



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee – Parks Minutes
Tuesday, April 9, 2019 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Fox, Driscoll, Richard, and Zajac.

Committee Members Absent. None.

<u>Staff Members:</u>	Amy Friend	Community Coordinator
	Duane Jorgenson	Director of Public Works
	John Traynor	Parks Manager

<u>Others Present:</u>	Dean Paynter	Parks Advisory Board
	Tom Presny	Parks Advisory Board
	Kathleen Stumpf	Concerned Citizen
	Curt Sorenson	Concerned Citizen
	Wilbur Mack	Concerned Citizen
	Patrice Gabower	Concerned Citizen
	Jeff Klenz	Town of Harmony - Chair

Approval of Agenda. Supervisors Fox and Zajac moved today's agenda. MOTION CARRIED.

Approval of Minutes of March 12, 2019. Supervisors Fox and Zajac moved the minutes.
MOTION CARRIED.

Citizen Participation, Communications, and Announcements.

Chair Bussie asked the Committee to please let someone know if they weren't able to attend a meeting.

Mr. Jorgenson informed the Committee that the Annual Town meetings are scheduled on Monday, May 6th from 8 -11 a.m. and Tuesday, May 7th from 8:30-11:00 a.m.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Mr. Jorgenson informed the Committee that the DPW Accounting Department has scheduled a training/discussion session with the Towns on Thursday, May 2nd from 9:00 a.m. – 11:00 a.m.

Mr. Jorgenson informed the Committee that the new secretary, Amy Hartley, will start on April 22nd.

Parks Advisory Board Communications. Mr. Paynter informed the Committee that the Friends of Rock County Parks are planning a bike tour on May 11th. The bike tour will include six Rock County Parks. The parks included are Carver-Roehl, Lee, Pelishek-Tiffany Nature Trail, Schollmeyer, Sweet-Allyn, and Turtle Creek.

PARKS BUSINESS

Resolution – Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds. Supervisors Fox and Driscoll moved the Resolution. Mr. Traynor explained the resolution was a requirement for the snowmobile grant that is applied for annually. MOTION CARRIED.

Discussion – Park Lot Expansion at Royce Dallman. Mr. Traynor stated he was bringing this item back to the Committee with an update on the costs. He stated he received an estimate of \$2500 – \$3000 to provide an area for overflow parking. He will move ahead with the project and provide the Committee with the actual cost.

Discussion – Ice Age Park Water Issues. Mr. Traynor stated Supervisor Richard requested this item be added to the Agenda. Mr. Traynor noted the Ice Age Park is flooded. He stated the whole subdivision has water issues. The water is going to the Ice Age Park. He stated there was discussion to dredge the pond at the Ice Age Park. He stated if they dredge the pond, it would take up the entire park. He was unclear why the citizen of the Town of Harmony thought it was a Parks issue. He stated the flooding issue is not a parks issue, but an issue for the Town of Harmony.

Discussion took place on the flooding for the last two years and who should be responsible for the flooding issue. Discussion took place on the Highway's, Town of Harmony, Planning and Development and Land Conservation's responsibility and who should pay for it. Discussion took place about the unusual weather over the last two years which has led to the flooding. Discussion took place on the Town of Harmony's concern over the new subdivision changing the flow of water. Several concerned citizens were troubled with the passing of the buck and no one taking responsibility for the flooding. Mr. Sorenson turned in a petition from the residents of Rolling Hills Estates in Harmony Township about the flooding issue. Mr. Jorgenson stated he would get in touch with the Land Conservation Department and the Planning and Development Department to discuss this issue.

8:50 a.m. Ms. Stumpf, Mr. Sorenson, Mr. Mack, Mr. Klenz, and Ms. Gabower departed.

Discussion – Gibbs Lake Horse Lot Bathroom. Mr. Traynor requested this item be added to the Highway Agenda on April 23rd. The bidding process for the Gibbs Lake Park Vault Toilet Building was not completed in time to be added to today's Parks Agenda. Chair Bussie stated adding one item to the Highway Agenda would be acceptable.

Parks Manger Report. Mr. Traynor provided information on the items listed in his report.

Controlled Burns are in progress – Last week the crews burned at Turtle Creek Parkway and today along with the crew Mr. Traynor and Ms. Friend would be burning at Gibbs Lake Park.

Mower Maintenance & Tree Work - The Parks crew is continuing with the mower maintenance and tree work.

Aldo Leopold Center Prescribed Burn School – Mr. Traynor and Ms. Friend attended the prescribed burn school in Baraboo on Thursday March 28th & Friday, March 29th. They learned burning techniques and safety.

Reinders Mower and Turf Maintenance School - The Parks crew and Mr. Traynor attended.

Status of summer hires - Interviews will be scheduled at the end of the month.

Reservation Process – Rock County Information Technology is working on the program.

Community Coordinator Report. Ms. Friend provided information on the items listed on the Community Coordinator report.

Rock County Parks Facebook Page – The page is being updated regularly with information on events in the Rock County Parks.

Ms. Friend has been attending various meetings for several groups to introduce herself and familiarize herself with the groups.

Rock County Parks Grants Update. Ms. Friend has completed the application for the Snowmobile Grant that is due on April 15th. If the Resolution- Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds is approved, then the application will be submitted. Reimbursement documentation was submitted for Grant CC17-54WD (State Natural Area Restoration for Carver-Roehl Park & Magnolia Bluff Park) and final payment of \$2,117 was received. She is compiling information to submit for reimbursement for Peace Trail Grants SADLP#-17-1277 (\$5,000) & Grant RTP-842-16D (\$45,000).

*Minutes of the Rock County Public Works Committee
April 9, 2019*

Next Meeting Date. The next Parks meeting date will be Tuesday, May 14, 2019 at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisors Fox and Zajac moved to adjourn at 9:05 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Friend
Community Coordinator