



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

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Public Works Committee – Highway Minutes
Thursday, June 8, 2017 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Driscoll, Fox and Richard

Staff Members:

Amy Friend	Secretary II
Duane Jorgenson	Director of Public Works
Mike Turk	Shop Superintendent
Lori Williams	Parks Director

Approval of Agenda. Duane Jorgenson requested to eliminate the wording (and Resolution) from item 5c. Supervisor Arnold and Richard moved today's Agenda as amended. MOTION CARRIED.

Approval of Minutes of May 4, 2017, May 5, 2017 and May 11, 2017. Supervisors Fox and Driscoll moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Duane stated while at the WCHA conference Price County Highway Commissioner's son was in a bad accident. He will bring in a card for the Committee to sign. Chair Bussie suggested more committee members attend the conference. Duane stated over half of the Commissioners statewide have five years or less of experience.

HIGHWAY BUSINESS

Discussion and Possible Action – Resolution Authorizing Purchase of Motor Pool Vehicle for the Rock County Department of Public Works. Supervisors Arnold and Richard moved the purchase of a 2017 Dodge Caravan from Ewald Automotive Group of Oconomowoc, Wisconsin for \$38,090.00. MOTION CARRIED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Discussion and Possible Action – Approval of Purchase of One Service Body with Dump Body Insert. Supervisors Fox and Bussie moved the purchase of one service body with dump body insert from the lowest bidder, Northland Equipment for \$11,656.00. MOTION CARRIED.

Discussion and Possible Action - Rescind PO. Supervisors Arnold and Driscoll moved rescinding the Purchase Order for the Backhoe Mounted Forestry Head that was issued to Technology International. Duane stated that due to a misunderstanding in the scope of supply between the County and the vendor, the vendor has agreed to rescind the purchase order. Duane stated the equipment will need to be rebid and brought back to the Committee. MOTION CARRIED.

Mike Turk Departed at 8:20 a.m.

Discussion and Possible Action - Contract Amendment CTH MM Design. Supervisor Fox and Arnold moved the contract amendment for CTH MM Design for engineering design services from Baxter & Woodman Consulting Engineers for \$6,770.00. MOTION CARRIED.

Lori Williams Departed at 8:27 a.m.

Discussion and Possible Action – Bridge Aid Request from Town of Bradford for Emerald Grove Road. Supervisors Fox and Driscoll moved to deny the bridge aid request from Town of Bradford for Emerald Grove Road. Duane stated all of the appropriated funds have been designated for other projects this year. MOTION CARRIED.

Discussion on Bridge Aid Process. Duane explained the funds are available on a first come first serve basis. All of the appropriated funds have been designated for other projects this year. We currently have a backlog of requests to consider for next year's cycle. Discussion took place on the possibility of increasing the funds in the next budget year. Supervisor Richard suggested the funds be awarded on a merit or need basis. Supervisor Fox suggested the funds be awarded on a matter of urgency. Supervisor Richard asked what Counties do. Duane will research this and bring this item back to the Committee for more discussion.

CTH A & Austin Road Update.

Duane stated at the April meeting citizen Renae Henry and County Board Supervisor Karl Dommershausen brought concerns about safety and traffic levels on CTH A. Duane stated he had spoken last month about the accident reports from 2011 – 2015, and only one accident had happened at the intersection. Duane stated he had received a more recent accident study (January 2016 - May 2017) from Captain Maurer and three accidents have taken place in the general area with only one occurring in the intersection. One accident was a deer hit and the second accident took place east of Arbor Ridge and both did not involve the intersection. The third accident was a

sideswipe in the intersection. Based on the reports it appeared that the accident was based on operator error. Discussion took place on if the Committee wanted a traffic study similar to one on CTH J and Avalon Road. Duane stated the cost for that study was around \$5700. The Committee understood the concern but decided the incident levels did not warrant a traffic study. They also decided that a light would not be placed in the intersection. Duane stated the tree issue in the Southeast corner had been addressed in April by trimming the trees that were blocking vision.

Discussion of Potential Changes to the Assistant to Public Works Director Position Description. Discussion took place on the changes of the job description. Duane stated the Assistant would be second in command in his absence. This was not the case when Duane held the position. Managing Building and Grounds was removed from the job description. The Assistant would coordinate project needs with the Facilities Maintenance staff. The Assistant would continue to coordinate Road and Bridge notifications, update the website and develop a Project Map. The Assistant would continue to be in the on-call rotation. Duane stated he felt they would gain valuable experience and knowledge by going through the on-call process. Discussion took place on the on-call process. Duane explained the new chain of command for DPW. The Assistant will also have the authority to deal with Human Resources with personnel issues. The position should be posted by June 14, 2017.

Review of Payments. Review was completed

Next Meeting Date. The next Highway meeting will be Thursday, July 13, 2017 at 8:00 a.m. at the Department of Public Works.

Supervisor Fox departed at 9:04 a.m.

Tour of the Highway Shop. Duane led a tour of the Highway Shop.

Adjournment. Supervisor Driscoll and Richard moved to adjourn at 9:11 a.m. MOTION CARRIED

Respectfully Submitted,

Amy J. Friend
Secretary II