

Public Works Committee Minutes
Thursday, April 14, 2016, – 8:00 a.m.
Department of Public Works Committee Room
3715 Newville Road-Janesville, WI

Call to Order: Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Arnold, Bussie, Driscoll, Fox and Richard

Committee Members Absent: None

Staff Members Present: Ben Coopman, DPW Director
Ron Burdick, Airport Director
Mike Turk, Shop Superintendent
Nick Osborne, Assistant to the County Administrator
Amy Thoni, DPW Cost Allocation Specialist

Others Present: Sandra Kraft, Vice-Chair, County Board of Supervisors

Approval of Agenda: **Supervisors Arnold and Fox moved the agenda. MOTION CARRIED.**

Approval of Minutes of March 10, 2016. **Supervisors Fox and Arnold moved the minutes. MOTION CARRIED.**

Citizen Participation, Communications and Announcements. Mr. Coopman invited the committee to the annual all day training events held in the shop area the same day.

HIGHWAY BUSINESS

- a. Approve Purchase of Equipment and Vehicles.
 1. **Supervisors Richard and Fox moved to purchase the recommended end loader. MOTION CARRIED.**
 2. **Supervisors Fox and Driscoll moved to purchase the recommended tractor dozer. MOTION CARRIED**
 3. **Supervisors Arnold and Richard moved to purchase the recommended turf mower. MOTION CARRIED**

Exit Mr. Burdick at 8:13 am.

- b. Rank and Select Consultant for Design of CTH MM Federal Aid Project. **Supervisors Fox and Richard moved to approve the ranking and selection of MSA Professional Services. MOTION CARRIED.**
- c. Approve Controlled Access Driveway Permits.

1. CTH G-Deluge. Supervisors Fox and Driscoll moved to approve the permit with the recommended conditions. **MOTION CARRIED.**
 2. CTH N-Kowalski. Supervisors Richard and Arnold moved to deny the permit, as it was contrary to county ordinance. **MOTION CARRIED.**
- d. Discussion on Process to Review and Implement Recommendations of the Highway Division Operational Study-Matrix Group. After discussion, the committee agreed that combining the Parks and Highway agendas for May 10, 2016 and hold a work session on May 12, 2016 meeting date for a segment of the report's recommendations.
- e. Cancel Vouchers #194-#346: #9110 & Approve Bills, Encumbrances/Pre-Approved Encumbrance Amendments and Transfers. **Moved by Supervisors Fox and Driscoll. MOTION CARRIED.**
- f. COMMISSIONER'S REPORT
1. Mr. Coopman distributed sheets with the 2016 and 2015 shop, small tools and fringe rate calculations for comparison and explained how these numbers are calculated.
 2. Mr. Coopman extended the possibility of a ribbon cutting to open CTH BT. The Committee did not state an interest in having one. He will contact the County Administrator and County Board Chair to gauge interest.
 3. Mr. Coopman let the committee members know that CTH MM may get paved before CTH F (South) due to scheduling issues caused by delays in relocating utilities.
 4. Mr. Coopman reported on the Public Information Meeting held regarding the reconstruction of CTH F (North). The meeting was well attended. Many comments from them could affect the basic design of the roadways in the Indianford area. Many of the public would like to state these concerns to the committee. The committee decided to hold an evening meeting at the Town of Fulton Town Hall to accommodate the public. This meeting will take place at 6:00 pm on April 26, 2016 and will incorporate the Airport agenda.
 5. A public information meeting regarding the paving of CTH A (East) will be held on April 20, 2016 at 6:00 pm at the Town of Johnstown Community Center.

Adjournment: Moved by Supervisors Arnold and Fox to adjourn at 10:06 a.m.
MOTION CARRIED.

Respectfully submitted,

Amy Thoni
Cost Allocation Specialist