

County of Rock  
Public Works Department  
Highways  
Parks  
Airport



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Public Works Committee Minutes  
Thursday, December 8, 2016 – 8:00 a.m.  
Public Works Department- Committee Room  
3715 Newville Road  
Janesville WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll, Fox and Richard

Committee Members Absent. Supervisor Arnold

<u>Staff Members:</u>	Andrew Baker	Planning & Development
	Ben Coopman	Director of Public Works
	Amy Friend	Secretary II
	Duane Jorgenson	Assistant to the Director of Public Works
	Jodi Timmerman	Corporation Counsel

<u>Others Present:</u>	Dhun Churchill	Citizen
	Jeff Roethe	Citizen
	Scott Traynor	Citizen

Approval of Agenda. Supervisors Fox and Richard moved today's agenda. MOTION CARRIED.

Approval of Minutes of November 8, 2016. Supervisors Fox and Driscoll moved the minutes. Supervisor Fox noted a correction on page three in the second paragraph in the wording. The word should be shortage instead of storage after the word staff. MOTION CARRIED with correction.

Citizen Participation, Communications, and Announcements. None.

**HIGHWAY BUSINESS**

Approve Change in Controlled Access, CTH N, Town of Milton, Section 12. Supervisors Fox and Driscoll moved the approval of change in controlled access, CTH N, Town of Milton, Section 12. MOTION CARRIED.

Approve Access Permit on to a Controlled Access Highway – CTH Y. Supervisors Driscoll and Fox moved the approval of access permit on to a controlled access highway – CTH Y. Duane stated this parcel is a remnant parcel created by a certified survey map (CSM) that was documented in 1973. The parcel requesting access was created, without access, prior to the adoption of the 1974 Access Control Regulations. Alliant Energy intends to access this parcel approximately twice a year for maintenance on the regulator station on the site. Discussion took place on the private entrance fee being paid (\$150.00) instead of Commercial Entrance (\$1,000.00). Duane stated it meets the private entrance qualifications. MOTION CARRIED.

Approve Winter Maintenance Agreement – Town of Koshkonong, Jefferson County. Supervisors Richard and Driscoll moved approving the Winter Maintenance Agreement with Town of Koshkonong, Jefferson County. Ben stated this item was held over from a previous meeting. The Committee had questioned if they had the jurisdiction to approve the agreement. Discussion took place on performing work outside of Rock County. Ben gave various examples of similar instances. Jefferson County was contacted first to do the work and they declined. Ben attended the Town of Koshkonong Board meeting and they accepted the terms of the agreement with a 3-2 vote contingent on the Public Works Committee approving the agreement. The Town of Koshkonong has hired a new worker that has never plowed snow. The agreement is only for one year and either party can opt out of this agreement if they give notice by July 1 of the agreement year. MOTION CARRIED.

Approve Resolution Awarding Contract for Shop Boiler Replacement. Supervisors Driscoll and Richard moved the Resolution, awarding the contract for shop boiler replacement to the lowest bidder, Tri-Cor Mechanical of Janesville, WI for \$45,240.00. Ben stated \$25,000.00 was budgeted for this project. The remaining \$20,240.00 is being reallocated from unspent funds available within the buildings and grounds budget. MOTION CARRIED.

Approve Resolution Authorizing Purchase of Replacement Passenger Vehicle and Amending the 2016 Motor Pool Budget. Supervisors Driscoll and Fox moved the Resolution authorizing purchase of replacement passenger vehicle, estimated at \$18,210.00, from the State bid through Ewald Automotive of Oconomowoc, WI and amending the 2016 Motor Pool budget. This vehicle was involved in a traffic crash and declared a total loss. MOTION CARRIED.

Approve Resolution Authorizing a Road Reconstruction Project on CTH MM (Ruger Avenue) and Transferring Jurisdiction of the Road to the City of Janesville. Supervisors Richard and Fox moved the Resolution authorizing a road reconstruction project on CTH MM (Ruger Avenue) and transferring Jurisdiction of the road to the City of Janesville. Ben stated the project is a collaboration between Rock County and the City of Janesville. The Jurisdictional Transfer Agreement is contingent on State

approval. The City of Janesville has agreed and is expected to pass a similar Resolution at the next City Council meeting. The roadway will become an urban corridor with curb & gutter, sidewalk, on-street parking, and storm sewer. The Jurisdictional Transfer will occur at the end of the project. MOTION CARRIED.

Approve Bridge Aid Request from Town of Bradford and Town of Clinton for E. B-C Town Line Road. Supervisors Fox and Driscoll moved the request of bridge aid from the Town of Bradford and the Town of Clinton for E. B-C Town Line Road for \$26,575.00. MOTION CARRIED.

Approve Bridge Aid Request from Town of Bradford for S. Emerald Grove Road. Supervisors Richard and Driscoll moved the request of bridge aid for the Town of Bradford for S. Emerald Grove Road for \$4,550.00. MOTION CARRIED.

Approve Routine Maintenance Agreement (RMA) with The State of Wisconsin Department of Transportation. Supervisors Driscoll and Richard moved the approval of the Routine Maintenance Agreement with the State of Wisconsin for \$2,644,400.00. Ben reported this amount is down 3.03% from last year's agreement. The difference will be made up with DMA's and PBM's later this spring. He reported this is just a different way of accounting for the funds. MOTION CARRIED.

Approve Orfordville Lease Agreement. Supervisors Driscoll and Fox moved the approval of the Orfordville Lease Agreement for \$5,100.00. Ben stated this is a 2% increase (\$100.00) from last year's lease. The property is used to store salt, snow fence and a loader. He stated that 2019, maybe as early as 2018, might be Public Works last year renting this property. The State may be building a salt shed at the Public Works Orfordville Property. MOTION CARRIED.

Report on 2017 Town Road Maintenance Agreements. Ben stated that the 2017 Annual Town Road Maintenance Agreements have been sent out to all 12 contracting towns. The mileage rates for winter has remained unchanged for three years at \$900.00/ mile. The Routine Maintenance has remained unchanged for six years at \$1,700.00/mile.

Report on Bid for Cleaning Services for The Department of Public Works. Ben stated the Public Works took its own bids for this work and the bids did not compare favorably with the other bids solicited by the Facilities Management Department. Public Works rejected its bids and the Facilities Management Department appended their contract to include the Public Works cleaning.

Report on 2016 Construction Projects (CTH F & CTH MM). Ben reported the bad soil conditions that required additional excavation and backfilling and wet weather caused delays on CTH F. The work on CTH MM was shortened by .75 miles to conserve funds to apply to the higher costs on CTH F (South). The final surface was

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not installed on CTH MM. The roadway on CTH MM is fully serviceable for the winter. The final surface will be applied next spring. CTH F was fully paved except on the northern part due to uncompleted grading work. The total length of CTH F is fully serviceable for the winter. Ben stated the temporary mailboxes on CTH F will be taken down and regular mail delivery will begin on Tuesday, December 13<sup>th</sup>. Both projects require more backfilling and grading work. The staff will continue as weather allows.

Review of Payments. Discussion on what services Badger Truck provides. Ben stated they are a truck parts vendor. Review was completed.

Set Next Meeting Date. The next Highway meeting will be Thursday, January 12, 2017 at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisor Richard and Fox moved to adjourn at 8:51 a.m. MOTION CARRIED

Respectfully Submitted,

Amy J. Friend  
Secretary II