

Public Works Committee Minutes  
Tuesday, September 15, 2015 – 8:00 a.m.  
Southern Wisconsin Regional Airport  
Terminal Building - Voyager Room  
1716 West Airport Road - Janesville WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Driscoll, Fox and Richard

Committee Members Absent. None

Staff Members:        Ron Burdick            Airport Director  
                             Duane Jorgenson       Ass't. to the Public Works Director  
                             Deb Lawton             Secretary II

Others Present:       Remy Konitzer         Wings, USA

Approval of Agenda. Supervisors Arnold and Fox moved today's agenda. MOTION CARRIED.

Approval of Minutes of July 28, 2015. Supervisors Arnold and Driscoll moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Mr. Jorgenson stated he would hold his comments until Highway Business.

## **AIRPORT BUSINESS**

Airport Accounts Receivable. Supervisors Fox and Richard moved the accounts receivable report. Ron explained the house tenant moved out, but still owes back rent and the security deposit does not cover everything. Discussion on periodically inspecting the rental property took place. Ron stated it will be ready to rent again October 1. MOTION CARRIED.

Cancel Vouchers, Approve Bills, Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers. Supervisors Fox and Driscoll moved approval. MOTION CARRIED.

### Project Updates

- (1) Perimeter Road. Ron reported the gates are now operational. He mentioned the parking lot project and waiting for final inspection so we can get our reimbursement.
- (2) Terminal Building Restaurant Space Upgrade. Plans and specs are done. This will be sent out as soon as the Purchasing Department is done with their part.

**HIGHWAY BUSINESS**

Reallocate Construction Budget Authority Among Projects to Add Engineering Fee Authority for CTH F and CTH MM. Supervisors Richard and Fox moved approval. Duane explained there are additional drainage issues on CTH MM, increasing the cost. There are tree canopy issues on CTH F. They will be unable to use GPS and must do the work manually, costing more.

MOTION CARRIED.

Arndt Farms – Approve Driveway Consolidation and Relocations on CTH G. Supervisors Fox and Driscoll moved approval. Duane explained this is being brought to the Committee for approval because CTH G is a controlled access highway. Arndt Farms has one field entrance located 3,525 feet north of Sunny Lane on the east side of CTH G. This is the only access to the parcel. With the reconstruction of the CTH G bridge, guardrail needs to be extended approximately 250 feet south of the bridge. To increase spacing between the field entrance and the end of the extended guardrail and to avoid installation of a culvert pipe, it is recommended to relocate the entrance to a point 3,450 feet north of Sunny Lane.

Arndt Farms also has two (2) entrances located 640 feet and 590 feet north of Sunny Lane. Arndt Farms has requested relocating and consolidating the two (2) entrances into one (1) field entrance located 600 feet north of Sunny Lane.

MOTION CARRIED.

Update on Shopiere Shed. Duane discussed various options for updating the Shopiere Shed so we can run our operations out of that shed this winter. We will be vacating the garage at Clinton by October 31 and need to get this shed up and running before winter. Other alternatives and other locations are also being considered. Duane has been in contact with the County Administrator about this issue and discussed costs with him. Duane stated the Committee may be asked to meet just before the County Board meeting on September 24 to vote on this issue.

Duane stated he had received word there would be no Highway Committee Members/Commissioners fall meeting this year.

Duane stated he spoke to a WisDOT representative who stated there is no deadline for the bridge rankings.

Next Meeting Date. The next Airport meeting will be Tuesday, October 20 (changed from regularly scheduled meeting of October 27) at 8:00 a.m.

Adjournment. Supervisors Arnold and Fox moved to adjourn at 8:35 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton  
Secretary II