

HEALTH SERVICES COMMITTEE

June 8, 2016

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:00a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Fell, Driscoll and Homan

COMMITTEE MEMBERS ABSENT: Supervisor Dowd

STAFF MEMBERS PRESENT: Donna Clark, Director of Nursing; Doug Keating, Maintenance; Joanne Foss, Controller

OTHERS PRESENT: Matt Roloft, State Ombudsman

APPROVAL OF AGENDA – Supervisor Fell moved approval of the agenda of June 8, 2016, second by Supervisor Driscoll. ADOPTED

APPROVAL OF MINUTES – May 11, 2016 – Supervisor Driscoll moved approval of the March 9, 2016 minutes, second by Supervisor Fell. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Joanne Foss has been working on the budget for 2017. The Pre-Budget meeting is scheduled for June 13, 2016 at 8:00a.m. See handout for fourth quarter 2015 year end numbers.

OLD BUSINESS

ROCK HAVEN BUILDING – Bids for the code alert system are due by June 16, 2016. There are a couple of companies interested in the project. The manufacture of the Geothermal sent in factory representatives and recalibrated the system to factory specs.

MARKETING ROCK HAVEN – Deferred until next month

NEW BUSINESS

RESOLUTION TO ACCEPT ADDITIONAL REVENUE FROM THE AUCTION PROCEDURES FROM THE SALE OF DISPOSABLE ROCK HAVEN ITEMS TO PURCHASE LED ENERGY EFFICIENT LIGHTBULBS AND AMEND THE 2016 ROCK HAVEN BUDGET – Supervisor Fell moved approval of the resolution to accept additional revenue from the auction procedures from the sale of disposable Rock Haven items to purchase LED energy efficient lightbulbs and amend the 2016 Rock Haven budget, second by Supervisor Driscoll. APPROVED

MATT ROLOFT, STATE OMBUDSMAN – Matt Roloff introduced himself and explained the services of the State Ombudsman. In search of a Rock Haven volunteer Ombudsman.

RESIDENT COUNCIL MINUTES – April minutes were provided.

REPORTS

CENSUS – Report provided.

STAFF EDUCATION – Fall prevention and Electronic Charting

ROCK HAVEN NEWSLETTER – A Rock Haven Newsletter is being done monthly and given to residents, family and staff. Members were given a copy of the June Newsletter. The committee thought this was a great idea.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, July 13, 2016 at 8 a.m. in Rock Haven Conference Room.

ADJOURNMENT – Supervisors Fell moved to adjourn at 8:43a.m., second by Supervisor Driscoll. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE