



# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

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## Public Works Committee Minutes

January 23, 2018– 8:00 a.m.

Southern Wisconsin Regional Airport - Voyager Room  
1716 W. Airport Rd.  
Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll, Fox and Richard

Committee Members Absent. Supervisor Podzilni, Ex Officio

Staff Members:

Duane Jorgenson	Director of Public Works
Greg Cullen	Interim Airport Manager
Richard Greenlee	Corporation Counsel
Randy Terronez	Assistant to the County Administrator
Lori Williams	Parks Manager
Cynthia Hevel	Airport Specialist

Others Present:

James Dillavou	SC Aviation, Inc.
David Haas	Meisner Aircraft
Evan Redders	SC Aviation
Alex Smith	Tenant
Bonnie Cooksey	Janesville Jet Center
Jim Freeman	Helicopter Specialties
Rick Leyes	Airport Tenant T-hangar 29
Nick Colombe	SC Aviation

Approval of Agenda. Supervisors Richard and Fox moved the Agenda. MOTION CARRIED.

Approval of Minutes of December 14, 2017. Supervisors Fox and Richard moved to approve the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. None.

## AIRPORT BUSINESS

Discuss/Approve Dates for 2018 Heavy Bombers Event. Interim Airport Manager Greg Cullen informed the Committee that he had been approached by Pete Buffington, who was instrumental in bringing the Heavy Bombers Event to the Airport in 2016, about having another event here this

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year. The dates they are looking at for 2018 are Saturday and Sunday July 21<sup>st</sup> and 22<sup>nd</sup>. This is just prior to the EAA event in Oshkosh. They have a verbal commitment from the Minnesota Commemorative Airforce to participate in this year's event. The event will be at basically no cost to the airport and the event will be looking for local volunteers to participate in the event and Mr. Cullen will participate in obtaining these volunteers. There will be a media day on the Friday prior to the event.

The airport did not receive any income from the 2016 event and Mr. Cullen is proposing taking 10% of the gate fees and donating it to the Badger Honor Flight organization. The Honor Flight organization arranges one day trips to Washington D.C. for Veterans.

Supervisor Bussie stated that she did not have a problem with charities, but that Mr. Cullen would need to run something like that past the County's Corporation Counsel. Supervisor Richard stated that they just went through a big discussion on charitable donations and that the County cannot donate to charities. Mr. Cullen said that he would discuss it with Corporation Counsel. The general consensus of the Committee was that if it were approved by Corporation Counsel and County Administrator Josh Smith that they would be in favor of it.

Supervisors Fox and Driscoll moved to approve the dates for an upcoming Heavy Bombers event on July 21 and 22, 2018. MOTION CARRIED.

Corporation Counsel Richard Greenlee arrived at 8:06 a.m.

#### Manager's Updates.

- (1) First 60 Days. Interim Airport Manager Greg Cullen discussed his first 60 days at the job and wanted to discuss strengths, weaknesses and threats. He stated that the number one strength at the airport was staff, both office and maintenance. The number two strength was pavement condition. The pavement at the airport with the exception of Runway 18/36 is in really good condition and the other really great strength is the terminal building. Weaknesses that he has found is training documentation and follow up. Threats he feels need addressing, would be taking a hard look at the airport's Minimum Standards. Overall he feels that the airport is in really good shape, and he has not let the "interim" designation of his position affect his thinking.
- (2) Airport Relighting Project. This project has been in the works awhile and is scheduled to start on April 2<sup>nd</sup>. The company that was awarded the project is Highway Light in Watertown and they want to start as soon as possible. The project should take about 90 days and no more than one runway will be closed at a time with a few exceptions. Supervisor Fox asked if it would be the two primary runways and Mr. Cullen replied that he did not think so.
- (3) Part 139 Inspection. Mr. Cullen informed the Committee that our FAA Part 139 inspection is scheduled for no later than May 31<sup>st</sup> of this year. This is a two day event and he has already been in contact with the Airport's inspector.

- (4) Airport ARFF Vehicle. This project is in process. The vehicle reached the assembly line 2 weeks ago. He and Mr. Jorgenson will be traveling to Oshkosh on February 2 to take a look at it. Delivery is scheduled for the end of February or early in March. Kevin Smith in Maintenance has been working with the City of Janesville Fire Department to make our truck consistent with what the City has.
- (5) Ad Hoc Committee. The Ad Hoc Committee members have been set and Mr. Cullen and Mr. Jorgenson are on the Committee as non-voting members. Mark Graczykowski from the Bureau is also on the Ad Hoc Committee. The County Board will be appointing the members of the Committee at tonight's meeting. Mr. Terronez, Assistant to the County Administrator stated that there will be 3 Ex Officio members and 9 voting members on the Committee. The Ad Hoc Committee will submit their report at the end of July.
- (6) Hwy 51 Connection in RPZ. Mr. Cullen informed the Committee about some discussion he has had regarding the extension of Innovation Dr. which is by Dollar General. The City wants to extend the road through to Highway 51. This extension would go through the airport's runway protection zone (RPZ). The RPZ starts 200 feet off the end of Runway 22 and normally would extend 1,700 feet but our plan protects for 2,500 feet. The extension would go right through that area between 1,700 and 2,500 feet. We don't want to see ourselves short in case of future expansion. Right now this matter is in the hands of the Wisconsin Department of Transportation, Bureau of Aeronautics. Mr. Cullen is hoping to have a meeting on this soon. There are two options, one is to go through the RPZ and the other is to go through the mobile home park. He is hoping to have more information at the February meeting.
- (7) Future Airport Construction Projects. Mr. Cullen stated that In December 2016 the Public Works Committee and the County Board approved requesting funding for future projects. Funding for three projects was approved at the county level but as of right now, none of those projects are in the works or have been funded by the state or federal government. Mr. Cullen has spoken to Mark Graczykowski and they intend to pursue obtaining funding for these projects.

Chair Bussie asked if there were any questions or comments from the attendees and Mr. Leyes asked how the members of the Ad Hoc Committee were chosen. He did not receive any notice regarding the formation of the Committee. He also wanted to know if there was anyone from the airfield on the Committee. Supervisor Fox read the list of the proposed members and told everyone that the list was published on the County's website if they wanted to have all the names. The members were appointed by County Board Chair Russ Podzilni. Supervisor Fox asked Mr. Terronez if these meetings are open forum and open to the public. Mr. Terronez responded that they are and the first meeting will be on February 26, 2018 at 11:30 a.m. and will be held here at the airport.

Supervisor Fox departed at 8:26 a.m.

Minutes of the Rock County Public Works Committee  
January 23, 2018

Executive Session. Supervisors Richard and Driscoll moved to go into Executive Session at 8:26 a.m. per Sec. 19.85(1)(e), Wis. Stats. negotiating the terms of a lease for a possible restaurant at the Southern Wisconsin Regional Airport. Adopted on a roll call vote with the following: Ayes – Supervisors Bussie, Driscoll and Richard. Noes – 0. Absent – Supervisors Fox and Podzilni

Supervisor Podzilni arrived at 8:35 a.m.

Supervisor Driscoll moved to go out of Executive Session at 8:43 a.m., Supervisor Richard seconded the motion. Adopted on a roll call vote with the following: Ayes – Bussie, Driscoll, Richard and Podzilni. Noes – 0. Absent – Supervisor Fox.

Next Meeting Date. The next airport meeting will be on February 27, 2018 at 8:00 a.m.

Adjournment. Supervisors Richard and Driscoll moved to adjourn at 8:46 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel  
Airport Specialist