



# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

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## Public Works Committee – Parks and Airport Minutes

Tuesday, June 12, 2018 – 8:00 a.m.

Southern Wisconsin Regional Airport – Voyager Room  
1716 W. Airport Road, Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll, Fox, Richard and Zajac

Committee Members Absent. None

Staff Members:

Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant to the Director of Public Works/Acting Parks Manager
Greg Cullen	Interim Airport Manager
Cynthia Hevel	Airport Specialist

Others Present:

Floyd Finney	Parks Advisory Committee
Mary Mawhinney	County Board Vice-Chair
Nancy Pope	Friends of Carver-Roehl Park
Stephanie DeLong	Friends of Carver-Roehl Park
Rick Leyes	Airport Tenant
Jim Freeman	Helicopter Specialties
David Haas	Jetson Aviation
Bonnie Cooksey	Janesville Jet Center
Jim Hessenauer	Rock County Parks

Approval of Agenda. Supervisors Fox and Richard moved the Agenda. MOTION CARRIED.

Approval of Minutes of May 8<sup>th</sup> and May 15<sup>th</sup>, 2018. Supervisors Driscoll and Zajac moved the minutes. MOTION CARRIED

Citizen Participation, Communications and Announcements. Supervisor Bussie welcomed everyone to the first joint meeting of the Parks and Airport and asked if there were any communications or announcements. There were none.

## **PARKS BUSINESS**

Resolution – Authorizing Award of Contract for Happy Hollow Park Vault Toilet Building. Supervisors Richard and Zajac moved the Resolution. Mr. Elmer gave a summary of the Resolution and explained that the toilets being replaced were built in the 1970s. The project

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

has been in process for a couple of years and \$33,600 was carried over from 2017 to 2018. There will be some additional costs such as demolition, site preparation and asphalt work. MOTION CARRIED.

Discussion and Possible Action – Approve Turtle Community Organization 4<sup>th</sup> of July Celebration Fermented Malt Beverage Permit. Supervisors Fox and Richard moved the permit. Discussion on the permit took place. MOTION CARRIED.

Update and Discussion – Friends of Carver Roehl Tree Identification Program. Mr. Elmer introduced Ms. Stephanie DeLong and Ms. Nancy Pope who are here on behalf of Friends of Carver-Roehl Park. Ms. DeLong explained that an Eagle Scout has been working on a project to identify trees along the trail in Carver-Roehl Park. At the end of identification part of the project, placards with the name of the trees will be erected. Discussion regarding the projects length took place. The Friends group wants to make sure that with the recent change in parks management that the project stays on track. Ms. DeLong is hoping that the project will be concluded by the 1<sup>st</sup> Sunday in October.

Update and Discussion – Beloit Archers. Mr. Elmer discussed the letter that was included in the Agenda packet. The Beloit Archers may want to donate money and properties at some time in the future. Corporation Counsel has reviewed the letter and found it acceptable. If and when that donation becomes offered the County would have to make a decision on whether to accept or reject the donation at that time.

Update and Discussion –South Smith Road Feasibility Study. Mr. Elmer discussed the Smith Rd. Bridge re-location project and went over the four options available as shown on the maps that were handed out. There are two options in Turtle Creek Parkway and two in Sweet-Allyn Park. Discussion on federal money allocated for bridges and the potential to sell the bridge took place. Mr. Elmer stated that Ayers and Associates is hoping to have more information at the end of July.

Update and Discussion – Peace Trail. Mr. Elmer stated that he met with the DNR on the box turtle concern and they will be able to complete the project after June when the turtle's migratory season is over. He also stated that Alliant Energy has approached the County and they are intending to build two trails in 2019 or 2020.

Update and Discussion - Trail School. Mr. Elmer gave a report on the trail school attended by one of the Parks employees in May. Mr. Finney stated that he was there and it was very rewarding.

