



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

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Public Works Committee – **Parks and Airport Minutes**
Tuesday, August 14, 2018 – 8:00 a.m.
Southern Wisconsin Regional Airport – Voyager Room
1716 W. Airport Road, Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll, Richard and Zajac

Committee Members Absent. Supervisor Fox

<u>Staff Members:</u>	Duane Jorgenson	Director of Public Works
	Nick Elmer	Assistant to the Director of Public Works
	John Traynor	Parks Manager
	Greg Cullen	Interim Airport Manager
	Cynthia Hevel	Airport Specialist

<u>Others Present:</u>	Floyd Finney	Parks Advisory Board
	Dean Paynter	Parks Advisory Board
	Tom Presny	Parks Advisory Board
	Rick Leyes	Airport Tenant
	Russ Podzilni	County Board Chair
	James Dillavou	SC Aviation
	Greg Johnson	Regal Beloit
	Dave Haas	Meisner Aircraft
	Randy Terronez	Assistant to the County Administrator
	Dennis James	IATA
	Everett Reese	Elevation Air
	Jamie Keraka	Bessie's Diner
	Jim Freeman	Helicopter Specialties
	Bonnie Cooksey	Janesville Jet Center
	Remy Konitzer	Airport Tenant
	Alex Smith	Airport Tenant

Approval of Agenda. Supervisors Richard and Zajac moved the Agenda. MOTION CARRIED.

Approval of Minutes of July 10, 2018. Supervisors Driscoll and Richard moved the minutes of July 10, 2018. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Mr. Jorgenson gave the Committee an update on CTH A. Construction is delayed until 2019. There will be a public information

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meeting on this matter on August 21, 2018 at 6:00 p.m. at the Johnstown Community Center. Property owners have been notified of the meeting by letter.

Next Meeting Date: To Be Determined. Supervisor Bussie explained that a long planned vacation will be interfering with the September Public Works Parks and Airport Meeting. The September meeting for Parks and Airport will be held on September 18, 2018 at 8:00 a.m. at the Airport. The Highway Department meeting will be held on September 26, 2018 at 8:00 a.m. at the Highway Department.

Parks Advisory Board Communications. Mr. Presny told the Committee that he is very pleased with the activity levels at the parks. He frequents the parks particularly as to water use and the launches at Gibbs Lake and Royce Dahlman have been nearly full, and last Saturday when he was at Murwin Park the parking lot was full and there was a vendor there dropping off canoes and kayaks. The parks look good. Mr. Finney agreed, the parks look great and he is hearing a lot of positive comments.

Mr. Paynter reminded that Committee that former Parks Director Mike Guiselman passed away about a year ago. Mr. Guiselman's wife and the Friends group want to install a memorial bench in his honor at Gibbs Lake Park. The bench will be funded by organizations that Mr. Guiselman used to be associated with.

Mr. Paynter also notified the Committee that the Land and Water Conservation fund expires on September 30th. This is a federal fund that funds many projects including some in Rock County. The money comes from oil and gas drilling. Mr. Paynter provided a handout on this subject (copy attached) which will be copied and mailed to the Committee members.

PARKS BUSINESS

Introduction of New Parks Manager. Mr. Jorgenson announced that the hiring process for the new Parks Manager is complete and Mr. John Traynor has been selected as the new Manager. He officially started yesterday, August 13. Mr. Jorgenson welcomed Mr. Traynor in his new position.

Mr. Traynor gave the committee some background information on himself, he has worked for the Public Works Department for the last 14 years spending the last 5 as a town superintendent. He will be filling both positions for a little while, while Public Works hires someone to fill his previous position. The Committee welcomed Mr. Traynor to his new position.

Resolution – Acceptance of Wisconsin Department of Natural Resources Rock County 2018-2019 Snowmobile Trail Maintenance Grant S-5262. Supervisors Richard and Zajac moved the Resolution. Mr. Elmer explained that the Resolution is a yearly document done to accept grant funds for the Rock County Snowmobile Trail. Mr. Elmer stated that the DPW Secretary Amy Friend worked very hard on getting all of the documentation required submitted in July this year. He also expressed his thanks to Levi Olson of the Rock County Snow Mobile Club for all of the hard work done on the trail. The grant money is the same for 2018/2019 and is based on mileage. MOTION CARRIED.

