated he would like to implement an Adopt-A-Highway cleanup program for County roads similar to the State program. Mr. Jorgenson reported several counties in Wisconsin have similar programs. Discussion took place on the advantages and disadvantages of implementing an Adopt-A-Highway program for County roads.

Discussion – Town's Letter. Mr. Jorgenson drafted a letter to be sent to all of the towns and asked the Committee to review the letter and address any concerns they had. He stated the letter will be sent to all of the Town Chairs, Clerks and Board Members. Discussion took place on encouraging the Towns to reach out to the Public Works. It was the consensus of the Committee that the letter was acceptable. Mr. Jorgenson stated the letter would be mailed out today.

Discussion – NACE Update. Mr. Jorgenson stated that he and Mr. Elmer had attended the National Association of County Engineers Conference that was held in Wisconsin Dells on April 22-26, 2018. The event was attended by professionals from all over the United States. Discussion took place on concepts that were taught and talked about at the conference.

Review of Payments. Review was completed.

Minutes of the Rock County Public Works Committee  
May 10, 2018

Next Meeting Date. The next Highway meeting will be Tuesday, June 26, 2018 at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisors Zajac and Richard moved to adjourn at 8:46 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Friend  
Secretary II