Update and Discussion - Beckman Mill Camera Installation. Mr. Elmer stated that there has been a problem with vandalism at the park and they have been able to install a license plate camera near the entrance to the park and another camera by the bathrooms. Supervisor Bussie asked if the cameras were installed by the police and Mr. Elmer said that it was a joint project with the Friends of Beckman Mill group. Supervisor Richard asked if there were signs up disclosing the cameras and Mr. Elmer replied that there are not. Discussion on whether or not

disclosure signs are needed took place. Mr. Hessenauer said that the Corporation Counsel had been asked about required signs and the Parks Department was informed that it was their decision whether to provide signs or not. Supervisor Richard wants to avoid potential problems with people being on camera. Supervisor Bussie would like this on the County Board Agenda and she will speak with Chair Podzilni about it; she would like Mr. Jorgenson to address the County Board at that time.

Update and Discussion – Paving of Lee Park. Mr. Elmer said that the paving of Lee Park was completed in May and turned out well. This finishes the Parks Dept. paving projects.

### **AIRPORT BUSINESS**

Discussion and Possible Action – Approve Facility Use Agreement Between Southern Wisconsin Regional Airport, County of Rock, Wisconsin and American Cancer Society, Sarah Miller, Manager. Supervisors Fox and Driscoll moved the Agreement. Mr. Cullen informed the Committee that he had been approached by the American Cancer Society about holding a Run/Walk on Saturday, July 21<sup>st</sup>. This is the same Saturday as Warbird Weekend. Staging would be near Regal Beloit in an unleased area. Discussion on the route and its effect on airport operations took place. Mr. Cullen expects the event to start at 7:00 a.m. and be done by 9:00 a.m. Mr. Cullen stated that he still has to get approval from the FAA but has received a verbal okay. Proceeds from the event would be donated to the American Cancer Society. Supervisor Fox asked if the Warbird Weekend organizers had any concerns and Mr. Cullen replied that he had spoken with them and they have no concerns. Supervisor Richard asked if we have a history of charging fees for these events. Supervisor Fox stated that in the past there is no charge for the event, but direct costs are passed on to the organizer. The Committee wanted the Agreement edited to reflect any costs incurred by the airport will be passed on to the organizer. MOTION CARRIED.

Update on Part 139 Inspection. Mr. Cullen informed the Committee that he, Mr. Jorgenson, Director of Public Works and Mr. Terronez, Assistant to the County Administrator had gone to the FAA district office in Des Plaines, Illinois to meet with the inspector's Manager and several others regarding our Part 139 inspection. At the end of the meeting, the FAA decided to downgrade the Letter of Investigation issued after our inspection to a Letter of Correction. This decision was based on the promptness of the County's response and the plan of action to correct our discrepancies. He will have to go back next May to discuss our progress. Discussion on the corrections needed took place

Update on Sonic Boom Event. Mr. Cullen stated that he has heard a definitive answer from the Sonic Boom organizer and for various reasons, they will not be holding the Sonic Boom event this year. They are looking to return in 2019 with a smaller event. Discussion on attracting other events to the airport took place. Mr. Cullen stated that he has been pursuing events to raise revenue.

Discussion and Possible Action – Set Date for Airport Tour. Mr. Cullen mentioned that the tour previously scheduled for May had been postponed and asked if the Committee wanted to re-

schedule the tour for immediately following the July 10<sup>th</sup> meeting. They will see the T-hangars, runways and airport operations building. It should take about an hour. The Committee agreed that, that would be a good time to reschedule the tour for.

Update on Bessie's Diner. Mr. Cullen informed the Committee that his most recent update from Geronimo Holding's is that Bessie's won't be open until late August, so they will not be open for Warbird Weekend. However, they are hoping to have a food tent at the event.

#### **HIGHWAY BUSINESS**

Discussion and Possible Action – Selection and Award of the 2018-2019 Local Bridge Inspections. Mr. Jorgenson explained that we are required to perform bridge inspections bi-annually. Through the bid process we have received a proposal from MSA Professional Services for \$26,700. Supervisor Fox made a motion to award the Local Bridge Inspections as presented and Supervisor Zajac seconded it. MOTION CARRIED.

Next Meeting Date. The next combined Parks/Airport meeting will be on July 10, 2018 at 8:00 a.m. at the Airport with Parks business first, then Airport business and a tour of the airport following the business.

Adjournment. Supervisors Richard and Driscoll moved to adjourn at 8:59 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel  
Airport Specialist