



# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

3715 Newville Road, Janesville, WI 53545

Phone: (608)757-5450 Fax: (608)757-5470

www.co.rock.wi.us

Public Works Committee Minutes – Airport, Parks and Highway Minutes

Thursday, April 20, 2017 – 8:30 a.m.

Southern Wisconsin Regional Airport

Voyager Room

1716 W. Airport Rd.

Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Bussie, Driscoll, Fox and Richard

Committee Members Absent. Supervisor Arnold

Staff Members:

Ron Burdick	Airport Director
Amy Friend	Secretary II
Jon Furseth	Facilities Superintendent
Duane Jorgenson	Interim Director of Public Works
Jeff Kuglitsch	Corporation Counsel
James Otterstein	Economic Development Manager
Josh Smith	County Administrator
John Traynor	Public Works Superintendent
Mike Turk	Shop Superintendent
Lori Williams	Parks Director

Others Present:

Bonnie Cookson	Janesville Jet Center
James Dillavou	SC Aviation
Karl Dommershausen	Rock County Board Supervisor
Renaë Henry	Concerned Citizen
Remy Konitzer	Wings USA
Tom Presny	Parks Advisory Committee

Approval of Agenda. Supervisor Richard and Driscoll moved today's agenda. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Renaë Henry of Janesville presented a petition to Duane Jorgenson with 298 signatures to SLOW DOWN, see the LIGHT and enjoy a SAFE ride. This item is not on today's agenda. She stated the intersection at Austin Road

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

and CTH A is extremely busy with the addition of 3 subdivisions. She stated the area is very dark and it is very hard to see at night and early morning. She gave several examples of near misses.

She suggested trimming the trees which was completed already and acknowledged by Renae, lowering the speed limit from 55 MPH and adding a street light. Renae had contacted Karl Dommershausen who is on the County Board because she had to start the process somewhere. Duane stated he would look at the crash data and analysis. Chair Bussie stated to put this item on the May agenda.

Ron provided the Committee with a copy of a letter from ATC. Ron stated ATC is proposing a new substation south of the Airport. An open house about the project is being held on May 2, 2017 from 4 p.m. to 7 p.m. at Boundaries Bar & Grill in Beloit.

### **AIRPORT BUSINESS**

Consider Approval of Termination of Lease Agreement between Rock County, Wisconsin and Blackhawk Vocational, Technical and Adult Education District (n/k/a Blackhawk Technical College). Supervisors Fox and Richard moved the Approval of Termination of Lease Agreement between Rock County, Wisconsin and Blackhawk Vocational, Technical and Adult Education District (n/k/a Blackhawk Technical College). Ron stated the hangar is being sold and the closing is tomorrow. They need to terminate the lease between the County and BTC effective for the closing. MOTION CARRIED.

Consider Approval of First Addendum to Lease Agreement Between Southern Wisconsin Regional Airport, County of Rock, Wisconsin and Jetson Aviation, LLC. Supervisors Fox and Driscoll moved the Approval of First Addendum to Lease Agreement between Southern Wisconsin Regional Airport, County of Rock, Wisconsin and Jetson Aviation, LLC. Ron stated Jetson Aviation, LLC is buying the hangar from BTC. BTC had leased the parking lot but Jetson Aviation doesn't need it. This will result in a loss of \$5,100 in revenue. MOTION CARRIED.

Consider Approval of Consent To Assignment for Hendricks Commercial Property. Supervisors Richard and Driscoll moved the Consent to Assignment. Ron stated it was a name change from Hendricks Commercial Properties, LLC to American Builders & Contractors Supply Co., Inc. Supervisor Fox abstained from the vote. MOTION CARRIED.

Discussion and Possible Action on Allowing Temporary Parking for up to Twenty Semi-trailers. Supervisors Fox and Driscoll moved the discussion. Supervisor Fox asked what the length of time they would allow the temporary parking. Ron stated it would be 5-6 months. James Otterstein stated it will only be a short term lease to move goods until they can get occupancy in city of Janesville. Chair Bussie asked if this would set a precedent. James Otterstein stated this could be a new source of revenue for the Airport. Supervisor Fox asked if there would be security at the gate. Ron explained they would have an access code and no extra security would be provided. Ron stated he had been working with Jeff on a draft lease and with James Otterstein on the rental

rate. Ron stated this would be a limited term through October because that area is needed for snow in the winter time. James Dillavou asked if the parking lot that BTC used to lease would be a better spot. He stated this would keep the trucks out of the Airport perimeter. Supervisor Driscoll supported this option. Supervisor Fox moved to approve allowing temporary parking for up to twenty semi-trailers and the Airport Staff to determine the location. Supervisor Driscoll seconded. MOTION CARRIED

