



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

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Public Works Committee – Highway Minutes
Thursday, September 14, 2017 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Driscoll, Fox and Richard.

Committee Members Absent. None.

Staff Members:

Amy Friend	Secretary II
Duane Jorgenson	Director of Public Works

Others Present:

Brian Williams	Concerned Citizen
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Approval of Agenda. Supervisors Arnold and Richard moved today's Agenda. MOTION CARRIED.

Approval of Minutes of August 10, 2017. Supervisors Arnold and Fox moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Chair Bussie handed out two pamphlets from the Wisconsin County Highway Association to the Committee and Mr. Jorgenson. She stated she hoped to stimulate more interest in the Wisconsin County Highway Association from the Committee.

Mr. Jorgenson stated that two Highway Superintendents were currently attending the Leadership Development Group Annual Road School Conference at Chula Vista. He stated he will be attending the WCHA Commissioner's Fall Training Conference in October.

Mr. Jorgenson stated he had received notice from County Administration that the budget meetings with the Committee should take place during October 16 – 27, 2017. The budget meeting will be combined with the Airport Committee meeting that is scheduled for October 24. He stated this will be the time for the Committee to ask questions about the 2018 Budget. Mr. Jorgenson informed the Committee that Ron Burdick's last day will be November 4, 2017.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Mr. Williams introduced himself as a representative with a financial interest of the Tree House Bar and Grill.

HIGHWAY BUSINESS

Resolution: Amending Chapter 3 (Public Peace and Order) of the Rock County Code Of Ordinances. Supervisors Fox and Driscoll moved the Resolution. Mr. Jorgenson stated the Executive Summary included in the packet sums up the parking issues and the concern of the Rock County Traffic Safety Commission. Mr. Williams stated it was very seldom his business has a need to park in the road. It was only for certain events and not every day of the week. Chair Bussie asked what Mr. Williams thought about the area proposed for no parking. Mr. Williams stated he thought this was a good compromise for the need of safety. Supervisor Richard asked Mr. Williams if anything had been done by the business to create additional parking. Mr. Williams stated he was landlocked. He requested the Committee to strongly consider lowering the speed limit in this area. Discussion took place on lowering the speed limit. MOTION CARRIED.

Mr. Williams departed at 8:22 a.m.

Resolution: Approve Relocation Order For CTH MM (USH 14 – CTH M) Reconstruction Project. Supervisors Fox and Driscoll moved the Resolution Approve Relocation Order for CTH MM (USH 14 – CTH M) Reconstruction Project. Mr. Jorgenson explained the project design for the reconstruction of CTH MM between USH 14 and CTH M is complete. The County must acquire some minor areas of real estate to reconstruct the road. MOTION CARRIED.

Discussion and Possible Action – Approval for Contract for Real Estate Services for CTH MM. Supervisors Richard and Arnold moved the Approval for Contract for Real Estate Services for CTH MM to The Highland Group of Watertown, WI for \$31,600 and additionally approve a contingency of \$3,400. Mr. Jorgenson stated he had added the contingency of \$3,400 to minimize delays of the acquisition process should additional funds be necessary. Chair Bussie asked Mr. Jorgenson to bring back to the Committee if the contingency money has to be used so they are aware of it. Mr. Jorgenson stated he had added the contingency to expedite the process. He will bring a summary back to the Committee if any of the contingency funds are used. MOTION CARRIED.

Discussion and Possible Action – Order for Removal of Encroachments Located in CTH F Right-of-Way. Supervisors Bussie and Arnold moved the Order for Removal of Encroachments Located in CTH F Right-of-way. Mr. Jorgenson provided the Committee with a summary table of encroachments on CTH F. He also had two copies of the Encroachment Reports with color photos available for the Committee. He stated he had briefly talked about the Revocable Occupancy Permit at the last meeting. This project has five significant encroachments for property owners (#13, #14, #18, #23 & #24). Mr. Jorgenson stated the Revocable Occupancy Permits would only be used if it was not a known safety issue and did not impact reconstruction of future maintenance efforts. Discussion took place on the amount of time the land

owner has to remove the encroachment and how the County will work with them. Chair Bussie asked if the landowners have been notified about the encroachments. Mr. Jorgenson stated no they have not. He needed to bring the Order for Removal to the Committee before he could move forward. MOTION CARRIED.

Discussion and Possible Action – CTH A Design Contract Amendment. Supervisors Fox and Driscoll moved the CTH A Design Contract Amendment to Ayres Associates for \$175,889.16. Mr. Jorgenson explained the level of real estate needs are more significant than originally anticipated. The significant majority of the increase is related to the real estate acquisition that is anticipated. He stated this a long section of corridor with a lot of residential property. The cost of acquisition is not included in the \$175,889.16. Supervisor Arnold asked if the road had a solid base. Mr. Jorgenson replied that CTH A is in better shape than CTH MM's base was. The road is getting widened to adjust to the traffic volume. MOTION CARRIED.

Discussion and Possible Action – CTH MM Design Contract Amendment. Supervisors Fox and Richard moved the CTH MM Design Contract Amendment for \$1,615.71. Mr. Jorgenson stated these services fall under federal aid and will be split (80% Federal, 10% County and 10% City). The plant survey is required by the Wisconsin Department of Natural Resources. MOTION CARRIED.

Discussion – CTH MM (Ruger Ave) Community Engagement Follow-up. Mr. Jorgenson stated the meeting had a good turn out and was attended by 40-50 people. He felt as a whole the community was excited about the project.

Update and Discussion – DPW Project Status. Mr. Jorgenson presented the updated DPW project status spreadsheet to the Committee. He stated he will be providing an updated project status every other Highway meeting. Mr. Jorgenson indicated that despite the weather, we are making good progress.

Update and Discussion – DPW Assistant Director Position. Mr. Jorgenson stated that a candidate was offered the position and they did not respond by the deadline. The process has been started over for this position. Discussion took place on the recruitment process and increasing the candidate pool. Chair Bussie stated she would address this issue at the Staff Committee Meeting.

Review of Payments. Review was completed.

Next Meeting Date. The next Highway meeting will be Thursday, October 12, 2017 at 8:00 a.m. at the Department of Public Works. The meeting date was listed incorrectly on the Agenda as September 14th.

Minutes of the Rock County Public Works Committee
September 14, 2017

Adjournment. Supervisor Fox and Arnold moved to adjourn at 9:02 a.m. MOTION CARRIED

Respectfully Submitted,

Amy J. Friend
Secretary II