Resolution – Acceptance of Wisconsin Department of Natural Resources County Fish and Game Project Grant Funds and Amending Parks Budget. Supervisors Richard and Driscoll moved the Resolution. Mr. Elmer explained that this Resolution accepts the funds made available by the DNR and revises the Parks budget to reflect the actual amount of funding received for this grant. MOTION CARRIED.

Parks Manager Report. Mr. Elmer told the Committee that he talked with Corporation Counsel on the signage requirements for the license plate camera at Beckman Mill Park. There is no law requiring a sign notifying users that there is a camera in use. Discussion on the pros and cons of having a notification sign took place. This matter will need to be placed on the Agenda for Action to make a decision one way or another regarding signage.

Mr. Elmer gave a verbal recap of the items listed in his report. (Copy of Parks Manager Report Attached)

Mr. Presny acknowledged Mr. Elmer and Mr. Jorgenson for meeting the needs of the Parks Department and running it seamlessly during the management transition.

Mr. Traynor, Mr. Presny, Mr. Paynter and Mr. Finney left the meeting at 8:28 a.m.

AIRPORT BUSINESS

Airport Manager's Updates. Mr. Cullen gave a verbal recap of the items listed in his report (Copy of Interim Airport Manager's Updates Attached). Mr. Cullen thanked SC Aviation for the hangar dance that was held in their facility; it was a really nice event with good attendance. Mr. Cullen also notified the Committee that the "Run on the Runway" event scheduled for that same weekend had been cancelled due to low enrollment.

Discussion and Possible Action – Termination of Lease Between Southern Wisconsin Regional Airport, County of Rock, Wisconsin and Hershey Lane, LLC. Supervisors Richard and Zajac moved the Lease Termination. Mr. Cullen explained that Hershey Lane, LLC is selling one of its two hangars and this document allows their Lease to terminate upon the sale closing so that the new owner can start their own Lease with the airport. MOTION CARRIED.

Discussion and Possible Action – Lease between Southern Wisconsin Regional Airport, County of Rock, Wisconsin and Mathew J. Schuh or Konya D. Schuh as Trustees for the Mathew J. and Konya D. Schuh Trust Dated October 30th, 2008 as Amended. Supervisors Richard and Zajac moved the Lease. Mr. Cullen explained this is the new Lease Agreement with the purchasers of the building being sold by Hershey Lane, LLC. MOTION CARRIED.

Discussion and Possible Action – Approve Geronimo Hospitality's alcohol use IAW Rock County Ordinance 5.02(16). Supervisor's Richard and Driscoll moved the item. Mr. Cullen explained that the Airport's new restaurant tenant, Bessie's Diner, is in the process of obtaining an alcohol license from the City of Janesville. Mr. Cullen read County Ordinance 5.02(16) that pertains to alcohol being prohibited on property owned by the County except the portion of the airport designated by

the Public Works Committee. Discussion took place on whether to allow the restaurant to have the ability to sell beer and alcohol and the history of previous airport restaurants having licenses took place. Supervisor Driscoll made a motion to approve allowing Geronimo Hospitality to sell alcoholic beverages in Bessie's Diner. Supervisor Zajac seconded the motion. MOTION CARRIED.

Update on Ad Hoc Report. Mr. Cullen stated that the Ad Hoc Report had been looked at, at the last highway meeting and that Supervisor Fox had done a nice job giving the report and the Ad hoc Committee's recommendations at the County Board of Supervisor's meeting on August 9th. Mr. Cullen then read over the Ad Hoc Committee's recommendations which are to:

- Maintain FAR Part 139 Certification
- Transition from County owned/managed t-hangars to privatization
- Increase the focus and frequency of SWRA marketing
- Investigate and target aviation and non-aviation related activities and events
- Separate the Airport from Public Works Department via the creation of an airport board
- Preserve and enhance SWRA's operational and facility functions when/where possible

Discussion on these recommendations took place. Supervisor Bussie stated that this will have to go on another agenda as no action can be taken at this meeting. Mr. Cullen feels that the only items in the recommendations that require action are t-hangar privatization and the separation of the airport from Public Works. Everything else is basically maintaining the status quo or working harder on actions we are currently performing.

Supervisor Bussie would like see everything on the next Agenda for action and have Mr. Greenlee, Rock County Corporation Counsel and the members of the Airport Ad Hoc Committee be invited to attend that meeting.

Adjournment. Supervisors Richard and Zajac moved to adjourn at 8:53 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel
Airport Specialist