

County of Rock
Public Works Department
Highways
Parks
Airport



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Public Works Committee Minutes
March 28, 2017 – 8:00 a.m.
Southern Wisconsin Regional Airport
Voyager Room
1716 W. Airport Rd.
Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Arnold, Driscoll, Fox and Richard

Committee Members Absent. None

<u>Staff Members:</u>	Duane Jorgenson	Interim Public Works Director
	Ron Burdick	Airport Director
	J. Russell Podzilni	County Board Chair
	Cynthia Hevel	Airport Specialist

<u>Others Present:</u>	Daniel Avers	SC Aviation
	Remy Konitzer	Wings USA

Approval of Agenda. Supervisors Arnold and Fox moved today's Agenda. MOTION CARRIED.

Approval of Minutes of February 28, 2017. Supervisors Fox and Driscoll moved the minutes. There were no changes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Mr. Jorgenson gave an update on road projects for County Highways F and MM. On County Highway F, they have run into some issues on the northwest quadrant at the Highway 51 overpass. They are working on redesigning the slope for some storm water issues but there should be no delay in the project.

On County MM, tree trimming and brushing has already been worked on and the utility companies are working on the project as well. This will allow crews to hit the project hard later on this summer.

AIRPORT BUSINESS

Discuss/Possible Action 2017 Airport Projects. Mr. Burdick passed out a handout to correspond with a PowerPoint presentation on 2017 Airport Projects and Funding. Mr. Burdick explained how airport projects are funded from the state and federal government and the differences between

entitlement money, general aviation apportionment and discretionary funds. Whatever is not covered by those three funding sources are what the county has to pay for each project.

This year the airport budgeted several projects that look like they will be funded, a replacement ARFF vehicle and the runway lighting project. The associated taxiway lighting project, the Runway 22 REILS and replacing the Wind cones were originally budgeted for in 2016 and funds were carried over to 2017. At this time there is no GA Apportionment or Discretionary money available for these projects. The State would like to know if the County would be will to fund this project using state aid. Some projects that were budgeted for in 2017 are being pushed to 2018 and that frees up some budgeted funds for the lighting, REILS and wind cones if the Committee wanted to do that. In addition we are expecting some money back from a land loan reimbursement. If we could use those funds along with the funds from the delayed projects we would have to come up with less than \$30,000 to fund the taxiway lights, REILS, Wind cones, and Maintenance building upgrades. We would then have to budget next year for the three projects that were pushed back. Mr. Burdick feels that it would be in our best interest to have the taxiway lights done at the same time as the runway lights as the cables and wires are the same age on both and the ground will already be torn up.

Some discussion on the cost of the projects and how we budget for them took place. Mr. Burdick said that Bid requests are going out on May 12th and bid openings should be on June 8th, so he will hopefully have better information at the next meeting.

Update on Airport Restaurant. Mr. Burdick explained that he has been playing phone tag with Destree Design and has not been able to speak with the consultant there. Supervisor Bussie asked what the problem is with attracting a restaurateur. Mr. Burdick said that he believes the problem is the cost to build out the space and the limited occupancy. Occupancy is limited to 99 because there is no sprinkler system. Supervisor Bussie asked if the county helped with the build out if that would help. Mr. Burdick stated that it might, we cannot offer money but could offer incentives. Supervisor Fox stated that it is in the county's best interest to have the space occupied and that perhaps we could offer several years of free rent to attract an operator. Supervisor Bussie asked if we had reached out to any chain restaurants and Mr. Burdick said he felt that Supervisor Fox's idea of free rent had merit. Mr. Konitzer said he felt there is a big problem with the percentage of revenue clause in the lease. He feels that, that allows the competition to know what the profits are and creates a "second mouse gets the cheese" scenario where once there is an established operator it allows a second operator to come in and underbid the first operator when the lease becomes available again. Supervisor Bussie asked if the County's Corporation Counsel could come to the next meeting to discuss options and Mr. Burdick said that he would talk to both Corporation Counsel and the County Administrator Josh Smith.

Airport Accounts Receivables. A brief discussion on the report took place.

HIGHWAY BUSINESS

Discussion and Possible Action on Resolution Authorizing Purchase of Motor Pool Vehicle for the Rock County Department of Public Works. Mr. Jorgenson explained that at the last meeting it was asked if the Expedition at the highway department could be re-assigned to the Airport director if it

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

is not used much. He explained that he looked into the matter and found that the Expedition was purchased in 2014. Its current mileage is 30,127. It averages about 11,000 miles a year. It is used by the shop superintendent, it is used to run for parts, and it is the only 7 passenger vehicle at the highway and is used for people to go to training and for town ride alongs. It is also used by Mike Turk as an on-call vehicle and is fully loaded in the back for emergencies. Mr. Burdick said that he has reached out to Josh Smith and Sherry Oja about purchasing used vehicles, but he has not heard back yet. Supervisor Bussie asked if a less expensive vehicle would work and Mr. Burdick replied that some of the less expensive vehicles available on the state bid do not have the functionality of the Tahoe. They are lower to the ground and not true four wheel drive.

Supervisor Fox stated that he started this discussion last month because he did not think that the Expedition at the highway was used much. Since Mr. Jorgenson has explained its use, he feels that the purchase should probably be approved, however he will not rubber stamp large purchases. Supervisor Driscoll asked why all the vehicles county-wide can't be looked at to see if there is one available that can be re-assigned. He would also like to find out about used vehicles. This Resolution will be on the April 20, 2017 Highway Committee meeting for action.

Discussion of Town Meeting Times and Dates. Discussion on the meetings with the towns took place, Mr. Jorgenson told the Committee that Superintendent John Traynor has already been doing ride alongs with some of the town representatives. Supervisor Bussie feels that the town meetings are very beneficial. Meetings with towns are scheduled for Thursday, May 4th and Friday, May 5th from 8:00 a.m. to 11:00 a.m. at the Southern Wisconsin Regional Airport terminal conference room.

Next Meeting Date. Mr. Burdick asked if the airport meeting could be combined with the Highway meeting on April 20th as there are some documents that will need to be approved in order for a building sale to take place later that day. The Committee agreed so the next airport meeting will be combined with the Highway meeting on April 20th, 2017 at 8:00 a.m. at the Highway department located at 3715 Newville Rd., Janesville, WI.

Adjournment. Supervisors Fox and Richard moved to adjourn at 8:55 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel
Airport Specialist