Update on Airport Restaurant. Ron stated at the last Airport meeting the Committee requested the County's Corporation Counsel attend the meeting to discuss the lease options and look at what the County can do to entice a restaurateur. Jeff from Corporation Counsel and James Otterstein from Planning and Development are both here today. Supervisor Fox suggested offering several years of free rent. Jeff suggested a reduced rate or no rate. The current business model is not workable. James Otterstein stated the south side activity of Janesville is increasing. The growth and activity can support a restaurant. Supervisor Richard asked if they have had any serious discussion or proposals. James Otterstein stated the interest has been lukewarm but it isn't because of a lack of effort. Supervisor Richard asked how long the space has been available. Jeff stated it has been about two years. Chair Bussie asked Jeff what he would suggest. Jeff stated that all options needed to be explored. He suggested to we should do whatever we can to encourage a startup. James Otterstein asked what direction the Committee or County wants to go with the space. Discussion took place on if the County should fund the improvements. Discussion took place on a marketing campaign. Chair Bussie requested the item be added to the next Airport agenda. NO ACTION.

Set Next Meeting Date. The next Airport meeting will be on Thursday, May 23, 2017 at 8:00 a.m. at the Southern Wisconsin Regional Airport.

## **PARK BUSINESS**

Consider Approval of Resolution Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds. Supervisors Richard and Driscoll moved the Resolution. Lori explained this was an annual Resolution to apply for a \$56,600 snowmobile grant. MOTION CARRIED.

Discussion and Possible Action on Waving Lee Park Special Event Fee. Supervisor Fox and Bussie moved waving Lee park special event fee. Lori stated this event is for volunteer canine search and rescue. The volunteers work with law enforcement. This event will use the entire park for search and rescue. Discussion took place on posting advance notice for the public. Lori stated she would also issue a press release for the event. MOTION CARRIED.

Discussion and Possible Action on Rye 140 Property Appraisal. Lori stated the Committee approved the appraisal for the popular canoe launch. The Green Fund paid for the appraisal. The land was appraised at \$20,000.00. Discussion took place

on the value of the land. Discussion took place on what the funding source would be for the purchase. Tom stated that the friends of Turtle Creek and the Rock Trail Coalition may contribute to the funding. Tom stated it was the Public's perception that Rock County already owns the parcel. Supervisor Driscoll asked if they would be willing to donate the land. Lori stated they had been told no. Supervisor Richard stated the POROS Plan recommending not purchasing smaller lots of land. He questioned why this exception. Lori stated this parcel is very important to the water trail system in Rock County. Discussion took place on the expense to the Parks and the limited Parks staff. Chair Bussie requested having the item be added to the next Parks agenda. NO ACTION.

Directors Report. Lori stated the Directors report was included in the packet. She stated a new toilet will be installed at Carver Roehl next Tuesday. Lori stated the Easter egg hunt at Carver Roehl was very successful. The event was very positive and the park was full. Tom stated the Easter egg hunt is a wonderful example of how the County parks are being used. Lori explained that over 30 tree stumps have been grinded and removed from Gibbs Lake with the assistance from the Highway Division. The trees need to be removed due to Emerald Ash Borer disease. Lori stated repair work was done on a neighbor's fence at Indianford Park. A tree had fallen on it. Lori stated the Parks had received the final trail grant award for Beloit to Janesville trail. We had received an additional \$5,000. The total grant is \$100,000 with our match of (\$50,000) in kind labor or money. Lori stated the Friends of Rock County Parks will hold the third meeting next Monday at the Airport at 6:30 p.m. She reported great attendance at the prior meeting. The 5 Arch bridge work day was held on March 17, 2017. Lori stated she was working on the details to finalize the Carol Miller property donation.

Set Next Meeting Date. The next Parks meeting will be on Tuesday, May 9, 2017 at 8:00 a.m. at the Highway Department.

## **HIGHWAY BUSINESS**

Consider Approval of Bridge Aid Request from Town of Newark for Merlet Road. Supervisors Richard and Driscoll moved the Request. Duane provided a handout of the 2017 County Bridge Aid account status. He stated all of the appropriated funds have been designated for other projects this year. Duane recommended to deny the petition this year and they will be able to submit again next year. Duane explained the funds are available on a first come first serve basis. Duane stated he had spoken with Josh about increasing the amount of bridge aid to help the towns. Josh stated he understood the value of the program. Discussion took place on the possibility of increasing the funds in the next budget year. Supervisor Fox moved to deny the Bridge

Aid Request from Town of Newark for Merlet Road. Chair Bussie seconded the motion.  
MOTION DENIED.

