



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

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Public Works Committee – Highway Minutes

Thursday, March 8, 2018 – 8:00 a.m.

Public Works Department- Committee Room

3715 Newville Road

Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll and Podzilni (Ex Officio).

Committee Members Absent. Supervisors Arnold, Fox and Richard.

Staff Members:

Nick Elmer	Assistant Director of Public Works
Amy Friend	Secretary II
Duane Jorgenson	Director of Public Works
Michael Turk	Shop Superintendent

Approval of Agenda. Supervisors Driscoll and Podzilni moved today's agenda. MOTION CARRIED.

Approval of Minutes of February 8, 2018. Supervisors Podzilni and Driscoll moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Mr. Jorgenson informed the Committee that the Wisconsin Department of Transportation will be holding an open house meeting for I-39/90 Central Segment (County O to the Dane/Rock County line) on Monday, March 12, 2018 at the Janesville Conference Center/Holiday Inn Express from 4:00 pm – 6:00 pm.

Mr. Jorgenson informed the Committee that DPW Spring Training is scheduled for April 3, 2018 at the Department of Public Works from 7:00 am – 3:30 pm. The Rock County Recognition Committee will be providing breakfast. A lunch and learn will also be provided at the training. He invited the Committee to stop by anytime during the day of training.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

HIGHWAY BUSINESS

Resolution: Approve Relocation Order for CTH A (CTH M – E. County Line) Reconstruction Project. Supervisors Driscoll and Podzilni moved the Resolution Approve Relocation Order for CTH A (CTH M – E. County Line) Reconstruction Project. Mr. Jorgenson stated this will allow the beginning of the real estate acquisition for CTH A. MOTION CARRIED.

Resolution: Designating the Week of April 9 Through April 13, 2018 “Work Zone Safety Awareness Week in Rock County”. Supervisors Podzilni and Driscoll moved the Resolution Designating the Week of April 9 Through April 13, 2018 “Work Zone Safety Awareness Week in Rock County”. Mr. Jorgenson expressed this was a high priority item for him. He stated the Wisconsin County Highway Association had provided a poster to use. A picture of Rock County’s crew and vehicles with the Rock County seal was added to the poster. MOTION CARRIED.

Discussion and Possible Action – Approval of Purchase of One Fork Lift. Supervisors Bussie and Podzilni moved the Approval of Purchase on one Fork Lift. Supervisor Bussie stated she had received an email from Supervisor Fox who was unable to attend today’s meeting. In his email he questioned the need for a new fork lift and asked if one could be rented or if the department could make do with the current fork lift. Discussion took place on the benefits of renting versus owning. Mr. Jorgenson stated the new fork lift will be used weekly if not daily. Mr. Jorgenson explained the current fork lift is smaller and has a lower lifting capacity. We have a carrier deck that is unstable. The new one fork lift will replace the need for a carrier deck and be used for heavier lifting. Supervisor Bussie asked if the fork lift was approved and included in the budget. Mr. Jorgenson stated it was approved in the budget process. He stated the fork lift was brought to the Committee last month and had gotten approval for a used CAT fork lift. Wisconsin Lift Truck has sold the used CAT fork lift that was approved. They offered to sell Rock County a new Doosan fork lift at the same cost of the used CAT fork lift. Supervisor Podzilni asked if the original specifications were met with the new Doosan fork lift. Mr. Jorgenson stated they met and exceeded the original specifications. Discussion took place on the Doosan brand. MOTION CARRIED.

Update and Discussion – Flooding. Mr. Jorgenson wanted to follow-up with the Committee about the flooding that occurred the third week of February. He explained a significant amount of rain along with the frost in the ground contributed to the flooding. He is working with Emergency Management staff to find a way to update road closing and notifications. Discussions have been taking place on streamlining the process and having one point of contact to report all closings and notifications. This process would help to have the information available to the public quickly. Mr. Jorgenson was also evaluating the potential need for pumping water during flooding. He was looking into leasing, purchasing or hiring it out. He reported he didn’t know if it would be effective. He stated during the flooding the County had fifty high water

signs at 25 locations. The sign shop made another 43 signs to be used. Mr. Jorgenson reported that CTH F had substantial damage during the flooding. He had contacted the design firm about the issues with the flooding and ways to slow the water down over time.

Update and Discussion – WCHA. Mr. Jorgenson stated this discussion could be combined with the update and discussion – WCHA Succession Planning Report.

Update and Discussion – WCHA Succession Planning Report. Supervisor Bussle stated she wanted this item on the agenda as an informational item only. The report included a short-term and long term succession plan.

Update and Discussion – Secretary of DOT. Mr. Jorgenson confirmed he had a meeting with the Secretary of the Wisconsin Department of Transportation, David Ross, on February 27, 2018. The first issue that was addressed was night work on the interstate. Mr. Jorgenson expressed they would like to minimize night work because it is not safe. The second issue was lane closures and detours. They discussed increasing detours and lane closures while the crews were working under live traffic. The third issue discussed was funding issues. Mr. Jorgenson and Mr. Elmer gave Mr. Ross a tour of portions of Rock County.

Update and Discussion – DPW Project Status. Mr. Elmer provided the Committee with the updated DPW project status spreadsheet. He stated this provides a brief overview and breaks the work into sections and categories. The DPW project status spreadsheet is used for project management. He declared the major project for 2018 will be the 3.4 miles of reconstruction on CTH A. The work that was started last year on CTH MM will also be finished in 2018. Two sealcoating projects are planned on STH 11 (Bypass – Footville) and CTH H (USH 14 – STH 59). Mr. Jorgenson stated we are focusing on a town's first approach again this year. The town work is done early and then the town is able to see if they have funds available in the budget for additional work.

Update and Discussion – Winter Maintenance Report Summary. Mr. Elmer provided the Committee with Winter Maintenance Report Summary. He stated each year, the Wisconsin Department of Transportation gathers information on winter weather and the county highway department's processes and procedures to manage the winter events. Tracking and analyzing this data helps in becoming more efficient by identifying good performance as well as areas that need improvement. The summary provided breaks down the highlights. He stated Rock County used 24% less salt per lane mile compared to the 5-year county average. Supervisor Podzilni asked if more sand was used. Mr. Jorgenson stated the state does not allow the use of sand. Supervisor Bussle asked if beet juice was used on the road. Mr. Jorgenson answered that brine was used on the state roads. Mr. Elmer summarized the Rock County's overall winter costs were down 20% from the 5-year county average. Discussion took place on how we monitor the storms. Mr. Jorgenson stated the supervisors are out driving the roads checking

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the conditions versus going by the weather forecast. We are paying one or two supervisors to check the conditions instead of having our fleet out on the roads. Supervisors then call in crew when events begin to occur.

Discussion – Set Annual Town Meeting Times and Dates. Discussion took place on the times and dates. Supervisor Bussie requested this item be tabled until the Parks meeting on March 13, 2018 to have input from the absent Committee members. The Committee unanimously agreed.

Review of Payments. Review was completed.

Next Meeting Date. The next Highway meeting will be Thursday, April 12, 2018 at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisor Driscoll and Podzilni moved to adjourn at 8:56 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Friend
Secretary II