



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee – Parks & Highway Minutes
Tuesday, February 26, 2019 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Fox, Driscoll, Richard, and Zajac.

Committee Members Absent. None.

Staff Members:

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| Amy Friend | Secretary II |
| Duane Jorgenson | Director of Public Works |
| Francene St Michael | Fleet Data Specialist |
| John Traynor | Parks Manager |

Others Present:

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| Floyd Finney | Parks Advisory Board |
| Dean Paynter | Parks Advisory Board |
| Tom Presny | Parks Advisory Board |
| Josh Smith | County Administrator |

Approval of Agenda. Supervisors Zajac and Driscoll moved today's agenda. MOTION CARRIED.

Approval of Minutes of January 24, 2019. Supervisors Driscoll and Richard moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements.

Mr. Jorgenson informed the Committee that the historic Smith Road Bridge has been offered for relocation.

Mr. Jorgenson invited the Committee to attend the April 2, 2019 Safety Training Day at the Department of Public Works.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Mr. Jorgenson provided the Committee with the Public Works Safety Data. He stated in 2017 the Public Works Department had 10 claims totaling approximately \$9,700. He stated in 2018 the Public Works Department had 9 claims totaling approximately \$8,200. This is a drastic difference compared to the historical yearly average of approximately 19 claims for \$160,000. Supervisor Richard stated this is impressive for the work we do. Mr. Jorgenson stated this is a testament to the crew.

Parks Advisory Board Communications. Mr. Presny stated he has been impressed with the amount of people using Gibbs Lake Park this winter. He stated he has noticed walkers, skiers, and fisherman activity in the park.

PARKS BUSINESS

Discussion and Possible Action – Gibbs Lake Dock Purchase. Supervisors Zajac and Driscoll moved the Gibbs Lake Dock Purchase. Mr. Traynor recommended the purchase of the pier for Gibbs Lake from E-Z Dock Corporation for \$16,543.18 and the assembly and installation of the pier from Harbor Recreation for \$2,500. The total cost would be \$19,043.18. E-Z Dock Corporation has met all of the specifications. Mr. Traynor stated the new dock will also serve as a kayak launch and handicap accessible fishing spot. Discussion took place on the style of the dock. Mr. Traynor stated this project was originally budgeted at \$50,000. MOTION CARRIED.

Discussion – Big Hill Park Paving. Mr. Traynor stated this item is on the Agenda to introduce the project to the Committee. Mr. Paynter provided a handout to the Committee (attached). He discussed the timeline of the Peace Trail. He would like to pave the trail from Walters Road into Big Hill Park (1,760 feet). He stated this section of the Peace Trail is 60% in Rock County and 40% in the City of Beloit. The Rock Trail coalition has written a grant for the Doppelt Family Trail Development Fund requesting \$15,000 for this project. He stated this is a highly complete grant and only 10 are given out nationwide per year. He presented an estimate for the project from 3Franks for \$38,500. Discussion took place on the price and if Rock County could do the work for the project. Discussion took place on the size of equipment needed for the job. Mr. Paynter has requested Rock County Parks and Beloit Parks jointly apply for a Recreational Trails grant and pave this short section of trail. Discussion took place on the total cost including the grants and donations.

Parks Manger Report. Mr. Traynor provided information on the items listed in his report.

Flooding Issues – Happy Hollow and Murwin Park has been closed due to flooding.

Turtle Creek Parkway – Planning a movie night in the park in August.

Carol Miller Property – The process has been completed and Rock County Parks owns the property.

Community Coordinator Position – Ms. Friend has accepted the position. She will be working in both roles as the Secretary and Community Coordinator until the Secretary position is filled.

Parks Rental Calendar – Started the process with IT to create a calendar. Mr. Traynor had gotten quotes from other vendors and the price isn't cost effective.

8:31 a.m. Mr. Traynor, Mr. Finney, Mr. Paynter and Mr. Presny departed the meeting.

HIGHWAY BUSINESS

Resolution – Authorizing Purchase of Motor Pool Vehicles for the Rock County Department of Public Works - Eleven 2019 Dodge Grand Caravans. Supervisors Richard and Zajac moved the Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – Eleven 2019 Dodge Grand Caravans. Chair Bussle asked if this purchase was included in the budget. Mr. Jorgenson stated all of the motor pool vehicles on today's Agenda were included in the budget. MOTION CARRIED.

