

Public Works Committee Minutes  
Thursday, February 26, 2015 – 8:00 a.m.  
Southern Wisconsin Regional Airport  
Terminal Building  
1716 West Airport Road – Endeavor Room  
Janesville WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Fox and Richard

Committee Members Absent. Supervisors Arnold and Driscoll

Staff Members:      Ron Burdick              Airport Director  
                                 Deb Lawton              Secretary II  
                                 James Otterstein      Economic Development Manager

Others Present:      Dave Homan              Airport Tenant  
                                 Bonnie Cooksey      JJC  
                                 Remy Konitzer        Wings, USA

Approval of Agenda. Supervisors Fox and Richard moved the agenda, deleting item 5b. MOTION CARRIED.

Approval of Minutes of January 27, 2015. Supervisor Richard and Chair Bussie moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Ron announced the Bureau of Aeronautics Sponsor Workshop will be held March 24-26 in Madison. Please let Ron know if you wish to attend.

**AIRPORT BUSINESS**

Consider Airport House Rental Agreement. Ron stated language has been added to the lease including a penalty provision if the rent is not paid on time. This lease runs for five months. At the end of five months, the lease will be extended until January 30. Supervisors Richard and Fox moved the lease agreement. MOTION CARRIED.

Review Proposals for a Restaurant at the Southern Wisconsin Regional Airport and Approve Vendor. James Otterstein stated they had received no proposals. He stated they have a game plan and are working on the best way to move forward. The Committee consensus was to continue with their plans and Mr. Otterstein will get back to the Committee with further developments.

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Airport Accounts Receivables. Ron distributed the report and discussion took place.

Cancel Vouchers & Approve Bills/Encumbrances/Pre-Approved Encumbrance Amendments & Transfers. Supervisors Fox and Richard moved the pre-approved encumbrances. MOTION CARRIED.

**INFORMATION ITEMS.**

Terminal Project Update. Ron reported we have change orders that have been issued to complete repairs, etc. Ron discussed the latest developments regarding the proposed fire suppression system in the basement of the terminal building.

Next Meeting Dates. Tuesday, March 24.

Adjournment. Supervisors Fox and Richard moved to adjourn at 8:25 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton  
Secretary II