

Public Works Committee Minutes
Thursday, July 9, 2015 – 8:00 a.m.
Public Works Department Committee Room

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Driscoll, and Richard

Committee Members Absent. Supervisor Fox

Staff Members: Ben Coopman Public Works Director
Duane Jorgenson Assistant to the Public Works Director
Deb Lawton Secretary II

Others Present: Lisa Tollefson Rock County Clerk

Approval of Agenda. Supervisors Arnold and Richard moved today's revised agenda. MOTION CARRIED.

Approval of Minutes of June 11, 2015. Supervisors Arnold and Driscoll moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Lisa Tollefson, the newly appointed Rock County Clerk, is attending various committee meetings to get an overview.

Chair Bussie reported a complaint about signage to local businesses on CTH G during the construction project.

HIGHWAY BUSINESS

Approve Rankings for Federal Aid Local Bridge Projects. The ranking information was distributed to the Committee. Supervisors Arnold and Richard moved approval of the rankings.

The bridges to be considered for federal aid in the 2015-2020 cycle are listed below:

Municipality	Route Name	Over
Town of Janesville	Mineral Point Road	Fisher Creek
Town of Rock	Hanover Road	Markham Creek
City of Edgerton	Chaucer Street	Saunders Creek
Town of Bradford	Emerald Grove Road	CMSTPP RR
Town of Newark	Skinner Road	Raccoon Creek
City of Janesville	USH 51 (Center Ave.)	CNW RR

Discussion on the projects took place. Ben discussed our entitlement amount of \$3.9 million. MOTION CARRIED.

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Approve Ranking of Consulting Engineers for the Design of Road Projects – CTH’s A (East), CTH F (South) and CTH MM. Supervisors Arnold and Driscoll moved approval of the consultant rankings. Ben explained that Public Works Staff solicited Statements of Qualifications (SOQ’s) from eligible engineering consultant firms to do design improvements to CTH A from USH 14 to the Walworth County Line; CTH F from Blackbridge Road to USH 51; and CTH MM. Nine firms responded. Three staff reviewed and ranked the SOQ’s.

The staff considered many criteria including: firm staff, previous experience, availability, understanding of the project and the firm’s approach to the respective projects. Following the County’s Purchasing Policy, staff is recommending three firms in order of preference for each project. If approved by the Public Works Committee, staff will negotiate a contract with each of the first choice firms for further action of approval by the Committee at another meeting. Should the County and first firm not be able to successfully negotiate a contract, the County will move on to the second ranked firm etc. Rankings are shown below.

<u>CTH A</u>	<u>CTH F</u>	<u>CTH MM</u>
Ayres Associates, Madison	R. H. Batterman	Baxter & Woodman
R. H. Batterman, Beloit	Ayres Associates	Ayres Associates
Baxter & Woodman, Burlington	Baxter & Woodman	Corre, Inc., Madison

Discussion took place on the projects and the firms involved. MOTION CARRIED.

Cancel Vouchers #685 - #808 & Approve Bills/Encumbrances/Pre-Approved Encumbrance Amendments & Transfers. Supervisors Arnold and Driscoll moved the vouchers. Discussion on voucher reports took place. MOTION CARRIED.

COMMISSIONER’S REPORT:

Ben discussed the CTH G project and the difficulties due to utilities not being moved in a timely manner. The project is running three weeks behind at this point and may not be finished this year.

In response to Committee questions, Ben reported that both the Shopiere Road project and the Inman Parkway project are doing well.

Next Meeting Date. The next Highway meeting date will be held at DPW Headquarters on Thursday, August 13 at 8:00 a.m.

Tour Main Shop and Facilities. The Chair asked that this be put off until we have a full committee in attendance.

Adjournment. Supervisors Arnold and Richard moved to adjourn at 9:10 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II