



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

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Public Works Committee Minutes

December 14, 2017 – 8:00 a.m.

Southern Wisconsin Regional Airport - Voyager Room
1716 W. Airport Rd.
Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:03 a.m.

Committee Members Present. Supervisors Bussie, Richard and Podzilni (Ex Officio)

Committee Members Absent. Supervisors Arnold, Driscoll and Fox

Staff Members:

Duane Jorgenson	Director of Public Works
Greg Cullen	Interim Airport Manager
Randy Terronez	Assistant to the County Administrator
Nick Elmer	Assistant Director of Public Works
Cynthia Hevel	Airport Specialist

Others Present:

Rick Leyes	Airport Tenant T-hangar 29
Bonnie Cooksey	Janesville Jet Center
Jim Freeman	Helicopter Specialties
Joe Quint	Blackhawk Aircraft Maintenance
Alex Smith	Airport Tenant

Approval of Agenda. Supervisors Richard and Podzilni moved the Agenda. MOTION CARRIED.

Approval of Minutes of November 28, 2017. Supervisors Podzilni and Richard moved to approve the minutes. MOTION CARRIED

Citizen Participation, Communications and Announcements. Supervisor Richard mentioned that he had recently attended a Town of Janesville meeting and they expressed some concerns regarding the timeliness of the bills from the highway. The bills being late is affecting their budget. Mr. Jorgenson said that he would discuss it with Supervisor Richard after the meeting.

AIRPORT BUSINESS

Set 2018 Rates for Leases and T-Hangar Storage Agreements. Mr. Jorgenson mentioned that at the last meeting, he and Administrator Josh Smith recommended no increase pending the outcome of the Ad Hoc committee that is being formed. He and Mr. Smith have talked again and continue to recommend that there be no increase at this time. This item can be addressed again at a later date after the Ad Hoc Committee has made their recommendation(s) regarding the

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Minutes of the Rock County Public Works Committee
December 14, 2017

airport. While there has been no increase in rates in the last five years, the maintenance cost of the hangars has gone up about 5%.

Supervisor Richard does not think that the Ad Hoc Committee recommendations will result in a lease rate increase. He believes that there should be an increase based on the CPI.

Mr. Rick Leyes stated that he has been here the whole time the airport has been trying to get an increase. The airport will never make money but does make an economic impact to the community. While the hangars are not in the best of shape, they are structurally sound. He also feels that the rental cost should be pegged to the actual cost of maintenance, not artificial rates. He thinks this is a good time to study where the airport wants to go and he would like to be on the Ad Hoc Committee.

Supervisor Bussie stated that she does not know who will be on the Committee; that will be determined by County Board Chair Podzilni.

Chair Podzilni stated that committee members will be decided on by himself and County Administrator Smith, but he has already spoken with Supervisor Fox and he has agreed to be the chair of the committee.

Supervisor Richard stated that at other county owned houses, they increase the rates every year. Supervisor Richard made a motion to increase rates for the airport 2%. Supervisor Bussie seconded it. MOTION CARRIED.

Several tenants expressed unhappiness at the increase and concern that there may be an additional increase at the conclusion of the Ad Hoc Committee's recommendations.

Resolution: Establishing an Ad Hoc Committee to Study the Future of the Airport. Supervisors Podzilni and Richard moved Establishing an Ad Hoc Committee to Study the Future of the Airport. MOTION CARRIED.

Discussion and Possible Action – Approval of Request from the FAA to Waive Conference Room Fees. Supervisor Richard made a motion to approve the request from the FAA to waive conference room rental fees. Supervisor Podzilni seconded it. Supervisor Bussie asked why they requested to waive the fees. Mr. Cullen explained that the FAA puts on safety seminars for area pilots which promotes aviation. There is no fee for the attendees. MOTION CARRIED.

Next Meeting Date. The next meeting for the airport will be Tuesday, January 23, 2018 at 8:00 a.m. at the Southern Wisconsin Regional Airport.

HIGHWAY BUSINESS

Discussion – MSA Donation for United Way. Mr. Jorgenson informed the Committee that MSA will be moving forward with the donation to the United Way, but it will not be tied to the County in any way.

Discussion and Possible Action – Approval of Winter Maintenance Agreement – Town of Koshkonong, Jefferson County. Supervisors Richard and Podzilni moved the Agreement. Mr. Jorgenson explained that this was consistent with last year's agreement, the only change was the dates. MOTION CARRIED.

Discussion and Possible Action – Approval of Routine Maintenance Agreement (RMA) with the State of Wisconsin Department of Transportation. Supervisors Podzilni and Richard moved approval of the Routine Maintenance Agreement. Mr. Jorgenson explained that this agreement is for the County to provide routine road maintenance on state roads. It is consistent with last year although the amount is up \$80,000. This would be in line with 2016 costs. MOTION CARRIED.

Discussion and Possible Action – Approval of Orfordville Lease Agreement. Supervisors Podzilni and Richard moved approval of the Agreement. Mr. Jorgenson informed the Committee that this is yearly lease for the pit just west of the Orfordville facility. The rate is a 2% increase which is up \$100 from last year. With the expected construction of the new salt shed potentially in the next year or two, this may be the last year that we enter into this agreement. MOTION CARRIED.

Update and Discussion – CTH F (North). Mr. Jorgenson stated that he had spoken with the design firm for the project and they are finalizing the Indianford area. They are on target to meet the let date in March and start construction in April.

Review of Payments. Review was completed.

Next Meeting Date. Due to some conflicts next month the Parks and Highway will be combined into one meeting on January 18, 2018 at 8:00 a.m. at the highway department.

Adjournment. Supervisors Richard and Podzilni moved to adjourn at 8:32 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel
Airport Specialist