



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Highway Minutes
Tuesday, October 27, 2020 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Rashkin, Mawhinney, Yeomans and Mulligan.

Committee Members Absent. None.

<u>Staff Members:</u>	Duane Jorgenson	Director of Public Works
	Nick Elmer	Assistant Director of Public Works
	Amy Hartley	Secretary II
	John Traynor	Parks Manager
	Amy Friend	Community Coordinator
	Josh Smith	County Administrator
	Terri Carlson	Risk Manager

Others Present: None.

Approval of Agenda. Supervisor Rashkin moved approval of the agenda as presented, second by Supervisor Mulligan. ADOPTED.

Approval of Minutes from September 22, 2020. Supervisor Mawhinney moved approval of the minutes of September 22, 2020 as presented, second by Supervisor Mulligan. ADOPTED.

Citizen Participation, Communications, and Announcements. None.

Mr. Jorgenson communicated that the Wisconsin DOT is going to put out the 2019 Winter Maintenance report this week on the DOT website. If any committee member wants to review the report, let us know and we can get the link to access it.

HIGHWAY BUSINESS

Discussion and Possible Action – Issue Paper (1) Bat-Wing Rotary Mower. Supervisor Mulligan moved approval of the Issue Paper, second by Supervisor Rashkin. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Discussion and Possible Action – Bridge Aid Petition from Town of Bradford for Emerald Grove Road. Supervisor Mawhinney moved approval of the Bridge Aid Petition, second by Supervisor Mulligan. ADOPTED.

Discussion and Possible Action – Bridge Aid Petition from Town of Plymouth for Ellis Road. Supervisor Mawhinney moved approval of the Bridge Aid Petition, second by Supervisor Mulligan. ADOPTED.

Discussion and Possible Action – 2021 Recommended Public Works Budget. Supervisor Mawhinney questioned the job title change of two highway workers to sign makers. Mr. Jorgenson responded that these positions are being reallocated due to the increased technical aspects and increased sign work compared to what positions used to be. This does not add staff or create vacancies, it reallocates the positions in line with work they have been doing as responsibilities have changed over time.

Mr. Traynor stated the discussion of horse trail fees for 2021 continues. This conversation will continue at the November 10, 2020, Parks Committee Meeting with possible results after thorough review.

Discussion – SC District 2020-2021 Winter Table Top Exercise. Mr. Jorgenson explained that concerns with the COVID pandemic has generated concerns about winter maintenance coverage. The SC Region Commissioners are going to have a Table Top exercise to address processes and explore issues with counties helping each other out if needed. This exercise will be held on November 12, 2020.

Discussion – Move Over/Slow Down. Mr. Jorgenson explained that October 17, 2020, was Move Over - Slow Down Awareness Day. DPW and the Rock County Sheriff's Office (RCSO) collaborated to get the message out to the public. A press release was issued and information posted on social media and on the County website. Mr. Jorgenson thanked RCSO and DPW staff for their participation in the campaign. Supervisor Mawhinney suggested an ongoing reminder be posted on the Highway website every month.

Review of Payments. Mr. Jorgenson reviewed and explained purchases as needed.

Next Meeting Date: The next Highway Committee meeting is scheduled for November 24, 2020, at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisor Mawhinney moves adjournment at 8:31 a.m., second by Supervisor Rashkin. ADOPTED.

Respectfully Submitted,
Amy J. Hartley, Secretary II