



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Highway Minutes
Tuesday, April 27, 2021 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Richard, Mawhinney, Rashkin and Yeomans.

Committee Members Absent: Supervisor Mulligan.

Staff Members:

Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant Director of Public Works
Amy Hartley	Secretary II
Terri Carlson	Risk Manager

Others Present: None.

Approval of Agenda. Supervisor Yeomans moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Approval of Minutes Dated March 23, 2021. Supervisor Rashkin moved approval of the minutes as presented, second by Supervisor Yeomans. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Jorgenson announced a planned meeting in mid-May with the towns to discuss rates.

HIGHWAY BUSINESS

Discussion and Possible Action – Issue Paper – CTHJ Design Contract. Supervisor Yeomans moved the issue paper, second by Supervisor Mawhinney. Mr. Jorgenson reviewed, discussed and answered questions from the committee regarding the issue paper. ADOPTED.

Discussion – Federal Funding, RAISE Discretionary Grants. Mr. Jorgenson discussed the grant application process and answered questions from the committee.

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Discussion – WCHA Summer Road School. Mr. Jorgenson discussed the summer school June 7-9, 2021, and encouraged members who are interested in attending to call Ms. Hartley.

Discussion – Project Updates. Mr. Elmer discussed the status of highway projects. Supervisor Richard explained the annual meeting process utilized in the past with the towns (prior to the 2020 epidemic). Mr. Jorgenson suggested committee interaction where feasible.

Discussion – Website Updates. Mr. Jorgenson discussed working with IT to update and organize the highway website, and the addition of the photo gallery.

Discussion – Workzone Awareness Week. Mr. Jorgenson discussed safety zone awareness information posted on the highway website and the coloring activity. The Highway Department partnered with the Rock County Sheriff's Office to produce a video for the site. *Go Orange Day* is April 28, 2021, and Mr. Jorgenson is expected to complete an interview with a radio station this week. Committee members suggested quarterly awareness reminders.

Review of Payments. Mr. Jorgenson explained purchases, answered questions from the committee and corrected typos on the report.

Next Meeting Date: The next Highway Committee meeting is scheduled for May 25, 2021, at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisor Yeomans moved adjournment at 8:42 a.m., second by Supervisor Mawhinney. ADOPTED.

Respectfully Submitted,
Amy J. Hartley, Secretary II