Resolution – Authorizing Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – Four 2019 Chevrolet Impalas. Supervisors Zajac and Driscoll moved the Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – Four 2019 Chevrolet Impalas. MOTION CARRIED.

Resolution – Authorizing Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – One 2019 Ford F-250 Pickup. Supervisors Zajac and Richard moved the Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – One 2019 Ford F-250 Pickup. MOTION CARRIED.

Resolution – Authorizing Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – One 2019 Ford F-150 Pickup. Supervisors Driscoll and Bussie moved the Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – One 2019 Ford F-150 Pickup. MOTION CARRIED.

Resolution – Authorizing Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – One 2019 Ford Transit Van. Supervisors Driscoll and Zajac moved the Purchase of Motor Pool Vehicles for the Rock County Department of Public Works – One 2019 Ford Transit Van. Supervisor Fox asked why this vehicle was being replaced with only 100,000 miles on it. Ms. St Michael stated the check engine has been on and it is starting to have other problems. She stated the Medical Examiner's Office needs two reliable vehicles on hand at all times. MOTION CARRIED.

8:36 a.m. Ms. St Michael departed the meeting.

Discussion and Possible Action – Approval of Bid Award for Hot Mix Asphalt Pavement Materials. Supervisors Richard and Zajac moved the Approval of Bid Award for Hot Mix Asphalt Pavement Materials. MOTION CARRIED.

Discussion and Possible Action – Approval of Bid Award for Asphaltic Seal Coat Materials. Supervisors Zajac and Richard moved the Approval of Bid Award for Asphaltic Seal Coat Materials. MOTION CARRIED.

Discussion and Possible Action – Approval of Bid Award for Aggregate Materials. Supervisors Richard and Zajac moved the Approval of Bid Award for Aggregate Materials. Mr. Jorgenson stated that different chips would be used for sealcoating that meet all of the specifications. He stated Green and Lafayette County have used the chips with success. They are \$11 less per ton. MOTION CARRIED.

Discussion and Possible Action – Approval of Bid Award for Pulverizing. Supervisors Bussie and Zajac moved the approval. Mr. Jorgenson stated this will be the first time working with the Kartechner Brothers. He stated they have the equipment needed for the job. MOTION CARRIED

Discussion and Possible Action – Approval of Highland Group Contract Amendment #2. Supervisors Zajac and Driscoll moved the approval. Mr. Jorgenson explained the contract change order amount of \$2705.01 was for additional work for parcels 8, 9 and 60 and for them attending the PW meeting to answer any questions. MOTION CARRIED.

Update and Discussion – CTH BT & S Intersection. Mr. Jorgenson stated that two high school students had brought this item to the Committee and had concerns on the safety of the intersection. They had asked for a street light to be placed at the intersection. He provided the Committee with information on the seven accidents that have occurred at the intersection in 2017 & 2018. Mr. Jorgenson stated this was a new intersection and the public is getting used to it. He stated he didn't recommend a street light. Mr. Jorgenson stated he will keep monitoring the intersection and bring it back to the Committee if it is an issue.

Update and Discussion – Website Flooding Updates. Mr. Jorgenson informed the Committee that on the Rock County Home Page bottom left corner is the 2019 Flooding Information. The link takes you to the Public Works – Highway Division page that provides a map and locations of high water in Rock County. It provides information on roads that have high water to use caution or if the road is closed due to high water.

Review of Payments. Review was completed.

Next Meeting Date. The next Parks meeting will be Tuesday, March 12, 2019 at 8:00 a.m. at the Department of Public Works. The next Highway meeting will be Tuesday, March 26, 2019 at 8:00 a.m. at the Department of Public Works.

Executive Session. Supervisor Richard moved to go into Executive Session at 8:51 a.m., Supervisor Bussie seconded per Section 19.85(1)(c), Wis. Stats., Performance Evaluation – Public Works Director. ADOPTED on a roll call vote with the following: Ayes – Supervisors Bussie, Driscoll, Fox, Richard and Zajac.

*Minutes of the Rock County Public Works Committee
February 26, 2019*

8:51 a.m. Mr. Jorgenson and Ms. Friend departed the meeting.

Supervisor Fox moved to go out of Executive Session at 9:12 a.m., Supervisor Richard seconded. ADOPTED on a roll call vote with the following: Ayes – Supervisors Bussie, Driscoll, Fox, Richard and Zajac.

Adjournment. Supervisors Fox and Driscoll moved to adjourn at 9:12 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Friend
Secretary II