



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airports - Highways - Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee – Airport Minutes

Tuesday, May 15, 2018 – 8:00 a.m.

Southern Wisconsin Regional Airport – Voyager Room
1716 W. Airport Road, Janesville, WI 53546

Call to Order. Vice-Chair Fox called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Driscoll, Fox, Richard and Zajac

Committee Members Absent. Supervisor Bussie

Staff Members:

Randy Terronez	Assistant to the County Administrator
Duane Jorgenson	Director of Public Works
Greg Cullen	Interim Airport Manager
Cynthia Hevel	Airport Specialist

Others Present:

Josh Lundy	SC Aviation
David Haas	Jetson Aviation
Alex Smith	Tenant
Bonnie Cooksey	Janesville Jet Center

Approval of Agenda. Supervisors Richard and Zajac moved the Agenda. MOTION CARRIED.

Approval of Minutes of April 24, 2018. Supervisors Zajac and Driscoll moved the minutes. MOTION CARRIED

Citizen Participation, Communications and Announcements. NONE

AIRPORT BUSINESS

Discussion and Possible Action – Fifth Addendum to Fixed Base Operator’s Agreement between Rock County, Wisconsin and King Capital JJC Hanger, LLC. Discussion on the Addendum took place and it was explained that the hangar next to the terminal building was being sold and the square footage of the leased area needed to be removed from the current owner’s Lease so that the new owner could obtain its own Lease. Supervisors Richard and Zajac moved the Addendum. MOTION CARRIED.

Discussion and Possible Action – Lease No. 2 Between Southern Wisconsin Regional Airport, County of Rock, Wisconsin and Hershey Lane, LLC. Discussion explaining that this is the additional Lease for Hershey Lane as the purchaser of the hangar discussed in the previous item. Supervisors Zajac and Driscoll moved the Lease. MOTION CARRIED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Discussion – Part 139 Inspection. Mr. Cullen told the Committee that last week Wednesday, May 9th, and Thursday, May 10th, 2018, FAA Inspector Ken Taira was here performing a Part 139 inspection. This is a deep dive inspection into the Airport's record keeping, training, and airfield condition. The result of the inspection was not positive. The biggest problem was a repeat violation of failing to provide training, and record keeping and documentation of the training. This same violation was noted in 2012, 2014, 2016 and now again in 2018. Therefore, instead of a Letter of Correction, the FAA will issue a Letter of Investigation. Mr. Cullen, Mr. Jorgenson, and Mr. Terronez will be traveling down to Chicago to meet with Mr. Taira's supervisor to discuss this.

In addition to the training and records, the airport was also written up for faded markings and signs. While Mr. Taira is aware that the runway signs will be corrected with the upcoming construction project, the checklist item is combined with markings and the markings need to have fresh paint. Also noted, was a training issue for the FBO, crop encroachment on Runway 04, and Runway 18/36 asphalt condition which is creating FOD. Runway 18/36 sealcoat is breaking up and old markings are starting to show through. Additionally, the Wildlife Hazard Plan needs to be reviewed annually and there wasn't any documentation to show this since 2016.

Mr. Cullen stated that he is confident that we will be able to fix these issues moving forward. Some will be resolved by the lighting project and painting will be done during the runway closures. Some of the signs that are needed we will be able to obtain from the highway sign shop. One issue we were able to resolve during the inspection was removing the availability of Runway 18/36 for air carrier traffic in our ACM.

Supervisor Richard asked if there was any monetary fine and was told that there is not. Supervisor Zajac asked what would happen regarding the crop encroachment. Mr. Cullen replied that we will have to get a survey done to determine the boundaries where the farmer is allowed to plant and pending the outcome of the survey, there may have to be an adjustment to his Lease. Supervisor Fox said he didn't feel the farmer would be affected this season as we would have a year to get the issue resolved.

Mr. Jorgenson stated that the majority of these issues will need to be corrected regardless of whether the airport decides to maintain its Part 139 certificate.

Manager's Updates

Runway Lighting Project. Mr. Cullen told the committee that there was a pre-construction meeting on April 25th. The contractor is Highway Light and Landscape and the meeting went well. Construction will start on June 4th on Runway 14. The airport will keep the tenants notified to the best of our ability, but it will still be up to the pilots to check NOTAMs. The main closure is scheduled to be June 15 & 16 when both of our main runways will be closed.

Wisconsin Aviation Conference. Mr. Cullen told the committee that he attended the Wisconsin Aviation Conference on May 7th and while there he was nominated to be on the Board of the

Wisconsin Airport Management Association. He would have to go to meetings once a month. The consensus of the committee was that it was a good thing for Mr. Cullen to be on the Board of WAMA.

SAFECON 2019. Mr. Cullen reported that a few months ago he had been approached by two University of Madison students who asked if the Airport was interested in hosting SAFECON 2019. Last week at SAFECON 2018 in Indiana, Southern Wisconsin Regional Airport was selected as the 2019 host. We just narrowly beat out Ohio State. The event will take place about this time next year and will benefit the airport, the FBO and in general, the whole area. Flying events and competitions would take place at the Southern Wisconsin Regional Airport and classroom events would take place in Madison. The Janesville Chamber of Commerce is estimating it will bring about 700 people to the area. There will be around 100 general aviation aircraft competing in events. There is no agreement yet but he has his first meeting with the national representative on May 22nd. The representative wants to get eyes on what was pitched to the deciding committee.

Supervisor Richard asked how we were thrown into the proposal and Mr. Cullen replied that the two UW students that came here back in February were looking for a location that offered the proper facilities and has a tower, but that would avoid commercial traffic. Southern Wisconsin Regional Airport checked a lot of boxes and other local airports didn't have the facilities that we do. Mr. Cullen stated that he had to devise a parking plan for about 100 aircraft. Supervisor Zajac asked how long the event would last and Mr. Cullen replied it would be from Wednesday through Sunday. Supervisor Richard asked if there would be any negative impact to our tenants. Mr. Cullen does not think it will have any adverse effect on the tenants other than to make the airport busier. There will be an estimated 9,000 operations over the course of the event.

Next Meeting Date. The next combined Parks/Airport meeting will be on June 12, 2018 at 8:00 a.m. with Parks business first and then Airport business.

Adjournment. Supervisors Richard and Driscoll moved to adjourn at 8:28 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel
Airport Specialist