



## ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

3715 Newville Road, Janesville, WI 53545  
Phone: (608)757-5450 Fax: (608)757-5470  
www.co.rock.wi.us

Public Works Committee – Highway Minutes  
Thursday, October 12, 2017 – 8:00 a.m.  
Public Works Department- Committee Room  
3715 Newville Road  
Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll and Fox.

Committee Members Absent. Supervisors Arnold and Richard.

Staff Members:

Ronald Burdick	Airport Director
Amy Friend	Secretary II
Duane Jorgenson	Director of Public Works

Others Present: John Borgwardt Concerned Citizen

Approval of Agenda. Supervisors Fox and Driscoll moved today's Agenda. MOTION CARRIED.

Approval of Minutes of September 14, 2017. Supervisors Driscoll and Fox moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Mr. Borgwardt stated he was here for item 6b on the Agenda. Chair Bussie stated he would be recognized at that time.

Mr. Jorgenson reported he would be attending the Wisconsin County Highway Association 2017 Commissioner's Fall Training Conference on October 16th and 17th in Eau Claire. He will be part of a moderating group at the conference.

Mr. Jorgenson reported that he had attended a Town of Spring Valley meeting for a referendum on a tax levy increase on October 9th. He stated he provided technical information only.

Mr. Jorgenson stated he had provided a training on October 11th for the new LRIP web-based submittal process. The state of Wisconsin is requiring all project documents to be processed in the new LRIP Web application online. He stated the training was attended by 19 representatives of various towns, cities and villages.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

## **AIRPORT BUSINESS**

### Discussion and Possible Action – Approval of First Amendment to Lease Agreement (Prent).

Supervisor Fox and Driscoll moved the approval. Mr. Burdick requested this item be tabled until the October 24<sup>th</sup> meeting at the Airport. He stated Prent had requested two changes to the lease agreement. The first change request was to have the lease extended to 25 years. The second change request was the ability to provide fuel to another tenant in the hangar. Mr. Burdick had sent the lease agreement to Ms. Timmerman for approval. Supervisors Fox moved to postpone the item until the Airport Committee meeting on October 24<sup>th</sup>. Supervisors Driscoll seconded the motion. MOTION CARRIED.

Mr. Burdick departed at 8:08 a.m.

## **HIGHWAY BUSINESS**

### Discussion and Possible Action – Approval of Purchase of One Extended Cab Pickup Chassis.

Supervisors Fox and Driscoll moved the approval of purchase of one extended cab pickup chassis from E-Wald for \$48,373.00. Mr. Jorgenson stated the pickup chassis was approved by the committee earlier in the year at the cost of \$47,396.00. At the time Mr. Turk submitted the request for purchase to E-Wald, they were no longer available. The 2018 purchase price for the same Ford F-550 4WD chassis is \$977.00 higher than the 2017 purchase price. Mr. Jorgenson stated this would authorize the addition funds for the purchase. This price is off the state bid and is the lowest price available. Chair Bussie asked if the money was in the budget for this purchase. Mr. Jorgenson stated yes. MOTION CARRIED.

### Discussion and Possible Action – Approval of Driveway Access Permit Request for CTH

M. Supervisors Fox and Driscoll moved the approval of driveway access permit request for CTH M. Mr. Jorgenson stated Mr. Borgwardt was the property owner. The request is for a change of use from private entrance to shared access. The request is due to the property owner subdividing the existing parcel and having access to both parcels, if subdivision is approved. Mr. Borgwardt stated he didn't want a shared driveway but that is his only option because of the controlled access ordinance. He stated he bought the 12.5 acre farm and planned on dividing it up to 10.4 and 2.1 acres. He stated it would make more sense to have separate driveway access to the divided property. He stated he was very frustrated with the whole process. Discussion on controlled access ordinance on CTH M. Mr. Jorgenson stated the first application was denied based on the current controlled access ordinances. Discussion on other options for the driveway. Mr. Jorgenson recommend approval of shared access and if the controlled access ordinance were to be changed in the future this could be revisited for relocation of the driveway. MOTION CARRIED.

Update and Discussion – Real Estate Offering Price Reports for Real Estate on CTH F (North). Mr. Jorgenson stated CTH F (North) in the Indianford area is a Federal Aid project for both design and construction. The deadline is November 1, 2017 to

acquire all real estate. A contract with Prairie Land Services was approved in July and they began the appraisal process for these acquisitions. In late September, they began submitting offering prices to the County for approval prior to entering negotiations with property owners. The Relocation Order resolution approved on July 13, 2017 for CTH F (North) delegated responsibility to implement these acquisitions to the Public Works Committee and Director of Public Works. Mr. Jorgenson stated due to the tight time frame and potential delay of the project, some offering price reports have been reviewed and approved by him to allow the negotiations to begin. A list of the offering prices approved to begin negotiations was included in the Agenda packet. Per State standard practice and consistent with CTH G Mega Project, \$250.00 has been a minimum amount offered to a property owner for acquisitions.

Discussion – Real Estate Offering Price Report and Negotiation Approval Processes.

Mr. Jorgenson stated as discussed previously the Relocation Order resolution delegates responsibility to implement these acquisitions to the Public Works Committee and Director of Public Works. He asked the Committee if they prefer him to bring the offers back to the Committee during the process prior to him signing off. The consensus of the Committee was The Director of Public Works can act on it unless a problem occurs and then the Director should bring it back to the Committee.

Update – CTH MM Construction Project. Mr. Jorgenson stated they are done digging and fine grading on CTH MM. They are currently paving the first mile from HWY 14 heading east. They are moving west to east to assist Metcalf farms during the harvest time. They will continue to pave mile by mile to get the project finished. The rough numbers for the work is close to what was budgeted. Given the time frame and cooler temperatures, the last layer will be done in the spring.

Update and Discussion – DPW Assistant Director Position. Mr. Jorgenson stated that on Tuesday they had the second round of interviews for two candidates. Both candidates were well qualified. One candidate has been selected and offered the position. Discussion took place on the hiring process.

Review of Payments. Review was completed.

Next Meeting Date. The next Highway meeting will be Thursday, November 9, 2017 at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisor Driscoll and Fox moved to adjourn at 8:55 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Friend  
Secretary II