



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

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Public Works Committee – Highway Minutes
Wednesday, December 19, 2018 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Fox, Driscoll, Richard, and Zajac.

Committee Members Absent. None.

<u>Staff Members:</u>	Michelle DeRubeis	PWD Accounting Supervisor
	Nick Elmer	Assistant Director of Public Works
	Amy Friend	Secretary II
	Richard Greenlee	Corporation Counsel
	Duane Jorgenson	Director of Public Works
	Francene St Michael	Fleet Data Specialist

<u>Others Present:</u>	Jeff Hillmann	Concerned Citizen
	John Hillmann	Concerned Citizen
	J. Russell Podzilni	Chair – County Board of Supervisors
	Joan Shadel	Concerned Citizen
	Jeff Shadel	Concerned Citizen

Approval of Agenda. Supervisors Richard and Zajac moved today's agenda. MOTION CARRIED.

Approval of Minutes of November 27, 2018. Supervisors Fox and Zajac moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Chair Bussie thanked everyone for attending the meeting and asked if anyone wanted to speak about an item on the Agenda. After no response, she asked again if anyone wanted to speak about an item on the Agenda. No one responded.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Mr. Jorgenson informed the Committee that a Public Information Meeting will be held to discuss Creek Road Bridge on Thursday, January 24, 2019 from 6:00 p.m. to 7:00 p.m. at the Town of Bradford Town Hall.

Mr. Jorgenson stated he attended the Public Involvement Meeting to discuss the Highway 14 rehabilitation project. He stated the meeting was highly attended and the public had many concerns about the CTH H intersection.

Mr. Jorgenson reported that the northern berm on CTH F South has been completed. He stated we are still working on the southern berm on CTH F South with the City of Janesville.

Mr. Jorgenson reported several employees from Public Works completed chainsaw training along with a few employees from Columbia County.

HIGHWAY BUSINESS

Discussion and Possible Action – Update CTH A Project Real Estate Acquisition. Mr. Jorgenson stated the Committee had requested additional information about the real estate acquisition to develop a better understanding of the process and impacts. He summarized the information he had provided in the Issue Paper. Mr. Jorgenson asked if anyone had any questions. Supervisor Richard thanked Mr. Jorgenson for the historical information and the processes used by other Counties across the state. Chair Bussie thanked Mr. Jorgenson for the complete information he had provided. NO ACTION TAKEN.

Discussion and Possible Action – Approval of Winter Maintenance Agreement – Town of Koshkonong, Jefferson County. Supervisors Richard and Fox moved the Approval of Winter Maintenance Agreement – Town of Koshkonong, Jefferson County. Mr. Jorgenson stated this is an annual contract with the Town of Koshkonong for winter maintenance for two miles. MOTION CARRIED.

Discussion and Possible Action – Approval of Discretionary Traffic Maintenance Agreement (TMA) with the State of Wisconsin Department of Transportation. Supervisors Richard and Zajac moved the approval of Traffic Maintenance Agreement (TMA) with the State of Wisconsin Department of Transportation. Mr. Jorgenson stated this is not covered under the Routine Maintenance Agreement (RMA). The TMA is a separate agreement for signage. MOTION CARRIED.

Discussion and Possible Action – Approval of Purchase of Equipment.

1. Eight (8) Quad Axle Truck Chassis
2. One (1) Three yard Wheel Loader
3. One (1) CAT AP655F Track Asphalt Paver
4. One (1) Trimble SPS986 GPS and TSC7 Rover
5. One (1) CS56B Roller
6. One (1) CB10 Asphalt Roller

Supervisors Fox and Richard moved Approval of the Purchase of all the listed equipment. Supervisor Richard asked how much the old paver was worth. Mr. Jorgenson stated the trade in value was \$40,000. He stated he is investigating what the best option will be for the old paver. The two options he is considering are auctioning the paver off or using it to lay stone for the construction crew. Supervisor Driscoll asked if the used 2015 asphalt roller met our needs. Mr. Jorgenson stated we rented the roller and it needs minor repairs and the condition is poor. MOTION CARRIED

Update and Discussion – Town Billings. A report (attached) was provided to the Committee with the updated Town Billings. Supervisor Richard stated he had attended a Town of Janesville meeting and was questioned about the billings not going out in a timely manner. Discussion on the timeliness of the billings being sent out and the historical data. Mr. Jorgenson stated a statement is provided with each monthly billing to the Towns. Mr. Jorgenson stated Mrs. DeRubeis is planning on providing a training to the Town Clerks and Treasurers on the process of the Town Billings. Chair Bussie stated she would like to address the issue with the Towns during the Town Meetings and hear exactly what the complaint is.

Review of Payments. Review was completed.

Next Meeting Date. The next Highway meeting will be Tuesday, January 22, 2019 at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisors Fox and Driscoll moved to adjourn at 8:25 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Friend
Secretary II