



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee – Parks Minutes
Tuesday, August 13, 2019 – 8:00 a.m.
Turtle Creek Parkway
6528 South Smith Road
Clinton, WI 53525

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Richard and Zajac.

Committee Members Absent. Supervisors Fox and Driscoll

<u>Staff Members:</u>	John Traynor	Parks Manager
	Amy Friend	Community Coordinator
	Amy Hartley	Secretary II
	Duane Jorgenson	Public Works Director

<u>Others Present:</u>	Floyd Finney	Parks Advisory Committee
	Dean Paynter	Parks Advisory Committee
	Terri Carlson	Risk Manager, Corporate Counsel

Approval of Agenda. Supervisors Richard and Zajac moved today's agenda. MOTION CARRIED.

Approval of Minutes of July 9, 2019. Supervisors Zajac and Richard moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Chair Bussie mentioned hearing wonderful feedback from Beckman Mill volunteer, Delores Hahn. Delores commends Rock County Parks Department on their dedication, hard work and perseverance keeping the county parks clean, updated and well maintained.

Parks Advisory Committee Communications. No discussion.

PARKS BUSINESS

Resolution: Naming of Miller Property. Supervisors Richard and Zajac moved the resolution. Mr. Traynor acknowledged the donated property owner, Ms. Miller, approves of the name chosen by the Committee. MOTION CARRIED.

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Resolution: Naming of Turtle Creek Access at Hwy 140. Supervisors Zajac and Richard moved the resolution. Mr. Traynor reported the process was started by his predecessor and this Resolution, naming the park, will conclude the acquisition process. MOTION CARRIED.

Discussion and Possible Action - Beckman Mill Playground Equipment Purchase. Supervisors Zajac and Richard moved the equipment purchase. Mr. Traynor reported there is no current playground equipment at Beckman Mill and the Friends of Beckman Mill Group has donated \$15,000 towards the purchase of playground equipment. Mr. Traynor stated a quote was received from Lee Recreation (National IPA purchasing Cooperative using BCI Burke Company, LLC). The Parks Department and Friends of Beckman Mill Group chose the ideal playground equipment for the area costing \$28,803.13. Parks is requesting approximately \$20,000: \$13,803.13 for the equipment cost balance and approximately \$6,000 to prepare the site. Mr. Traynor and Mr. Jorgenson stated discussion has taken place and Administrator Smith is aware of the proposal. Due to savings in capital equipment for Parks, the budget allows for allocating the desired amount to the Beckman Mill playground equipment. MOTION CARRIED.

Parks Manager Report. Mr. Traynor provided information on the items listed in his report.

Mowing of the parks is up to date. The wet area on the further side of the pond at Ice Age Trail finally receded to allow for mowing.

POROS Plan Update: the contract is under review. A meeting between the Parks Department and Vandewalle & Associates is scheduled for August 22, 2019 to start the process. The kickoff meeting with the Board will be scheduled in September 2019.

Gibbs Lake: the pier extension has been installed. The extension allows canoe and kayak launchers more room to launch away from the shoreline.

Carver Roehl: Parks' employee, Mr. Hessenauer, will be installing the tree identification plaques (started as an Eagle Scout project). All plaques will be posted prior to Carver Roehl Fall Fest. Mr. Hessenauer will coordinate the tour during the event.

Murwin Park: gravel has been installed and the dirt work completed for emergency access to the Yahara River. Further installation of the swing gate will be pursued and keys given to the proper authorities. Caution tape is being used along the river to alert boaters to use caution in certain areas.

Rock County 4-H Fair: The Rock County Parks booth at the fair was a success. Ms. Friend, Mr. Hessenauer, Mr. Kleeberger and the Friends Group operated the booth throughout the fair. Mr. Traynor thanked all those involved and reported raffle giveaway notifications are being done for three prizes: one park rental certificate, one yearly boat launch sticker and a donated certificate for Pirate's Cove Mini Golf. Mr. Finney stated the booth was fantastic! Chair Bussie has received many compliments on the booth and the Parks involvement with the fair.

Rock Baseball Park Update: water testing confirms water is safe. Mr. Traynor intends to meet with drone company, Aerial Inspection Team (AIT), to contract for an aerial video of the park. AIT uses thermal, ultrasonic imaging. Supervisor Zajac mentioned Rock County Land Conservation Department may have drone equipment for use. Mr. Jorgenson or Mr. Traynor will pursue further information through Rock County to compare best possible route to obtain what is needed for drone services.

Supervisor Richard asked if parking is available at the Miller Farms Wetlands Conservancy? Mr. Traynor responded no parking at this area as of yet. Mr. Traynor intends to review permit compliance with the Town of Fulton to move forward.

Community Coordinator Report. Committee members reviewed the attached report. Members complimented Ms. Friend for pursuing and receiving prior initiated grants. Supervisor Zajac complimented Ms. Friend on a well organized and thorough July 2019 report.

HIGHWAY BUSINESS

Discussion – Wisconsin County Highway Association (WCHA) – Leadership Development Group (LDG) Annual Road School. Mr. Jorgenson recommended the most advantageous portion for employees to attend is Tuesday, September 19, 2019 from 12 p.m. to 1:00 p.m. for 'The Future of Chemicals on State Highways' and from 2:30 p.m. to 4:30 p.m. for 'Work Zone Flagging Certification'. Legislation may soon require this certification. Employees with this certification have the ability to contact and report road violations to local police. Citations could then be issued based on the employees witnessing the violation. Employees will be notified of this training.

Discussion and Possible Action – Consider Purchase of (1) Single Axle Truck Chassis. Richard and Zajac moved the purchase of (1) single axle truck chassis. MOTION CARRIED.

Discussion and Possible Action – Consider Purchase of (1) Tandem Axle Truck Chassis. Zajac and Richard moved the purchase of (1) tandem axle truck chassis. MOTION CARRIED.

Discussion and Possible Action – County A (Milton Shopiere Road to County M) Offering Price Report. Mr. Jorgenson reported policy is being followed to negotiate obtaining needed land from homeowners for the CTH A (USH 14 to CTH M) project. Negotiations have not yet begun but Mr. Jorgenson requests the Committee make the decision to move forward. The Committee chooses to move forward with Mr. Jorgenson updating the Committee in the future as needed.

Next Meeting Date. The next Parks meeting date will be Tuesday, September 10, 2019 at 8:00 a.m. at Turtle Creek Parkway, 6528 South Smith Rd., Clinton, WI.

Adjournment. Supervisors Zajac and Richard moved to adjourn at 8:34 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Hartley
Secretary II