Consider Approval of Bid Award for Hot Mix Asphalt to Payne & Dolan for Use on an as Needed Basis. Supervisors Fox and Richard moved the approval. Duane stated at the previous Highway Committee meeting the award for Rock Road was approved. The award for Payne and Dolan was not discussed or approved. The contract to Payne and Dolan, which would be for County use on an as needed basis. The rate is \$46.15 per ton. Payne and Dolan will be used when it is more cost effective. MOTION CARRIED.

Consider Approval of Purchase of Equipment. Supervisor Driscoll and Richard moved Approval of all three pieces of equipment. One 3-Yard End Loader. One Tool Cat (four wheel drive power unit) with attachment. One All-Wheel Drive John Deer Cab Tractor. Supervisor Fox question the need for two box blades. Mike explained one was going to the Airport and the other one was for the Highway Department. Discussion took place on if it was more cost effective to rent the chipper and attachments as opposed to purchasing them. John stated that when we need an attachment it may not be available or they don't rent them. It is easier to have the attachments on site. MOTION CARRIED.

Consider Approval of Resolution Authorizing Purchase of Motor Pool Vehicle for the Rock County Department of Public Works. Supervisors Fox and Driscoll moved the Resolution. Ron provided a hand out from Auto trader with used vehicles options. The prices are higher than the state bid. Mike stated the existing motor pool fleet has no available vehicles in the category needed by the Airport. MOTION CARRIED.

Consider Approval of Resolution Authorizing a Contract for Upgrading the Two-Way Radio Systems for the Department of Public Works. Supervisors Driscoll and Richard moved the Resolution. Duane explained the contract is to install the radios we have previously purchased. General Communications presented a bid for the base bid and both alternates. The installation and upgrade work is included in this contract as the base bid. Alternate option #1 consists of providing a single link for only one channel. DPW currently utilizes two channels for operations. This alternate option #1 would save \$1,000. Alternate option #2 consists of the vendor taking ownership of the old radios. The alternate option #2 would save \$5,000. Duane recommends awarding the contract for the base bid in the amount of \$91,314 and Alternate option #2 with a deduct amount of \$5,000, for a total bid amount of \$86,314 to General Communications of Madison, WI. MOTION CARRIED.

Discussion on Forestry Head Demos for Towns. Duane stated the Highway Department is purchasing a forestry head. It has been approved in the budget. The forestry head attaches to the backhoe. This attachment will expedite the tree removal process and

brushing. Duane stated several towns have expressed an interest in having brushing work done. Duane suggest a demonstration to see how it works on a County road or a 2 hour demonstration in the Towns. John stated he had talked to the Towns and almost everyone was in favor of using it. He suggested using the Forestry head for 2-4 hours in each town and show them what it can do. The Forestry Head can be used in the fall and winter. Lori stated the parks had used grant funds and rented a similar piece of equipment for a week. Discussion took place on inviting the towns to watch the work being done on a County road or having a demonstration for 2-4 hours in each Town. John stated if the demonstration was done in the Towns they could see the results and may want the County to continue with the work. Supervisor Richard stated this would be good way to continue building a good relationship with the towns.

Facilities Management Project Updates. Duane stated that Facilities Management wanted to keep the Committee informed on the current projects that involve the Department of Public Works. Jon from Facilities Management is here to answer any questions on the projects. The projects include retaining Industrial Roofing Services Inc. to prepare plans and specifications for the replacement of the Public Works garage roof in Orfordville. Jon stated the specification fees were within the budget. Awarding the contract for replacing Public Works sidewalk and concrete pads. Jon stated the project bid came in under budget and the work will start in early May. Retaining an Architectural & Engineering Firm to prepare plans and specifications for the construction of a New Public Works garage in Beloit. Jon stated Angus Young will be designing the garage. No site has been decided on at this time. Duane stated he is working with the State to finalize a site. The building design can be tweaked depending on the site.

Review of Payments. Review was completed.

Set Next Meeting Date. The next Highway meeting will be on Thursday, May 11, 2017 at 8:00 a.m. at the Highway Department.

Adjournment. Supervisor Richard and Driscoll moved to adjourn at 10:21 a.m. MOTION CARRIED

Respectfully Submitted,

Amy J. Friend  
Secretary II