



**Public Works Committee – Highway Minutes  
Tuesday, June 25, 2019, – 8:00 a.m.  
Department of Public Works Committee Room  
3715 Newville Road-Janesville, WI**

Call to Order: Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Bussie, Fox, Richard and Zajac

Committee Members Absent: Driscoll

Staff Members Present:

Duane Jorgenson	Director of Public Works
Nick Elmer	Asst Director of Public Works
Terri Carlson	Rock County Risk Manager
Amy Sather	DPW Accounting Specialist

Others Present: none

Approval of Agenda: Supervisors Richard and Zajac moved the agenda. MOTION CARRIED.

Approval of Minutes May 28, 2019. Supervisors Zajac and Richard moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements.

Terri Carlson introduced herself as the Risk Manager for Rock County

Mr. Jorgenson announced the bid opening today for the office renovations, he and Mr. Elmer attended a Federal Aid Symposium yesterday, and 6 Cullen interns toured the facility last week.

**HIGHWAY BUSINESS**

Update & Discussion-WCHA Summer Road School: Mr. Jorgenson updated the committee on the Summer Road School topics

Update & Discussion – Interstate Expansion I39/90 – Personnel Impact: (Will be provided at meeting): Mr. Jorgenson distributed a handout on current and future staffing levels needed with the expansion. Mr. Jorgenson anticipates a staff increase of 11 personnel, partially funded by WiDOT. The new personnel will be needed to maintain bridge work, crack sealing and ditching during the summer months. Discussion ensued.

Update & Discussion – Rolling Hills Subdivision Update: A public meeting was held on May 23, 2019 and was well attended by residents. At present time the water table is saturated.

Discussion – Semi-Annual Report on Attendance at Conferences/Conventions: Neil Pierce, Shop Superintendent was sent to Virginia for training on the Faster vehicle maintenance system

Review of Payments: Review completed

Mr. Elmer played a Work Zone Safety video made by Counties Lincoln, Marathon and Shawno. This is available on the WCHA website.

Next Meeting Date: Tuesday, July 23, 2019 at 8:00 a.m. at the Public Works Department.

Adjournment: Moved by Supervisors Richard and Fox to adjourn at 8:59 a.m. MOTION CARRIED.

Respectfully submitted,

Amy Sather  
Accounting Specialist